



## CITY OF NASHUA VOLUNTEER APPLICATION

Submit Application To:  
Human Resources  
229 Main Street  
Nashua, NH 03060  
Phone: (603) 589-3230  
Fax: (603) 589-3244

The City of Nashua offers equal opportunity to all persons without regard to race, color, religion, age, gender, national origin, disability, sexual orientation, marital or veteran's status or any other legally protected status. Any individual needing assistance in completing this application should contact Human Resources.

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
City/State: \_\_\_\_\_ Zip: \_\_\_\_\_ Email: \_\_\_\_\_  
Volunteer Position: \_\_\_\_\_  
Availability: \_\_\_\_\_ Are you at least 18 years of age?  Yes  No  
Have you ever worked or volunteered for the City of Nashua?  Yes  No If yes, when? \_\_\_\_\_

List volunteer experience you have as it relates to this position.

Agency Name: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_  
Address: \_\_\_\_\_ Hours per week: \_\_\_\_\_  
Duties: \_\_\_\_\_

List volunteer experience you have as it relates to this position.

Agency Name: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_  
Address: \_\_\_\_\_ Hours per week: \_\_\_\_\_  
Duties: \_\_\_\_\_

List volunteer experience you have as it relates to this position.

Agency Name: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_  
Address: \_\_\_\_\_ Hours per week: \_\_\_\_\_  
Duties: \_\_\_\_\_

Provide additional information such as special skills, equipment operation, languages, supervisory experience, training, licenses, registrations, certificates, or other qualifications helpful to us in considering you for this position. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you ever been arrested for or convicted of a crime that has not been annulled by a court?  Yes  No

If yes, state date, place and nature of conviction (a conviction will not necessarily disqualify an applicant from employment, as each case is considered individually) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List all states that you have lived in on a permanent or temporary basis after attaining the age of 18 years. \_\_\_\_\_  
\_\_\_\_\_

If required for the position, do you have a valid Motor Vehicle Operator's License?  Yes  No

Application must be signed and dated below to be considered valid and complete.

**Please provide references below:**

Reference: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_  
Relationship: \_\_\_\_\_ Years known: \_\_\_\_\_

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Address: \_\_\_\_\_  
Relationship: \_\_\_\_\_ Years known: \_\_\_\_\_

Have you ever been discharged or asked to resign or step down from any job or volunteer position?  Yes  No

Explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**APPLICATION AGREEMENT AND CERTIFICATION**

By signing below, I authorize the City of Nashua to conduct a criminal record background check, and upon request, agree to execute an investigation authorization form.

I certify that the information given by me in this application is true in all respects, and I agree that if the information given is found to be false in any way, it shall be considered sufficient cause for denial of volunteer opportunity or discharge. I authorize the use of any information in the application to verify my statement, and I authorize past employers, all references and any other person to answer all questions asked concerning my ability, character, reputation, and previous volunteer/employment record. I release all such persons from any liability or damages on account of having furnished such information.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

rev. April 2016