



City of Nashua

Engineering Department
9 Riverside Street
Nashua NH, 03060
Tel: (603) 589-3120
Fax: (603) 589-3169
EngROWPermits@NashuaNH.gov

Street Opening Permit Application

Minimum of **Three (3)** Days Required for Approval.
Emergency Permit must be submitted as soon as possible.
Insurance Certificate and Street Opening Bond must be submitted with application.
No fee for this permit.

Date: _____
 Company: _____
 Contact Name: _____
 Phone: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Email: _____
 24 Hr Emergency phone: _____

Insurance Certificate #: _____
 Expiration Date: _____
 Insurance Agency: _____
 Permit Bond #: _____
 Amount: _____
 Bond Agency: _____
 Bond Issue Date: _____
 Bond Expiration Date: _____
 Drain Layer #: _____

Street Location: _____

 Schedule Start Date: _____
 Appx. End Date: _____
 Excavation Type Open Cut Other: _____
 Excavation Size:
 Width _____ Length _____
 Sq Ft _____ Depth _____
 Total Sq Ft Pavement Affected: _____
 Purpose of Excavation:
 Water Sewer Storm Sewer Gas
 Electric Telephone Other _____
 Type of Work:
 New Construction Alteration Repair/Replace

	Yes	No
Submitted Plans	<input type="checkbox"/>	<input type="checkbox"/>
Will any parking meter be obstructed*	<input type="checkbox"/>	<input type="checkbox"/>
Want to close a lane or the street**	<input type="checkbox"/>	<input type="checkbox"/>

Approximate Date of Closure: _____

*If required to reserve a parking space in the downtown area, please contact Jill Stansfield- Parking Operations Foreman at (603) 589- 3106
 ** If Yes, need to submit a Detour Plan and obtain special permission from DPW

CITY USE ONLY

Working Hours: _____
 Start Date: _____
 Expiration Date: _____
 Plans Review and accepted Yes No
 Review By: _____
 Bond in Place Yes No
 Insurance in Place Yes No
 Additional Stipulations: _____

Inspector: _____
 Recieved Call: Yes No
 Date of Inspection: _____
 Condition Previous to Inspection: _____

 Condition After Inspection: _____

 Close Date: _____
 Comments: _____

By signing this application, the Applicant acknowledge that he/she has read and hereby agrees to comply with City of Nashua's Code ordinance 285: Streets and Sidewalks Article II: Contruaction and repair Section 285-13 Ordinance # 0-03-219 and to any other ordinances, special conditions, restrictions, and regulations that may be imposed by the Engineering Department.

Applicant's Signature: _____ Date: _____

Approved By: _____ Date: _____

Permit is not valid without approved signature, and a City-assigned permit number.

Street Opening Permit Rules and Regulations

1. The Engineering Department may revoke this permit at anytime
2. The Engineering Department may include additional conditions and requirements to this permit.
3. Construction shall not be permitted on any street paved within the past five years.
4. To obtain this permit, it is the applicant's responsibility to notify the City of Nashua's Engineering Department.
5. Applicant must furnish evidence of general liability insurance in the amount of \$1mil/\$2mil aggregate naming City of Nashua as additionally insured and Certificate Holder before permit is issued.
6. Prior approval from the Division of Public Works will be mandatory when closing a lane on any street or setting up a road closure anywhere in the City. A minimum of 48 hours notice will be needed for lane closures. Road closures will required at least a week's notice and local residents must be notified in advance of the closures.
7. No person, firm, contractor, company or corporation shall install underground utility services such as water lines, sewer lines, gas mains, telephone cables, television cables or power lines until a plan locating such services has been filed with the City Engineer. The plan shall include the location of the proposed underground service in relation to the nearest street and lot lines.
8. If pedestrians or traffic will be impeded by the operation then a traffic control plan will be required. All traffic plans shall follow the Manual of Uniform Traffic Control Devices (MUTCD) standards and NHDOT Work Zone Traffic Control Plans. The following departments must be notified when a detour plan is being set up:

Engineering Department	589-3137	Natalia Quintero 589-3137 or Tom Lacoix 589-3125
Police Department	594-3500	Dispatch
Fire Department	594-3637	Dispatch
Solid Waste	589-3422	Dispatch
School Transportation	966-1008	David Rauseo
Transportation Department	880-0100	Dispatch

9. The following streets will require prior approval to close a lane and may require flagging or police details and may have work time restrictions:

Amherst Street	Broad Street	Main Street	Daniel Webster Hwy	East Hollis Street
West Hollis Street	Kinsley Street	Henri Burque Hwy	Bridge Street	Canal Street
Spit Brook Road	East Dunstable Rd	Main Dunstable Rd	Concord Street	Ledge Street
Central Street	Allds Street	Pine Hill Road	Arlington Street	
Manchester St	Somerset Parkway	Broad Street Parkway		

The above street listing is not exclusive. Street conditions and/or activities by others may warrant additional restrictions to protect public safety, property and reasonable convenience.

10. This permit, in no way shall be construed as releasing the contractor from its obligation to contact DIG SAFE (1-888-344-7233) and obtain all required permits.

Diagram for Permit Application

Show diagram of work to be done along with location
Diagram should include address, name of nearby cross streets, and a north arrow