



Project Status Report
From June Perry
City of Nashua NH
Date: May 9, 2022

The Revaluation project is in the final phase of the data collection. We are currently continuing interior callback appointments. We expect to be completed with both residential and commercial appointments by the end of June 2022. Data entry and the capturing of new images to the cama file continues.

The Commercial Industrial Exempt field review has been completed these field cards are currently being data entered. Upon completion of this task the Income and Expense forms will be entered, followed by the reconciliation of the commercial values.

The Valuation phase began next. The preliminary sales analysis was started in February. Testing was done in collaboration with the Assessor's office. Once this was reviewed and accepted the analysis database was updated with the proposed new rates, and field review cards were printed thereafter.

The testing and analysis will be done again, and values will continue to be refined as we get more data entered in the cama system. Once finalized they will be presented to the Assessors department for review and acceptance.



CODE	TASK
100	Bonding, Office Set-up, Project Set-up, Public Relations
200	Data Collection, Data Mailers, Building Permits, Sales Inspections, Quality Control and Data Entry
300	Residential Valuation
400	Commercial/Industrial Valuation
500	Residential Field Review, Data Entry
600	Commercial/Industrial Field review, Income Production, Reconcile Cost and Income
700	Digital Imaging, Documentation
900/ 1000	Project Finalization, Change Notices, Special Land Pricing, Client Meetings, Support of Values, Goodwill

Task 100/200

- Bonding is complete. GIS maps have been provided. Building permits are being completed by the City through April 1, 2020. Vision is responsible for building permits though April 1, 2022.
- Public Relations will be on going throughout the project, with on-going sample press releases provided, and meetings available upon request.
- Updates will be provided throughout the project.
- The initial startup meeting with the Board and DRA was March 2, 2020, at City Hall.
- An update to the Board was held on June 4th, September 18th, December 17th, 2020, and March 18th, June 3rd, October 7th, and (November 15, 2021 with council) December 16,2021. March 17, 2022.



- Project commenced March 3rd, 2020.
- Data Collection guidelines have been completed. Lister’s information has been completed and the police department has been informed of all aspects of the data collection phase of the revaluation.
- Data entry will be ongoing throughout the project, commencing after June 2020.
- Usernames and passwords have been assigned and will have people associated with them do the data entry.
- Daily communication with the Assessor’s office is on-going concerning the progress of the data collection as well as any issues to be addressed.

- Ward 1-9 Property record cards have been printed.

- Images are being taken and will coincide with production numbers.
Images are also being captured to the live database.
Data entry is on-going.
- **The database is live in Nashua NH**

- Parcel Counts all classes of properties including vacants by Ward
Ward 1 count 3,869
Ward 2 count 3,478
Ward 3 count 2,845
Ward 4 count 2,287
Ward 5 count 4,480
Ward 6 count 3,035
Ward 7 count 3,027
Ward 8 count 2,764
Ward 9 count 3,521

The following is the measure and listing numbers accountable as of April 23, 2022

Total Residential Improved Parcel Count	25,605
Measured Improved Parcel Count	25,304
Refusals to Date - Full	<u>301</u>
Total Measures with refusals	25,605
Total Percent Complete Measured	100 %
Total Interior Inspections to date	4294



Total Commercial/Industrial/Exempt Improved Parcel Count 1,964

Total Measures	1,961
Refusals to Date- Full	<u>3</u>
Total Measured with refusals	1,964
Total Percent Complete Measured	100%

Interior Inspections to date	261
callback appointments	<u>89</u>
Total Interior to date	350

The callback letter has been approved.
Ward 1 residential class mailed 6/30/2021
Ward 2 residential class mailed 8/13/2021
Ward 3 residential class mailed 11/22/2021
Wards 4,5,6 residential class mailed 12/21/2021
Ward 7 residential class mailed 2/24/2022
Ward 8 residential class mailed 2/28/2022
Ward 9 residential class mailed 3/3/2022
Commercial, Industrial mailed 4/1/2022

Call back Appointments are on-going.

Task 300/400

February/March/April 2022

- Residential valuation is on-going.
- Residential Sales review is ongoing.
- Preliminary analysis is ongoing.
- Residential field review cards printed from Assessor's office
- Cards received April 20, 2022,
- Field review to commence
- Income and Expense forms sent out by the Assessor's office.
- Data entry on going

Task 500/600

- Field review is on-going
- Commercial, Industrial field review -complete



Task 900

- **The following timetable is for the hearing phase of the job through the project's completion.**
- Impact notice mailing no later than July 2022.
- Appointments taken for hearings scheduled for July/August 2022.
- Hearings scheduled for July/August 2022.
- Second Impact Notices mailed by August 2022.
- Project Completed by September 1, 2022.

If you should have any questions, please do not hesitate to call.

Sincerely,

June Perry
Project Manager
508-351-3634