Task 100/200

- Bonding is complete. GIS maps have been provided. Building permits are being completed by the City through April 1, 2020. Vision is responsible for building permits though April 1, 2022.
- Public Relations will be on-going throughout the project, with on-going sample press releases provided, and meetings available upon request.
- Updates will be provided throughout the project.
- The initial startup meeting with the Board and DRA was March 2, 2020, at City Hall.
- An update to the Board was held on June 4th, September 18th, December 17th, 2020, and March 18th, June 3rd, October 7th, and (November 15, 2021 with council) December 16, 2021.
- Data Collection guidelines have been completed. Lister’s information has been completed and the police department has been informed of all aspects of the data collection phase of the revaluation.
- Data entry will be ongoing throughout the project, commencing after June 2020.
- Usernames and passwords have been assigned and will have people associated with them do the data entry.
- Daily communication with the Assessor’s office is on-going concerning the progress of the data collection as well as any issues to be addressed.

- Ward 1-9 Property record cards have been printed.
- Images are being taken and will coincide with production numbers. Images are also being captured to the live database.
- The database is live in Nashua NH

- Data collection
  Ward 1 count 3,869
  Ward 2 count 3,478
  Ward 3 count 2,845
  Ward 4 count 2,287
  Ward 5 count 4,480
  Ward 6 count 3,035
  Ward 7 count 3,027
  Ward 8 count 2,764
  Ward 9 count 3,521

The following is the measure and listing numbers accountable as of December 11, 2021

<table>
<thead>
<tr>
<th>Measures</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Residential Improved Parcel Count</td>
<td>25,605</td>
</tr>
<tr>
<td>Total Interior Inspections</td>
<td>1876</td>
</tr>
<tr>
<td>Refusals to Date - Partial/Full</td>
<td>7/301</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Measures</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Measures with refusal</td>
<td>25,607</td>
</tr>
<tr>
<td>Total Percent Complete Measured</td>
<td>100%</td>
</tr>
</tbody>
</table>
Total Commercial/Industrial/Exempt Improved Parcel Count  1,964

Total Measures  1954
Total Interior Inspections  0
Entry Rate  0%

Total Percent Complete Measured  98%

Refusals to Date  3

The callback letter has been approved.
Ward 1 residential class mailed 6/30/2021
Ward 2 residential class mailed 8/13/2021
Ward 3 residential class mailed 11/22/2021, for December appointments
Wards 4,5,6 residential class scheduled to mail @December 20th for January -March appointments
Wards 7,8,9 residential class scheduled to mail @February 18th for March- May appointments

Task 300/400
- Residential valuation is scheduled to commence in 2022.
- Preliminary analysis in 2022
- Income and Expense forms are being sent out by the Assessor’s office.

Task 500/600
- Field review is scheduled to be completed in 2022.

Task 900
- **The following timetable is for the hearing phase of the job through the project’s completion.**
  - Impact notice mailing no later than July 2022.
  - Appointments taken for hearings scheduled for July/August 2022.
  - Hearings scheduled for July/August 2022.
  - Second Impact Notices mailed by August 2022.
  - Project Completed by September 1, 2022.

*If you should have any questions, please do not hesitate to call.*

*Sincerely,*

*June Perry*
*Project Manager*
*508-351-3634*