## Project Status Report

**From June Perry**  
**City of Nashua NH**  
**Date: November 3, 2021**

<table>
<thead>
<tr>
<th>CODE</th>
<th>TASK</th>
</tr>
</thead>
<tbody>
<tr>
<td>100</td>
<td>Bonding, Office Set-up, Project Set-up, Public Relations</td>
</tr>
<tr>
<td>200</td>
<td>Data Collection, Data Mailers, Building Permits, Sales Inspections, Quality Control and Data Entry</td>
</tr>
<tr>
<td>300</td>
<td>Residential Valuation</td>
</tr>
<tr>
<td>400</td>
<td>Commercial/Industrial Valuation</td>
</tr>
<tr>
<td>500</td>
<td>Residential Field Review, Data Entry</td>
</tr>
<tr>
<td>600</td>
<td>Commercial/Industrial Field review, Income Production, Reconcile Cost and Income</td>
</tr>
<tr>
<td>700</td>
<td>Digital Imaging, Documentation</td>
</tr>
<tr>
<td>900/1000</td>
<td>Project Finalization, Change Notices, Special Land Pricing, Client Meetings, Support of Values, Goodwill</td>
</tr>
</tbody>
</table>

**Task 100/200**
- Bonding is complete. GIS maps have been provided. Building permits are being completed by the City through April 1, 2020. Vision is responsible for building permits though April 1, 2022.
- Public Relations will be on going throughout the project, with on-going sample press releases provided, and meetings available upon request.
- Updates will be provided throughout the project.
- The initial startup meeting with the Board and DRA was March 2, 2020 at City Hall.
- An update to the Board was held on June 4th, September 18th, 2020, December 17th, 2020 and March 18th, 2021, June 3rd, 2021, October 7th, 2021.
Data Collection guidelines have been completed. Lister’s information has been completed and the police department has been informed of all aspects of the data collection phase of the revaluation.
Data entry will be ongoing throughout the project, commencing after June 2020.
Usernames and passwords have been assigned, and will have people associated with them do the data entry.
Daily communication with the Assessor’s office is on-going concerning the progress of the data collection as well as any issues to be addressed.
Rick Kulp is the onsite Projects Staff Appraiser.

Ward 1-9 Property record cards have been printed.
Images are being taken and will coincide with production numbers.
Images are also being captured to the live database.
Data entry is on-going.
The database is live in Nashua NH

Data collection
Ward 1 count 3,869
Ward 2 count 3,478
Ward 3 count 2,845
Ward 4 count 2,287
Ward 5 count 4,480
Ward 6 count 3,035
Ward 7 count 3,027
Ward 8 count 2,764
Ward 9 count 3,521

The following is the measure and listing numbers accountable as of October 30, 2021

<table>
<thead>
<tr>
<th>Measure / Listing Category</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Residential Improved Parcel Count</td>
<td>25,605</td>
</tr>
<tr>
<td>Measures</td>
<td>24,574</td>
</tr>
<tr>
<td>Total Interior Inspections</td>
<td>1683</td>
</tr>
<tr>
<td>Refusals to Date - Partial/Full</td>
<td>7/295</td>
</tr>
<tr>
<td>Total Measures with refusal</td>
<td>24,869</td>
</tr>
<tr>
<td>Total Percent Complete Measured</td>
<td>97 %</td>
</tr>
</tbody>
</table>
Total Commercial/Industrial/Exempt Improved Parcel Count  1,964

Total Measures  1901
Total Interior Inspections  0
Entry Rate  0%

Total Percent Complete Measured  97%

Refusals to Date  3

The callback letter has been approved.
Ward 1 residential class mailed 6/30/2021
Ward 2 residential class mailed 8/13/2021 Appointments ongoing
Ward 3 residential class mailing scheduled for December appointments

Task 300/400
• Residential valuation is scheduled to commence in 2022.
• Preliminary analysis in 2022
• Income and Expense forms are being sent out by the Assessor’s office.

Task 500/600
• Field review is scheduled to be completed in 2022.

Task 900
• The following timetable is for the hearing phase of the job through the project’s completion.
• Impact notice mailing no later than July 2022.
• Appointments taken for hearings scheduled for July/August 2022.
• Hearings scheduled for July/August 2022.
• Second Impact Notices mailed by August 2022.
• Project Completed by September 1, 2022.

If you should have any questions, please do not hesitate to call.

Sincerely,

June Perry
Project Manager
508-351-3634