### Task 100/200
- Bonding is complete. GIS maps have been provided. Building permits are being completed by the City through April 1, 2020. Vision is responsible for building permits through April 1, 2022.
- Public Relations will be on going throughout the project, with on-going sample press releases provided, and meetings available upon request.
- Updates will be provided throughout the project.
- The initial startup meeting with the Board and DRA was March 2, 2020 at City Hall.
- An update to the Board was held on June 4th, September 18th, 2020, December 17th, 2020 and March 18th, 2021.

<table>
<thead>
<tr>
<th>CODE</th>
<th>TASK</th>
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<tr>
<td>100</td>
<td>Bonding, Office Set-up, Project Set-up, Public Relations</td>
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<tr>
<td>200</td>
<td>Data Collection, Data Mailers, Building Permits, Sales Inspections, Quality Control and Data Entry</td>
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<td>300</td>
<td>Residential Valuation</td>
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<td>600</td>
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<td>900/1000</td>
<td>Project Finalization, Change Notices, Special Land Pricing, Client Meetings, Support of Values, Goodwill</td>
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</table>
• Data Collection guidelines have been completed. Lister’s information has been completed and the police department has been informed of all aspects of the data collection phase of the revaluation.
• Data entry will be ongoing throughout the project, commencing after June 2020.
• Usernames and passwords have been assigned, and will have people associated with them do the data entry.
• Daily communication with the Assessor’s office is on-going concerning the progress of the data collection as well as any issues to be addressed.
• Rick Kulp is the onsite Projects Staff Appraiser.

• Ward 1-8 Property record cards have been printed.

• Images are being taken and will coincide with production numbers. Images are also being captured to the live database. Data entry is on-going.
• The database is live in Nashua NH

• Data collection
  Ward 1 count 3,869
  Ward 2 count 3,478
  Ward 3 count 2,845
  Ward 4 count 2,287
  Ward 5 count 4,480
  Ward 6 count 3,035
  Ward 7 count 3,027
  Ward 8 count 2,764

The following is the measure and listing numbers accountable as of March 13, 2021

| Total Residential Improved Parcel Count | 25,605 |
| Measures                               | 19028  |
| Total Interior Inspections              | 172    |
| Refusals to Date - Partial/Full         | 7/233  |

Total Measures with refusal 19261

Total Percent Complete Measured 75 %

Appointments to date
Total Commercial/Industrial/Exempt Improved Parcel Count 1,964

Total Measures 791
Total Interior Inspections 0
Entry Rate 0%

Total Percent Complete Measured 40%

Refusals to Date 2

Building permits measured to date 1252

Task 300/400
- Residential valuation is scheduled to commence in 2022.
- Preliminary analysis in 2022
- Income and Expense forms are being sent out by the Assessor’s office.

Task 500/600
- Field review is scheduled to be completed in 2022.

Task 900
- The following timetable is for the hearing phase of the job through the project’s completion.
- Impact notice mailing no later than July 2022.
- Appointments taken for hearings scheduled for July/August 2022.
- Hearings scheduled for July/August 2022.
- Second Impact Notices mailed by August 2022.
- Project Completed by September 1, 2022.

If you should have any questions, please do not hesitate to call.

Sincerely,

June Perry
Project Manager
508-351-3634