

MOTOR VEHICLE REGISTRATION REQUIRED DOCUMENTATION CHECKLIST

Renewal of NH registration

(Please note no changes can be made if not appearing in person and/or supporting documentation is not provided)

- NH Driver's License¹ (See note below)
- Current registration or Notice to Renew
- Under the age of 18² (See note below)
- Four (4) renewals or more are considered a fleet and must be dropped off. ³ (See note below)
- All parking tickets (including surrounding towns) must be paid prior to the registration renewal

Transfer (old plates to new vehicle)

- NH Driver's License
- Current registration to old vehicle⁴ (See note below)
- Title *(if car is model year 2000 or newer)*
- Bill of Sale *(if car is model year 1999 or older)* **and** a completed Vehicle Identification Number Verification Form TDMV 19A **or** seller's permanent NH registration or title.
- Notarized Power of Attorney for all owners if owners cannot be present

New Car and Motorcycle Registrations and New Numeric Plates

- NH Driver's License
- Title *(if car is model year 2000 or newer)* **or** application for title from NH dealer
- Bill of Sale *(if car is model year 1999 or older)* and a Completed Vehicle Identification Number Verification Form TDMV 19A or seller's title or NH permanent registration
- Name and address of lien holder *(if applicable)*
- Name and address where the vehicle was purchased
- Odometer disclosure statement
- Notarized Power of Attorney for all owners if owners cannot be present

New Residents to the State of New Hampshire

- Photo identification
- Proof of residence⁵ (See note below)
- Out of state registration
- Vehicle Title *(if applicable)*
- Name and address of lien holder *(if applicable)*
- Lease documents if vehicle is leased *(if applicable)*
- Name and address of the individual or business where you purchased the vehicle
- Date of purchase
- Odometer disclosure statement
- Notarized Power of Attorney for all owners if owners cannot be present

Canadian Imports ⁶ (See note below)

- Current or last plated original Canadian registration or certified copy
- Completed Form 19A (Verification of Vehicle Identification)
- Bill of sale from last registered owner
- Declaration Form HS-7 (www.NHTSA.DOT.GOV)
- Current mileage (must verify if in miles or kilometers)

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(over)

Surviving Spouse and changes to Title

- Must present death certificate, the surviving spouse's name must appear on the death certificate. There is no charge to surviving spouse for title.
- Seller has deceased, with no surviving spouse: requires a death certificate and copies of the official assignment of executor must be submitted with the prior title.

Registering Trailers and Campers

- Utility trailers and campers under 3,000 pounds (gross vehicle weight) require an original Bill of Sale. If no Vehicle Identification Number appears on the Bill of Sale, a completed Vehicle Identification Number Verification Form TDMV 19A or the seller's permanent NH registration, is required.
- Utility trailers and campers over 3,000 pounds (gross vehicle weight) model year 2000 and newer require the seller's title or Manufacturers Certificate of Origin. 1999 and older require bill of sale and a completed Vehicle Identification Number verification Form TDMV 19A or the seller's permanent NH registration.

Registering a Moped or Scooter

The City of Nashua is not authorized to register mopeds or scooters; please register with any State of New Hampshire DMV. *However, we are able to renew the registration.*

Temporary Plates

Must present a bill of sale and NH driver's license at a State of New Hampshire DMV

Walking Disability Plates and Placards

Applicant and physician must complete disability form DSMV 16 and present the form to a State of New Hampshire DMV. Permanent handicapped plates or hanging placards can be applied for at our Nashua DMV or any State substations.

1 (unable to renew a registration without a valid NH driver's license or non-driver's license)

2 (please complete form DSMV 38 and obtain parental/guardian signature)

3 We will contact via phone when they are ready for pickup.

4 (if original registration is lost you will need to apply and pay for a certified copy)

5 (postmarked mail within 30 days to the owner at their Nashua address, or an official lease agreement less than 30 days old)

6 (all information relative to Canadian Imports and the necessary forms and documents can be found at www.NHTSA.DOT.GOV/CARS/RULES/IMPORT)