NASHUA DEPARTMENT OF PUBLIC WORKS
PRE-Construction Task List
REV DATE: 5/25/2021

Responsible Party	Item	Item Description	5/16/2021	5/23/2021	5/30/2021	6/6/2021	6/13/2021	6/20/2021	6/27/2021	7/4/2021	7/11/2021	7/18/2021	7/25/2021	8/1/2021	8/8/2021	8/15/2021	8/22/2021	8/29/2021	9/5/2021	9/12/2021	9/18/2021	9/26/2021	10/3/2021	10/10/2021	10/17/2021	10/24/2021	10/31/2021	11/7/2021	11/14/2021	11/21/2021	11/28/2021	12/5/2021	12/12/2021	12/19/2021	12/26/2021
		Permitting:																																	
City of Nashua	1	Site Survey / Topography																																	
HKT Architects	2	Wetland Delineation / Mapping																																	
City of Nashua	3	Lot Line Relocation / Consolidation																																	
HKT Architects	4	NH DOT Off-site Traffic Improvements ????																																	
HKT Architects	5	Conservation Commission Submission																																	
HKT Architects	6	Technical Review Meeting																																	
HKT Architects	7	Planning Board Submission																																	
HKT Architects	8	Planning Board Meeting																																	
HKT Architects	9	NHDES – AOT																																	
HKT Architects	10	NHDES –Sewer Discharge																																	
Harvey	11	Notice of Intent																																	
		Other:																																	
City of Nashua	12	Formal Owner sign-off of floor plans / elevations																																	
City of Nashua	13	Formal Sign-off of Master Plan																																	
City of Nashua	14	Repurpose Bond Funding																																	
City of Nashua	15	Repurpose Burke Street Proceeds																																	
City of Nashua	16	Execute CM Contract																																	
City of Nashua	17	Hydrant Flow Test																																	
City of Nashua	18	Selection of Data, Security, Fiber, Communication Head End																																	
HKT Engineers	19	Notification to Utility Companies / Establish Work Orders																																	
City of Nashua	20	Commissioning Agent - Solicit Proposals																																	
City of Nashua	21	Testing Agency - Solicit Proposals																																	
City of Nashua	22	Relocation of Fire Department Training Tower																																	
City of Nashua	23	Develop Project Website on City System																																	
City of Nashua	24	Furniture Fixtures and Equipment - Solicit Proposals																																	
		Design:																																	
HKT Architects	25	Update Code Review & Analysis																																	
HKT Architects	26	Finalize Exterior Elevation Material Selection																																	
HKT Architects	27	Design Development																																	
HKT Architects	28	Construction Documents																																	
HKT Architects	29	Finish Color Selections																																	
HKT Architects	30	Life Cycle Cost Analysis																																	
		Construction Manager:																																	
Harvey	31	Prepare Site Logistics Plan																																	
Harvey	32	Prepare Construction Schedule																																	
Harvey	33	Prepare Design Development Estimate																																	
Harvey	34	Bidding Project																																	
Harvey	35	Development of a GMP Estimate																																	
Harvey	36	Develop & Issue GMP Contract Exhibit																																	

Milestone Dates

Survey / Topo	6/18/2021
Formal Sign -off of Floor Plans / Elevations / Materplan	6/4/2021
DD Documents	8/20/2021
Submission to NH DES	8/29/2021
Construction Documents	11/12/2021
Bidding	12/3/2021
Execution of Exhibit A	12/16/2021