



Coronavirus Disease 2019 (COVID-19)

Guidance for Grocery and Retail Stores

Grocery and retail stores play a vital role in supplying essential needs during COVID-19. Learn how your facility can maintain a healthy work environment by adopting preventative practices in your workplace.

- Managers should check-in with employees at each shift to ensure worker health and review proper hygienic practices.
- Post signs and tell employees to stay home while sick.
 - Send employees home if they are showing signs of a respiratory illness.
- Frequently wash hands with warm water and soap for at least 20 seconds.
 - Ensure soap and paper towels are adequately stocked at each hand sink.
 - Ensure restrooms have adequately stocked soap and paper towels and/or properly functioning hand dryers.
- Remind employees to avoid touching their eyes, nose, and mouth.
- Cover nose and mouth when coughing and sneezing with a tissue, then immediately dispose of the tissue and wash hands for at least 20 seconds.
- Employees should wear a cloth mask when social distancing is not always possible – including but not limited to cashiers, baggers, and employees stocking shelves.
 - Cloth masks may not be suitable for all employees such as meat cutters.
- Customers should be highly encouraged to wear cloth masks while shopping.
- Clean and sanitize frequently touched surfaces throughout the facility including shopping carts, register belts, door handles, etc.
- Provide disinfecting wipes for customers to wipe down shopping carts.
- Identify essential functions needed to operate the establishment if workers are absent and create a plan to meet those needs.
- Install plexiglass barriers at the register as an additional barrier against potential droplets.
- Mark floors at registers every 6 feet to ensure social distancing while checking out.
- Limit store capacity to maximize social distancing within the store.
 - Look into offering online ordering and curbside pick-up to limit number of customers going inside the store.
- Mark a line 6-feet away from deli counters to maximize social distancing while customers are waiting for their orders.
 - Prepackage most commonly placed deli orders for sale.
- If warranted, make aisles one way to encourage social distancing while shopping.
- If possible utilize every other register to maximize social distancing.
- Make frequent store announcements highlighting social distancing, hand washing, and mask usage.

If you have any questions or would like more information, please call us at 603-589-4530 or visit our website as guidance may change due to the rapidly changing nature of this event.