



**Project Status Report**  
**From June Perry**  
**City of Nashua NH**  
**Date: April 16, 2020**

CODE	TASK
100	Bonding, Office Set-up, Project Set-up, Public Relations
200	Data Collection, Data Mailers, Building Permits, Sales Inspections, Quality Control and Data Entry
300	Residential Valuation
400	Commercial/Industrial Valuation
500	Residential Field Review, Data Entry
600	Commercial/Industrial Field review, Income Production, Reconcile Cost and Income
700	Digital Imaging, Documentation
900/ 1000	Project Finalization, Change Notices, Special Land Pricing, Client Meetings, Support of Values, Goodwill

Task 100/200

- Bonding is complete. GIS maps have been provided. Building permits are being completed by the City through April 1, 2020. Vision is responsible for building permits through April 1, 2022.
- Public Relations will be on going throughout the project, with on-going sample press releases provided, and meetings available upon request.
- Updates will be provided throughout the project.
- The initial startup meeting with the Board and DRA was March 2, 2020 at City Hall.

- Project commenced March 3<sup>rd</sup>, 2020.
- Data Collection guidelines have been completed. Lister's information has been completed and the police department has been informed of all aspects of the data collection phase of the revaluation.
- Data entry will be ongoing throughout the project, commencing after June 2020.
- Usernames and passwords have been assigned, and will have people associated with them as we move closer to starting the data entry.
- Daily communication with the Assessor's office is on-going concerning the progress of the data collection as well as any issues to be addressed.
- Rick Kulp is the onsite Projects Staff Appraiser.
  
- Ward 1 Property record cards have been printed.
- Ward 2 Property record cards have also been printed.
- Images are being taken and will coincide with production numbers.
- **The database is live in Nashua NH**
  
- Data collection has started in Ward 1  
Ward 1 count 3,869 – C/I/E not started as of yet @380  
Ward 2 count 3,478

The following is the measure and listing numbers accountable as of April 11, 2020

Total Residential Improved Parcel Count    25,605

Measures	3138
Total Interior Inspections	172
Refusals to Date - Partial/Full	7/65

Total Measures with refusal                    3224

Total Percent Complete Measured    12 %

Appointments to date



Total Commercial/Industrial/Exempt Improved Parcel Count 1,964

Total Measures 0  
Total Interior Inspections 0  
Entry Rate 0%

Total Percent Complete Measured 0%

Refusals to Date 0

Task 300/400

- Residential valuation is scheduled to commence in 2022.
- Preliminary analysis in 2022
- Income and Expense forms are being sent out by the Assessor's office.

Task 500/600

- Field review is scheduled to be completed in 2022.

Task 900

- **The following timetable is for the hearing phase of the job through the project's completion.**
- Impact notice mailing no later than July 2022.
- Appointments taken for hearings scheduled for July/August 2022.
- Hearings scheduled for July/August 2022.
- Second Impact Notices mailed by August 2022.
- Project Completed by September 1, 2022.

*If you should have any questions, please do not hesitate to call.*

*Sincerely,*

**June Perry**  
**Project Manager**  
**508-351-3634**