



City of Nashua
 Parking Department
 229 Main Street, Suite 234
 Nashua, NH 03060



To dispute a parking ticket please fill out this form. The citation will receive an administrative review and you will receive a response within 10-14 business days. This form must be filled out completely and accurately. If the citation is deemed valid, you will be notified that you must pay the fine. If you disagree with our decision you have the right to request within 5 business days, by replying to this email or under separate cover, an Appeal Panel review of our actions.

Date: _____ Parking Citation Number: _____
 Name: _____ Citation Issue Date: _____
 Address: _____ Vehicle Plate Number: _____
 City, State, Zip: _____ Plate State: _____
 Telephone: _____ Location: _____
 Email: _____

Reason for Requesting Appeal:

If you need additional room for explanation use backside of sheet

Parking office hours are Monday through Friday 8:00AM to 5:00PM. All administrative reviews must be received within 60 days of issuance. **Payment of the citation is an admission of the parking violation.**

MAIL THIS FORM AND A PHOTOCOPY OF THE CITATION TO:

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OR APPEAL ONLINE AT WWW.NASHUANH.GOV/PARKING

To attach Video or JPEG Images, submit here or enter link: _____

I do hereby certify that all information I have provided the department is accurate and complete. This review request form is signed or sent electronically under penalty of Unsworn Falsification pursuant to RSA 641:3.

I do agree to terms and conditions.

Signature _____ Date _____

NOTE: Use of this form is not required. A signed letter may be submitted instead, but must include all of the above information. Disposition of this appeal will be given to the registered owner of the vehicle.

We are unable to dismiss parking tickets for any of the following reasons:

I was just there for a short time, Lack of legal parking space, Lack of convenient parking space, Time constraints (only a minute late), Lack of funds (no change), No one else got a ticket, Did not see a sign, Parked in same area and never received ticket before, I was parked on-street in front of my residence, Unaware of City of Nashua Parking Regulation, I didn't intend to do it, The fine is too much, or unaware there was a snow emergency issued/lifted.