

DATE: October 21, 2010

TO: Board of Alderman

FROM: Kathy Vitale, Alderman Ward One

RE: Liaison Report for the Review and Comment Committee Meeting 10/21/10

A meeting of the Review and Comment Committee took place Thursday, October 21, 2010 in Room 218 at City Hall.

All five Committee Chairs were in Attendance. One Committee Chair will be stepping down and will have to be replaced.

The purpose of the meeting was to plan for the upcoming Review and Comment session and distribution of funds. The committee decided on a time line for the application process. It will begin in December when the Mayor meets with the participating agencies and will end when the committee submits the recommendation for fund distribution amounts among the agencies to the Mayor at the beginning of March. All agencies will have from Dec 13 and January 15 to work on their application. Interviews will be held from Jan. 31 through Feb. 11.

This years application will include a definition page with the instructions. This is being added in response to questions that we received last year from the participating agencies. The committee has also decided to continue the interviews because there was an agreement that they are beneficial to the process. There was some discussion last year that maybe they should be discontinued so it was under evaluation.

The committee will meet again November 18 at 10 AM to review changes to the application before it is copied for the agencies packets and the December availability date.

Submitted 10/21/10

Alderman Kathy Vitale  
Liaison - Review and Comment

10/21/2010