



ORDINANCE

AUTHORIZING SIGNATURES FOR CONTRACTS LESS THAN \$1,000

CITY OF NASHUA

In the Year Two Thousand and Nineteen

The City of Nashua ordains that Part I “Administrative Legislation”, Chapter 5 “Administration of Government”, Part 7 “Taxation and Finance”, Article XXVII “Contracts and Loans”, Section 5-138 “Contracts”, of the Nashua Revised Ordinances, as amended, be hereby further amended by adding the following new underlined language:

“§5-138. Contracts.

A. All contracts and amendments to contracts, regardless of value, in which the City becomes involved or engaged shall be reviewed by the City Corporation Counsel, all contracts and amendments in excess of \$25,000 shall be reviewed and approved by the Finance Committee prior to award, and all contracts and amendments in excess of \$1,000,000 shall be reviewed and approved by the Finance Committee and approved by the Board of Aldermen prior to award, except for emergency situations as defined in §§ 5-90 and 5-91.

B. All contracts may be signed on behalf of the City by the Mayor. Contracts under \$1,000 may be signed on behalf of the City by employees in the following positions:

- (1) Public Works Division Director
- (2) Community Development Division Director
- (3) Administrative Services Division Director
- (4) Financial Services Division Director
- (5) Public Health and Community Services Division Director
- (6) Chief of Police
- (7) Fire Chief
- (8) Library Director
- (9) Economic Development Director
- (10) Corporation Counsel
- (11) City Clerk
- (12) Emergency Management Director”

All other ordinances or parts of ordinances inconsistent herewith are hereby repealed. This ordinance shall become effective immediately upon passage.

LEGISLATIVE YEAR 2019

ORDINANCE: O-19-053

PURPOSE: Authorizing signatures for contracts less than \$1,000

ENDORSER(S): Mayor Jim Donchess

**COMMITTEE
ASSIGNMENT:**

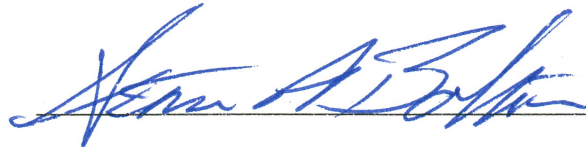
FISCAL NOTE: None.

ANALYSIS

This legislation would authorize certain city positions to sign contracts of less than \$1,000 on behalf of the City.

Approved as to form: Office of Corporation Counsel

By:



Date:

August 9, 2019