



RESOLUTION

AUTHORIZING THE MAYOR TO APPLY FOR AND EXPEND THE COMMUNITY DEVELOPMENT BLOCK GRANT (“CDBG”) AND HOME INVESTMENT PARTNERSHIP PROGRAM FUNDS FOR FISCAL YEAR 2019 AND RELATIVE TO THE USE OF HOME INVESTMENT PARTNERSHIP PROGRAM FUNDS FOR 21 CHAUTAUQUA AVENUE

CITY OF NASHUA

In the Year Two Thousand Eighteen

RESOLVED by the Board of Aldermen of the City of Nashua

That the Mayor be, and hereby is, authorized to file an application with the U.S. Department of Housing and Urban Development (“HUD”) for the annual Community Development Block Grant (“CDBG”) under the provisions of Title I of the Housing and Community Development Act of 1974, as amended, and the HOME Investment Partnership Program under the provisions of Title II of the Cranston-Gonzales National Affordable Housing Act, and to execute all understandings, assurances and agreements as required therein;

That the following CDBG activities shall be carried out with an estimated annual grant of \$596,000; estimated program income of \$40,000; and reprogrammed funds in the amount of \$56,846.95, as described herein, for a total of \$692,846.95. All activities are more fully described and shall be consistent with the proposals contained in the communications to the Human Affairs Committee dated February 8, 2018;

Reprogrammed Funds:

FY18 GNMHC parking lot	\$40,000
FY16 RR Square parking improvements	\$14,949
FY17 Admin	\$1,415.14
FY17 Project Delivery	\$482.81

Activities to be funded in FY18:

1. Public Services - \$47,844

Support of human service programs principally benefiting low-income individuals/households of Nashua. This pool of funds shall be applied to CDBG eligible

AMENDED RESOLUTION

R-18-020

activities identified through the Citizens Advisory Commission for Community Grants process. Public Services shall not exceed 15% of the entitlement award plus prior year program income.

2. Arlington Street Community Center Director - \$60,000
The director will plan, direct, and coordinate the activities of the Arlington Street Community Center. Oversee center programs, develop and maintain the organization's budget and adherence to policies regarding participant involvement, program requirements, and desired community benefits as approved by the MBK Board. This new full-time position will be housed within the Mayor's Office and report accomplishments and data analysis to the MBK Board. This activity is subject to the 15% Public Services cap, as described in line 1 above.
3. Adult Learning Center - \$30,000
Repair of existing windows to return to full working condition, at 4 Lake Street. Funds shall be prioritized to areas within the Center that present the greatest danger to children.
4. Boys and Girls Club - \$62,500
Replacement of eight HVAC units, inclusive of related duct work, at One Positive Place. Agency will provide approximately 50% match to total project cost.
5. Marguerite's Place - \$50,000
Exterior siding replacement at 89 Palm Street transitional housing facility and door replacement at 87 & 89 Palm Street.
6. Nashua Center - \$11,681.75
Replace all lighting fixtures with new energy efficient models at 18 Simon Street facility in partnership with Eversource's Turn Key Program, covering approximately 50% of the total project cost.
7. Nashua Police Athletic League (PAL) - \$12,338
Installation of exterior lighting; and upgrade of existing fire suppression system as required to meet code at 52 Ash Street.
8. City of Nashua, Parks and Recreation Labine Park - \$20,000
Rehabilitation of existing bathrooms to include ADA accessibility modifications and inclusion of an equipment storage area. Award is supplemental to prior year CDBG funds in the amount of \$20,000.
9. City of Nashua, Parks and Recreation Splash Pad - \$70,000
Construction of a new splash pad adjacent to Rotary Pool, utilizing existing water source, filtration systems and bathrooms.
10. Contingency - \$6,781.20
Reserve funds that may be applied to any of the activities described herein for unforeseen costs. Funds may be directed to other unforeseen eligible community needs, subject to Board of Aldermen approval. Contingency budget may be adjusted to reflect an increase or decrease in the annual CDBG allocation, as announced by HUD following approval of

AMENDED RESOLUTION

R-18-020

this Resolution. If CDBG award is significantly less than anticipated and this Contingency line cannot cover the reduction, all activities will be adjusted proportionately.

11. CDBG Grant Administration - \$127,200

General administration and planning costs of carrying out the CDBG and other related HUD projects by the Urban Programs Department, including but not limited to regulatory compliance monitoring, IDIS management, preparation of required grant reports, advertising, recording fees, etc. Amount shall not exceed 20% of the entitlement award plus actual program income received during the program year.

12. Project Delivery - \$119,502

Construction management related to physical CDBG projects and Housing Improvement Program, including but not limited to the direct cost of the Urban Programs Department staff to conduct environmental reviews, drafting scope of work, preparation of bid documents, bidding, construction management and Davis Bacon compliance.

13. Housing Improvement Program (HIP) - \$75,000

Financial and technical assistance to eligible low-moderate income, owner-occupants in the form of deferred payment loans for essential repairs of 1-4 family residential properties. Minor rehab including code and safety corrections, repairs, accessibility, etc. Repayment of prior HIP loans, in excess of annual estimated program income, shall be added to this loan pool during the program year.

That all open and active CDBG activities from previous Action Plans be carried forward and entered in the FY19 Action Plan as applicable; and

That the following HOME activities be carried out with an estimated annual grant of \$278,000:

1. HOME Grant Administration - \$27,800

Administration of the HOME Program by the Urban Programs Department, including determining eligibility, technical assistance to participants, compliance with program regulations, underwriting, preparation and review of construction specs, environmental review, long-term monitoring and reporting to HUD.

2. Community Housing Development Organization (CHDO) Reserve - \$41,700

Mandatory set aside, equal to 15% of the annual grant, for specific activities to be undertaken by a private nonprofit, community-based organization that has staff with the capacity to develop affordable housing for the community it serves. In order to qualify for designation as a CHDO, the organization must meet certain requirements pertaining to their legal status, organizational structure, capacity and experience as it relates to the project they are developing.

3. Affordable Housing Development - \$208,500

Acquisition, rehabilitation and /or conversion of residential and/or non-residential buildings to create affordable rental and/or home-owner housing, occupied by HOME-eligible households. Projects may be developed by non-profit, for-profit, public or private entities.

That the HOME activities above will be adjusted proportionately to reflect an increase or decrease in the annual HOME allocation, as announced by HUD following approval of this Resolution.

And That prior year HOME funds in the amount of \$292,000, as listed below be allocated to Greater Nashua Habitat for Humanity to acquire and rehabilitate an existing single family property located at 21 Chautauqua Avenue, Nashua, NH, for the purpose of creating one affordable homeowner unit. Said allocation shall be subject to satisfactory completion of a HUD environmental review and execution of a HOME agreement and related documents:

FY15 Homebuyer Assistance	\$55,000
FY16 Homebuyer Assistance	\$55,000
FY17 Affordable Housing Development	\$22,941.79
FY18 Affordable Housing Development	\$159,058.21