



RESOLUTION

RELATIVE TO THE RE-APPROPRIATION OF FISCAL YEAR 2014 ESCROWS

CITY OF NASHUA

In the Year Two Thousand and Thirteen

RESOLVED by the Board of Aldermen of the City of Nashua that the sum of \$ 2,531,143 as outlined in the attached FY14 Escrow Requests document be re-appropriated as FY14 Escrows in compliance with procedures established in NRO 5-130 and recorded in a manner consistent with previously established accounting procedures. The sources of said escrows shall be FY13 unexpended appropriations as follows:

General Fund Operating Budgets	\$ 1,456,178
General Fund Prior Year Escrows	\$ 703,144
General Fund Capital Improvements	<u>\$ 371,821</u>
Total	<u>\$ 2,531,143</u>

The approved funds will be utilized only for the purposes set forth in the attached FY14 Escrow Requests document. Prior to final passage, if the final FY13 departmental and/or line item balance is determined to be less than any individual escrow request, then the lesser amount will be the amount actually escrowed.

LEGISLATIVE YEAR 2013

RESOLUTION: R-13-138

PURPOSE: Relative to the re-appropriation of Fiscal Year 2014 escrows

SPONSOR(S): Mayor Donnalee Lozeau

**COMMITTEE
ASSIGNMENT:** BUDGET REVIEW COMMITTEE

FISCAL NOTE: Some of the escrows are for the original intent of the FY13 adopted budget, but were delayed due to unforeseen issues or timing. Other escrows are department requests for unlike purposes. Any approved escrows decrease surplus at fiscal year end.

ANALYSIS

This resolution authorizes the re-appropriation as FY14 escrows for the stated amounts and purposes, in compliance with procedures established in NRO 5-130. The sources of said escrows are FY13 unexpended appropriations. The approved funds will be utilized only for the purposes set forth in the attached FY14 Escrow Request document. Prior to final passage, the final FY13 departmental and/or line item balance is determined to be less than any individual escrow request, then the lesser amount will be the amount actually escrowed.

**Approved as to account
structure, numbers,
and amount:**

Financial Services Division

By:  _____

Approved as to form:

Office of Corporation Counsel

By:  _____

Date: 8/9/13

**City of Nashua
Fiscal Year 2014 Escrow Requests**

UNLIKE

<u>Line No.</u>	<u>Requesting Department</u>	<u>Fund</u>	<u>Department Number</u>	<u>Accounting Classification</u>	<u>Original Budgeted Purpose</u>	<u>Explanation For Escrow Request</u>	<u>Escrow Request amount</u>	<u>Requires Aldermanic Approval</u>
General Fund Operating Budgets								
1	Board of Aldermen	1000	02	51	Salaries	To fund the cost of new tablets for Board of Aldermen members	\$ 9,000	
2								
3	Building Inspection	1000	53	51	Salaries	To complete the Riverwalk from Cotton Mill Square to Main Street	\$ 35,000	
4	Planning	1000	82	51	Salaries	To complete the Riverwalk from Cotton Mill Square to Main Street	\$ 45,000	
5	Subtotal						<u>\$ 80,000</u>	
6								
7	Solid Waste	1000	75	55	Other Services	To fund the cost of a Solid Waste Soil Wall	\$ 150,000	
8								
9	Solid Waste	1000	22	51	Salaries	To fund the Solid Waste Gas Collection System Upgrades	\$ 31,500	
10	Solid Waste	1000	22	53	Professional Services	To fund the Solid Waste Gas Collection System Upgrades	\$ 6,900	
11	Solid Waste	1000	22	54	Property Services	To fund the Solid Waste Gas Collection System Upgrades	\$ 18,000	
12	Solid Waste	1000	22	71	Equipment	To fund the Solid Waste Gas Collection System Upgrades	\$ 43,600	
13	Solid Waste	1000	26	51	Salaries	To fund the Solid Waste Gas Collection System Upgrades	\$ 5,000	
14	Solid Waste	1000	60	51	Salaries	To fund the Solid Waste Gas Collection System Upgrades	\$ 19,600	
15	Solid Waste	1000	60	54	Property Services	To fund the Solid Waste Gas Collection System Upgrades	\$ 5,400	
16	Solid Waste	1000	60	55	Other Services	To fund the Solid Waste Gas Collection System Upgrades	\$ 20,400	
17	Solid Waste	1000	60	61	Supplies & Materials	To fund the Solid Waste Gas Collection System Upgrades	\$ 7,500	
18	Solid Waste	1000	60	71	Equipment	To fund the Solid Waste Gas Collection System Upgrades	\$ 4,100	
19	Solid Waste	1000	71	51	Salaries	To fund the Solid Waste Gas Collection System Upgrades	\$ 22,000	
20	Solid Waste	1000	72	51	Salaries	To fund the Solid Waste Gas Collection System Upgrades	\$ 53,000	
21	Solid Waste	1000	75	55	Other Services	To fund the Solid Waste Gas Collection System Upgrades	\$ 13,000	
22	Subtotal						<u>\$ 250,000</u>	
23								
24	School	1000	91	55	Other Services	To fund for the FY2014 School Vocational Education Transfer	\$ 150,000	
25								
26	Streets	1000	61	54	Property Services	To replenish the Snow Trust Fund	\$ 40,000	
27	Streets	1000	61	61	Supplies & Materials	To replenish the Snow Trust Fund	\$ 175,000	
28	Streets	1000	61	71	Equipment	To replenish the Snow Trust Fund	\$ 10,000	
29							<u>\$ 225,000</u>	
30								
31	Mayor	1000	03	51	Salaries	To fund location specific river cleanup	\$ 15,000	
32								
33	Economic Development	1000	83	51	Salaries	To fund an appraisal for BIDA	\$ 15,000	
34								
35	City Buildings	1000	52	51	Salaries	To fund the purchase of Asset Management software & services	\$ 100,000	\$ -
36								
37	Subtotal - General Fund Operating Budgets - UNLIKE						<u>\$ 994,000</u>	<u>\$ -</u>

**City of Nashua
Fiscal Year 2014 Escrow Requests**

LIKE

<u>Line No.</u>	<u>Requesting Department</u>	<u>Fund</u>	<u>Department Number</u>	<u>Accounting Classification</u>	<u>Original Budgeted Purpose</u>	<u>Explanation For Escrow Request</u>	<u>Escrow Request amount</u>	<u>Administration Approved</u>	
<u>Prior Year Escrows</u>									
1	Mayor	1010	01	51, 52	Salaries & Benefits	To fund the wages and benefits of an intern	\$ 999	\$ 999	
2									
3	Library	1010	79	54	Property Services	To fund repairs & Improvements - Prior Year Escrow	\$ 13,000	\$ 13,000	
4									
5	Parking	1001	66	81	Capital Outlay/Improvements	To fund the continuation of the Pay Station project	\$ 8,520	\$ 8,520	
6									
7	Pensions	1010	15	52	Fringe Benefits	To fund Pension expenses in FY2014 - Prior Year Escrow	\$ 500,000	\$ 500,000	
8									
9	Street	1010	61	81	Capital Outlay/Improvements	To fund Capital Improvements - Main Street	\$ 5,300	\$ 5,300	
10	Street	1010	61	81	Capital Outlay/Improvements	To fund Capital Improvements - Main Street	\$ 6,454	\$ 6,454	
11									
12	Park & Recreation	1010	77	71	Equipment	To fund the cost of playground equipment	\$ 19,455	\$ 19,455	
13									
14	Economic Development	1010	83	94	Prior Year Obligations	To fund Bridge Street waterfront development project costs	\$ 13,348	\$ 13,348	
15									
16	Transportation	1010	86	81	Capital Outlay/Improvements	To fund the City's share of the purchase of a Transit bus	\$ 44,758	\$ 44,758	
17									
18	Contingency - Prior Year	1010	94	70	Contingency-Prior year	To fund the retroactive costs of negotiations	\$ 91,310	\$ 91,310	
19									
20	Subtotal - Prior Year Escrows						\$ 703,144	\$ 703,144	
21									
22	<u>General Fund Operating Budgets</u>								
23	Citywide Pensions	1000	15	52	Fringe Benefits	To fund pensions costs associated with negotiations	\$ 75,000	\$ 75,000	
24									
25	Financial Services	1000	26	51	Salaries	To fund a temporary employee	\$ 15,000	\$ 15,000	
26	Financial Services	1000	26	53	Professional & Technical Services	To fund the cost of consulting services	\$ 10,000	\$ 10,000	
27									
28	Police	1000	50	71	Equipment	To fund the purchase of computer equipment	\$ 15,799	\$ 15,799	
29	Police	1000	50	71	Equipment	To fund the purchase of computer software	\$ 26,650	\$ 26,650	
30									
31	Park & Recreation	1000	77	55	Other Services	To fund travel expenses for State Championship teams	\$ 735	\$ 735	
32	Park & Recreation	1000	77	54	Property Services	To fund the cost of Centennial pool repairs	\$ 55,000	\$ 55,000	
33	Park & Recreation	1000	77	71	Equipment	To fund the cost of playground equipment	\$ 20,156	\$ 20,156	
34	Park & Recreation	1000	77	55	Other Services	To fund the cost of improvements at Lincoln Park for Little League	\$ 60,000	\$ 60,000	
35									
36	Community Health	1000	72	61	Supplies & Materials	To purchase medicines for STD clinic	\$ 8,131	\$ 8,131	
37									
38	Contingency	1000	94	70	Contingency	To fund contingency for negotiations	\$ 175,706	\$ 175,706	
39									
40	Subtotal - General Fund Operating Budgets						\$ 462,178	\$ 462,178	

**City of Nashua
Fiscal Year 2014 Escrow Requests**

LIKE								
Line No.	Requesting Department	Fund	Department Number	Accounting Classification	Original Budgeted Purpose	Explanation For Escrow Request	Escrow Request amount	Administration Approved
	<u>General Fund Capital Improvements</u>							
1	Fire Rescue	1001	52	81	Capital Outlay/Improvements	To fund Capital Improvements/Deferred Maintenance	\$ 53,132	\$ 53,132
2								
3	Citywide Communications	1001	57	81	Capital Outlay/Improvements	To fund Communications Equipment	\$ 4,341	\$ 4,341
4								
5	Street	1001	61	81	Capital Outlay/Improvements	To fund Capital Improvements - Paving	\$ 65,150	\$ 65,150
6								
7	Traffic	1001	64	81	Capital Outlay/Improvements	To fund Capital Improvements - Main Street	\$ 11,050	\$ 11,050
8	Traffic	1001	64	81	Capital Outlay/Improvements	To fund City contribution for the repair 2 RR crossings	\$ 21,314	\$ 21,314
9								
10	Park & Recreation	1001	77	81	Capital Outlay/Improvements	To fund the cost of pool repairs	\$ 18,051	\$ 18,051
11								
12	School	1000	91	54	Property Services	To fund Capital Improvements - Deferred Maintenance	\$ 100,000	\$ 100,000
13	School	1001	91	81	Capital Outlay/Improvements	To fund Capital Improvements - Deferred Maintenance	\$ 98,783	\$ 98,783
14								
15	Subtotal - General Fund Capital Improvements						\$ 371,821	\$ 371,821
16								
17	Subtotal - LIKE						\$ 1,537,143	\$ 1,537,143
18								
19	Total Escrows						\$ 2,531,143	\$ 1,537,143

LIKE

Line No.	Department Requesting the Escrow	Fund	FROM Department	Department Number	Accounting Classification	Original Budgeted Purpose	Explanation For Escrow Request	Escrow Request Amount	Requires Aldermanic Approval	
<u>Prior Year Escrows</u>										
1	Mayor	1010	Mayor	101	51, 52	Salaries & Benefits	To fund the wages and benefits of an intern	\$ 999	\$ 999	
2										
3	Library	1010	Library	179	54	Property Services	To fund repairs & improvements - Prior Year Escrow	\$ 13,000	\$ 13,000	
4										
5	Parking	1001	Parking lots	166	81	Capital Outlay/Improv.	To fund the continuation of the Pay Station project	\$ 8,520	\$ 8,520	
6										
7	Pensions	1010	Pensions	115	52	Fringe Benefits	To fund Pension expenses in FY2014 - Prior Year Escrow	\$ 500,000	\$ 500,000	
8										
9	Street	1010	Street	161	81	Capital Outlay/Improv.	To fund Capital improvements - Main Street	\$ 5,300	\$ 5,300	
10	Street	1010	Street	161	81	Capital Outlay/Improv.	To fund Capital Improvements - Main Street	\$ 6,454	\$ 6,454	
11										
12	Park & Recreation	1010	Parks & Recreation	177	71	Equipment	To fund the cost of playground equipment	\$ 19,455	\$ 19,455	
13										
14	Economic Development	1010	Economic Development	183	94	Prior Year Obligations	To fund Bridge Street waterfront development project costs	\$ 13,348	\$ 13,348	
15										
16	Transportation	1010	Transportation	186	81	Capital Outlay/Improv.	To fund the City's share of the purchase of a Transit bus	\$ 44,758	\$ 44,758	
17										
18	Contingency - Prior Year	1010	Contingency	194	70	Contingency-Prior year	To fund the retroactive costs of negotiations	\$ 91,310	\$ 91,310	
19										
20	Subtotal - Prior Year Escrows							\$ 703,144	\$ 703,144	
21										
22	<u>General Fund Operating Budgets</u>									
23	Citywide Pensions	1000	Pensions	115	52	Fringe Benefits	To fund pensions costs associated with negotiations	\$ 75,000	\$ 75,000	
24										
25	Financial Services	1000	Financial Services	126	51	Salaries	To fund a temporary employee	\$ 15,000	\$ 15,000	
26	Financial Services	1000	Financial Services	126	53	Prof. & Tech. Services	To fund the cost of consulting services	\$ 10,000	\$ 10,000	
27										
28	Police	1000	Police	150	71	Equipment	To fund the purchase of computer equipment	\$ 15,799	\$ 15,799	
29	Police	1000	Police	150	71	Equipment	To fund the purchase of computer software	\$ 26,650	\$ 26,650	
30										
31	Park & Recreation	1000	Parks & Recreation	177	55	Other Services	To fund travel expenses for State Championship teams	\$ 735	\$ 735	
32	Park & Recreation	1000	Parks & Recreation	177	54	Property Services	To fund the cost of Centennial pool repairs	\$ 55,000	\$ 55,000	
33	Park & Recreation	1000	Parks & Recreation	177	71	Equipment	To fund the cost of playground equipment	\$ 20,156	\$ 20,156	
34	Park & Recreation	1000	Parks & Recreation	177	55	Other Services	To fund the cost of improvements for baseball	\$ 60,000	\$ 60,000	
35										
36	Community Health	1000	Community Health	172	61	Supplies & Materials	To purchase medicines for STD clinic	\$ 8,131	\$ 8,131	
37										
38	Contingency	1000	Contingency	194	70	Contingency	To fund contingency for negotiations	\$ 175,706	\$ 175,706	
39										
40	Subtotal - General Fund Operating Budgets							\$ 462,178	\$ 462,178	

City of Nashua
Fiscal Year 2014 Escrow Requests

LINE										
Line No.	Department Requesting the Escrow	Fund	FROM Department	Department Number	Accounting Classification	Original Budgeted Purpose	Explanation For Escrow Request	Escrow Request Amount	Requires Aldermanic Approval	
<u>General Fund Capital Improvements</u>										
1	Fire Rescue	1001	Fire	152	81	Capital Outlay/Improv.	To fund Capital Improvements/Deferred Maintenance	\$ 53,132	\$ 53,132	
2										
3	Citywide Communications	1001	Citywide Communications	157	81	Capital Outlay/Improv.	To fund Communications Equipment	\$ 4,341	\$ 4,341	
4										
5	Street	1001	Street	161	81	Capital Outlay/Improv.	To fund Capital Improvements - Paving	\$ 65,150	\$ 65,150	
6										
7	Traffic	1001	Traffic	164	81	Capital Outlay/Improv.	To fund Capital Improvements - Main Street	\$ 11,050	\$ 11,050	
8	Traffic	1001	Traffic	164	81	Capital Outlay/Improv.	To fund City contribution for the repair 2 RR crossings	\$ 21,314	\$ 21,314	
9										
10	Park & Recreation	1001	Parks & Recreation	177	81	Capital Outlay/Improv.	To fund the cost of pool repairs	\$ 18,051	\$ 18,051	
11										
12	School	1000	School	191	54	Property Services	To fund Capital Improvements - Deferred Maintenance	\$ 100,000	\$ 100,000	
13	School	1001	School	191	81	Capital Outlay/Improv.	To fund Capital improvements - Deferred Maintenance	\$ 98,783	\$ 98,783	
14										
15	Subtotal - General Fund Capital Improvements							\$ 371,821	\$ 371,821	
16										
17	Subtotal - LIKE							\$ 1,537,143	\$ 1,537,143	
18										
19	Total Escrows							\$ 2,501,143	\$ 1,537,143	