



RESOLUTION

AUTHORIZING THE MAYOR TO APPLY FOR AND EXPEND THE COMMUNITY DEVELOPMENT BLOCK GRANT AND HOME INVESTMENT PARTNERSHIPS PROGRAM GRANT, FISCAL YEAR 2014

CITY OF NASHUA

In the Year Two Thousand Thirteen

RESOLVED by the Board of Aldermen of the City of Nashua

THAT the Mayor be, and hereby is, authorized to file an application with the U.S. Department of Housing and Urban Development (HUD) for the annual Community Development Block Grant (CDBG) and annual HOME Investment Partnerships grant under the provisions of Title I of the Housing and Community Development Act of 1974, as amended, and to execute all understandings, assurances and agreements as required therein;

THAT the following CDBG activities shall be carried out with the estimated annual grant of \$520,018, estimated program income of \$8,000 and reprogrammed funds in the amount of \$115,897.12, as described herein, for a total of \$643,915.12:

Reprogrammed Funds:

FY2011	Division of Public Health & Community Services (architectural/engineering)	\$25,000
FY2012	Lamprey Health (generator)	\$27,300
FY2012	Community Council (HVAC)	\$ 6,000
FY2012	IIP Operations	\$5.22
FY2012	CDBG Administration	\$19,830.63
FY2012	Contingency	\$26,748.53
FY2012	NII Legal Assistance	\$217.74
FY2012	Harbor Homes (Maple Arms)	\$120
FY2013	Nashua Children's Home (roof)	\$439
FY2013	Tolles St Mission (food pantry heat)	\$236
FY2011	Mayor/BOA Strategic Planning	<u>\$10,000</u>
Total Reprogrammed Funds:		\$115,897.12

1. Housing Improvement Program - \$100,000

Financial and technical assistance to eligible, low-moderate income, owner-occupants in the form of deferred payment loans for essential repairs of 1-4 family residential properties. Minor rehabilitation including code and safety corrections, repairs, accessibility, etc.

RESOLUTION

R-13-100

2. Direct Project Construction Management - \$120,612
Direct project costs related to physical CDBG projects, including but not limited to the cost of the Urban Programs Department staff to provide project management (drafting scope of work, preparation of bid documents, bidding and construction management and Davis Bacon compliance).
3. CDBG Program Administration - \$105,603.60 or 20% of HUD Entitlement Award
General administration and planning costs of carrying out the CDBG program and other related HUD projects by the Urban Programs Department, including but not limited to regulatory compliance monitoring, IDIS management, preparation of required grant reports, advertising, recording fees, etc. Amount shall not to exceed 20% of the entitlement award plus program income and includes \$3,000 to fund fair housing education conducted by New Hampshire Legal Assistance.
4. Human Service Program Support - \$78,002.70 or 15% of HUD Entitlement Award
Support of human service programs principally benefiting lower-income persons of Nashua. Amount shall not to exceed 15% of the entitlement award.
5. Adult Learning Center – \$34,500
Reconstruction of retaining wall along south side of property located at 4 Lake Street, abutting Rotary Common Park. Funds are in addition to FY12 award to complete the project and include the cost to hire an archeological historian to oversee excavation, per NH Division of Historic Resources. Adult Learning Center shall contribute \$17,300.
6. Bridges – \$25,699
Installation of fencing and gutters and kitchen improvements in transition housing portion at shelter location (address confidential); insulation improvements at main office located at 33 East Pearl Street.
7. Nashua Children’s Home - \$49,522
Replacement of carpeting throughout the 125 Amherst Street facility.
8. Tolles Street Mission - \$15,000
Exterior work to removal of deteriorated siding, replacement of rotted wood, insulation and installation of new vinyl siding. Project cost shall be pro-rated to reflect 24 CFR 570.200(j) which prohibits the funding of inherently religious activities; CDBG costs shall not exceed the lesser of \$15,000 or 43% of total project costs.
9. Nashua Youth Council - \$32,700
Installation of exterior lighting, replacement and upgrades to interior fluorescent lighting at 112 West Pearl Street. Project does not include first floor commercial space.
10. City of Nashua, Office of the Mayor: Neighborhood Impact - \$10,000
Funds toward physical neighborhood revitalization projects, addressing issues of blight, lack of investment, etc.

11. City of Nashua, Office of the Mayor: Nashua Heritage Railtrail - \$50,000
Installation of lighting between Palm and Walnut Streets, with an emphasis on energy efficiency.
12. City of Nashua, Office of the Mayor: 14 Court Street - \$5,000
Reconstruction of concrete entry at 14 Court Street.
13. Contingency - \$17,275.82
Reserve funds that may be applied to any of the activities provided herein for unforeseen costs or other unforeseen eligible community needs, subject to Board of Aldermen approval.

THAT the Contingency line item shall be adjusted to reflect the final HUD award once known:

THAT the Human Affairs Committee emphasizes maintenance of the City's parks:

THAT the following HOME activities be carried out with an estimated annual grant of \$233,008; estimated program income of \$10,000; and reprogrammed funds from FY2012 HOME Admin of \$11,358, as described herein for a total of \$254,366:

1. Community Housing Development Organization Reserve (CHDO) - estimated \$34,951 or 15% of HUD Entitlement Award
Required set aside for affordable housing development activities in which qualified CHDOs are the owners, developers and/or sponsors of the housing.
2. CHDO - Operating Expenses - estimated \$11,650 or 5% of HUD Entitlement Award
Operating assistance to CHDOs that are receiving or are under a written agreement to receive CHDO reserve funds within 24 months of the date of agreement. Operating assistance will be awarded to CHDO certified agencies based on documented need associated with the reasonable expectation of a viable project.
3. Affordable Housing Development - \$128,464
Acquisition, rehabilitation and/or conversion of residential or non-residential buildings for the creation of affordable housing, to be occupied by low-income households.
4. HOME Program Administration - estimated \$24,301 or 10% of HUD Entitlement Award
Operation of the HOME Program by the Urban Programs Department, including determining eligibility, technical assistance to participants, compliance with program regulations, underwriting, specification preparation and review, environmental review, long-term monitoring and reporting to HUD.
5. Homebuyer Assistance Program - \$55,000
Administration of the program and direct financial assistance toward down payment and closing costs for eligible low-income homebuyers purchasing a home in Nashua.

THAT the Affordable Housing Development line item shall be adjusted to reflect the final HUD award once known.

LEGISLATIVE YEAR 2013

RESOLUTION: R-13-100

PURPOSE: Authorizing the Mayor to apply for and expend the Community Development Block Grant and Home Investment Partnerships Program Grant, Fiscal Year 2014

SPONSOR(S): Alderman-at-Large Lori Wilshire

**COMMITTEE
ASSIGNMENT:**

FISCAL NOTE: Fiscal impact will be an estimated total of \$643,915.12 CDBG funds and an estimated total of \$254,366 HOME Investment Partnership funds.

ANALYSIS

This resolution authorizes the Mayor to apply for and expend the Fiscal Year 2014 annual Community Development Block Grant and HOME Investment Partnerships Grant as described.

Approved as to form: Office of Corporation Counsel

By: Dowhey Clarke

Date: March 26, 2013