



## ORDINANCE

### REASSIGNING PARKING FUNCTIONS FROM THE TRAFFIC ENGINEERING DEPARTMENT TO TRANSIT

#### *CITY OF NASHUA*

*In the Year Two Thousand and Nine*

*The City of Nashua ordains* that Part I “Administrative Legislation,” Chapter 5 “Administration of Government,” Part 3 “Administrative Code” of the Nashua Revised Ordinances, as amended, be hereby further amended as follows:

1. In Article VIII “Public Works Division”, Section 5-43 “Director; duties”, subsection B (3), delete the struck-through language as shown:

**“5-43. Director; duties.**

...

B. The Director shall be responsible to the Mayor and the Board of Public Works for the satisfactory performance of the duties and functions assigned to his division. These duties shall be comprised of the following functional areas and such other duties as may be assigned by the Mayor and/or the Board of Public Works:

...

(3) Traffic Engineering. There shall be appointed, in accordance with Section 61 of the City Charter, a Traffic Engineer, who shall perform the traffic engineering functions required by the City. The Traffic Engineer shall also be responsible for the construction and erection of traffic signs (in cooperation with the appropriate aldermanic committee), the maintenance and operation of traffic signals, ~~the maintenance of public parking lots, garages and meters,~~ as well as the coordination of federally funded traffic improvements and signalization projects with the state and federal highway departments and other traffic-related operations....”

2. In Article VII “Community Development Division”, Section 5-42 “Departments”, subsection D, add the following new underlined language:

**“5-42. Departments.**

The Community Development Division shall be comprised of the following departments:

...

- D. Urban Programs Department. The mission of the Urban Programs Department is to provide financial and technical resources to individuals and local groups to improve living conditions and access to jobs and services, primarily for those of lower income and those with disabilities and to assist the community in the identification of needs and strategies affecting individuals and neighborhoods of lower income; competently obtain and administer federal, state, local, and private resources directed to those needs; and assess the effectiveness of outcomes. The Mayor shall appoint a department head in consultation with the Director of the Community Development Division. The department head shall be responsible to the director for the satisfactory performance of assigned duties, which shall include the development of, monitoring, and implementing the CDBG program; management of the transit program, which shall include the maintenance of public parking lots, garages and meters; administration and coordination of grants which the City has received or may receive in the future which are related to the functions of the Community Development Division, including the functions of grant search, application and coordination; and the implementation of various community development, economic development and housing assistance programs which the City has ongoing....”

All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

**LEGISLATIVE YEAR 2009**

**ORDINANCE:** 0-09-71

**PURPOSE:** Reassigning parking functions from the traffic engineering department to transit.

**ENDORSER(S):** Mayor Donnalee Lozeau

**COMMITTEE  
ASSIGNMENT:**

**FISCAL NOTE:** Fiscal impact should be minimal and could depend on the collective bargaining units involved.

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**ANALYSIS**

This legislation moves parking-related functions – maintenance of public parking lots, garages, and meters – from the traffic department in the public works division to the transit program under the urban programs department in the community development division. The underlying intent of this reorganization is to consolidate functions related to multiple modes of transportation in one area so that transportation can be viewed holistically, considering its impact to the community and economic development.

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**Approved as to form:** Office of Corporation Counsel

**By:** Dowley Clarke

**Date:** August 5, 2009



**ORDINANCE**

**CREATING A NEW TRANSPORTATION DEPARTMENT IN THE  
COMMUNITY DEVELOPMENT DIVISION**

***CITY OF NASHUA***

*In the Year Two Thousand and Nine*

*The City of Nashua ordains* that Part I “Administrative Legislation” of the Nashua Revised Ordinances, as amended, be hereby further amended as follows:

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2. In Chapter 5 “Administration of Government,” Part 3 “Administrative Code”, Article VII “Community Development Division”, Section 5-42 “Departments”, delete the struck-through language and add the following new underlined language as shown:

**“5-42. Departments.**

The Community Development Division shall be comprised of the following departments:

...

D. Urban Programs Department. The mission of the Urban Programs Department is to provide financial and technical resources to individuals and local groups to improve living conditions and access to jobs and services, primarily for those of lower income and those with disabilities and to assist the community in the identification of needs and strategies affecting individuals and neighborhoods of lower income; competently obtain and administer federal, state, local, and private resources directed to those needs; and assess the effectiveness of outcomes. The Mayor shall appoint a department head in consultation with the Director of the Community Development Division. The department head shall be responsible to the director for the satisfactory performance of assigned duties, which shall include the development of, monitoring, and implementing the CDBG program; ~~management of the transit program~~; administration and coordination of grants which the City has received or may receive in the future which are related to the functions of the Community Development Division, including the functions of grant search, application and coordination; and the implementation of various community development, economic development and housing assistance programs which the City has ongoing....

E. Transportation Department. The mission of the Transportation Department is to manage, coordinate, promote and develop transportation resources in the community. The Mayor shall appoint a department head in consultation with the Director of the Community Development Division. The department head shall be responsible to the Director for the satisfactory performance of assigned duties, which shall include, but not be limited to, oversight and management of the transit program, public parking lots, garages and meters, and rail service. The department head shall also improve the coordination of all modes of transportation. The department head shall perform such other duties as requested by the Mayor or the Director of the Community Development Division.

3. In Chapter 12 “Boards, Committees and Commissions”, Article II “Nashua Transit Advisory Committee”, Section 12-6 “Staff”, delete the struck-through language and add the following new underlined language as shown:

**“12-6. Staff.**

~~A Transit Director~~The Transportation Department Manager in the Community Development Division shall serve as staff to the Committee, subject to the direction of the Division’s Director, and shall provide regular and timely reports to the aldermanic infrastructure committee on all transit matters.”

All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

**ORDINANCE**

**0-09-71**

CREATING A NEW TRANSPORTATION

DEPARTMENT IN THE COMMUNITY DEVELOPMENT

DIVISION

**IN THE BOARD OF ALDERMEN**

1<sup>ST</sup> READING AUGUST 11, 2009

Referred to:

PERSONNEL/ADMINISTRATIVE AFFAIRS COMMITTEE

AND THE BOARD OF PUBLIC WORKS

2<sup>nd</sup> Reading SEPTEMBER 22, 2009

3<sup>rd</sup> Reading \_\_\_\_\_

4<sup>th</sup> Reading \_\_\_\_\_

Other Action \_\_\_\_\_

Passed SEPTEMBER 22, 2009

Indefinitely Postponed \_\_\_\_\_

Defeated \_\_\_\_\_

Attest: [Signature] City Clerk

[Signature] President

Approved: [Signature] Mayor's Signature

9/26/09  
Date

Endorsed by

[Signature]

MAYOR

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Vetoed: \_\_\_\_\_

Veto Sustained: \_\_\_\_\_

Veto Overridden: \_\_\_\_\_

Attest: \_\_\_\_\_  
City Clerk

\_\_\_\_\_  
President