

**Board of Public Works Meeting  
Meeting Minutes  
December 19, 2019**

A regular meeting of the Board of Public Works was held on Thursday, December 19, 2019, at 5:30 p.m. in the Auditorium at City Hall, 229 Main Street, Nashua, NH 03060.

Mayor Donchess, Chair, declared the meeting to order at 5:30 p.m. and called the roll.

Members Present:

Mayor James Donchess, Chair  
Commissioner Joel Ackerman, Vice Chair  
Commissioner Tracy Pappas  
Commissioner Kevin S. Moriarty  
Commissioner G. Frank Commissioner Teas

Also Present:

Ms. Lisa Fauteux, Director, Division of Public Works  
Mr. Jeff Lafleur, Superintendent of Solid Waste  
Mr. Nick Caggiano, Superintendent of Parks & Recreation  
Mr. Dave Boucher, Superintendent of Wastewater  
Mr. Jon Ibarra, Superintendent of Streets

Not Present:

Alderman Ernest A. Jette, Aldermanic Liaison

**MOTION:** Commission Ackerman made a motion to approve the agenda as presented.

Discussion:

**MOTION:** Commissioner Pappas made a motion to hear item A. under Administration directly after item B. under Aldermanic Referrals and approve the agenda as amended.

**MOTION CARRIED:** Unanimously

Approval of Meeting Minutes

• **November 7, 2019**

**MOTION:** Commissioner Pappas to approve the minutes from the Special Board of Public Works meeting of November 7, 2019.

**MOTION CARRIED:** Unanimously

- **November 21, 2019**

**MOTION:** Commissioner Pappas to approve the minutes from the Board of Public Works meeting of November 21, 2019.

**MOTION CARRIED: Unanimously**

### **Public Comment**

There was no public comment.

### **Aldermanic Referrals**

**A. R-19-186 – AUTHORIZING THE MAYOR AND CITY TREASURER TO ISSUE BONDS NOT-TO-EXCEED THE AMOUNT OF ONE MILLION FOUR HUNDRED NINETY-FIVE THOUSAND DOLLARS (\$1,495,000) FOR VARIOUS IMPROVEMENTS AT THE SOLID WASTE DEPARTMENT FOUR HILLS LANDFILL AND THE PURCHASE OF TWO REFUSE TRUCKS**

**MOTION:** Commissioner Ackerman made a motion to favorably recommend R-19-186 to the Board of Aldermen.

### **Discussion:**

#### **Commissioner Pappas**

I think it might be helpful for folks who are watching to have a breakdown of how much each refuse truck costs and to explain any of the improvements we are going to make at the landfill. The other thing I think might be helpful is to explain why we bond our refuse trucks as opposed to having...most of the vehicles we purchase are done through a planned expenditure.

#### **Mayor Donchess**

The first part of that I think can be covered by Mr. Lafleur.

#### **Mr. Lafleur**

As the Mayor just said, the first part of the program, the various improvements at the Solid Waste Department is the soil wall and gas expansion. We budgeted \$500,000 for the soil wall this year and that should help almost complete it. The gas expansion will be \$395,000 I think.

The second part of the question would be for the two refuse trucks. We budgeted \$300,000 each for a total of \$600,000. As far as bonding it, I would have to ask the Treasurer or someone else to answer that question.

Mayor Donchess

That part I can answer but are there any other questions or comments?

Commissioner Pappas

Again, just to explain to folks, I think we are all used to how expensive it is to keep up the landfill and what happens if we don't keep...and why we don't bond those.

Mr. Lafleur

The setback area walls are the 500-foot setback from where the trash is to the residents of the city and the gas expansions are annual gas expansions that we collect; the methane gases that help to eliminate odors and catch the emissions that go off into the atmosphere. We send that back to the plant and they make electricity with the gases.

Mayor Donchess

In terms of the question as to why we are bonding the purchase of refuse trucks as opposed to purchasing them out of current dollars; the decision was made ten years ago (or so) that the city would proceed in that fashion, in other words, borrowing or bonding to buy expensive pieces of equipment like garbage trucks and fire trucks. The reason for the decision was to limit the amount of current dollars that were being spent. I think especially given the constraints that were in place. It was hard to budget for it. In addition, there is the argument that if a truck gets used for seven years that it's better to pay for it over the seven years rather than the loaded upfront. I think the more conservative way would have been to pay upfront really but once we got into the bonding approach it requires an upfront tax increase to begin. If you are not reserving over the years to buy at the end of a savings period, if we were required to come up with hundreds of thousands of dollars it would result in a tax increase to pay for it upfront.

Commissioner Pappas

Director Fauteux, my sense is, just from my recollection, is that the other trucks last longer and there are a lot of moving parts in the refuse trucks.

Director Fauteux

You are correct with the automated trucks as there are more moving parts but we have gone to a different arm that is a little bit better. That is correct though, the packers last longer than the automated trucks.

Commissioner Pappas

Are they significantly more expensive than most of the trucks we have to get and do they have a shorter life?

Director Fauteux

No, they are all pretty much equal in terms of cost.

Commissioner Ackerman

As I recall, the lead time for these vehicles is several months, is that correct? Is it six to nine months?

Mr. Lafleur

Right now we are looking at a year for these two trucks by the time we order them.

Commissioner Ackerman

Earlier this fiscal year I think we passed a bond to order some other trucks. Have those come in yet?

Mr. Lafleur

Those are still six to eight months out as well. We have to wait about one year every time we order a truck.

Commissioner Ackerman

So we have a total of four or five new trucks after this passes, assuming it does on order. Will that get you up to full fleet?

Mr. Lafleur

We have a full fleet now. The ones we are ordering are replacements or putting two on the backline. These are just to keep with our ten-year replacement plan.

Commissioner Ackerman

How many trucks like this are in your fleet?

Mr. Lafleur

We have eight right now.

Mayor Donchess

Are there any other questions or comments?

**MOTION CARRIED: Unanimously**

**B. R-19-187 - AUTHORIZING THE MAYOR AND CITY TREASURER TO ISSUE BONDS NOT-TO-EXCEED THE AMOUNT OF SIX MILLION DOLLARS (\$6,000,000) FOR THE DESIGN AND CONSTRUCTION OF A DIVISION OF PUBLIC WORKS OFFICE FACILITY**

**Discussion:**

Director Fauteux introduced Ms. Janet Slemenda, Principal from HKT Architects who had been working with the Division of Public Works for a long time.

Mayor Donchess

Can you brief us on what this contract is and what will be accomplished pursuant to the contract?

Ms. Slemenda

When we were asked to build a fee proposal for this project, we looked at it as a comprehensive and inclusive fee proposal using all of the consultants it takes to do a normal building project to produce a well-corrugated set of drawings that could be bid and will be reflective of what the city's goals are for the building. Those include not just the architectural fees but all of our consultants including civil site engineers, landscape architects, code specialists, specification specialists, mechanical, electrical, plumbing, and fire protection engineers. It's basically a full team of typical building construction and we go out to them and solicit proposals from them based on the scope of work that I put in front of them based on all of the conversations we have had with the city and they then propose. In the letter, there are 14-pages of information and it describes every task that they will be doing and we will not be doing and our firm will be coordinating. There is also a list of assumptions and exceptions as well and that is standard, every engineer has a list of what they are going to do in front of me and then they all have about a half of dozen exceptions of things they won't do. You can see absolutely everything that I know about this project and is included in the letter.

Do you have specific questions? It's long but it's a pretty standard approach to building a fee.

Commissioner Pappas

My understanding was that we were going to use some of the plans from Burke Street for some savings.

Ms. Slemenda

The plans for Burke Street were for a renovation of a building and an addition. The renovation portion was the administration piece so there is nothing salvageable except for the program. The program was very comprehensive, we had a very lengthy programming process where we interviewed, had questionnaires, toured and created a very comprehensive program of spaces that the city needs and it's projected out with the years

so we anticipate growth or no growth in each department. We will use that document, that does not have to be done, it will need to be reviewed as far as what we are going to put in this building. Burke Street had an existing building and then it had four or five additions that were done to that building over the years and we are using parts of it and tearing some pieces down that weren't worth saving. We will be using all of the program pieces and then we will be planning for this new building and then anything that happens in the future. We will do a pre-planning process and the Board will know exactly what can be done on this site in the future. There are a lot of elements to a Public Works facility and we will be considering all of those.

Commissioner Pappas

I thought there was going to be some savings using HKT.

Director Fauteux

There is, all of the programming has been done. Janet met with all of the individual departments to determine what the needs were so she has a list of every single employee and what their space needs are.

Commissioner Pappas

I don't believe we ever got that.

Director Fauteux

We may have gone over that a long, long time ago but it's been a long time.

Mayor Donchess

It was way back when the Burke Street...

Director Fauteux

When we were talking about Burke Street.

Commissioner Pappas

I looked through my notes and I looked through the stuff and I didn't see it. I did write down in my notes that my understanding was this didn't go out to bid and part of the reason why was because there were some savings.

Director Fauteux

That's correct because we have come so far with all of the programming and what our needs are.

Ms. Slemenda

When we do site programming we do what we call “site bling” in that we don’t look at a specific building and try to place a space inside the building. We look at it comprehensively so that in the case just as what has happened with Burke Street is all of that information is transferable to another site. That is a standard way an architect should approach programming and make it so that the user could use that document on any site they would choose. Often times when we do programming, a city is looking at multiple sites for a building to purchase. Not all of that information is already completed and there are no major changes to the way you structure the department. All of the information should be good, it’s a matter of just going through it.

Director Fauteux

There were a lot of interviews that were conducted with all levels of staff and there was a fair amount of work that went into all of that.

Commissioner Pappas

Do we have any of that information that could be shared with the Board?

Director Fauteux

Yes, absolutely.

Commissioner Ackerman

Janet, thanks for joining us tonight, it’s a very comprehensive quote. A question to the Chair and perhaps the Director, it’s a huge quote with several pages and a couple of things that jump off of the page to me would be on page two where it talks about...and these are probably very nominal costs, sprinkler flow testing are excluded and the fire protection hydraulic design with piping and head layout is excluded. Are we taking that into consideration as we look at the big picture that there may be some additional costs beyond this?

Ms. Slemenda

In New Hampshire, we have been told that is the typical way the sprinkler portion of the project is done. I have talked with my engineers about that. These are the same engineers who we used on Burke Street and they approached it the same way the last time and this is the standard process for them. They do all of the initial set-up, all of the criteria and as is often the case, when it gets past construction and into the (inaudible), which is when the people that are actually going to build or produce drawings that show exactly what is going to happen they oftentimes do all of that work based on the calculations in hand. It’s pretty standard fare.

Commissioner Ackerman

I'm just trying to make sure the city is well positioned to absorb those costs after we look at the bonding and things like that. Are we prepared for that?

Mayor Donchess

The estimate is for the entire project so that is included in the overall estimate, the estimate of \$9.9 million includes the items you just mentioned along with everything else.

Commissioner Ackerman

Okay, so it includes the times that are excluded in this...

Mayor Donchess

From the architectural contract, yes.

**MOTION:** Commissioner Teas made a motion to favorably recommend R-19-187 to the Board of Aldermen.

***Discussion:***

Commissioner Pappas

I will preface my comments by saying there is no disagreement that our facilities are in an absolute deplorable condition and it is unfortunate that we have done absolutely no maintenance and they ended up in that position. I just have a couple of clarifications; I don't disagree that absolutely something needs to be done. I guess my issue is with information or lack thereof or lack of what I see as a plan to actually fix the worst of our health and safety issues. It's actually \$10 million...I'm rounding numbers so that would be the money left over from Burke Street combined with the new \$6 million bonds. Plus, it's really closer to \$11 million once you add in the \$9,97,204 from the architects.

Mayor Donchess

Just to be clear, the \$9,97,204 is part of the construction cost so the \$9,900,000 includes the so-called soft costs which are architects.

Commissioner Pappas

Okay, thank you.

My concern is when we went through this process...I'm sure that Harvey Construction is a great institution and they did a really good job but we never actually broke down to see what the costs were to fix some of the health and safety issues, for example, we never got a quote for the...what it would cost to do the HVAC system at Riverside. My understanding is that the police department is going to go ahead and take over that facility so the city is probably going to have to pay to have that remedied. I understand that it is easier to manage a place if it's all in one area but here is what this \$10 million-plus plan does not do. It does absolutely nothing to address the health and safety issues that they rank and file

AFSCME employees who work at the Street Department and Parks & Recreation...they are still going to have to deal with that every day. We never got the amount of money that was going to be required for that, and this has nothing to do with the architecture firm. We had a verbal explanation of the traffic study, again the traffic study was just done and it was kind of a guesstimate to who is going in and out for the office facilities and again, my understanding is that they did that and mixed it with...and this is an assumption since we did not get a written plan from kind of old traffic data and I could be wrong but since I didn't get anything in writing, I am uncertain. It did not address, and again, it was extensive and they did hard work and I fully understand...we don't have a new traffic study with 2019 or even 2016 or 2018 figures. It does not explain how the impact that all of our traffic...with the additional traffic once...my understanding is the plan is to move Parks & Recreation and the Street Department to that facility. We didn't get the numbers on that. We didn't get the numbers on how much it would cost...we did get an off the cuff...the gentleman from Harvey who was terrific, great guy and I think that he was honest in his answers off the top of his head. I had written in my notes \$50 to \$60 million additionally for those two facilities. It seems as if that would kind of be important to include that before we go ahead and jump into this office facility. Again, a huge concern is that we are spending this \$10 million and it doesn't sound like we have facts and figures in place for the Street and Parks & Recreation Departments and the traffic study and quite honestly, I am a little bit concerned over the message that we are sending to our rank and file AFSCME employees from both Streets and Parks & Recreation in that these facilities are so unhealthy that we are going to move all of your support staff off-site but you are going to stay here and we don't have a plan in place for these folks to be moving nor do we have any figures as to what it is going to cost even if we remedied some of the health and safety issues at those facilities. We just don't have those figures there and I do think that the lack of a plan is a problem regarding adding lots of trucks to an area that is already very congested and at this point, I really do think we need to do our homework and not leave AFSCME employees working in an unsafe environment and we need to come up with an honest price tag. I think I know with the...when we purchased Burke Street, it was a really difficult decision for me to make because again, we didn't have the traffic study and someone gave a top of your head figure of I think somewhere between \$10 - \$15 million for the whole shebang, everything together. I had actually been serving as a Commissioner long enough to say "you know what, if I don't see the facts and the figures then I can't support something because it's probably not going to be accurate." I think the \$57 million price tag on that facility...we really did not do our homework and I don't want us to continue to just go ahead and not do our homework and not come up with honest figures. We don't have a timeline in place. What if there is a new Board of Aldermen that come in and they say well we are really bonding a lot of money, what do we say to those folks over at the Street and the Parks & Recreation Departments. Honestly, to the neighbors of the landfill to say...not only the neighbors of the landfill but the folks who use that road every day...I just don't think we've done our homework and again, don't...it's not, this woman doesn't want...these health conditions to be addressed, that's not the case. I just don't think we've done our homework and that's why I am unable to support this but I certainly do support doing something because what we have is not acceptable to anyone and it's not working for anyone.

### Mayor Donchess

Is there any other discussion?

**VOTE: 4 – 1 – 0 (Nay – Pappas)**  
**MOTION CARRIED**  
**[Agenda Taken out of Order]**

**Administration**

**A. MOTION:** Commissioner Teas to approve the contract with HKT Architects for the design and construction oversight for the Division of Public Works facility in the amount not-to-exceed Nine Hundred Ninety Seven Thousand Two Hundred and Four Dollars (\$997,204). Funding will be through Department: 160 Admin/ Engineering; Fund: Bond; Activity: DPW – Facility.

**VOTE: 4 – 1 – 0 (Abstained – Pappas)**  
**MOTION CARRIED**

**[Agenda Returned to Original Order]**

**AFSCME Grievance 19-20 – Step III**

Director Fauteux

The union contacted us and they have asked to postpone this grievance because they needed some additional time until January so we granted that.

Commissioner Pappas

I always find it really helpful when we have the written part of the contract if that kind of applies to that. What's interesting is to see how both sides respond to whatever written part it is because I want to be fair and I want to be objective. I find the more information...and then you can read the information and then you can ask whoever it is that is presenting, I find that really helpful.

Mayor Donchess

Are you talking about the contract itself or reports?

Commissioner Pappas

Whatever the issue at hand is because I have to tell you that this has always been very confusing to me and I do want to be fair. I take these very seriously and I don't want to favor one side or the other and I...whatever information, written or verbal or whatever, I find that really helpful.

Mayor Donchess

I am sure we can provide any written material that is prepared. Certainly, there is the contract and there might be a written grievance. There might be other writings which I am sure we can provide.

Commissioner Pappas

But the particular section highlighted in then to see how the different parties view it would be really helpful for me.

Mayor Donchess

That's fine.

Commissioner Pappas

Awesome, thank you.

Director Fauteux

I have to be honest, there's not really any clear language in the contract.

Mayor Donchess

Is it more of a past practice thing?

Director Fauteux

Yes, there's nothing in the contract that I could necessarily point to.

Mayor Donchess

If the Union cites a provision of the contract then that, of course, becomes relevant but this past practice idea...

Commissioner Pappas

I didn't think we did that.

Director Fauteux

But, I certainly will highlight anything that they have pointed to.

Commissioner Pappas

I think having stuff like that we normally would deal with and outlined when possible in negotiations would be really helpful.

Mayor Donchess

We will hear that in January.

### **Parks & Recreation Department**

- A. MOTION:** Commissioner Teas to approve the purchase of a 2020 John Deere 5090M Utility Tractor with attachments off the Sourcewell Ag contract #021815-DAC from Padula Brothers Inc. of Lancaster, MA, for the price of \$121,984.58. Funding will be through Department: 177 Parks & Recreation; Fund: Trust; Activity: CERF.

#### **Discussion:**

Commissioner Pappas

Can you explain the item for the public?

Mr. Nick Caggiano, Superintendent of Parks & Recreation

This is part of our CERF Replacement Fund. The tractor is coming with some attachments that we are very excited about. One is an over-the-guardrail mower. We are still going to use our sub-contractor but the over-the-guardrail mower will allow us to do a more timely...especially when we have wet seasons where we have intersection problems. The other thing we are going to do is that we are ordering a stump grinder. We have always contracted out stump grinding and we think we can be a little more responsive. This is a mid-size one that will take care of the majority of our work but occasionally we will need to have someone come in for the big ones. We are excited. It will be a well-used unit and we will use it for all kinds of applications. It's truly needed.

Commissioner Pappas

Will you be able to interchange some of those new attachments with others of the same vehicle?

Mr. Caggiano

Yes.

**MOTION CARRIED: Unanimously**

### **Engineering Department**

- A. MOTION:** Commissioner Ackerman to approve the Residential and Commercial Wastewater Service Permits and Fees as submitted.

**MOTION CARRIED: Unanimously**

**B. MOTION:** Commissioner Ackerman to approve the following Pole License Petition: PSNH # 21-1444.

**MOTION CARRIED: Unanimously**  
**Wastewater Department**

**A. MOTION:** Commissioner Ackerman to approve the User Warrants as presented.

**MOTION CARRIED: Unanimously**

**B. MOTION:** Commissioner Teas to approve the contract to Wright Pierce to develop and prepare a 20-year Facility Planning Study for the Wastewater Treatment Facility in an amount not-to-exceed \$300,000. Funding for this contract will be through Department: 169 Wastewater; Fund: Wastewater; Activity: Facility Planning Study.

**Discussion:**

Mr. Dave Boucher, Superintendent of Wastewater

This is for Wright Pierce to develop the 20-year Wastewater Facility Plan. This study is for the course of 20 years and is to include some items...they will do a comprehensive review of current projects along with projected future flows and loads. They will assess the plant hydraulics and treatment capacity. They will also do an assessment on process & ancillary equipment and identify potential discharge issues, future capital improvement projects. We will also be meeting with state and federal regulators to go over potential future regulations as far as what can be discharged to the river so we can kind of stay ahead of the curb in building new parts of the treatment facility. It will also help us better understand our financial needs over the next 20 years. It is much needed.

Commissioner Ackerman

I was curious to learn how long ago we have done a similar study for the Wastewater Treatment Facility or have we ever done something similar?

Mr. Boucher

I can't answer that. I've never seen one so it's probably the first long-term study. I'm sure there were short studies done but it is typical to have a long-term study done.

Director Fauteux

That's correct, I am not aware of one either.

Commissioner Pappas

I think it's very much needed and very well done, thank you.

**MOTION CARRIED: Unanimously**

**Solid Waste Department**

**A. MOTION:** Commissioner Pappas to approve Change Order #2 to the contract with Charter Contracting Company, LLC of Boston, MA, in an amount not-to-exceed \$191,271.44 for the construction of the Phase III Landfill. Funding will be through Department: 168 Solid Waste; Fund: Solid Waste; Activity: Phase III Landfill.

**Discussion:**

Mr. Lafleur

The bulk of this change order is the change in design and amounts of soils that had to come in for the groundwater separation that we had to meet for the landfill separation for the liners. It also includes some of the extra liner that was needed once those elevations were changed. Once the elevations were changed some of the liners had to be increased to cover the area.

Commissioner Teas

I don't recall the overall project cost for Phase III but obviously, there was a buffer in there for change orders. I am wondering how we stand with respect to that buffer and how far along we are in this particular project.

Mr. Lafleur

We over-expended the amount of the bond that we did for the project by about \$191,000 which is this change order but everything was used up until then. When the bidding went out we assumed that we would meet the regulations for the groundwater separation and we didn't and that's why we needed the extra soils and then the added liner came in. I had other monies that we appropriated towards this and that's why there is no additional bonding that had to be done.

To answer your second question, the construction company actually pulled out today and 95% of the project is completed. We are waiting for some pumps that were back ordered for our leachate system and should be in by early January. I'll be requesting an NOI ASAP and we will hopefully be placing trash in there by January. I'll put some pressure on DES to get the approvals as fast as possible.

**MOTION CARRIED: Unanimously**

**B. MOTION:** Commissioner Pappas to approve Change Order #1 with Sanborn, Head & Associates, Inc. of Concord, NH, for \$89,700 to provide the Solid Waste Department with Construction Quality Assurance (CQA) services for the Phase III Landfill construction. Funding will be through Department: 168 Solid Waste; Fund: Solid Waste; Activity: Phase III Landfill.

**Discussion:**

Mr. Lafleur

This change order is basically the same reasoning that there was a delay in with DES approving some of the project and it pushed us back over a month and that's most of where the CQA came from. We had to have the construction company there and the engineers to make sure everything was being done properly. That should also cover us for the rest of the project.

**MOTION CARRIED: Unanimously**

**Administration (Continued)**

**A. Informational**

- I. The next Board of Public Works meeting is scheduled for January 30, 2019, at 5:30 p.m. in the City Hall Auditorium.

Director Fauteux

Please let me know if January 30<sup>th</sup> does not work for any Board members as the original date was January 23<sup>rd</sup>. We will then go back to holding meetings on the fourth Thursday of every month.

**II. Budget Transfers**

Director Fauteux

There is just one budget transfer that has to do with a new postage meter and how things are being expended.

**III. Director's Report**

- Artificial Turf at Roby Park
- Eaton Street Bridge is closed due to rotting decking and is going to be repaired.
- Shade sail poles at the Jeff Morin Field at Roby Park that has been installed.
- Downtown Stroll was a huge success.

- Santa in the Park was also very successful this year with about 300 children in attendance.
- The Turkey Bowl was held on November 27<sup>th</sup> and South was the winner.
- New York City Holiday bus trip occurred and about 60 residents attended.
- On December 10<sup>th</sup> we logged a new road for the Greeley Park Boat Ramp and it should be completed by December 21<sup>st</sup>.
- Snow clean-up from our first snowstorm of the year (a 3-day storm)
- This is our first year of full brine operation and have noticed a huge difference so far. We applied about 8,000 gallons during our first storm.

Mayor Donchess

How many miles of streets do you think we brine prior to a storm?

Mr. Jon Ibarra, Superintendent of Streets

Approximately 23 miles. I'll bring a more accurate number at the next Board meeting.

Commissioner Pappas

But that's just on main roads, right?

Director Fauteux

Yes.

Commissioner Pappas

I've seen a huge difference.

Director Fauteux

We also do the hills and the timberline areas.

- We also had to do our first snow removal downtown.
- This is the water booster station at the treatment plant. We are nearing completion on this. This is essentially the treatment of water that is reused in the plant.
- The primary clarifier construction is nearing completion including chains, etc. We are also redoing the sludge collection mechanisms inside the tanks to reduce the amount of water that would eventually get into the digester.

- The Energy Recovery Project is almost complete and hope it will be completed in March which will produce our own power for the plant.
- These are some of our mechanics and an electrician doing odor control repairs.
- The Solid Waste Department would like to remind all residents to please dig out carts and do not leave them buried in the snow. We can't pick them up if they are buried.

### Commissioner Pappas

Residents should not leave the trash carts out the night before a snowstorm.

### Director Fauteux

That's correct.

- Our excess holiday trash pick-up will be the week after Christmas from Thursday, December 26<sup>th</sup> through Thursday, January 2<sup>nd</sup>. You may place extra bags of trash at the curb and we will pick them up but try to keep them within 3 feet of the cart.
- Holiday Tree Collection: We will be picking up Christmas trees curbside on Monday, January 6<sup>th</sup> through Friday, January 17<sup>th</sup> and should be placed at the curb and not buried in the snow. All tinsel and ornaments should be removed.
- The Public Works Division will be closed on Wednesday, December 25<sup>th</sup> in observance of Christmas and curbside pick-up will be delayed by one day. Public Works will also be closed on Wednesday, January 1<sup>st</sup> in observance of New Year's Day and pick-up will again be delayed by one day.

### Commissioner's Comments

#### Commissioner Teas

I would like to recognize my colleague, Joel Ackerman, whose last meeting is tonight after serving his term. I have enjoyed working with him. He has certainly made decisions with the city's best interest and pocketbook at heart and I thank him and he will be missed.

#### Mayor Donchess

We have a plaque for retiring Commissioner Ackerman which reads as follows:

*With our greatest appreciation, we hereby present Commissioner Joel Ackerman, Vice Chair of the Board of Public Works, 2016 – 2019 for your unwavering*

*support and guidance in helping the Division of Public Works build and maintain Nashua's infrastructure.*

Commissioner Teas

I wonder if it might make sense for us as a group to consider a Strategic Planning session where we could learn about the Director's vision and her Superintendent's and then as a group we can put forward what goals we want to have in place. I would find great value in learning what lies ahead over the next year or two given the pending construction of the building, etc. We can address some of the things that Commissioner Pappas mentioned because I think she's straight on in that we need to have the second and third steps in place.

Mayor Donchess

I think we can do that.

Director Fauteux

Sure.

Mayor Donchess

It would probably be a special Board of Public Works meeting.

Director Fauteux

I would also like to schedule a meeting to discuss Union negotiations and the status of that.

Mayor Donchess

That might be a non-public.

Commissioner Pappas

Maybe we should do a workshop meeting or do it after a meeting that has a very short agenda.

Mayor Donchess

Again, it would be a non-public session.

Commissioner Ackerman

One of the things I didn't notice in tonight's agenda was a motion that one of my esteemed colleagues put on or tabled it from last month's meeting and that was a contract associated with the...I believe it was for Parks & Recreation, where the owners of a building on Arterially Lane and on November 8<sup>th</sup> you were going to reach out to Director Cummings

about that activity. I didn't see that on tonight's agenda and I didn't know if we should bring that up.

Director Fauteux

Sure, we discussed that and I did get a letter from their Attorney saying that they were going to just use the one space and take down the parking signs. Because it was so late we decided not to have it on this agenda but it will probably be on the January agenda. We wanted to wait until that actually happened before we asked the Board for approval.

Commissioner Pappas

Has it been done?

Director Fauteux

I haven't checked on it as I just received the letter but I will.

Commissioner Ackerman

I would like to thank you, Director Fauteux, the Superintendents, and the Mayor. My tenure on the Board of Public Works has been very enjoyable. It's not goodbye, I will see you again hopefully in a couple of years and I look forward to supporting and representing the residents in Nashua.

Personnel

- A. MOTION:** Commissioner Teas to approve and unseal the nonpublic minutes for Personnel from the Board of Public Works Meeting of November 7, 2019.

**MOTION CARRIED: Unanimously**

- B. MOTION:** Commissioner Teas to approve and unseal the nonpublic minutes for Personnel from the Board of Public Works Meeting of November 21, 2019.

**MOTION CARRIED: Unanimously**

**C. Non-Public Session**

**MOTION:** Commissioner Ackerman moved by roll call that the Board go into a non-public session pursuant to RSA:91-A3 §2(b) the hiring of any person as a public employee.

*A Viva Voce Roll Call was taken, which resulted as follows:*

Yea: Mayor Donchess, Commissioner Ackerman,  
Commissioner Pappas, Commissioner Moriarty  
& Commissioner Teas

5

Nay:

0

**MOTION CARRIED: 5 – 0**

**MOTION:** Commissioner Ackerman to seal the minutes of the Board of Public Works non-public session of December 19, 2019, until such time as the majority of the Board votes that the purpose of the confidentiality would no longer be served.

*A Viva Voce Roll Call was taken, which resulted as follows:*

Yea: Mayor Donchess, Commissioner Ackerman, 5  
Commissioner Pappas, Commissioner Moriarty  
& Commissioner Teas

Nay: 0

**MOTION CARRIED: 5 – 0**

**MOTION:** Commissioner Ackerman to come out of non-public session.

*A Viva Voce Roll Call was taken, which resulted as follows:*

Yea: Mayor Donchess, Commissioner Ackerman, 5  
Commissioner Pappas, Commissioner Moriarty  
& Commissioner Teas

Nay: 0

**MOTION CARRIED: 5 – 0**

**Adjournment**

Commissioner Ackerman made a motion to adjourn.

**MOTION CARRIED: Unanimously**

Meeting adjourned at 6:43 p.m.