

MINUTES

Board of Registrars Meeting

October 27, 2022

City Hall Room 208

Present: William Grady, Adriana Espitia, Gwen Mikailov, Roger Ordway (Deputy City Clerk)

Guests: Karen Thoman

1. Chairman Mikailov called the meeting to order at 10:38 AM.
2. Acceptance of Minutes, September 1, 2022.
 - a. Motion by Chairman Mikailov to accept the minutes of September 1, 2022, Board of Registrars meeting as written.
 - b. Seconded by Registrar Grady.
 - c. Motion carried
3. Additions, deletions and corrections to the checklist.
 - a. Motion by Chairman Mikailov to pause meeting at 10:45 for 15 minutes for clarity around checklist approval timeline before election.
 - i. Seconded by Registrar Grady
 - ii. Motion carried
 - iii. Meeting recommenced at 11:00 am.
 - b. Motion by Registrar Espitia to accept report of additions, deletions and corrections to the checklist.
 - c. Seconded by Registrar Grady
 - d. Motion carried
4. Appointment of Deputy Voter Registrars for November 8, 2022, who may be assigned to any ward as needed by City Clerk and staff.
 - a. Motion by Registrar Espitia to accept roster of Deputy Voter Registrars as presented.
 - b. seconded by Registrar Grady
 - c. Chairman Mikailov asked for a shift breakdown of Deputy Voter Registrars be made available to Registrars.
 - d. Motion carried
5. Other Business.
 - a. Election Day Support
 - i. Board of Registrars will float between the wards to ensure Deputy Voter Registrars have supplies and support and to fill in where needed.

- ii. Registrar Espitia requested that a list of Deputy Voter Registrars be included in each ward's supply box to avoid any potential confusion in roles at the polls.

6. Meeting adjourned at 11:22 AM.