
**JOINT SPECIAL SCHOOL BUILDING COMMITTEE MEETING
THURSDAY, OCTOBER 27, 2022
NHS NORTH BOARD ROOM**

A meeting of the Joint Special Building Committee was held at NHS North on Thursday, October 27, 2022. Mr. Dowd called the meeting to order at 7:00 p.m.

Present: Mr. Dowd, Ms. Wilshire, Ms. Klee, Ms. Timmons, Ms. Lamphier, Ms. Bishop, Ms. Giglio, and Mr. Claffey

Also Present: Mr. Shawn Smith, Mr. Jamie Ouellette, Mr. Ken Lemarier, Mr. Carl Dubois, Ms. Kathy Misko, Mr. Mike Davey and Mr. Matt Smith

Also Present: Members of the Public, Channel 99 Videographer

PREVIOUS MEETING MINUTES APPROVAL – September 22, 2022

*Mr. Dowd moved to waive the reading of the JSSBC meeting minutes of September 22, 2022, accept them and place them on file. **SO VOTED UNANIMOUSLY.***

Chairman Report – Alderman Dowd

The Board of Aldermen approved final passage on the bond monies for the Birch Hill Elementary and Main Dunstable Elementary renovations. They also passed the money for the three vestibule projects. That will make nine school projects going on.

School Administration – Shawn Smith

Next month's meeting is earlier due to Thanksgiving holiday. JSSBC will meet on the 17th of November which means the construction manager will have to get all the invoices to us earlier than usual.

ARCHITECT'S REPORT – HARRIMAN – Mr. Jamie Ouellette

Main Dunstable and Birch Hill – Presentation by Harriman: We are working on the schematic design submission to Harvey for development of budgets for the scope of design. EEI is also here tonight and is working on the ESSER funding of this project, which entails the mostly mechanical work. The schematic design pulls together items that people expressed interest in having in the school, and then we're going to finesse that and work toward that construction document for early next year so construction can ideally begin after school is out or possibly even a bit earlier. Birch Hill and Main Dunstable are sister schools or they mirror each other, yet there are differences. We will review Birch Hill and just touch on the different elements for Main Dunstable. The main entrances will be upgraded, a guidance office suite possibly added, the open concept areas addressed. One of the driving factors, as well as mechanical improvements, is to separate those spaces and create walls and doors, improve security, and give better control of ventilation, acoustics, etc.

We're looking at putting some mechanical rooms in the lower level of these spaces. Potentially, a performance stage is something we've gone back and forth on, update casework, bring some natural light into some areas of the school including the gyms, add new finishes throughout including painting, flooring, ceilings, mechanical and electrical upgrades (part of the ESSER funding). There is discussion of potential kitchen expansion, but that was late in discussion so we're exploring the necessity. The existing entry of Birch Hill is dark and does not feel inviting, so we are looking at ways to brighten it up by bringing in some aluminum paneling, maybe a little more storefront and creating an inviting space. In addition to these scopes, we're exploring if windows, doors, and roofing need to be replaced. We are exploring potential additions for the gym and cafeteria, if needed.

As I mentioned, Main Dunstable is similar but opposite. MD has additional students so the need for additional capacity of students, including a possible addition, is being reviewed, including cost and necessity. We want the entrance to be similar to BH because they are the sister schools as we call them, but we wanted to have some differences. On Birch Hill, as you're coming up the hill, we kept that canopy flat as you can see underneath as you're arriving to the school. On MD, you come in level or slightly above, so we are proposing to pull that canopy up a little bit and make it feel similar but newer. Windows, roof interior, the space of the gymnasium, cafeteria, all similar to BH. The kitchen is similar but this one actually has an outdoor cooler freezer.

Questions:

Are we losing space when adding the interior walls? Harriman explained that we're actually trying to right size those rooms. Adjustments are being made by taking storage out of some areas and moving to a different part of the building. We do take up space with the mechanical rooms in this layout. There are rooms that are being utilized differently as they are bigger spaces than are needed, moving spaces around. At Main Dunstable, as an example, we are proposing possible additional classrooms because those mechanical rooms do take up a significant portion. The District is looking into any new developments that may impact the enrollment numbers to significantly change. Chairman Dowd reminded the committee that when the preschool is moved to Franklin Street, it will empty a classroom in multiple schools.

How do you get space to those dark areas with brick walls? The fishbowl areas are trying to be utilized for mechanical spaces so you don't need to bring natural light to those spaces. The second floor and the mechanical room doesn't take that whole fishbowl area. Conference rooms, storage, closets, are good things for inside those areas because you don't need a lot of natural light because they used very short periods of time. The natural light should be in the classrooms where kids are there all day long. We are proposing skylights in the hub area, potentially in the corridor hub.

BOE President, Jen Bishop, stated that the Administration is figuring out what's the best way to address how to redistrict keeping in mind equity and location, and making sure that the needs of the students and the teachers are being met. We're at the big part of the funnel right now trying to figure out how to start narrowing it down, but will be pushing for dates and times so we know what we're working towards.

Would new roofs be put on schools along with Solar? The major intent of this project is to separate the two schools into rooms, put new HVAC in to control the airflow (filtration and dehumidification), and also to improve the security aspect of these schools. Principal's want their schools to have everything that they've been missing, but we are constrained by the budget. And the biggest constraint is the ESSER fund. The schedule and budget on these two schools is also very tight as the ESSER funds expire in September of 2024. Long-lead items are a real concern. We are in the process of doing value engineering to look at all the things and see what can be done for the funding we have.

Pennichuck Middle School – A few submittals and RFIs have been received. Things are going very well. Additional request about older door replacements that were not part of the original design. Construction documents will be issued for Harvey to begin pricing of the air conditioning project next week. A couple of safety elements requested from the Director of Safety are being explored (bollards, etc.).

Brian S. McCarthy Middle School – Things are progressing quite well. Reviewing submittals and RFIs – very active. Reviewing additional safety items. Looking at playground space on the left side of the building and having conversations with the Special Education Director. Meeting with Athletics Director regarding specific equipment for this school. Harvey has been heavily involved in this as well. Discussions around the graphics at the overhead doors in the kitchen area. Image of the school graphic will be in the court of the gym. Mr. Smith has had conversations with Park & Rec regarding goal posts at all three middle schools and the maintenance/upkeep. Looking at external signage around the school and on the school. At the end of the access drive will be a sign as well as at the top of the drive, signage on the building and in the gymnasium as well.

Fairgrounds Middle School – Nothing new to report.

Franklin Street School – Reviewing submittals and RFIs as well as scheduling. Discussion about the kitchen (exploration discussion). Minor interior space adjustments are being reviewed.

Alderman Klee stated that Franklin Street is in her ward and she gets a lot of complaints about things that are happening there. Her question was “Do we know when they are opening?” The signs that will be going up regarding no parking during school hours are concerning to the residents who live in the area. Shawn Smith stated that the school would be opening to the students who were there last year on November 28th. Work will continue as there is additional construction work needed. We gave Harvey some ideas on how we might progress but they need to go back and figure out the schedule, but we feel it is doable so that we can have everybody in school for the beginning of the next school year. In the meantime, part of getting there is potentially to do some work during the school year. The majority of the preschool programs will be on the second floor. There'll be minimal elements on the first floor, maybe some administrators. We can do some of the construction work on the first floor that's not

noisy while school is in session, including before school starts, after school ends, weekends, school vacation breaks. We can really make some hay and go to town with the noise. In the meantime, they're making great headway in the basement and we didn't expect that to occur. They've already put up all the studs up, the sheetrock is going up shortly, the ductwork is already in place. It might be a little overly optimistic but by the end of this calendar year, the basement is pretty much done which was way ahead of schedule. So that, by itself, provides swing space so as we're working on the first floor, maybe some people can go down there. The elephant in the room is really what do we do with the third-floor next summer's schedule and alternatives to what we've planned.

Alderman Dowd has been working with DPW's Dan Hudson, city engineer, to get the drawings with the street markings for review. The signs have been ordered by DPW and will arrive shortly. We will give advanced warning to residents prior to shutting down all the streets for the street painters and prior to permanent changes. The Nashua Police will assist in monitoring the streets immediately following the traffic pattern changes. DPW is also in the process of working on the winter snow removal in that area prior to road changes.

CONSTRUCTION MANAGER'S REPORT – HARVEY – Mr. Ken Lemarier

Brian C. McCarthy Middle School - The new entry road, which is officially 41 DiAntonio Drive, off of Buck Meadow is pretty much the final grade. We're working with the DPW and the town engineer to make sure that we're meeting all of the local standards and practices for a city street because that is going to be a city street. Paving of the parking lots binder coat will happen the 2nd week of November. Once that's complete, we'll be able to shift the construction entrance to the Buck Meadow side which will make the constituents and residents happy. Electrical service to the building is in progress, the utility poles have been run up DiAntonio. We received final word that the easement has been addressed between city and Eversource, the power supplier, which allows us to get permanent power to the building in time for the winter. The transformer and the pad are complete. At the site, the retaining walls are ongoing as well as the remaining culvert for the critter crossings for the NHDES. The final one will be complete tomorrow that will satisfy all of the DES and AOT items that we had to meet for design requirements. We'll be working on the athletic fields, the cuts and fills up near that side of the site as long as weather permits.

Area C: All the concrete slabs and deck are confirmed complete, the roofing is fully installed, and now we're finishing the spray fireproofing, which is what gets the fire rating for the structural steel in the slab. They will be completing that entire building this week. In Area C, drywall will start in another month or so; things will be moving quickly and the picture will start to take shape.

Area B: All the concrete slabs and on-grade deck have been completed and the roof has been installed on that building as well. Once the fireproofing is complete this week in Area C, we'll be moving over to ground floor Area B.

Area D: All the structural steel erection has been completed, detailing is in progress, including all the spot welding and miscellaneous items to be addressed by individual workers. The roofing will be complete middle of November.

Area A: Area A has the gymnasium - slab-on grade prep and placements are in progress which is where the crane is staged for erecting the steel. Yesterday we erected the last piece of structural steel - a critical milestone for any construction project. The crane left today and now the steel detailers will be on site for the next six to eight weeks finalizing that work in time for the end of the calendar year. Everything is moving at a great pace.

Questions to Harvey: *Are you having any trouble getting materials?* With this project, we were able to start early. Early at the end of 2021, we had a few trade contractors that we signed up ahead of time so we were able to procure material in time so it wouldn't be affected our schedule (roofing, steel, electrical, HVAC, etc.) We've been able to stay ahead of any of those problem items on this project and are in good shape in that regard, as well as we saved a lot of money by buying the stuff up front.

Pennichuck Middle School – Pretty well ahead of the game here with a few miscellaneous areas that we're working on including the new library addition, targeted to turn over in December which allow Mr. Smith and their custodial staff to get in and move everyone in at the end of December.

Exterior building improvements: We are doing a lot of site grading, sidewalk prep, and landscaping. The brick veneer will be complete at the end of this week, and we'll be working on the metal panels and the tactile concrete panels at the exterior of the building for the next three or four weeks. Now that the brick mason is complete, the

mortar silos can be broken down which will allow us to complete the new gates and the rest of the fencing at the athletic fields (added to the project). Those are scheduled to be installed in two weeks.

Learning Commons: The framing and the drywall of the Learning Commons is complete, primed, painting started, and ceiling grid is being installed. All of the MEP finishes, registers, grilles, diffusers, and lights are going in starting next week. The science classrooms have been turned over. The special ed speech and the quiet rooms will be complete in two weeks. We're just waiting on rubber floorings, just one of those tough materials we've had an issue getting.

Principal Falzarano and his staff had been gracious and understanding of the issues that we're dealing with. The new bleachers and gymnasium were completed and turned over early October. They had their first volleyball game last week. Two weeks ago, we held a gym equipment training with all of the gym teachers, Ms. Gingras, and the custodial staff to run through operating the new divider curtain, the basketball hoops, the bleachers, and allow them to ask any questions and make any comments.

Remaining Site Improvements. Everything else is final paved and striped except the new bus loop up to the new entrance on Manchester Street. Paving of those two areas will be done on Election Day, November 8. We've been working with Assistant Superintendent Poska with that as well. The remaining athletic field fencing, landscaping, and irrigation is ongoing.

Fairgrounds Middle School – All the contract work is complete at Fairgrounds Middle School. After the space was turned over, with new spaces next to old spaces, there were things that needed to be addressed. From a facilities point of view, we got larger access panels for the student commons that allowed the staff to get in to perform their maintenance which will be installed over Christmas break. We have miscellaneous HVAC upgrades in the eighth grades, special ed office, reading intervention, and the Family and Consumer Sciences classroom. Those will be scheduled over Thanksgiving and Christmas break. We are almost done.

Franklin Street School – The exterior egress stair towers have been installed and the fencing around it has been installed. We are working now to improve the front entry stairs, install some new hand railings, a change to the scope. We are working on the new sidewalk that goes out to the playground and all that entails, including hand railings, new grades, tip downs for the handicap ramps, a new curb cut, etc.

Inside: We were originally tasked with doing that second-floor scope and the exterior stairs, but additional work has been done as allowed. The new flooring is down, the paint is complete. A change order was submitted to add a door where there's currently a window in the corridor for the principal's office. There is additional work to squeeze in before we turn it over after Thanksgiving. From our perspective, it's effectively complete after some final cleaning.

We had an opportunity to begin work in the basement and complete the abatement and demolition. This was critical as the abatement activity cannot be done when anyone is in school. We again are working hand-in-hand with EEI because they're putting in all the mechanical upgrades at the same time. Framing is going on, we're roughing in the walls, and we'll begin Sheetrocking. Once the students are back, we will be limited to quiet activities like paint and flooring, which should be finished by the end of the year. During our project meetings, we have discussed security and safety for how our trades can get in and out of only certain sections of the building. Within the month, we will have a protocol in place for our contractors.

The remaining scope is significant abatement of the third floor and demolition activity. If we're changing wall layouts, the drywall needs to come down anyway so that we can put up new sheetrock. The third-floor schedule is longer than the same activity on the second floor just by nature of the materials up there. The abatement and demolition activity will take half the summer (4-6 weeks) during the 10-12 weeks of the summer. Our concern is being able to do all that and get all the other work completed prior to school opening in August '23, so we're trying to see if we can utilize the upcoming school vacations. Unfortunately, a week really isn't a lot of time to set up with the whole area in plastic. They have to test the air and get the good clearances for the air sampling. Once the work is done and it's clear, they can take down all the plastic. The third floor could be broken up into several segments, but the abatement setup and teardown are time consuming. We will have discussions with our abatement contractor and see what's realistic. We asked if we could do the interior stairwell abatement and get new flooring as well over April break - a smaller area versus a whole floor. Long story short, all that abatement activity that still has to happen is where the time constraint is whether it's the stairs, the first-floor floor abatement and the third-floor floor and walls abatement. All those things would normally happen in the beginning of the summer, so I'm trying to figure out

how we can grab some of that now and get it done. EEI is still finishing the mechanical upgrade work on the first floor and I need to give 10 days' notice when I'm going to do the work and I need two weeks to do the work. That's the point when the teachers are moving in. I have to divide it up or figure out what makes sense.

Alderwoman Klee stated that residents of Winter Street are getting the brunt of that. She is willing to go door to door to inform residents of the plans/progress and let them know how Harvey is trying to proceed. There's nothing you can do about the noise. There's no such thing as a soft hammer or saw. Just as long as we're not doing things too early, our ordinances I think, say you can come in at 7am. I'm not going to ask you to do anything differently. I'm going to remind those that live in that area that you can start work at this time to be as respectful as possible. I also want to get this on the record so anybody who is listening, does hear it. And I do want to make a comment that oftentimes people look at that area as a low-income area.

EEI: One of the logistical challenges on our project was delivery of the air handler units that we had ordered in November of last year. Usually that type of equipment takes about six months to get but it did not come until end of September. All the ventilation equipment is in its final position. We are putting in the final connections and then we're connecting the ductwork to the building distribution ductwork that was all completed this summer. The LED lights have all been completed and programmed, so the energy savings will be substantial from that improvement. We've been working with the school district team to create a punch list of the mechanicals, testing the speaker and clock system, fire alarm testing and report. We will have a manufacturer's rep come in, make sure everything is working properly and then give training to the district personnel and do an air balance to make sure that each classroom gets the desired air flow of fresh air. There's a lot of fine-tuning left to bring us across the finish line.

Brian C. McCarthy Middle School:

I have two letters of recommendations for subcontractors and a few PCOs and PCCOs. We haven't done a letter of recommendation in a while. We take the Harriman design and then we bid it out to various subcontractors. We try to get at least three bids. The minor items left are: fencing, signage, etc., a lot of the niche items where we want to make sure we get it right with input from the constituents, Harriman, and the school district. Signage is one of those items where we want to make sure we get right so we waited until colors and mascot were chosen before we could nail in the price. The first letter of recommendation is for the interior and exterior signage. We reached out to four bidders, solicited two, and receive two bids. We're recommending the lowest qualified bidder. The scope includes all the interior/exterior signage, all the wayfinding signage, and ADA signage at the interior and exterior of the school. The building site has a monumental sign. This also includes installation and all shop drawings, submittals, etc. for Harriman to review and get the proper product on the site. The lowest qualified bidder we are recommending is Susa Signs LLC of Manchester, New Hampshire for a total contract value of \$73,993.00.

ALDERWOMAN TIMMONS MOVED TO AWARD THE SIGNAGE FOR THE MCCARTHY MIDDLE SCHOOL TO SOUSA SIGNS LLC OF MANCHESTER, NEW HAMPSHIRE, IN THE AMOUNT OF \$73,993.

SO VOTED UNANIMOUSLY.

The last letter of recommendation is for the fencing bid package. The scope of work to furnish and install all of the chain link fencing around the track the new basketball court, the baseball and softball fields, including the backstops, and the fencing around the dumpster enclosure and generator enclosure which will look similar to what we've done at the other schools. The exterior of the space also includes the ornamental steel fencing at the playground and courtyard areas and all of the bike racks and commercial grade trash receptacles, all falling within our approved GMP budget. We received two bids and we're recommending the lowest qualified bidder which is Chasco, Inc. of Portsmouth, New Hampshire, who did all the work at Fairgrounds and Pennichuck Middle Schools. It's a total contract value of \$275,343.00.

ALDERWOMAN KLEE MOVED TO AWARD THE FENCING CONTRACT FOR THE MCCARTHY MIDDLE SCHOOL TO CHASCO INC, OF PORTSMOUTH, NEW HAMPSHIRE IN THE AMOUNT OF \$275,343.

SO VOTED UNANIMOUSLY.

PCO number 9: If approved by the committee tonight, the scope work can proceed on site and we can procure the required materials. This proposal request by Harriman (client request) is a safety concern to add a snowmelt system roughly 1300 square feet in Area A at the main entrance and the bus area. It is basically like a glycol loop that's poured beneath the concrete slab or the pavers so in the wintertime, we don't have ice and snow build up when the students and staff are out at drop off and pickup. The scope includes all electrical, a complete HVAC system, including controls required to install this in those noted areas. The snowmelt system that's proposed goes from the doorway of the main entrance and the bus entrance all the way to the end of the sidewalk or the road portion of that section.

MS. GIGLIO MOVED TO ACCEPT PCO #009 FOR THE SNOWMELT SYSTEM IN THE AMOUNT OF \$119,076.09.

SO VOTED UNANIMOUSLY.

PCO number 12: We apply this spray-fireproofing to all of the steel members and structural members per the contract documents. At the onset of this project, there was a proposal request and I believe it was a structural requirement. One of the first proposal requests changed the design of the structural slabs. We thought we were meeting the one-hour rating that's required between each floor. Having done some investigation, it was found that we did not achieve a UL rating with the current design. To achieve that UL rating, we have to re-apply the fireproofing to the elevated decks as well. This affects seven decking areas of the building. Without this work being performed, we can't do any of the overhead mechanical, electrical, framing, nothing can be done until this is done, and it's a code issue. The next two PCOs are the cost to provide that scope of work to meet the building code and the UL rating of a one-hour fire rating. This first PCO is the \$50,000 Signing Authority presented to aldermen Dowd - the limit of your signing authority. The total/balance of this work is captured in PCO 13. The first PCO (#012) allowed Harvey to direct our subcontractor to continue work and to maintain schedule and get that extra crew required.

Question was raised if this would affect the funding in a large way. Alderman Dowd said this was within the guaranteed maximum price.

MR. DOWD MOVED TO APPROVE THE AUTHORIZATION OF PCO #012 FOR ADDITIONAL SPRAY FIREPROOFING FOR THE MCCARTHY MIDDLE SCHOOL IN THE AMOUNT OF \$50,000.

SO VOTED UNANIMOUSLY.

PCO 13 is for the balance of this additional scope (PCO # 012) for a total value of \$113,121.38.

MS. LAMPHIER MOVED TO APPROVE PCO #013 FOR THE BALANCE OF ADDITIONAL SPRAY FIREPROOFING FOR THE MCCARTHY MIDDLE SCHOOL IN THE AMOUNT OF \$113,121.38.

SO VOTED UNANIMOUSLY.

The final item for the McCarthy Middle School is PCCO #005, and this is a prime contract change order for the PCOs that were approved during the September meeting for the domestic water heater and storage tank revisions and the underground electrical pathways to all of the athletic fields. We are presenting this PCCO #005 for a total amount of \$50,718.07.

ALDERWOMAN TIMMONS MOVED TO APPROVE PCCO #005 FOR MCCARTHY MIDDLE SCHOOL IN THE AMOUNT OF \$113,121.38.

Franklin Street School:

The first PCO for Franklin Street is PCO #016. This is a proposal request issued to rework walls in the principal's office to allow for more privacy. In our weekly reviews with the school, it was noted that Mr. Warren could hear what was going on in the next classroom and vice versa. He requested that we do something about this work before the first floor work begins. Originally it wouldn't have happened until next summer, maybe sooner. The cost for this work is \$3,517.98.

MS. LAMPHIER MOVED TO APPROVE PCO #016 TO REWORK WALLS IN THE PRINCIPAL'S OFFICE TO ALLOW FOR MORE PRIVACY FOR FRANKLIN STREET SCHOOL IN THE AMOUNT OF \$3,517.98.

SO VOTED UNANIMOUSLY.

The next PCO for Franklin Street is PCO #017. We needed to add a six-foot gate into the fence that exists around the exterior egress stairs as requested by the Nashua Plant Operations in order to gain access to some equipment that EEI had installed in that same confined fence. We wanted the fencing contractor to come out once so we needed to get it approved so we could get the requested gate at the same time. PCO #017 to add the gate is for \$1,716.30. This was within Mr. Smith's authorization, so he signed it.

ALDERWOMEN KLEE MOVED TO APPROVE PCO #017 TO INSTALL A 6-FOOT GAGE INTO EXISTING FENCING FOR ACCESS TO EQUIPMENT FOR FRANKLIN STREET SCHOOL IN THE AMOUNT OF \$1,716.30.

SO VOTED UNANIMOUSLY.

The next PCO for Franklin Street is PCO #018. This was a proposal request by the staff to provide a new quarter door for the principal's office and a closet door in the adjacent adjoining office space. When I came and walked the school at one point, they requested that the window into the principal's office be changed to a door in that location. This is another example of in order to get a door frame on order, as we are about to do that work before Thanksgiving, we had to get the materials ordered. We have some corridor demo, we have to order a doorframe, put in a new door, paint it, and so forth. The cost of this PCO number 18, is \$6,310.29.

MS. GIGLIO MOVED TO APPROVE PCO #018 TO REPLACE THE PRINCIPAL'S OFFICE WINDOW WITH A DOOR FOR FRANKLIN STREET SCHOOL IN THE AMOUNT OF \$6,310.29.

SO VOTED UNANIMOUSLY.

The next PCO for Franklin Street is PCO #019 for front entry steps handrail. We, again, were already reworking those steps and we needed to get those railings fabricated. This proposal request is where the design was issued for what those railings are going to look like. The cost to add those railings is \$7,471.45.

ALDERWOMAN TIMMONS MOVED TO APPROVE PCO #019 FOR THE DESIGN AND FABRICATION OF FRONT ENTRY STAIR HANDRAILS FOR FRANKLIN STREET SCHOOL IN THE AMOUNT OF \$7,471.45.

SO VOTED UNANIMOUSLY.

The next PCO for Franklin Street is PCO #020 for ASI number 10 relating to the basement bathrooms. We had an existing condition where the walls in the bathroom were not as big as we thought or as what was depicted on the plans. In reviewing the existing condition, we found that we could rework the walls and get the space required to make the bathroom larger and more appropriate. We asked the question, got the dimensions clarified through an RFI and an ASI to demo the existing walls and build the new basement walls into a larger area to make more space. The cost for PCO number 20 is \$4,993.06.

ALDERWOMAN TIMMONS MOVED TO APPROVE PCO #020 TO MOVE THE WALLS TO ENLARGE THE BATHROOM SIZE FOR FRANKLIN STREET SCHOOL IN THE AMOUNT OF \$4,993.06.

SO VOTED UNANIMOUSLY.

The next PCO for Franklin Street is PCO #021. We mentioned earlier that part of our contract budget for Franklin Street had \$100,000 allowance to upgrade the existing elevator at the Franklin Street School.

We've had a few meetings with Stanley Elevator reviewing the condition of the existing elevator; and while it works, they gave us a laundry list of things to improve. We asked what is really necessary and has to be done. In reviewing the budget funds, we found that we could increase the elevator upgrade allowance and decrease our escalation allowance. We've been fortunate not to spend the escalation money so far. We're just moving money so that we can go forth with the elevator work and increase our allowance for this work to \$200,000. We already knew that the component of work for Stanley Elevators is \$148,000 which gives us just roughly \$50,000 to continue with the associated work, i.e., electrical upgrades required to go along with this. There will be some additional costs so we felt it was a good idea to just to reallocate that escalation money to put it for something useful for improvements for the school rather than not being able to do any of that work. PCO 21 is technically for \$0 reallocating funds from the escalation allowance to the elevator upgrade allowance.

MS. BISHOP MOVED TO APPROVE PCO #021 REALLOCATING FUNDS FROM THE ESCALATION ALLOWANCE TO THE ELEVATOR UPGRADE ALLOWANCE FOR FRANKLIN STREET SCHOOL IN THE AMOUNT OF \$0.

SO VOTED UNANIMOUSLY.

My last document is prime contract change order number five, which just incorporates the previously approved PCOs, some of which we just approved this evening. Request approval PCCO #5 including PCOs 015, 016, 017, 018, 019 and 020.

ALDERWOMAN KLEE MOVED TO APPROVE PCCO #005 FOR PREVIOUSLY APPROVED PCOs 015, 016, 017, 108, 019, AND 020 FOR FRANKLIN STREET SCHOOL IN THE AMOUNT OF \$64,938.58.

SO VOTED UNANIMOUSLY.

Main Dunstable and Birch Hill Elementary Schools:

Three consultants provide specialized data to the design and construction team for geotechnical work, surveying and an industrial hygienist for hazmat abatement. Industrial Hygienist, the first contractor will develop the work plans and verify the hazardous materials in the schools. It's more complicated than just looking at what's the cost of the report. The big expense is their time in the school, observing the abatement, and then doing the clearances after the fact. RPF Environmental is the hygienist bidder. They've done good work for us in the middle school project. It's my recommendation we proceed with them.

MR. CLAFFEY MOVED TO APPROVE RPF ENVIRONMENTAL OF NORTHWOOD, NEW HAMPSHIRE FOR MAIN DUNSTABLE/BIRCH HILL ELEMENTARY SCHOOLS IN AN AMOUNT NOT TO EXCEED \$50,000.

SO VOTED UNANIMOUSLY.

The geotechnical Services look for what's underground, including doing tests pits, and potential borings, etc. The architect needs this information to finalize their drawings so they can develop the construction drawings. We had three bidders to the RFPs that were advertised. Three bidders submitted and John Turner Consulting was the lowest bid at \$15,750. They also indicated that if we provide an in-house backhoe and operator, they'll take \$2,000 off that price. That's what we did at Franklin Street and we feel we can do that here too. But just in case, it would be appropriate to approve the \$15,750 in case our backhoe breaks or operator is out that day.

ALDERWOMAN KLEE MOVED TO AWARD THE GEOTECHNICAL SERVICES FOR THE MAIN DUNSTABLE/BIRCH HILL PROJECTS TO JOHN TURNER CONSULTING, NOT TO EXCEED \$16,000.

SO VOTED UNANIMOUSLY.

The last one is surveying services. We are not prepared to make a recommendation tonight, we are still trying to fair out who's the lowest qualified bidder. You can see the prices haven't changed. They all have wetland scientist capability, which is something that we do require any RFP. One of bidders has at least three cases of litigation in their background and ongoing pending litigation. That makes us pause a bit. We spoke with Attorney Bolton this afternoon and his suggestion was call references and ask questions. I would suggest that all the other three bidders are qualified good companies. You recognize the top one - Haynor Swanson who we've worked for a lot of our projects, including middle school project. I would recommend that you authorize the chairman of this committee to award a contract to the most qualified low bidder.

ALDERWOMAN KLEE MOVED TO AWARD THE SURVEYING SERVICES FOR THE MAIN DUNSTABLE/BIRCH HILL PROJECTS TO THE MOST QUALIFIED/LOWEST BIDDER.

SO VOTED UNANIMOUSLY.

GREENLIGHT INTERACTIVE:

In your packet is a proposal from Greenlight Interactive, which was previously approved by Alderman Dowd to get the ball rolling. We have three overhead rolling doors. Instead of just having blank silver or black panels, we want to add some sort of graphic, i.e., McCarthy Mustangs, but other ideas are options. This company will put it together with the proper pixel format to give to Harvey to have it transferred to the actual doors themselves. The cost to apply that graphic has already been approved from the JSSBC as part of the contract with Harvey. The request for this contractor was from the school department and they will be ultimately selecting the design. The amount was \$5,000.

MS. GIGLIO MOVED TO APPROVE THE PROPOSAL FROM GREENLIGHT INTERACTIVE FOR MCCARTHY MIDDLE SCHOOL IN THE AMOUNT OF \$5,000.

SO VOTED UNANIMOUSLY.

INVOICE APPROVAL

MR. CLAFFEY MOVED TO APPROVE THE INVOICES FOR THE FRANKLIN STREET PROJECT IN THE AMOUNT OF \$307,232.55.

SO VOTED UNANIMOUSLY.

MS. LAMPHIER MOVED TO APPROVE THE INVOICES FOR THE MIDDLE SCHOOL PROJECT TALLING \$3,580,625.85

SO VOTED UNANIMOUSLY.

MS. BISHOP MOVED TO APPROVE THE INVOICES FOR THE MAIN DUNSTABLE/BIRCH HILL PROJECTS IN THE AMOUNT OF \$59,174.04.

SO VOTED UNANIMOUSLY.

COMMENTS BY COMMITTEE MEMBERS

-Alderwoman Klee thanked all that are working on these projects and for the listening to the comments from staff. The PCO number nine is a prime example of when you listened and made changes to follow that up. And the PCO for the Franklin school is the same thing, you listen to what the staff had to say, with the principal, and so on. We've made the adjustments, and I think that's important for people to hear that we don't just have a plan, go in and do it and walk away from it. Even the due diligence of the fire and the foam, and so on. Knowing that there was a difference before it went too far. It just tells me that you are constantly watching, constantly auditing, and I can't thank you enough for that because it'll keep us on budget and stop us from having any overages and "oops have to go back and redo something". I know it's a lot of work. I

know you meet regularly Alderman Dowd and Mr. Smith and it makes us look better when you do the work you're doing. So thank you.

- *Ms. Bishop: I actually want to I want to piggyback off of that and what Ms. Lamphier brought up earlier about our touring of the middle schools. Ms. Giglio was talking about it too. To have grown up here and have been in those schools as a kid, and then going in there as an adult and seeing them now, it feels like the schools are so much more student centered and not just like places that we store kids for a day. With the open windows and the interactive furniture and whiteboards and stuff, it really just felt like this is a place made for students to grow. And it was it was really eye opening to go in there in this in this stage of life and be like, "Man, I wish I had this". But there's such a huge difference when you sit there and you listen to the principals and you listen to the teachers and you listen to what the special ed department needs. It is evident in the schools now that we are student focused in their growth and not just in keeping them occupied during the day. I just feel like we have a very different view of what education is and it literally starts on the ground floor. It's just so neat to see..*
- *Alderman Dowd: It is rewarding when you've been involved in this project as long as I have. But the original concept was years ago, getting the approval of the middle school concept. Unfortunately, we had junior high schools and they didn't meet the requirements of the middle school concept. That was what this project was all about - to make the transition from elementary school to high school much easier. We always lost kids in the middle schools. I think we have a much better process now. The design that Harriman put together was for that middle school concept with the different areas for the kids to sort of isolate and study on their own, to have lots of light, to have comforting colors, the list goes on and on. We had a meeting about six years ago in Elm Street where we had the members of the public and staff come in and discuss the overall design goals for the middle school. And that's what we've been following. It's kudos to the design team and the people that implement that design, Harvey, and all the other contractors involved. It is a good feeling to go into those schools and see what's going on. I just want to mention one other thing. We are in constant contact with the superintendent and the assistant superintendents on these schools, thinking on different things. Sometimes we forget to mention that, but the new superintendent and assistant superintendents have been far more involved which is a good thing.*

Ms. Wilshire moved to adjourn. So voted unanimously at 9:26 p.m.
Submitted by Tara C. Kinsella