

**MEETING OF THE BOARD OF PUBLIC WORKS  
OCTOBER 26, 2023  
MEETING MINUTES**

A meeting of the Board of Public Works was held on Thursday, October 26, 2023, at 4:00 p.m., at the Department of Public Works Administration Building in the Mine Falls Conference Room, 848 West Hollis Street, Nashua, New Hampshire 03060.

Chairman, James Donchess, Mayor declared the meeting to order at 4:00 p.m. and called the roll.

**I. ROLL CALL**

Members Present

Chairman, James Donchess, Mayor  
Vice-Chairman, Kevin S. Moriarty  
Clerk, Lisa Fauteux  
Commissioner, Shannon Schoneman  
Commissioner, June Lemen  
Commissioner Paul Shea (Via Zoom)

Also Present:

Lisa Fauteux, Director, Division of Public Works  
Tim Cummings, Director, Administrative Services  
Amy DeRoche, Project Manager, Economic Development  
John Vancor, Project Manager, Hayner Swanson  
Michael Rush, Fleet Maintenance Manager, Street Department  
Dan Hudson, P.E., City Engineer  
William Keane, Wastewater Department

Chairman, James Donchess, Mayor

Because we have one member via Zoom remotely, we're going to have to do everything by roll call according to state law. Now the first--

Commissioner Paul Shea

If I may interrupt. (Unintelligible). I believe I only need to (unintelligible).

Mayor Donchess

Oh yes.

Commissioner Shea

(Unintelligible) in my home. I am out of the meeting (unintelligible) by law, I don't know, but (unintelligible). My wife has pneumonia. She's on a second course of antibiotics and I have

symptoms from when she (unintelligible) down the road, so I don't want to expose you all (unintelligible).

**II. MOTION: TO APPROVE THE AGENDA AS SUBMITTED**

Mayor Donchess

All right. Thank you. The first is a motion to approve the agenda. Although, with one change if the Board doesn't mind, which is to move John Vancor and Amy DeRoche, which is Item A under Administration. In other words, an update on the Riverfront development plan. Move that to the beginning so they don't have to wait through everything. If no one objects to that.

So, the motion is, we are now on the motion, Alderman Moriarty. Excuse me, Commissioner Moriarty.

**Motion By Commissioner Moriarty:** To Approve The Agenda as Amended.

Commissioner Moriarty

Roll Call.

Mayor Donchess

Oh, sorry, we need a roll call, sorry.

**Viva Voce Roll Call:**

**5-Yea (Donchess, Moriarty, Schoneman, Lemen, Shea) – 0 Nay**

**MOTION CARRIED: Unanimously.**

**III. MOTION: TO APPROVE THE MINUTES OF THE BOARD OF PUBLIC WORKS MEETING OF SEPTEMBER 21, 2023**

Chairman, James Donchess, Mayor

The next item is to approve the minutes. Commissioner Schoneman.

**Motion by Commissioner Schoneman:** To Approve The Minutes of the Board of Public Works Meeting of September 21, 2023.

Mayor Donchess

Could you please call the roll.

**Viva Voce Roll Call:**

**5-Yea (Donchess, Moriarty, Schoneman, Lemen, Shea) – 0 Nay**

**MOTION CARRIED: Unanimously.**

#### **IV. PUBLIC COMMENT**

Chairman, James Donchess, Mayor

We have public comment. Is there any member of the public who would like to address the Board? If not, we'll move on to the presentation regarding Renaissance Park improvements.

*[Presentation Setup]*

#### **V. MOTION: TO APPROVE THE RENAISSANCE AND BICENTENNIAL PARK IMPROVEMENTS PLAN. FUNDING: RIVERFRONT DEVELOPMENT PROJECT**

Clerk, Lisa Fauteux, Director, Division of Public Works

Commissioners, you'll recall that Amy and John were here a few meetings ago to make a presentation. I think there was a request to see some night-time renderings. So, I think that's what Amy and John are here to show us.

Mayor Donchess

Yeah, so go ahead.

John Vancor, Project Manager, Hayner Swanson

Okay, very good. Thank you for the time today. This is basically the same presentation we gave last time, a couple of months ago, except we've added some nighttime renderings in, so we'll move quickly through it.

Bicentennial Park, we had talked before, we've lengthened the walking path to make it flatter and more accessible for people with mobility challenges. And if we go to the next slide there's a rendering you saw before and here's the night view. And so, we think of lighting without being overwhelming. There's one point about the lighting I'd like to point out to you. If you look in the back alongside the building there's a boardwalk. There are quite a few boardwalks in this project. These boardwalks are like the boardwalk that's at Peddler's Daughter, and you can see the lighting concept for the boardwalk. It's not brightly lit, it's within the handrail. We have LED lights that point down at the path itself. It's lit enough to be safe without being overwhelming, we think.

Next slide. Renaissance Park, some of the high points we had focused on before were maintaining the statute where it is today. To the left side of this plan you can see we have a performance venue with a stage structure, and moving that to the side, gave us an opportunity to have a large lawn area, pretty rare for downtown.

And so, the next slide shows you a rendering looking at the lawn area in the back of the rendering is the performance venue.

Next slide. And there it is lit up. Again, we're lighting the walkways. Trying to get appropriate lighting without it being overwhelming.

Next slide. Here it is looking back from the side of the performance venue looking back towards, generally towards the Main Street area, and we have again, a nighttime rendering here as well.

And, we'll go to the next one. Here's the performance pavilion. There's the lighting for the performance venue. Again to the side of the performance venue, looking back, and we have a rendering here as well.

So, very quickly we went into a lot of detail before, be happy to go back and talk about any of the details or just get your reaction to the lighting renderings that we've presented.

Mayor Donchess

Anyone have questions or comments?

***Discussion:***

Commissioner, Shannon Schoneman

Have we seen the price tag for this project?

Mr. Vancor

Generally speaking, the pricing has come in. The engineer's estimates are being developed. We're not complete with design. Design/development have been in the range of \$12M to \$16M. It's a wildcard at this point. This is for the whole project. It's not just these parks. These parks that we're looking at around \$4.5M. So, I should have stopped and said I'm talking about everything west of Main Street. We're looking at \$12M. We put a contingency on that because we just don't know where bids are going to come in. But, we're looking at about \$4.5M for the work on the parks.

Commissioner Schoneman

Okay. I personally would like to see a breakdown of what it's going to cost before approving a project this size. Four million or more, and giving it kind of a vague \$4M feels uncertain. If we're going to spend that much money it would be good to know exactly what we're spending it on before approve, before we give approval a project that size.

Amy DeRoche, Project Manager, Economic Development

It has been costed by our landscape architects. It's not just like a shot in the dark that they're taking right now. It's just we don't have an exact figure because it hasn't gone out to bid yet. So, when we go out to bid then they'll say it's exactly this much money, but for now, we can go off the estimates that our landscape architects have gotten from the construction companies.

Commissioner Schoneman

Are we allowed to see that?

Ms. DeRoche

Yeah, we can certainly send that to you.

Commissioner Schoneman

Okay.

Dan Hudson, P.E., City Engineer

Dan Hudson, City Engineer. Just to be clear, you're not seeking funding approval through the Board tonight.

Ms. DeRoche

Right.

Mr. Hudson

This is funded through the TIFF District. The (unintelligible) TIFF District, yeah sorry, that's a mouthful. So that funding is approved by the Board of Aldermen and you all ready have--

Ms. DeRoche

--the bond is all ready secured.

Mr. Hudson

The bond is all ready secured. What they're seeking is simply design approval tonight of the layout.

Commissioner Schoneman

I understand that we don't have to give our approval for the spending of the money, but it would be nice to know if it's being done responsibly. At least that's important to me.

Mr. Vancor

We have an engineering-level breakdown of various cost components that can be provided as well.

Commissioner Schoneman

Okay.

Commissioner, June Lemen

What triggers the LEDs on the walkway railings?

Mr. Vancor

That's a great question. I apologize I don't have an answer to that question. We'll get you an answer.

Commissioner Lemen

I think the night renderings look fantastic--

Mr. Vancor

Yeah, I think--

Commissioner Lemen

--I mean they're just

Mr. Vancor

--I'm guessing its light levels trigger it--

Commissioner Lemen

--okay.

Mr. Vancor

As opposed to time. But I don't know that for a fact, so I won't say that.

Mayor Donchess

All right, so what are you looking for now?

Ms. Fauteux

I think, correct me if I'm wrong, John and Amy, but you're really looking for their concurrence with the design of these parks before you go out to bid.

Ms. DeRoche

Yes.

Ms. Fauteux

Correct? So, I think that's what they're looking for now and we can bring it back to the Board perhaps once the results come in and we know exactly what the cost will be.

Mr. Vancor

Absolutely, absolutely we're--

Ms. Fauteux

--sorry, John I just wanted to say one more thing. I do just want to make clear, and I think Dan said as well, that this project is really not under the jurisdiction of the Board of Public Works. It's simply the relocation of these two parks that is under our jurisdiction. I just wanted to make that clear too, that the entire project is under the Board of Aldermen.

Ms. DeRoche

Correct.

Ms. Fauteux

So, I just wanted to explain that as well.

Commissioner, Paul Shea

I do have a question, if I may.

Mayor Donchess

Commissioner Shea.

Commissioner Shea

For the lighting this past year we've had a lot of discussion about the directionality of lighting and lighting position and it's tough to determine from the renderings, especially from where I am to what extent these lights cast up. Can you tell us a bit about some thoughts put into light pollution and if this might satisfy our friends who are very happy to see us make sure that they can still see the stars with their telescopes.

Mr. Vancor

On the design team we have the firm of Fitzmeyer and Tocci are doing the electrical engineering. As a sub-consultant is an outfit called Lumen who specializes in lighting, and we've emphasized to them all along, and after the last time we were in here the concern about the diffusion of the lighting. They have used the word "state of the art" for the shields that are being put on these lights. One of the reasons we went ahead and wanted them to take the time to present renderings that were as reasonably accurate as could be at this level of design was to try to show that. They have reviewed these renderings and have said that they think these accurately present what the expected diffusional light is going to be.

Commissioner Shea

Excellent. I noticed that the trees were not, did not have light cast upon them, so that kind of indicated that the lighting wasn't an issue. As far as our lights downtown, I think one of the biggest street light, light pollution source is the globes on the Main Street Bridge. I didn't see anything like that with a full globe with the upper part exposed to cast light up in the design, can you confirm that that's the case?

Mr. Vancor

That's been our intention. That's been our discussions. We will absolutely verify with Lumen the lighting consultant to make sure that that is the case. That light is not being cast up in any of the fixtures selected.

Commissioner Shea

Thank you, I really appreciate that.

Mayor Donchess

All right, anyone else? All right, was there a motion for design approval?

**Motion by Commissioner Lemen:** To Approve the Renaissance and Bicentennial Park Improvements Plan.

Mayor Donchess

All right, any discussion?

Commissioner Shea

I would second it.

Mayor Donchess

Could you please call the roll.

***Viva Voce Roll Call:***

**4-Yea (Donchess, Moriarty, Lemen, Shea) – 1 Nay (Schoneman)**

**MOTION CARRIED: 4-Yea (Donchess, Moriarty, Lemen, Shea) – 1 Nay (Schoneman)**

Mayor Donchess

All right, thank you very much.

Mr. Vancor

Thank you.

Ms. DeRoche

Thank you.



## **VI. STREET DEPARTMENT**

**A. Motion: To Approve the Purchase of Winter Road Salt From Granite State Minerals Of Portsmouth, New Hampshire, and Eastern Minerals, Inc. Of Chelsea, Massachusetts In The Amount Of \$545,000.00. Funding Will Be Through Department: 161 Streets; Fund: General; Account Classification: 61 Supplies And Materials.**

Chairman, James Donchess, Mayor

We'll now go back to the regular order of the agenda with the Street Department. Item A, Commissioner Schoneman

**Motion by Commissioner Schoneman:** To Approve the Purchase of Winter Road Salt From Granite State Minerals Of Portsmouth, New Hampshire, and Eastern Minerals, Inc. Of Chelsea, Massachusetts In The Amount Of \$545,000.00. Funding Will Be Through Department: 161 Streets; Fund: General; Account Classification: 61 Supplies And Materials.

Clerk, Lisa Fauteux, Director, Division of Public Work

I can actually speak to that. In fiscal year 2023, the price was \$79.22. It went down to \$76.70 this year, which is great. So we saved \$2.00 a ton and we are able to purchase more salt for our \$545,000.00 budget. I think that's good news. We purchase roughly 7,000 tons each year of salt. Ready for winter.

Mayor Donchess

Any discussion? Questions? Commissioner Schoneman.

***Discussion:***

Commissioner, Shannon Schoneman

Just curious. The brining, how is the brining and the salt? Are they purchased differently? How does that work?

Ms. Fauteux

No, so we use the same salt for the brine. So, the brine--

Commissioner Schoneman

--just mix it with water.

Ms. Fauteux

Yeah, and so it's more diluted and it creates a liquid product that we spray on and the advantage of the brine just as a reminder for everyone is that we can place that down 24 to 48 hours in advance, which is great and that's helped. It also helps us save on our purchases of salt. It's reduced the quantity of salt that we purchase.

Commissioner Schoneman

Great thanks.

Mayor Donchess

Anyone else? Could you please call the roll.

**Viva Voce Roll Call:**

**5-Yea (Donchess, Moriarty, Schoneman, Lemen, Shea) – 0 Nay**

**MOTION CARRIED: Unanimously.**

**B. Motion: To Approve The Purchase of One 2024 Ford F-150 Electric Pickup Truck From Grappone Ford For The Price Of \$53,74600. Pricing For This Purchase Will Be Off The New Hampshire State Bid Contract. Funding Will Be Through Department: 161 Streets; Fund: Trust; Activity: CERF.**

Chairman, James Donchess, Mayor

Item B, Commissioner Lemen.

**Motion by Commissioner Lemen: To Approve The Purchase of One 2024 Ford F-150 Electric Pickup Truck From Grappone Ford For The Price Of \$53,746.00. Pricing For This Purchase Will Be Off The New Hampshire State Bid Contract. Funding Will Be Through Department: 161 Streets; Fund: Trust; Activity: CERF.**

Mayor Donchess

Any discussion?

Michael Rush, Fleet Maintenance Manager, Street Department

Good afternoon. Michael Rush, Fleet Maintenance Manager. This asset is replacing one of our older first CNG pickup trucks. The tanks on this vehicle expire soon, so it's going to cost a lot in maintenance for the upkeep of that vehicle. We opted to use the funds to replace it with an electric Ford pickup truck in the efforts that we're moving towards electric. This was a smart decision. I think we even saved a little bit of money on it when we did it.

**Discussion:**

Mayor Donchess

Thank you very much. Anybody from the Commission? Commissioner Moriarty.

Commissioner, Kevin S. Moriarty

I was just wondering, this will be our first electric pickup? Right? We don't have any in the fleet.

Mr. Rush

Correct this will be the first one.

Commissioner Moriarty

And so, I'm just looking down the road maintenance-wise, the mechanics that work on electric motors are they getting training? How is this going to work?

Mr. Rush

So my technicians, we have put most of our technicians I think with the exception of one or two, I allowed them to opt out because one of them is retiring soon, but the whole fleet has had at least 6 hours of electrical vehicle safety training. As we move forward with the electric vehicle purchases we look to expand that training to the point where we get our shop certified toward of EV vehicles, just like we did with the CNG when that was implemented I think back in 2012.

Mayor Donchess

Commissioner Schoneman.

Commissioner, Shannon Schoneman

So this runs on an electric battery? Is that correct? Gas and electric, right?

Mr. Rush

Correct. Similar to the Mayor's car that we currently have.

Clerk, Lisa Fauteux, Director, Division of Public Works

No, just electric. No gas.

Mr. Rush

One hundred percent.

Ms. Fauteux

One hundred percent electric.

Mr. Rush

Yeah, it's not a hybrid.

Commissioner Schoneman

Okay. So, it has a rechargeable battery that it works off of, and after it's done with its shift it goes back and gets plugged in.

Mr. Rush

It's Plugged back in and recharged for the next day. This is not going to be a frontline asset either because we're not really sure how this is going to work out. There's no plow on it or anything like that, it's going to be used in daily operations, but it's not a frontline vehicle.

Ms. Fauteux

Just to be clear that we don't plow with F-150s anyway.

Mr. Rush

Yes, we don't.

Ms. Fauteux

Only 250s.

Commissioner Schoneman

Can I also ask how long is the battery expected to live?

Mr. Rush

They say 6 to 8 years. We do have an 8-year/100,000-mile warranty, so if we stay on the current track of every 7 years, this will still be under warranty by the time this vehicle is up for replacement.

Commissioner Schoneman

The batter is part of the warranty?

Mr. Rush

Correct.

Commissioner Schoneman

Okay. I understand that electric vehicle batteries are astronomically expensive.

Mr. Rush

They can be. They are, the technology is catching up to the point where every year I think there is a decrease. They're talking about just replacing certain cells that go bad in the battery as opposed to replacing an entire battery pack. That brings the cost down quite a bit. I do not have a replacement value as this is a newer generation battery. It will be covered under "our lifetime" of having the vehicle.

Commissioner Schoneman

Okay. Thank you.

Mr. Rush

You're welcome.

Mayor Donchess

Anyone else? Yes, Commissioner Shea.

Commissioner, Paul Shea

Is this our first electric truck we're considering purchasing, if we do approve it?

Mr. Rush

Yes, that's correct commissioner.

Commissioner Shea

That's exciting. And, would this be one of the supervisor vehicles or do you know what kind of use we'd be looking at?

Mr. Rush

Yes. It will be in a supervisor capacity, and it will be used I feel daily in the position that we're going to put it in. It will be like our test subject for the first vehicle for the Street Department anyway.

Commissioner Shea

And, as a municipality would we qualify for the \$7,500.00 tax credit? Is that something that we can somehow take advantage of?

Mr. Rush

I don't believe at this time that we're able to collect that. That might be something that has to go through our grant writer.

Commissioner Shea

Okay. If we can pursue any sort of grant to help support the purchase? I don't want to hold it up based on a search for grants. That would be good. I just want to make an observation that as a municipality we're generating electricity, we're getting a more favorable rate on kind of our clean and cleaner energy efforts, and then we are in turn using that power to charge a vehicle. I think that the compounded benefits to the City of those two things are pretty cool. It's just more thoughts on that. And, I think that's all I've got for questions. And so, this would be parked overnight in the charging stations over by the DPW building, right?

Mr. Rush

It will currently be parked here at the Administration Building because this is currently the only facility that we have chargers at.

Commissioner Shea

Okay. Thank you. That's all I've got for questions. Thank you so much.

Mr. Rush

You're welcome.

Mayor Donchess

Anyone else? Could you please call the roll.

**Viva Voce Roll Call:**

**4-Yea (Donchess, Moriarty, Schoneman, Lemen, Shea) – 1 Nay (Schoneman)**

**MOTION CARRIED.**

**C. Motion: To Approve The Purchase of One 2024 Trackless Tractor With Plow Package From H.P. Fairfield In The Amount Of \$181,040.00. Funding Will Be Through Department: 161 Streets; Fund; Trust; Activity: CERF.**

Chairman, James Donchess, Mayor

Next item is Item C, Commissioner Moriarty.

**Motion by Commissioner Moriarty:** To Approve The Purchase of One 2024 Trackless Tractor With Plow Package From H.P. Fairfield In The Amount Of \$181,040.00. Funding Will Be Through Department: 161 Streets; Fund; Trust; Activity: CERF

Michael Rush, Fleet Maintenance Manager, Street Department

Michael Rush, Fleet Maintenance Manager. This purchase is to replace one of our 2018 trackless tractors. It is a like-for-like purchase. This tractor is used for brush cutting, and sidewalk sweeping, it has Miller attachments for clearing snow as well as plowing and sanding sidewalks. The asset that it is replacing will be moved to the backline. It is still in okay shape to move to a backline unit. Like I said, it's a like-for-like purchase similar to what we currently run. Happy to answer any questions.

Mayor Donchess

Anybody? Commissioner Schoneman.

Commissioner, Shannon Schoneman

What's the lead time for these pieces of equipment?

Mr. Rush

About 8 months.

Commissioner Schoneman

Okay, so maybe not for this winter, but or--

Mr. Rush

I wasn't promised this winter. It could, it just depends on. There's a lot of things going on out there right now. This comes out of Canada so I believe it's still an 8 month lead time, last time we looked into it, which was about 2 months ago.

Commissioner Schoneman

Thank you.

Mr. Rush

You're welcome.

Mayor Donchess

Anyone else? All right, could you please call the roll.

**Viva Voce Roll Call:**

**5-Yea (Donchess, Moriarty, Schoneman, Lemen, Shea) – 0 Nay**

**MOTION CARRIED. Unanimously.**

**D. Motion: To Approve The Purchase of One 2024 Freightliner Cab and Chassis Tandem Axle Fifth Wheel Tractor With Hydraulic Package, In The Amount Of \$146,623.00 Through Viking Cives Of Vermont With Sourcewell Contract Pricing. Funding Will Be Through Department: 161 Streets; Fund: Trust; Activity: CERF.**

Chairman, James Donchess, Mayor

The next item is Item D, Commissioner Schoneman.

**Motion by Commissioner Schoneman:** To Approve The Purchase of One 2024 Freightliner Cab and Chassis Tandem Axle Fifth Wheel Tractor With Hydraulic Package, In The Amount Of \$146,623.00 Through Viking Cives Of Vermont With Sourcewell Contract Pricing. Funding Will Be Through Department: 161 Streets; Fund: Trust; Activity: CERF.

Mayor Donchess

Mr. Rush.

Michael Rush, Fleet Maintenance Manager, Street Department

Michael Rush, Fleet Maintenance Manager. This asset is replacing our 1996 single axle low bed that we use to trailer the low bed to transfer heavy equipment throughout the City for different projects. This asset is definitely in need of replacement due to its age. The

equipment that we have now compared to 1996 is a tad bit bigger and weighs quite a bit more, so the engine and chassis are kind of past the point of its expectancy for what we currently do with it. The new tractor is kind of a like-for-like purchase with the addition that it can hold extra weight and has a little bit bigger of a motor to tow that weight. Happy to answer any questions you have.

***Discussion:***

Mayor Donchess

Commissioner Moriarty.

Commissioner, Kevin S. Moriarty

Is this the vehicle that will be running off diesel?

Mr. Rush

This vehicle will be a certified clean emissions diesel. Yes.

Commissioner Moriarty

Where do we get the diesel from? Is that where the gas is at the Streets? Do we have a diesel tank?

Mr. Rush

Correct. Yes.

Commissioner Moriarty

We do. Okay.

Mr. Rush

Yup.

Commissioner Moriarty

Thank you.

Mr. Rush

You're welcome.

Mayor Donchess

Anyone else? Could you please call the roll.



**Viva Voce Roll Call:**

**5-Yea (Donchess, Moriarty, Schoneman, Lemen, Shea) – 0 Nay**

**MOTION CARRIED. Unanimously.**

**E. Motion: To Approve The Purchase Of Two 2024 Ford F-250 4-Wheel Drive Pickup Trucks From Grappone Ford For The Price Of \$57,738.00, Each. Pricing For This Purchase Will Be Off The New Hampshire State Bid Contract. Funding Will Be Through Department: 161 Streets; Fund: Trust; Activity: CERF.**

Chairman, James Donchess, Mayor

Next, Item E. Commissioner Lemen.

**Motion by Commissioner Lemen:** To Approve The Purchase Of Two 2024 Ford F-250 4-Wheel Drive Pickup Trucks From Grappone Ford For The Price Of \$57,738.00, Each. Pricing For This Purchase Will Be Off The New Hampshire State Bid Contract. Funding Will Be Through Department: 161 Streets; Fund: Trust; Activity: CERF.

Michael Rush, Fleet Maintenance Manager, Street Department

These two pickup trucks are going to be moved to the backline pickup truck fleet. They are used in daily operations as well as snow operations. It's a like-for-like purchase, they're replacing two F-250 trucks with a plow package. There's not much difference there other than the year. They are gas pickup trucks as they do not have an electric option for plow trucks yet for that size. Happy to answer any questions.

Mayor Donchess

Could you please call the roll.

**Viva Voce Roll Call:**

**5-Yea (Donchess, Moriarty, Schoneman, Lemen, Shea) – 0 Nay**

**MOTION CARRIED. Unanimously.**

**VII. WASTEWATER DEPARTMENT**

**A. Motion: To Approve the User Warrants As Presented.**

Chairman, James Donchess, Mayor

Next, we're on to Wastewater. Thank you very much.

Michael Rush, Fleet Maintenance Manager, Street Department

You're welcome.

Mayor Donchess

Wastewater. Item A. Commissioner Moriarty.

**Motion by Commissioner Moriarty:** To Approve the User Warrants As Presented.

Mayor Donchess

Could you please call the roll.

**Viva Voce Roll Call:**

**5-Yea (Donchess, Moriarty, Schoneman, Lemen, Shea) – 0 Nay**

**MOTION CARRIED. Unanimously.**

**B. Motion: To Approve Change Order No. 3 To The Contract With Dube's General Contracting For The Door Upgrade Project In The Amount Not to Exceed \$8,055.00. Funding Will Be Through Department: 169 Wastewater; Fund: Wastewater; Account: 81 Capital Improvements.**

Chairman, James Donchess, Mayor

Item B. Commissioner Schoneman.

**Motion by Commissioner Schoneman:** To Approve Change Order No. 3 To The Contract With Dube's General Contracting For The Door Upgrade Project In The Amount Not to Exceed \$8,055.00. Funding Will Be Through Department: 169 Wastewater; Fund: Wastewater; Account: 81 Capital Improvements.

Mayor Donchess

Go ahead.

William Keane, Wastewater Department

Bill Keane, Wastewater Department. This door is to replace it. It's an outside door and it's really corroded severely on the bottom. The way they built these doors, these industrial doors they use concrete and literally attaches to the frame of the wall, so they have to destruct, fully remove it. It's pretty costly. It's not your average door. It's a heavy-duty industrial-type door. That's why the cost is what it is, but it seems very reasonable. They also have to repair above the door in the old frame there is a window there and that's going to be removed and filled in, so there will be a bit more work to it.

Clerk, Lisa Fauteux, Director, Division of Public Works

And this also, Bill is part of a much larger project, and this is sort of end I think of--

Mr. Keane

--yes, this is the end of the—

Ms. Fauteux

--the doors, replacement--

Mr. Keane

--project came to over \$50,000.00 and we did over 20 doors.

Mayor Donchess

All right, any other comments? Could you please call the roll.

**Viva Voce Roll Call:**

**5-Yea (Donchess, Moriarty, Schoneman, Lemen, Shea) – 0 Nay**

**MOTION CARRIED. Unanimously.**

**VIII. ENGINEERING DEPARTMENT**

Chairman, James Donchess, Mayor

We're now on to Engineering. Commissioner Lemen. Yes.

Commissioner Paul Shea

Before we go on to Engineering, I'm going to go back on mute I sense that my cough is going through the room. And then, also before I forget I just wanted to add does our wastewater system participate in monitoring of waste for signs of infectious disease? I know in bigger cities (inaudible) monitoring for COVID, the flu things like that in our system?

Clerk, Lisa Fauteux, Director, Division of Public Works

Ah, no we are not Commissioner Shea. We've talked to Public Health about doing that, but at this time we are not. It's a good idea.

Commissioner Shea

Yeah, I've been thinking a lot about that lately and I think it could help to advise healthcare providers of what people are most likely experiencing (unintelligible) treatment. Help us know (unintelligible) more conscious about respiratory (unintelligible). Been thinking a lot about it this month. Anyway, I appreciate (unintelligible). Thank you.

**A. Motion: To Approve The Sewer Service Permits And Fees As Submitted.**

Mayor Donchess

All right, thank you. All right, so we're on Item A. Did Commissioner Lemen make the motion?

**Motion by Commissioner Lemen:** To Approve The Sewer Service Permits And Fees As Submitted.

Chairman, James Donchess, Mayor

Please call the roll.

**Viva Voce Roll Call:**

**5-Yea (Donchess, Moriarty, Schoneman, Lemen, Shea) – 0 Nay**

**MOTION CARRIED. Unanimously.**

**B. Motion: To Approve The Following Pole License Petitions As Listed In The Staff Report.**

Chairman, James Donchess, Mayor

Item B. Commissioner Moriarty.

**Motion By Commissioner Moriarty:** To Approve The Following Pole License Petitions As Listed In The Staff Report.

Mayor Donchess

Could you please call the roll.

**Viva Voce Roll Call:**

**5-Yea (Donchess, Moriarty, Schoneman, Lemen, Shea) – 0 Nay**

**MOTION CARRIED. Unanimously.**

**C. Motion: To Approve A Drainlayer's License For J. White Contracting, Inc., Of Andover, Massachusetts In Accordance With Nashua City Code §255-19 Issuance Of Drainlayer's License And Authorize The Division Of Public Works To Temporarily Suspend The License If Work Is Found To Be Unsatisfactory During An Initial 6-Month Probationary Period.**

Chairman, James Donchess, Mayor

Item C. Commissioner Schoneman.

**Motion by Commissioner Schoneman:** To Approve A Drainlayer's License For J. White Contracting, Inc., Of Andover, Massachusetts In Accordance With Nashua City Code §255-19 Issuance Of Drainlayer's License And Authorize The Division Of Public Works To Temporarily Suspend The License If Work Is Found To Be Unsatisfactory During An Initial 6-Month Probationary Period.

Mayor Donchess

Mr. Hudson, I assume you're up on this one?

Dan Hudson, P.E., City Engineer

I wasn't sure if you wanted me to speak to it or not. Dan Hudson, City Engineer. Yes, we did receive a drainlayer license application from J. White Contracting. Talk to four references, they were all favorable, and we've included the standard provision to be able to rescind this within 6 months. Thankfully, we haven't had to exercise that on any of these, but still believe it's a good provision to have in these approvals.

Mayor Donchess

Anyone? Could you please call the roll.

**Viva Voce Roll Call:**

**5-Yea (Donchess, Moriarty, Schoneman, Lemen, Shea) – 0 Nay**

**MOTION CARRIED. Unanimously.**

**D. Motion: To Approve The Award Of The Construction Contract For New Hampshire Route 111 (EB & WB) Over The Merrimack River Bridge Deck Rehabilitations To Beck & Bellucci Of Franklin, New Hampshire In An Amount Not To Exceed \$2,180,200.00. Funding Through Department: Department 160 Admin/Engineering; Funds: Grant And Capital; Activity: Taylor Falls & Veterans Bridge.**

Chairman, James Donchess, Mayor

Next, Item D. Commissioner Lemen.

**Motion by Commissioner Lemen:** To Approve The Award Of The Construction Contract For New Hampshire Route 111 (EB & WB) Over The Merrimack River Bridge Deck Rehabilitations To Beck & Bellucci Of Franklin, New Hampshire In An Amount Not To Exceed \$2,180,200.00. Funding Through Department: Department 160 Admin/Engineering; Funds: Grant And Capital; Activity: Taylor Falls & Veterans Bridge.

Mayor Donchess

Mr. Hudson.

Dan Hudson, P.E., City Engineer

Dan Hudson, City Engineer. This is the project that we're doing jointly with the Town of Hudson where we are rehabilitating two bridges; a bridge in Merrimack River connecting the communities. We are each paying 50 percent of the municipal portion of costs for these projects. EB and WB in this case reference eastbound and westbound, you know engineers and their acronyms. The Town of Hudson led a design process to design the rehabilitation. That was put out to bid and now we have bid back and Beck & Bellucci of Franklin, New Hampshire is the low bidder. Their bid appears to be in order. It's been

reviewed by Dubois and King, was the design engineer. This funding for construction will be an 80/20 match, where 80 percent of the funding is coming from federal funds; 20 percent municipal. That 20 percent we will split 50/50 with the Town of Hudson, as I noted previously. Once these two bridges are rehabilitated the City of Nashua's expense will be 10 percent of the total cost. This is for the contractor's cost. We will be back for engineering support services for these two. Both retaining the design engineering construction for any change order review and shop drawing review, that sort of thing, as well as full-time in the field engineer to oversee construction as is required by the LPA process of the DOT tied to the funding we're getting. I'd be happy to address any questions the Board may have.

***Discussion:***

Mayor Donchess

Commissioner Schoneman.

Commissioner, Shannon Schoneman

Just to clarify this \$2M is the total cost or the City's expected portion of the project?

Mr. Hudson

That's an excellent question. This is the total cost. I'm just going to do some quick math here. So, the City of Nashua's share of this portion of the work will be \$218,020.00 and the Town of Hudson's will be the same.

Commissioner Schoneman

Okay. All right, great. The bridge is in pretty bad shape.

Mr. Hudson

Yes, the work for this project is rehabilitation and it entails taking off the pavement, taking off the existing membrane that's on the bridge, rehabilitating the concrete, so they'll have to jackhammer, do that sort of thing, get down to where they have good concrete. Replace any rebar, or anodes, which address corrosion issues, those get tied to the rebar. And then, reconstruct back up. The sidewalks will be reconstructed as well. As well as some other ancillary improvements like some guardrail improvements and things like that. It is an extensive project, but this was advanced by the two municipalities to avoid a more extensive project later. We're doing this before steel starts to fall into disrepair below and become a much more extensive and expensive project. It will be a bit of work. The contractor will likely start work this spring and work a full year. It probably be work through all next year. There will be a winter shutdown and then finish up the final phase in the spring of the following year. It is a quite a project, and it will take some time to complete.

Commissioner Schoneman

They reroute traffic over one bridge while the other one is being fixed, and then?

Mr. Hudson

Another excellent question. The bid documents that were provided allow them to only close one lane at a time. So they'll pick one of the two bridges and do half of that bridge, route traffic on the other half. So it will be one lane. Say they do the one from Hudson first, they'll be one lane for the bridge from Hudson while they're reconstructing the other lane, then they'll flip traffic once that's done and do that lane. Total of four phases through all four lanes. Obviously, they will have to reroute pedestrians because while they're doing the phase next to the sidewalk on one of the bridges they'll have to reroute pedestrians to the other bridge so they can get through. It's a vision to be four phases. Should Beck & Bellucci come forward and have an alternate traffic control plan they want to discuss then we would need to discuss that and evaluate. There's a potential that perhaps there's a way they can figure out to do it at one season and we would probably entertain that, if that was possible, but right now it is a vision to be the full year and four separate phases of construction.

Commissioner Schoneman

Yeah, wow.

Mayor Donchess

Commissioner Shea.

Commissioner, Paul Shea

So, for the terms of shared costs, is that a standard practice or was that a result of some negotiation? How did we come to that 50/50?

Mr. Hudson

The bridges, the line between the municipalities splits the bridges. It's just a matter of we as the municipalities jointly own the bridges. Roughly, 50 percent each so that's where that came from. When we entered into the design phase we had established an agreement for that cost-sharing. We've continued that into the construction phase. The Town of Hudson managed the design phase. The City of Nashua is going to manage the construction phase. They did their part and now we're going to do our part and we're sharing costs along the way. As noted, splitting that cost, the bulk of that cost-share is federal money. It's a win-win project from our perspective. We're looking forward to getting this rehabilitated and make sure it doesn't fall into greater disrepair.

Commissioner Shea

It's nice to see the equitable partnership (unintelligible).

Mayor Donchess

Anyone else? Could you please call the roll.

**Viva Voce Roll Call:**

**5-Yea (Donchess, Moriarty, Schoneman, Lemen, Shea) – 0 Nay**

**MOTION CARRIED. Unanimously.**

**E. Motion: To Approve The Engineering Services Contract With Hayner/Swanson, Inc. Of Nashua, New Hampshire In The Amount Of \$275,680.00, For Professional Services For The Sewer Rehabilitation Program. Funding Through: Department 169 Wastewater; Fund: Bond; Activity: Sewer Improvements.**

Chairman, James Donchess, Mayor

Item E. Commissioner Moriarty.

**Motion by Commissioner Moriarty:** To Approve The Engineering Services Contract With Hayner/Swanson, Inc. Of Nashua, New Hampshire In The Amount Of \$275,680.00, For Professional Services For The Sewer Rehabilitation Program. Funding Through: Department 169 Wastewater; Fund: Bond; Activity: Sewer Improvements

Dan Hudson, P.E., City Engineer

Again, Dan Hudson, City Engineer. The City does an extensive amount of sewer work, we've talked before about construction and rehabilitation, as well as CCTV pipes. All that takes a lot of coordination and engineering support. With CCTV pipes those videos need to be reviewed and we determine which pipes need to be lined versus another method of rehabilitation, those sorts of things or which ones are fine by the way. So Hayner/Swanson for a number of years has supported us in this effort We're seeking to have them continue that support. We do have some sewer dig projects that they're going to help us design. Get them to the point that they're suitable for bidding. This contract covers a variety of things, but we really need this support to continue to make the improvements at the level that we're doing them. I'd be happy to address any questions.

Mayor Donchess

Anyone? Could the clerk please call the roll.

**Viva Voce Roll Call:**

**5-Yea (Donchess, Moriarty, Schoneman, Lemen, Shea) – 0 Nay**

**MOTION CARRIED. Unanimously.**

**F. Motion: To Approve The Engineering Services Contract For The Walnut Street Oval Intersection Project With Hoyle, Tanner & Associates, Inc. Of Manchester, New Hampshire In An Amount Not To Exceed \$293,700.00. Funding Will Be Through Department: 160 Admin/Engineering; Fund: Bond; Activity: Walnut St Oval Intersection.**



Chairman, James Donchess, Mayor

Next item is Item F. Commissioner Schoneman.

**Motion by Commissioner Schoneman:** To Approve The Engineering Services Contract For The Walnut Street Oval Intersection Project With Hoyle, Tanner & Associates, Inc. Of Manchester, New Hampshire In An Amount Not To Exceed \$293,700.00. Funding Will Be Through Department: 160 Admin/Engineering; Fund: Bond; Activity: Walnut St Oval Intersection.

Dan Hudson, P.E., City Engineer

Again, Dan Hudson, City Engineer. I've spoken previously about this project. This is the Walnut Oval area in downtown. The major purpose of the project is to make a better traffic flow for the Veteran's Memorial Parkway into downtown. It's envisioned that West Pearl Street will be reversed at some point so that traffic can come down Central Street and then straight to Main Street. In order to enable these intersections, actually, this one oval is four intersections around the oval, and this project will look at each of those locations, come up with ideas about how to make traffic flow better. Things that have been talked about are perhaps a grid network where the intersections are teed up or perhaps roundabouts if they fit anywhere or traffic signals may be appropriate at some locations or may it will be some hybrid of all the above. Maybe it will be, I can envision some roundabout-type treatments that slow traffic and make for a safer environment while still providing all the connections that need to be made. Long story short there's a lot of alternatives that need to be looked at to come up with a preferred alternative. This project is in the 10 year plan for DOT. It's being processed through the LPA process that DOT has. There'll be public meetings, a bunch of traffic analysis may be done, and those sorts of things. It's a pretty extensive project. This first contract here is with Hoyle, Tanner & Associates who was selected on a quality-based selection process in accordance with DOT requirements. We selected them for the design and this will cover the engineering study phase of the project where we look at all the alternatives, they'll be public meetings of course, stakeholder meetings to get us to that point that we have a preferred alternative. Once we know what that is then we'll come back with a design amendment to go through the preliminary and final design to actually do all the detailed drawings that need to be done to get it suitable for bidding. This number here is a not to exceed, I think the price will actually come quite a bit less than this. We have the benefit of having some resolution imagery and GIS, which will be suitable for this engineering study phase of the work. This was contemplated that the full survey and right-of-way research would be done as part of this, so that will probably come later. So anyway, the final cost of this will come down, but we are seeking to move ahead with this not to exceed so we can get them under contract and get that work going.

Mayor Donchess

Anyone? Commissioner Shea.

Commissioner, Paul Shea

I am in full support of moving forward with the reconfiguring (unintelligible) this oval from what I understand is kind of the byproduct of the urban renewal era (unintelligible). It sticks out like a sore thumb and it's a poor use of space. Coming to a better solution

(unintelligible). My question is (unintelligible) oval referred to as the Walnut Street oval intersection what purview does that fall under? (Unintelligible).

Mr. Hudson

The question is naming of streets? I believe renaming the street is a Board of Aldermen action. Just from the experience of having gone through renaming of Broadstreet Parkway and Veteran's Memorial Parkway. That's up for discussion. Obviously, don't get hung up on this title here. This is just trying to come up with a concise project title to carry the project forward. Certainly, if there's community interest in renaming streets that could be entertained. I did forget to mention, this is also is an 80/20 cost-share, so federal dollars picking up 80 percent of the cost. The City picking up the other 20 percent, and I also didn't highlight the fact that another major goal of this project is to make the area safer for pedestrian and bicyclists. That's a key feature of this, as well as in addition to vehicle movement, which I talked about.

Commissioner Shea

Yeah, it's really going (unintelligible) that what we've got going now. Just to follow up on my question the reason I ask is because in this area (unintelligible) there are a number of items in the area to (unintelligible). Make that official as we work through this project because every time (unintelligible) I think to myself (unintelligible). If other commissioners agree we could continue the conversation. (unintelligible).

Mayor Donchess

Mr. Hudson.

Mr. Hudson

Thank you, Mr. Mayor. Just as a follow up. This project is on sort of a timeline in terms of getting it out to construction so we do have a hard deadline on the backside in 2025, so we'll have to have things together and out to bid by then. This process is going to move fairly quickly, but the points you raise are excellent points. This isn't going to involve a bunch of widening and that sort of thing. I think if anything this will be a reduction in area and as we key things up some space will get reclaimed and made available for other uses. Down the road here there'll be decisions to make about what do we do with that space and maybe there's an opportunity for a small park or who knows, who knows what will come about, but they'll be opportunities and decisions to made about various areas and they'll be naming opportunities I'm sure as part of that. Our plan is to get this going and then proceed in an orderly fashion, but certainly the Board of Public Works and other Boards in the City will be consulted and kept abreast of things as we go through the design process and have an opportunity to provide input on those things.

Commissioner Shea

(Unintelligible).

Mayor Donchess

Anyone else? Could you please call the roll.

**Viva Voce Roll Call:**

**5-Yea (Donchess, Moriarty, Schoneman, Lemen, Shea) – 0 Nay**

**MOTION CARRIED. Unanimously.**

**G. Informational: Emergency Change Order 2 To The 2023 Paving Program To Sunshine Paving, Inc. Of Hudson, New Hampshire In An Amount Not To Exceed \$879,850.00. Funding Through Departments: 160 Admin/Engineering And 169 Wastewater; Funds: Bonds, Trust And Wastewater; Activities: Paving And Stormwater Abatement.**

**H. Informational: Street Opening Permits Issued For Streets In Moratorium**

Chairman, James Donchess, Mayor

Items G and H under Engineering are informational only. So, unless there are questions or comments we'll go on to Administration.

**IX. ADMINISTRATION**

Chairman, James Donchess, Mayor

Under Administration, Item A we've dealt with, so Item B is the Director's Report.

**A. Informational: Director's Report**

Clerk, Lisa Fauteux, Director, Division of Public Works

I'm sure you have all noticed that Continental Paving completed final paving on Main Street. The striping is now done. It looks really nice. Unfortunately, we did have somebody who went through one of the median islands and took out a pole and actually dragged it 75 feet. We need to replace that and there's a long lead time on that, so that crosswalk will not be operational for a little while, unfortunately. We're going to get that equipment back in as soon as we can, in case you noticed that there's a pole missing.

CSX and Allstate Construction reconstructed the Main Street railroad crossing on the 24<sup>th</sup> and 25<sup>th</sup>, which has been a huge improvement. They've also reconstructed rail crossings on Sharon Ave., Crown Street, Temple Street, and Nashua Drive. We really, really appreciate CSX working with us and finally getting that done. We've been trying for years to get those crossings done. We're excited about that.

Crack sealed Clark Road on September 28<sup>th</sup>. All crack sealing has not been completed for the season. Fifty-five roads were crack-sealed this year, which added up to 13.2 miles. A lot of crack sealing.

We are working with GSSI, which is a local company, a very innovative local company to help them field test a proprietary pavement density gauge and this testing was conducted on Dawn Street on September 20. That will tell us how thick the pavement is and it will be helpful for paving contractors too, to know exactly how much pavement they're actually down. They even

have an application that could be put on a roller. This is up-and-coming technology. It will be pretty cool and they're right here in Nashua.

The annual U.S. Army Corp. of Engineers safety site visit occurred on September 29. Staff from New Hampshire DES Dam Bureau also attended. The City sponsors the levee and is responsible for operation and maintenance while the Army Corp. constructed the levee system in 1948, and they continue to inspect it. It was a pretty normal inspection and really all that they found was the normal maintenance and repairs similar to previous inspections. We have some disagreement, the City and the Army Corp. on whether we continue to need this levee, but that's another story. While it exists we have to continue to maintain it.

Our 2023 Halloween Boo Bash is this Saturday, October 4<sup>th</sup> from 4:00 to 6:00, followed by the movie Cocoa at 7:00 p.m. All at Greeley Park. We have pumpkin decorating, a haunted house, a hay ride, a bonfire, and free candy of course. That's always a fun event for the kids.

Our annual senior outing will be held on Sunday, November 5 at the Courtyard Marriott. Lunch begins at noon and we'll have lots of great raffle prizes and entertainment. The event is free for any Nashua resident age 60 or older and tickets are available here for purchase. That's also a fun event. If you know of any seniors that may, when I think of 60 I don't really think of seniors, but that is the age, so if you know of anybody 60 plus that would like to go it is a fun event.

We had a lot of tree cleanup. This is cleanup that occurred on West Hollis Street near 1100 West Hollis Street.

We had emergency tree work on a tree that came down on Bison Street in the first week of October. Our Park and Rec staff removed this.

This is the edging of a baseball field at Ledge Street. Our Babe Ruth field. This work was done on October 11<sup>th</sup>.

The Park and Rec staff are reshaping home plate at Homan Stadium and preparing the field for next year.

We unfortunately had some vandalism in our brand new park at Atherton. We had somebody drive through our brand-new soccer fields. They're doing their best to make repairs now. We're going to put some boulders up so that this can't happen again.

We also had some vandalism at Sunset Heights. This is a porta potty that was burnt on October 18<sup>th</sup>. We've unfortunately had too much of this go on this past year.

Park and Rec staff planted five trees in front of Yudicky Park this month. The trees are London Pine trees and two were Red Maples.

Again, graffiti. We have a lot of graffiti that takes our staff away from doing other things that they should be doing. This is the outbuilding at Levine and we are hoping to get this removed in the next few weeks.

On September 29<sup>th</sup>, street crews excavated around the catch basin at 10 Parrish Hill Drive to repair the bricks that had failed due to erosion and old concrete.

This is a failed connection at a manhole at 11 Briarcliff Drive due to old pipe and concrete. Again, the Street crews fixed.

On October 3<sup>rd</sup> crews installed a berm to remedy some water erosion occurring at 70 Langholm Drive.

These are additional berms, Marlowe Road, and Pyrite Drive. These are again berms that were installed to prevent eroding.

This is a sinkhole at 1 Granada Circle that was repaired again by the Street Department in late September. Performed excavation and found washed-out concrete around the pipe, which allowed water to enter and create the sinkhole. You can see how busy the Street Department has been.

The Street crews repaired the sidewalk at 3 Shelburne Road on October 18. The sidewalk was in need of repair due to poor conditions and safety concerns.

This is the back trail access to the new Searles Elementary School, which was rebuilt and paved by Street crews. It was washed out by heavy rains.

This is a great example of our Departments working together. The Maintenance and Collection staff worked with our welder from the Street Department to repair the tank drain pipes and valves, which were leaking in the basement of the pump building at the Wastewater Treatment Plant. This was a really complicated project that required plugging lines, shutting off flows, scheduling of multiple crews, and quick work.

Our Wastewater staff welcomed students from the Young Street Middle School, the seventh grade and as you can see they climbed all the way to the top, which some of us have never dared to do. Brave kids, but there's a great view from up there.

Our analytical chemist, Adam Guy passed the NEWEA, which stands for New England Water Environmental Association. Laboratory analyst certified operator exam. Congratulations to Adam on that.

We will be having extended hours for soft yard waste drop-off. The landfill will be open from 8:00 to 4:00, p.m., on Saturday, November 4, 18, and 25<sup>th</sup> for residents to drop off soft yard waste, and I need to really emphasize that this is only for soft yard waste drop off. We won't be accepting anything else during those extended hours.

And, the landfill gas expansion work has been completed. This was done by SCS a contractor that we use frequently. Gas line headers were extended and we added seven horizontal wells.

We hydro-seeded the landfill above the zigzag quadrant. This is to keep the side slopes from eroding, and this was completed on October 11<sup>th</sup>.

Residential landfill permits for 2024 will be available starting on Monday. Just a reminder any resident 65 or older the permits are free.

Our last household hazardous waste collection event of 2023 will be held on Saturday, November 4 from 8:00 to noon at 9 Stadium Drive. That's a change we had been holding them

at Crown Street, but the last two will be at Stadium Drive, which of course is the Street Department.

There will be a delay for curbside collections for the week of November 5 through the 11<sup>th</sup>. The Four Hills Landfill and Nashua Recycling Center will be closed on Saturday, November 11 for Veteran's Day. However, we will be open and collecting trash on the 10<sup>th</sup>, which is the observed holiday as we normally do.

And, I think that's it.

Mayor Donchess

Any Commissions have any questions or comments?

Ms. Fauteux

--slide I'm sorry, Mayor. There is one more slide, sorry. And, this is just sort of a heads up ahead of time. We will be closed on Thursday, November 23<sup>rd</sup> for Thanksgiving. Curbside pick up on Thursday and Friday will be delayed a day. However, we will be picking up routes on Friday. Even though City Hall and some other departments are closed, including this building we will be picking up trash on Friday. Thanksgiving trash will be picked up on Friday. Friday's trash will be picked up on Saturday. I will remind at the next meeting, but just to give everybody, that gets confusing.

Mayor Donchess

Any questions or comments from the Commissioners?

Commissioner, Paul Shea

I have a question, if I may.

Mayor Donchess

Commissioner Shea.

Commissioner Shea

(Unintelligible)

Ms. Fauteux

I'm really not at this point Commissioner Shea, I wish we had asked that when--you are still here. Mike do you know when we might be able to--

Michael Rush, Fleet Maintenance Manager, Street Department

Because of the way that we did it through the State bid, they planned on ordering some for the State of New Hampshire anyway, so we might see one in the next 3 to 5 months.

Commissioner Shea

Okay. The reason I ask is because when they do the Holiday Stroll the generators are very noisy (unintelligible).

Mayor Donchess

What was that question?

Mayor Donchess

Yes, we do have Commissioner's comments. So, I suppose right now we are simply on the Director's Report.

Commissioner Shea

(Unintelligible).

## **X. COMMISSIONER'S COMMENTS**

Mayor Donchess

Anybody have any questions for the Director? All right, well if not, Commissioner Shea we will move to Commissioner's Comments, so why don't you go ahead.

Commissioner, Paul Shea

I just want to thank Director Fauteux and Department staff who have made efforts in regard to the Crown Street site and maintaining (unintelligible) to the extent we were able to be part of a that (unintelligible). Thank you for what we are doing on our end to support and efforts to stabilize (unintelligible). I just want to thank you for having the Zoom set up for tonight and thank you also for the railroad tracks and Main Street. I know that a lot of coordinating and things has been done over the years, and really grateful to see that that has finally taken place. It's going to make a world of difference. So, thank you.

Chairman, James Donchess, Mayor

All right, thank you, Commissioner Shea. Any other Commissioner's comments?

## **XI. PERSONNEL**

### **A. Motion: To Approve And Unseal The Non-Public Minutes For Personnel From The Board Of Public Works Meeting Of September 21, 2023.**

Chairman, James Donchess, Mayor

All right, let's move on to Personnel. The first item, Commissioner Lemen.

**Motion by Commissioner Lemen:** To Approve And Unseal The Non-Public Minutes For Personnel From The Board Of Public Works Meeting Of September 21, 2023.

Mayor Donchess

Let me apologize for something. You know, Commissioner Shea. You're usually in my rotation, but because you're not here it didn't even occur to me.

Commissioner, Paul Shea

I appreciate that. (unintelligible). It honestly makes it a lot easier to have Commissioners that are present to read those in the event that (unintelligible).

Mayor Donchess

Well we've, there's a motion on Item A. Could you please call the roll.

**Viva Voce Roll Call:**

**5-Yea (Donchess, Moriarty, Schoneman, Lemen, Shea) – 0 Nay**

**MOTION CARRIED. Unanimously.**

**B. Motion: To Accept The Resignation Of John Naro, Sign Maintenance, Effective October 16, 2023.**

Chairman, James Donchess, Mayor

Item B, Commissioner Moriarty.

**Motion by Commissioner Moriarty:** To Accept The Resignation Of John Naro, Sign Maintenance, Effective October 16, 2023.

Mayor Donchess

Would you please call the roll.

**Viva Voce Roll Call:**

**5-Yea (Donchess, Moriarty, Schoneman, Lemen, Shea) – 0 Nay**

**MOTION CARRIED. Unanimously.**

**C. Motion: To Accept The Retirement Of Dana Currier, Collection Equipment Operator Solid Waste Effective October 31, 2023.**

Chairman, James Donchess, Mayor

Item C. Commissioner Schoneman.

**Motion by Commissioner Schoneman:** To Accept The Retirement Of Dana Currier, Collection Equipment Operator Solid Waste Effective October 31, 2023.



Mayor Donchess

Could you please call the roll.

**Viva Voce Roll Call:**

**5-Yea (Donchess, Moriarty, Schoneman, Lemen, Shea) – 0 Nay**

**MOTION CARRIED. Unanimously.**

**D. Non-Public Session - Pursuant To R.S.A. 91-A:3, II (B) The Hiring Of Any Person As A Public Employee.**

Chairman, James Donchess, Mayor

Now we have a non-public session scheduled. Commissioner Moriarty.

**Motion by Commissioner Moriarty:** To Move By Roll Call That The Board Go Into Non-Public Session Pursuant R.S.A. 91-A:3, II (b), The Hiring of Any Person As A Public Employee.

Mayor Donchess

Could you please call the roll.

**Viva Voce Roll Call:**

**5-Yea (Donchess, Moriarty, Schoneman, Lemen, Shea) – 0 Nay**

**MOTION CARRIED. Unanimously.**

The Board entered into Non-Public Session at 5:05 p.m. and reconvened at 5:15 p.m.

**XII. MOTION: TO SEAL THE MINUTES OF THE BOARD OF PUBLIC WORKS PERSONNEL NON-PUBLIC MEETING OF SEPTEMBER 21, 2023, UNTIL SUCH TIME AS THE MAJORITY OF THE BOARD VOTES THAT THE PURPOSE OF THE CONFIDENTIALITY WOULD NO LONGER BE SERVED.**

Chairman, James Donchess, Mayor

All right, we're back in public session. Commissioner Moriarty.

**Motion by Commissioner Moriarty:** To Move By Roll Call To Seal The Minutes of The Board of Public Works Personnel Non-Public Meeting Of October 26, 2023, Until Such Time As The Majority Of The Board Votes That The Purpose Of The Confidentiality Would No Longer Be Served.

Mayor Donchess

Could you please call the roll.

**Viva Voce Roll Call:**

**4-Yea (Donchess, Moriarty, Schoneman, Lemen) – 0 Nay**

**MOTION CARRIED. Unanimously.**

**XIII. ADJOURNMENT**

Chairman, James Donchess, Mayor

Commissioner Moriarty.

**Motion by Commissioner Moriarty:** To Adjourn.

**Viva Voce Roll Call:**

**4-Yea (Donchess, Moriarty, Schoneman, Lemen) – 0 Nay**

**MOTION CARRIED. Unanimously.**

The meeting of the Board of Public Works of October 26, 2023, adjourned at 5:18 p.m.