

EXPANDED DRAFT MEETING SUMMARY
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MINUTES
CITY OF NASHUA
CAPITAL IMPROVEMENTS COMMITTEE
October 26, 2020
6:00PM

The meeting was called to order at 6:00 PM by Scott LeClair, Chair of the Planning Board, via Zoom at 6:00PM, and terms of the virtual meeting were reviewed by the Chair. Mr. LeClair explained the Committee's procedures, stating that the Committee is operating under the Governor's Executive Order via Zoom and explained how public access is available by telephone/Zoom and how to contact City staff in the event that connection is not possible.

Introduction of Members Present:

Scott LeClair
David Fredette
Charlie Budris
Larry Szetela
Matt Sullivan
Bob Canaway
John Griffin

Staff: Marcia Wilkins
Christine Webber

Absent: Alderman Tencza, Alderman Jan Schmidt (Alt)

Election of Officers

The members approved as the FY2022 CIC Officers are as follows:

Chair - Scott LeClair.
Vice-Chair - Charles Budris,
Secretary – Matt Sullivan

Motion by David Fredette, seconded by Larry Szetela. All members voted in favor, the motion passed unanimously.

Review of CIC Calendar

Calendar Dates were discussed as presented in the Committee packet.

The deadline for submittal by the divisions/departments is Friday, December 11, 2020

Presentations are scheduled for:

- Monday, January 11, 2021
- Monday, January 25, 2021 with Wrap Up to follow immediately
- Tuesday, January 26, 2021 (back-up if needed)
- Thursday, February 18, 2021 Planning Board Referral/Recommendation to Alderman

Presentations will be 15 minutes per division.

Meetings will begin at 6 pm with presentations to start immediately

Motion by David Fredette, seconded by Charles Budris. All members voted in favor, the motion passed unanimously.

Member Contact Information

The Committee reviewed member contact information in the event that anything had changed.

The Committee discussed the potential for digital-only packets for members, if they so preferred.

Discussion of Process

The Committee discussed adapting voting and ranking processes to online meetings was discussed. General format of online meetings with questions and talking over each other.

Minutes of the Special Meeting of September 9, 2020

Motion to approve by David Fredette, seconded by Larry Szetela. All members voted in favor, the motion passed unanimously.

Adjournment

Motion to adjourn by David Fredette at 6:25 PM. All members voted in favor, the motion passed unanimously.

Scott LeClair, Chair

Date