



City of Nashua

Division of Public Health & Community Services
18 Mulberry Street, Nashua, NH 03060

BOARD OF HEALTH MEETING

October 17, 2018

12:31 PM

Minutes

Call to Order by Dr. Storace @ 12:45pm

1. Last meeting minutes approved – Agreed by Dr. Storace and Dr. Wolf-Rosenblum
2. Review by board of R-18-078 – Bond for 18 Mulberry Street which includes building renovations as follows: roof, elevator, windows, and HVAC system.
 - a. Resolution was approved by Dr. Storace and Dr. Wolf-Rosenblum.

Director's Report

1. Operational:

- a. Once the building bond has been approved by the Board of Health it will then be presented to Board of Alderman for approval.
- b. Final updates are being completed on the van and should be delivered by end of October early November.
- c. The PHAC's 7th Annual Conference held on October 10th went extremely well and feedback was very informative.
- d. The IDN Update: Staff continues to participate on the finance, executive, clinical, data and community engagement committees. There is an opportunity to receive additional funding for some of the services DPHCS provides including the hiring of the Community Health Worker full time. Proposal to be submitted by Friday, October 19, 2018.
- e. Program coordinators are working on reviewing the grants received and budgets revisions going into 2nd quarter. With a goal of working closely to ensure the funding we received from the grants is expended.
- f. Open positions now available are:
 - i. Welfare Case Technician

- ii. Chief Public Health Nurse
 - iii. Public Health Nurse
- g. Legislative activity: Smoke Free Building: This was brought forth by a concerned citizen who is a nurse due to her experience with smoke at the library. She connected to one of the alderman who will be writing the proposed ordinance. There have been several meetings with information shared around possible enforcement. Bobbie Bagley spoke with Police Chief Lavoie regarding the Smoke-Free Buildings and he has agreed to attend the next meeting.

Department Summaries

2. Community Health

- a. Receiving the outreach van will be very useful to reach further out to the greater Nashua region
- b. Met with DHHS last week regarding grants and deliverables which allowed us to create consistency to ensure that we communicate better with any reporting and spending of funding.
- c. We are having good numbers with our Flu Clinics at the local schools, as well as the non-profits, and with vaccinating people of high risk. There are a number of more flu clinics scheduled.

3. PHEP – Emergency Preparedness

- a. Highlights for the month:
 - i. Long Term Care Exercise workgroup
 - ii. Dispensing Training
 - iii. Emergency Annex
 - iv. Continued to look into the Operational readiness review Expansion
 - v. CDC Pod training
 - vi. National Preparedness Month including Until Help Arrives Classes which hit its 100th person.
 - vii. Wheels and Wings

4. EPI

- a. Worked on STD clinic data reporting which was submitted to the State
- b. Worked on Immunization clinic data reporting
- c. Continue efforts on the Community Profile for substance misuse
- d. Continue to work with CHIP planning 2018-2021 goals and objectives
- e. Visits to Long-Term Care Facilities with the Public Health Nurses to discuss mandatory reporting of infectious diseases will continue

5. Health Promotion Specialist

- a. Worked on various projects within the department
- b. Food Council – First Annual Community Dinner was a success, over 100 attendees
- c. Rotary Club presentation was successful regarding Epi and the spread of disease.

6. Welfare

- a. Slight increase in expenditures with the high demand for housing
- b. Assisted 12 families and 2 individuals in emergency motel with housing at local motels
- c. Shelters are still at capacity which makes it difficult to place individuals when needed.
- d. Interviews have started for the Welfare Case Technician

7. Environmental

- a. Mosquito season is coming to an end especially with the cold nights amongst us.
- b. Department of Education is requiring comprehensive lead testing of all water sources in school buildings with a deadline of July 2019
- c. Winter Farmer's Market to open soon at the old Alec Shoe store on Main Street
- d. Working on updating in-house forms, using spreadsheets since we do not have the software.

Public Comments

Adjourn at 1:40 pm

Next Meeting: November 14, 2018 @ room 208 time to be confirmed.