

REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE NASHUA PUBLIC LIBRARY

A regular meeting of the Board of Library Trustees was held at 7:00 pm on October 6 2020. Due to the library's closure to the public related to COVID-19 the meeting was held virtually using Cisco Webex Meetings.

Trustees present were:

Linda Laflamme (Chairman)
David Pinsonneault
Scott Jaquith
Paul Bergeron
Kristin Kane

Also present were Library Director Jennifer McCormack, Assistant Director Jenn Hosking, who took the minutes. Two members of the public joined the meeting via phone.

Chairman Laflamme called the meeting to order at 7:00 pm.

The Board examined the bills and, upon a motion duly made by Mr. Pinsonneault, seconded by Mr. Jaquith, unanimously:

RESOLVED that bills in the amount of **\$32,848.09** be approved for payment from the FY2020 **Regular** budget and bills in the amount of **\$157.54** be approved for payment from the **Fines** budget.

The vote was taken by voice roll call which resulted as follows:

Yea: Linda Laflamme (Chairman)
David Pinsonneault
Scott Jaquith
Kristen Kane
Paul Bergeron

Upon a motion duly made by Mr. Pinsonneault, seconded by Mr. Jaquith, the Board unanimously **approved the following trust fund expenditures:**

- **\$400 from Miscellaneous Donations; \$200 to Max Latona and \$200 to Joshua Teply for the program “What does it mean to be an American” scheduled for December 3, 2020.**
- **\$552.67 from Miscellaneous Donations; to Amazon for the purchase of large screen monitor, mounting unit and Chromecast (to be refunded by the Friends of the Nashua Public Library)**
- **\$75.00 from the Zylonis Trust to pay the state of NH annual report filing fee**

Upon a motion duly made by Ms. Kane, seconded by Mr. Pinsonneault, the Board unanimously **approved the minutes of the September 1, 2020 meeting.**

The vote was taken by voice roll call which resulted as follows:

Yea: Linda Laflamme (Chairman)
David Pinsonneault
Scott Jaquith
Kristen Kane
Paul Bergeron

Upon a motion duly made by Mr. Pinsonneault, seconded by Ms. Kane, the Board unanimously **approved the following staff appointments:**

Tracy Kittredge: full time library assistant, start date 10/12/20, starting salary 16.35/hour

Dan Joseph: full time library assistant, start date 10/19/20, starting salary 16.50/hour

The vote was taken by voice roll call which resulted as follows:

Yea: Linda Laflamme (Chairman)
David Pinsonneault
Scott Jaquith
Kristen Kane

Paul Bergeron

Director McCormack presented a plan for the next phase of reopening the library building. This will include opening the adult and teen material stacks for browsing by appointment. Director McCormack will review the plan including safety precautions for customers and staff with the City's safety committee. The goal is to move to this next phase at the start of November pending any new recommendations from the safety committee.

There being no further business to come before the Board, upon a motion duly made by Mr. Bergeron and seconded by Mr. Pinsonneault, the Trustees unanimously:

RESOLVED: That the meeting be adjourned at 7:25 pm.

Attest _____

David K. Pinsonneault, Secretary