MINUTES
Board of Registrars’ Meeting
August 28, 2019
11:30 a.m.
City Clerk Conference Room

Present: Patricia Lucier and Susan Waye. Absent: Gwen Mikailov. Also Present City Clerk Patricia D. Piecuch and Legislative Affairs Manager, Susan Lovering

1. P. Lucier called the meeting to order at 11:35 a.m.

2. S. Waye motioned to accept the minutes of Board of Registrars’ meeting of June 11, 2019. Seconded by P. Lucier. Motion passed.

3. S. Waye motioned to accept the City Clerk’s report of deletions, additions and corrections to the checklist. Seconded by P. Lucier. Motion passed. City Clerk P. Piecuch explained since June 11th the office had done 1,063 entries into ElectioNet.

4. S. Waye motioned to certify the alpha checklist to be used for the Municipal General Election Filing Period. Seconded by P. Lucier. City Clerk P. Piecuch explained to the Board that on Monday, August 26th, the last night to register voter, prior to the filing period, the office was opened until 7:30 pm and no one came into the office.

5. City Clerk P. Piecuch stated with her pending departure, changes in staff and with the demands in the office, she was requesting the board to authorize the following people and their roles:
   - Patricia D. Piecuch – ElectioNet role 390 until September 16th at 5 pm
   - Susan K. Lovering – ElectioNet role 390 effective September 17th at 8 am
   - Wendy Drouin – ElectioNet role 390 effective immediately
   - Nicole Reyes – ElectioNet role 390 effective immediately
   - Heather Cathey – ElectioNet role 390 effective immediately
   - Sheri Macpherson – ElectioNet role 400 effective immediately
   - Andrea Infante – ElectioNet role 400 effective immediately

   City Clerk P. Piecuch stated that some staff already had these roles, but the Department of State wanted updated information especially since they have gone through two-factor authentication. These terms of these roles would be at the pleasure of the Board or until resignation from office and that she had a form for the Board to complete so it could be sent to the State. S. Waye motioned to approve the above roles, for the above staff members, for a term at the pleasure of the Board or until resignation. Seconded by P. Lucier. Motion passed.
6. Municipal General Election Filing Period – Additional Voter Registration Change –
City Clerk P. Piecuch stated she had a candidate file for Ward 4 Alderman, who
currently lives in the ward but moved and did not update his voter registration prior to
the checklist closing on Monday, August 26th and respectfully requested the Board’s
approval for this change of address. S. Waye motioned to approve the change of
address for Thomas Lopez from 68 East Pearl Street to 57 Palm Street, Apt. 104.
Seconded by P. Luicer. Motion passed.

7. Duplicate Voters. City Clerk P. Piecuch explained to the Board she received a list of
possible duplicate voters, from the Department of State, whether within the City of
Nashua or within the State of NH. The list contained 40 possible matches and five of
them were not duplicates, one Milford was the parent of the record and one other
record could not be determined, so the other town will be called to determine who the
parent of the record is. In doing these duplicate voters Nicole Reyes and Heather
Cathey were trained in the process.

8. Other business (if any). City Clerk P. Piecuch stated that Susan Lovering was present
as she was being appointed as the new City Clerk, effective September 17th and
wanted her to meet the Board. Discussion ensued about terms of the Registrars, about
elections and workers for the elections and how difficult it has been during
Presidential elections with the lawyers observing and interrupting the process. S.
Waye explained a situation that happened to her with one of the lawyers who was
observing.

Discussion ensued about the last day to register to vote before the Municipal General
Election. It was explained relative to the 6 – 13 day window, but how the City Clerk’s
Office has always adhered to the previous window of 10 days, so as to have enough
time to prepare and print the checklist. It was decided to stay with that window and
the last day to register to vote will be on Saturday, October 26th, with the hours to be
determined by Ms. Lovering.

City Clerk P. Piecuch also noted that in the past extended voter registration hours
were offered in the month of October to give those trying to register to vote a chance
to come in off hours. Both Board members noted how this has helped on election day
regarding the number of voters going to the polls to register to vote and hopes the
new City Clerk will continue that practice.

City Clerk P. Piecuch stated that Nashua Transit has already offered free rides to the
polls and provided us with a flyer that will be posted on our website, in our office and
in the Library. Nashua Transit was also going to post the flyer.
After discussion, the next meeting of the Board will occur on Tuesday, October 29th, at 10 am, in Room 208 in City Hall. City Clerk P. Piecuch did note that there could be an additional meeting depending on when the date for the Presidential Primary is announced, since the filing period will require that no party changes be allowed for any voters until after the Presidential Primary.

9. There being no further business before the Board, S. Waye motioned to adjourn. Seconded by P. Lucier. Motion passed. Adjourned at 12:05 pm.