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**JOINT SPECIAL SCHOOL BUILDING COMMITTEE**  
**THURSDAY, AUGUST 27, 2020**  
**VIA ZOOM (Teleconference)**

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An online meeting of the JSSBC was held at via Zoom on **Thursday, August 27, 2020**. Alderman Dowd called the meeting to order at **7:00 p.m.**

Present: Alderman Dowd, Alderwoman Lu, Alderwoman Klee, Ms. Bishop, Ms. Brown, Ms. Giglio, Mr. Guarino, Ms. Raymond

Also Present: Mr. Parker, Mr. Smith, Mr. Oullette, Mr. DuBois, Mr. Lemarier, Ms. Misco

*Everyone present stated why they were participating remotely, where they were, and that they were alone.*

This meeting and Presentation can be can be watched in its entirety at:

<https://www.youtube.com/watch?v=bR6x8cPp40o>

*Presentations & referenced documents, including contract bids can be accessed on at:*

<https://www.nashuanh.gov/AgendaCenter/Search/?term=&CIDs=37,&startDate=07/20/2020&endDate=08/27/2020&dateRange=&dateSelector=>

**Alderman Dowd**

As Chairman of the JSSBC, I find that due to the State of Emergency declared by the Governor as a result of the Covid-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means. To access Zoom, please refer to the agenda or the City's website for the meeting link. To join by phone dial: 1-929-205-6099; Meeting ID: 85629448977; Password: 186166.

We previously gave notice to the public of the necessary information for accessing the meeting through public postings. Instructions have also been provided on the City of Nashua's website at [www.nashuanh.gov](http://www.nashuanh.gov) and publicly noticed at City Hall and the Hunt Memorial Library. If anybody has a problem accessing the meeting via phone or Channel 99, please call 603-821-2049 and they will help you connect. In the event the public is unable to access the meeting via the methods mentioned above, the meeting will be adjourned and rescheduled. Please note that all votes that are taken during this meeting shall be done by roll call vote.

***PREVIOUS MEETING MINUTES APPROVAL – August 4, 2020***

Alderman Dowd moved to waive the reading of the JSSBC meeting minutes of **Tuesday, August 4, 2020**, accept them and place them on file. **So voted unanimously by roll call.**

***REMARKS BY CHAIRMAN***

**Alderman Dowd**

Thank you everyone for showing up tonight.

***REMARKS BY SCHOOL ADMINISTRATION***

**Mr. Smith**

Everybody should have received 3 emails this week from Sharon Frothingham. The first was the agenda with the attachments, the second was a project summary, and the PowerPoint Presentation from Harriman.

**Alderman Dowd**

I'm working with Sharon and Shawn to try and have the agenda go out separate from all the attachments. That should make it easier to just print out the page or two of the agenda.

***ITEMS FOR DISCUSSION AND APPROVAL OF INVOICES***

***Architect's Report - Harriman***

**Mr. Oullette, Project Manager Harriman**

I think most of you had a chance to see the Report, but I'm going to include it in my Presentation.

Began PowerPoint Presentation which can be watched at: <https://www.youtube.com/watch?v=bR6x8cPp40o>

**Alderman Dowd**

Any questions for Harriman? Okay, Harvey you're up.

***Construction Manager's Report – Harvey / Approval of GMP for FMS / Approval of Sub Contracts***

**Mr. DuBois**

Just a quick rundown on what Harvey's been up to. We'll start with FMS, and I think you received our final Guaranteed Maximum Price (GMP) and amendment to our contract. I would like to get that signed, filed and put away. I'm pleased to announce that that fell within the original pricing that was established. On the job site, we finally got our Notice of Intent and got released by the State. We've started the site work, and I also think all the portables will be in place by the end of the week. We still have to finish the sewer, electric and fire line connections. We finished with all the abatement inside the building, while school is out. The demolition to get ready for foundations is just about done. We've actually moved into Phase 2, which is to complete the woodworking area office/woodshop, and the renovations at that end of the building. We've worked out what's going to happen for the September Primary. How folks will enter and leave the building has all been coordinated with Mr. Dowd and the folks from the City Clerk's Office.

Moving on to PMS, we just issued our design development estimate. Again, pricing is staying within the confines of what we established during the conceptual design phase. So budget doesn't appear to be an issue. We do have some alternates for you to consider, which will be a challenge because they won't all fit within the prescribed

budget. But we can get into that at some point in time. The renovations in terms of the security vestibule work, is well under way. Come the start of school we'll work out a plan, because we don't have that window or cabinet heater in place yet. But we'll make arrangements to make sure everyone's comfortable. But the balance of that work will be 100% complete, less those 2 items. It's looking very nice with the new finishes.

Lastly, in terms of the new middle school, we issued our new schematic design estimate. That fell in line with our original premise of what it will cost during the conceptual design. So we don't have any major budget issues on any of the 3 schools. Progress is moving right along. And we're in the process of trying to reevaluate some of the phasing based on what we think we can get done, now that students really aren't coming back until the 1st of October. That wraps up my report, and I'll let Ken take over in terms of the awards that we have for you tonight. And again, if there's anything you don't understand, please ask the question.

**Ms. Raymond**

Do you need a motion to sign the Guaranteed Maximum Price Amendment?

**Alderman Dowd**

Good lead in, that was the next item on the agenda. I would like a motion to authorize me to sign the GMP Amendment for Fairgrounds.

***Approval of GMP for FMS***

**MS. RAYMOND MOVED TO AUTHORIZE ALDERMAN DOWD TO SIGN THE GUARANTEED MAXIMUM PRICE AMENDMENT FOR FAIRGROUNDS MIDDLE SCHOOL.**

**Alderman Lu**

What was the original price?

**Mr. Smith**

If you look at your financial sheets, you'll see \$8,567,490. That was Harvey's original estimate. And then you can see, looking at the proposed GMP, it's \$8,437,919. So in round numbers, it's \$130,000 less than the original estimate.

**Alderman Dowd**

And we also have contingency if we need to, but it's good that it came in under. Now, if we do change orders that could increase the cost. But we have a rather large contingency across the 3 projects. Also, the GMP has allowances such as a \$5,000 allowance for plowing snow. So if that's not used, we get credit for that.

***Voting on Motion:***

**MS. RAYMOND MOVED TO AUTHORIZE ALDERMAN DOWD TO SIGN THE GUARANTEED MAXIMUM PRICE AMENDMENT FOR FAIRGROUNDS MIDDLE SCHOOL.**

**SO VOTED UNANIMOUSLY BY ROLL CALL.**

**Alderman Dowd**

Okay, the next item is the sub contracts. So Ken will be walking us through a number of potential contract awards.

*Approval of Sub Contracts*

**Mr. Lemarier**

There are 10 packages to be exact. So all of these subs, like the previously approved sub-contractors are in the GMP that was just approved.

The first package is the Wood Canopy package. We had three bids, but only one had the complete scope of work covered. That was Aubin Woodworking, and they were also awarded the wholesale package of Millwork. And the recommended cost is \$43,353.00.

**MS. RAYMOND MOVED TO AWARD THE WOOD CANOPY PACKAGE TO AUBIN WOODWORKING, OF BOW NH, IN THE AMOUNT OF \$43,353.00.**

**SO VOTED UNANIMOUSLY BY ROLL CALL.**

**Mr. Lemarier**

The next package is the EIFS Package, which is basically multi-layer stucco finish. We had three bidders and are recommending the low bidder, Fasadex Designs, at \$8,450.00.

**ALDERWOMAN KLEE MOVED TO AWARD THE EIFS PACKAGE TO FASADEX DESIGNS, LLC OF HOOKSET, NH IN THE AMOUNT OF \$8,450.00.**

**SO VOTED UNANIMOUSLY BY ROLL CALL.**

**Mr. Lemarier**

The next package is the Gymnasium Wood Flooring Package. We had three bidders and are recommending the low bidder, New England Sports Floors, at \$74,250.00.

**MS. RAYMOND MOVED TO AWARD THE GYMNASIUM WOOD FLOORING PACKAGE TO NEW ENGLAND SPORTS FLOORS OF LOWELL MA, IN THE AMOUNT OF \$74,250.00.**

**SO VOTED UNANIMOUSLY BY ROLL CALL.**

**Mr. Lemarier**

The next package is the Toilet Accessories Package. We had three bidders and are recommending the low bidder, New England Partition, at \$14,591.00.

**MS. GIGLIO MOVED TO AWARD THE TOILET ASSESSORIES PACKAGE TO NEW ENGLAND PARTITION & INSTALLATION, LLC OF MANCHESTER NH, IN THE AMOUNT OF \$14,591.00.**

**SO VOTED UNANIMOUSLY BY ROLL CALL**

**Mr. Lemarier**

The next package is the Painting Package. We had three bidders and are recommending the low bidder, Noonan Brothers, at \$99,960.00.

**MS. BISHOP MOVED TO AWARD THE PAINTING PACKAGE TO NOONAN BROTHERS PAINTING OF MANCHESTER NH, IN THE AMOUNT OF \$99,960.00.**

**SO VOTED UNANIMOUSLY BY ROLL CALL**

**Mr. Lemarier**

The next package is the Signage Package. We had two bidders, and one bidder did an incomplete scope. And so we are recommending Sousa Signs, at \$19,545.00.

**MS. GIGLIO MOVED TO AWARD THE SIGNAGE PACKAGE TO SOUSA SIGNS LLC OF MANCHESTER, NH IN THE AMOUNT OF \$19,545.00.**

**SO VOTED UNANIMOUSLY BY ROLL CALL**

**Mr. Lemarier**

The next package is the Bleacher Package. We had three bidders and are recommending the low bidder, RH Lord. They also have the remaining Gym Equipment Package, which is helpful for us. The total cost is \$52,809.00.

**MS. BISHOP MOVED TO AWARD THE BLEACHER PACKAGE TO RH LORD OF MANCHESTER CT, IN THE AMOUNT OF \$52,809.00.**

**SO VOTED UNANIMOUSLY BY ROLL CALL**

**Mr. Lemarier**

The next package is the Fencing/Guardrail Package. We had two bidders and are recommending the low bidder, Chasco, Inc. of Portsmouth, NH at \$22,833.00.

**MS. GIGLIO MOVED TO AWARD THE FENCING/GUARDRAIL PACKAGE TO CHASCO, INC, OF PORTSMOUTH NH, IN THE AMOUNT OF \$22,833.00.**

**SO VOTED UNANIMOUSLY BY ROLL CALL**

**Mr. Lemarier**

The next package is the Half-Court Basketball Court (Exterior) Striping Package. We had one bidder and are recommending D & M Striping of Manchester, NH at \$840.00.

**MS. RAYMOND LANDSCAPING MOVED TO AWARD THE HALF-COURT BASKETBALL COURT (EXTERIOR) STRIPING PACKAGE, TO D & M STRIPING OF MANCHESTER, NH IN THE AMOUNT OF \$840.00.**

**SO VOTED UNANIMOUSLY BY ROLL CALL**

**Mr. Lemarier**

The next package is the Landscaping Package. We had three bidders and are recommending the low bidder, Faulkner Landscaping & Nursery, at \$32,412.00. There is one alternate here that they did include, and it's for an additional \$1,000 that we do recommend. That makes the total price \$33,412 for a one-year maintenance on all the plantings, trees and mulch beds. That is a worthwhile investment.

**MS. RAYMOND MOVED TO AWARD THE LANDSCAPING PACKAGE TO FAULKNER LANDSCAPING & NURSERY, OF HOOKSET NH, IN THE AMOUNT OF \$32,412 PLUS \$1,000 FOR ONE YEAR MAINTENANCE.**

**SO VOTED UNANIMOUSLY BY ROLL CALL**

***APPROVAL OF INVOICES***

**Mr. Smith**

There are quite a few invoices for us to pay, which are all itemized on your agenda and in your packet. If it's okay, I'll just list the totals for each vendor.

Harvey Construction, \$180,414.19 Total  
\$150,520.53 – FMS  
\$29,893.66 – PMS

Harriman A&E, \$277,647.01 Total  
\$138,273.12 – NMS  
\$34,180.14 – FMS  
\$105,193.75 – PMS

Hayner-Swanson, \$494.00 Total  
\$247.00 – PMS  
\$247.00 – FMS

Turner Building Science, \$4,400.00  
\$2,200.00 – FMS  
\$2,200.00 – PMS

Page Street Rentals, \$190.00 - FMS

Allied Universal, \$3,587.89 – FMS

That all comes to a total of \$466,733.09, and we recommend that you approve those invoices.

**Alderman Dowd**

Okay, I'm looking for a motion.

**MS. BROWN MOVED TO APPROVE THE FOLLOWING INVOICES, TO:  
HARVEY CONSTRUCTION FOR \$180,414.19; HARRIMAN A&E FOR \$277,647.01;  
HAYNOR-SWANSON FOR \$494.00; TURNER BUILDING SCIENCE FOR \$4,400;  
PAGE STREET RENTALS FOR \$190.00; AND ALLIED UNIVERSAL FOR \$3,587.89,  
FOR A TOTAL OF \$466,733.09.**

**SO VOTED UNANIMOUSLY BY ROLL CALL.**

**Alderman Dowd**

I just want to point out, that on that sheet you'll see Owner & Architect Contingency, of \$8,019,509.52. We haven't touched any of that contingency yet. We are going to be spending some of it, especially when we get to the new school. But we're tracking all 3 schools to make sure we stay under budget, and right now we're doing very well.

***COMMENTS BY COMMITTEE MEMBERS***

**Ms. Raymond**

I just want to thank Mr. Lemarier for the letters of recommendation summary that was included in this month's packet. It made it so much easier for me to keep track of what was what on the computer... without having to print everything out. So thank you, I appreciate it.

**Mr. Lemarier**

You're welcome.

**Alderwoman Klee**

I want to echo what Ms. Raymond said, this packet was so much easier to read. And thank you too Alderman Dowd for the update from you with the pictures. It helped conceptualize what was happening. Thank you.

**Alderman Dowd**

Our next meeting is Thursday, September 24<sup>th</sup> at 7:00 p.m.

Ms. Giglio moved to adjourn. **So voted at 8:07 p.m.**

*Submitted by Jacki Waters*