

Downtown Improvement Committee

Minutes – August 12 2002

In Attendance: Rich Lannan, Michael Buckley, Edward Hayes, Tim Sinnott, Marylou Blaisdell, Tim Cummings, Alderman Ben Clemmons

Also in attendance: Carolyn Walley, Great American Downtown

Meeting Called to order at 7:45 a.m.

Carolyn Walley gave an update on the 2022 Holiday Stroll and asked committee members if they had ideas, comments, questions. Discussion:

- Family oriented event – important that families feel comfortable to attend and that we have activities for children.
- Food vendors – can they be placed at bridge area and near city hall?
- Carolyn is working with food vendors and soliciting entertainment for event.

Discussion on over time for street cleaning. Positive impact on the streets and would like it continued through September. Motion by Michael Buckley, seconded by Edward Hayes to allocate an additional \$4,000.00 for overtime. Unanimously approved.

Discussion on replacing flower beds through out downtown with new flowers. DPW looking at replacing all flowers in time frame of Spring 2023. An overview and cost estimate will be completed and presented to the committee for review.

Holiday lighting – committee agrees to continue holiday lighting program and look at possible expansion to side streets. Marylou Blaisdell will work with Tim Cummings to prepare RFP for proposals lighting program. Committee will review costs and vote on appropriating funds when RFPs received.

Ben Clemons updated the committee on funding for the committee. No funds were allocated to us for the 2023 budget. Ben is working on proposal for how our committee is funded. Edward Hayes suggested we look at anything over 728,000 with a minimum of \$100,000 annually.

Alderman Clemons stated the board of aldermen will review the parking study and proposed rate structure for parking and then continue discussion of funding. Tim Cummings stated parking study review should be finalized early September.

Summer intern will work until middle of September. A report will be provided to the committee at the September meeting.

Motion to adjourn at 8:43 a.m. by Edward Hayes, Second by Tim Sinnott.