

## **MINUTES**

Board of Registrars' Meeting

August 9, 2021

City Hall Auditorium

Present: Gwen Mikailov and Adriana Lopera. Also Present City Clerk Susan K. Lovering.

1. Gwen Mikailov called the meeting to order at 10:07 AM.
2. Registrar Lopera moved to accept the minutes of Board of Registrars' meeting of July 13, 2021. Seconded by Chairman Mikailov.

Motion Carried

3. City Clerk Lovering provided the Board with the voter registration summary at the close of the checklist as well as the changed detailed report and certification pages for the alpha voter checklist for signature.

Chairman Mikailov moved to accept the City Clerk's report of deletions, additions and corrections to the checklist. Seconded by Registrar Lopera.

Motion passed.

4. City Clerk Lovering informed the Board that Cheryl Paquette had joined the Office. Ms. Paquette has worked for the City for several years in the Board of Aldermen's Office as their transcription specialist. Additionally, Sheri MacPherson has tendered her resignation effective August 13, 2021, to accept a position in Massachusetts. Her position has been posted and Clerk Lovering is hopeful to have the position filled in the upcoming weeks.

Chairman Mikailov moved to approve the same ElectioNet Roles for Ms. Paquette as the existing Vital Clerks have and authorize the same approvals for Ms. MacPherson's replacement.

5. Other business - None

There being no further business to come before the Board, Chairman Lopera motioned to adjourn. Seconded by G. Mikailov

Motion passed.

Meeting adjourned at 10:20 AM