

PERSONNEL/ADMINISTRATIVE AFFAIRS COMMITTEE

AUGUST 5, 2019

A meeting of the Personnel/Administrative Affairs Committee was held on Monday, August 5, 2019, at 7:04 p.m. in the Aldermanic Chamber.

Chairman June M. Caron presided.

Members of the Committee present: Alderwoman-at-Large Shoshanna Kelly, Vice Chair  
Alderman Tom Lopez

Members not in Attendance: Alderman-at-Large Ben Clemons  
Alderman Ken Gidge

Also in Attendance: Mayor James Donchess

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PUBLIC COMMENT

COMMUNICATIONS - None

INTERVIEWS

Citizen's Advisory Commission for Community Grants

Elizabeth Tourangeau (New Appointment)

Term to Expire: October 1, 2020

Mayor Donchess

Well I have nominated Ms. Tourangeau because we have an opening on the Citizen's Advisory Committee as a result of the resignation of Mike Appleburg. After the process for last year was completed, he made a decision to move to Dover even though he is working as the Director of United Way. Therefore we had an opening and Lisa expressed a strong interest in participating on this Board. She is a graduate of Harvard, has a lot of experience with respect to the banking industry and currently, I believe, is a Trust Administrator for Cambridge Trust.

Also previously has worked for the Derryfield School. Now Lisa is not able to observe the process of the Commission because of course there was no opening until after last year's process was completed. But she has indicated an interest if she's confirmed going in and reviewing some of the work that was done last year just to become familiar and is very interested of course in working with the other Commissioners to learn a little bit more about the process and be a long-term member of the Committee. So I think that she is very well qualified, very committed to the community and has been interested I think for some time in doing some volunteer contribution. To me she is very well suited for this endeavor and so I am very happy to have nominated her. I guess I'll turn it over to Lisa to say anything she would like about herself or her interest in serving on the Commission.

Elizabeth Tourangeau I have lived in Nashua now for 12 years. I grew up outside Boston and didn't really know much about Nashua growing up. But having moved here I am just very excited by the community and its vibrancy and its opportunities. I have worked with Symphony New Hampshire as a Board Member and then the President of the Board there. Then I have been a supporter of so many Nashua nonprofits including the Soup Kitchen, Marguerites Place and just any number of others. Trisha Casey told me about this opportunity and she has been a good friend of mine ever since we moved here. I thought it sounded like an amazing and wonderful way to give back to the community as a volunteer. And then to help make sure that the City's money is allocated wisely and to the best effect to the nonprofits in the community.

Chairman Caron

Thank you. Any questions from the Committee?

Alderman Lopez

I've got one to the Mayor. Are the Citizen's Advisory Committee meeting not videocast?

Mayor Donchess

Well there certainly are minutes but we have not videoed them in the past.

Alderman Lopez

Because 208 doesn't have cameras set up and all that stuff, I'm guessing that's where they meet.

Mayor Donchess

Of course were there an interest, we could probably arrange that. There are Boards that meet in 208 and we just send a crew in there to run the camera. As you might recall, we've done that recently with the Board of Assessors. Now they were meeting in 208 for a while and then they moved upstairs, but that could be done. Could be done; you know it costs a little bit more money and the like, but were there an interest, it is a possibility.

Alderman Lopez

Well personally I would be interested but also understand why it wasn't necessarily done because the meeting spaces that are videotaped don't always make sense for a smaller group. So unless they want to sit around our horseshoe here, it's like one of only two options. Thank you for your answer.

Mayor Donchess

But maybe we ask the Commission if they would like to. I mean certainly the community would learn more about what they are doing if there were a tape of it. No one is going to read the minutes or very few people, but people do watch the video.

Alderman Lopez

I mean I think reading it in text you miss a lot of the nuance.

Alderwoman Kelly

I just wanted to say thank you for stepping forward. I think your experience really matches well with what this Commission does. I also have experienced first-hand some of the work that you did for

Symphony NH, I am on the Board now, so direct correlation of seeing that work so I appreciate that and I look forward to seeing what you can do on the Commission.

Chairman Caron

Well I sit on that Commission and they are a dedicated group of people. In the last 2 years, this will be our 3<sup>rd</sup> year with the change, that we review all applications as a group. It is time-consuming and we have a small window, because the Mayor keeps moving the date for our budgets. So we have a very small window from the application time to what we present to the Mayor; but your experience and your willingness to serve and look at these and having dealt with nonprofits, I think that gives you a heads up. This was the first year we had some new people on and when we looked at the numbers when we gathered together to make our decisions, we were all pretty well within one or two points of each other.

So that shows how well they took their responsibility. The window is from like September til February, the end of February so I would think Mayor that if, not if, but when Lisa is appointed that maybe she has a conversation with Carrie Schena and Jason the present chairman of that committee and get a look-see at some of the applications and how they were developed. But thank you for coming forward. So we will bring up your nomination.

Alderman Lopez

I mean technically my only other question was to the Mayor. So I wanted to say thank you for stepping forward and being willing to volunteer. I also think that your experience working with nonprofits is going to be particularly helpful. I did want to ask and I think Alderman Clemons might know this is coming but Fifth Third Bank. What was it like working for a fraction?

Ms. Tourangeau I know, I know. Well one or two thirds better.

Alderman Lopez

Well I appreciate your willingness to go through all this.

Chairman Caron

Thank you so your nomination will come up at the end of the meeting when you're approved and you come to the next Board of Aldermen meeting to be sworn in. Thank you.

Cultural Connections Committee

Eric Drouart (New Appointment)

Term to Expire: December 31, 2020

Nonyem E. Egbuonu (New Appointment)

Term to Expire: July 9, 2022

Mayor Donchess

So neither of these people are here. So I would ask that you defer them and go on to the next, the Environment and Energy Committee.

Chairman Caron

So I would suggest that we table them until our next meeting Mayor. Thank you.

Environment and Energy Committee

Brendan McMahon (New Appointment)

Term to Expire: July 9, 2020

Colin McMahon (New Appointment)

Term to Expire: July 9, 2020

Mayor Donchess

So these nominations are for the Energy & Environment Committee which we have had for the last 2 or 3 years helping to guide the City's efforts to save energy and reduce greenhouse gas emissions. The Committee has been able to accomplish a number of things but we will be able to accomplish more now that the budget has been adopted and we have authorized the retention, the hiring of an Energy Manager. We have put that RFP out or the job posting out and we've gotten 4 or 5 applications so we will begin interviewing on that pretty soon.

You might recall Madam Chair that we, a few meetings ago, authorized that the membership of the Committee be expanded to include some student members, because we were hoping to get some input from some of our younger residents. Both Brendan and Colin have expressed a very strong interest in serving on the Committee. They are very interested in environmental issues generally and of course in terms of reducing greenhouse gases. I have appointed Brendan and Colin; both are students at Nashua North. As I have said both have expressed a very strong interest in working on these issues and being on the committee so I think they will do a very good job along the lines that we are looking for. That is the input of students into our energy saving greenhouse gas saving efforts.

I will let Brendan and Colin each tell you a little bit about themselves and their interest in the Committee.

Brendan McMahon I am a co-founder of the Electrify Nashua Initiative which is all about trying to promote the electric vehicle adoption and everything in that area. From that and the fact that I am a junior at Nashua High School North, so I am a student there. I think both those two perspectives can help the Committee in a lot of ways.

Colin McMahon So like he said I am also a co-founder of the Electrify Nashua Initiative. So our two focuses there are on increasing consumer education of electric vehicles and also increasing the number of charging stations in Nashua. So hopefully it will reduce Nashua's carbon footprint and it will serve as an example to other cities of how to incorporate electric vehicles and that focus in to a City.

Also I am an intern in City Hall for Community Development, high school intern. Not that prestigious but something. And like Brendan said I can serve as a link to students at Nashua North and other school areas and I can be an environmental advocate in that sense. So I think that's where both of us, and myself, will have a unique position on the Committee.

Alderwoman Kelly

I'll try to keep this short. These two students have come to the Committee; I am the liaison to that Committee and I have seen them directly in action. I was really impressed with you coming forth with your ideas with Electrify Nashua and they have come to 5 or 6 Committee meetings just out of their own time to continue helping with that. We know that the climate crisis is right here and I really like to see young students getting involved because that's your future. So thank you for coming forward and I look forward to working with you on that Commission.

Alderman Lopez

I saw the Electrify Nashua thing in both of your e-mails and I had to say to myself "what" but my question is when you are talking about electrical vehicles are you talking specifically about cars or do you also include like motorized bicycles. E-Scooters and other forms of transportation.

Mr. McMahon Our focus is mainly just electric vehicles themselves and trying to get away from the typical gasoline vehicle but I mean obviously promoting the new E-Scooters in Nashua and other things like electric bikes, that is definitely something that can be of interest.

Alderman Lopez

Alright, that's exciting, thanks.

Alderwoman Kelly

Sorry I just wanted to respond to you real quick. What they have brought forward and what we have actually heard from constituents on the Energy & Environment Committee is there's only one public charging station in Nashua. So that's one of the things that the Energy & Environment Committee is working on. It is one of multiple initiatives that we are working on in terms of how do we get in front of climate change. They were very interested in specifically making sure that we have more charging stations and making sure that people can come and charge up and go the library or charge up and go to Riverwalk. That's one of the things that I've heard over and over again.

Alderman Lopez

Well having only one is really a current issue.

Alderwoman Kelly

I mean there are private ones but the only public one is in this library here.

Mr. McMahon There's also 3 now there, they just fit in 2 more, I don't know if you were aware. But the thing is not a lot of people know that so that's something that should be stressed.

Alderman Lopez

Some people might be shocked.

Mr. McMahon And then another thing is can we get them at places where you know it might seem suitable for people to use them. So like at a grocery store or like a movie theatre things where they are being used for a longer period of time. Because maybe not everyone has you know the time to come down to City Hall.

Chairman Caron

Well thank you. It is wonderful to see young people step up and want to join Committees and get their input because as Alderman Kelly said, you are the future and this is your planet, this is your greenhouse. And as I told Lisa, we will be bringing up your nominations later on in the Committee. Once you are approved, you will come to the Board of Aldermen Meeting and get sworn in and be on your way. Thank you.

Nashua City Planning Board

Robert E. Bollinger (New Appointment)

Term to Expire: March 31, 2022

Mayor Donchess

I have appointed Mr. Bollinger to be on the Planning Board. As you can see from his resume, he is a certified licensed civil engineer I believe in the State of New Hampshire. He has worked for various engineering firms; he has a long experience in engineering, he had his own firm for a while. He's worked for Vanesse and other companies. Most recently he has worked for the NH DOT and now for the last year or two for Federal Highway. His is a perspective that will be very valuable on the Planning Board. He has a lot of professional knowledge and experience obviously.

There was a resignation on the Planning Board as a result of someone moving out of town so we have an opening. Mr. Bollinger has expressed an interest in this and obviously is well qualified and can make a very strong contribution for the City. He has appeared before the other Planning Boards over the years so he understands the function of a planning board very well. Again obviously he will provide strong expertise to the Board and will be an important contributor to their deliberations. So I am very happy to be appointing Mr. Bollinger to this position and he may wish to tell you a little about his experience and his interest in the Board. So I give you the nominee.

Robert E. Bollinger Good evening Madam Chairman and Members of the Board, Mr. Mayor, thank you for the opportunity to appear tonight. For the record my name is Robert Bollinger, 5 Decalur Drive, Nashua, New Hampshire. I have been a resident of Nashua most of my life. I have gone through all 3 levels of education in the City of Nashua from elementary, middle to high school. There was only one high school at the time. I have strong roots in the community; my wife is a practicing attorney in Nashua and has had her own, she's been in business for 15 years. My father-in-law is a dentist in Nashua. We have strong roots here. I have always considered myself an engaged citizens, whether it comes to voting or trying to stay on top of issues.

I want to thank the Mayor for bringing forth this nomination. I think given some of the background that I have in prior lives on the private sector side advocating for private developers and then sort of transitioning later on into a Governmental role at both the State and Federal Highway where you are kind of more in an oversight role and sort of regulating what is and is not permissible. You know you are not necessarily advocating a side, but you are kind of taking each individual project on its merit and deciding whether or not that sort of fits into you know a State Transportation Plan, a Federal Transportation Plan.

So I think that I have the prerequisite skill set to look at things from both the technical perspective as well as I think a sense of impartiality where I think I would be able to judge individual projects or applications on their individual merits. I think with that, I would be more than happy to entertain any questions that the Board Members have. Thank you.

Alderman Kelly

Thank you and thank you stepping forward; looking over your resume it looks like your experience makes a lot of sense. I am wondering, for the people at home, if you can explain a little bit about, engineer can be very nebulous. What engineering have you done and how does that kind of dovetail into what the Planning Board does?

Mr. Bollinger My specific background, the Mayor alluded to it, I am a licensed civil engineer within the State of New Hampshire. I also have an additional certification; I am nationally certified as a Professional Traffic Operations Engineer. So my primary expertise within the civil field would be traffic analysis; signal design, traffic mitigation; things of that sort. So that's primarily where my focus has resided, really dealing with the impacts of traffic, what needs to be done to mitigate or off-set the potential impacts of a proposed development. Granted, not all applications that come before the Planning Board you know meet the criteria of having to do a traffic study.

You may have something simpler that deals with a subdivision or something like that. I have typically been involved with larger projects where there was a traffic study element to it.

Alderman Kelly

Thank you.

Alderman Lopez

Was there a traffic study with the expansion to Prospect Street or the redevelopment of that area?

Mr. Bollinger If there is I am not aware of it nor have I worked on that personally.

Alderman Lopez

I cannot possibly blame you for this but the traffic coming to Prospect Street, I can't remember the name of the street, but up along Community Counsel towards the Skywalk like people don't follow any of the directions there. They don't follow the stop signs, the speed up when they shouldn't, like all that stuff. But I was just curious because I think what the hospital has done there with the valet is extremely sensitive to the traffic needs of that area.

There are people coming in and out and need to load and unload and having a service where your car can be moved is a great idea especially since people are usually under duress when they are heading to the hospital or coming from it in the first place. So I really like that general design and that layout and I like how they tucked the outdoor eating area like so neatly into that corner. So if that was one of your projects, then great, well done.

Mr. Bollinger I wish I could take credit Alderman but unfortunately I can't, but thank you for your comments.

Chairman Caron

Anything else? Well thank you for your willingness to serve. As we know that the Planning Commission and Zoning are two of the very important Commissions to deal with projects within the City and trying to get everyone to understand the laws and why you yay and nay certain projects.

So we will take up your nomination later on in the Committee and proceed. Hopefully you will attend the next Board and get sworn in and start your duties. Thank you so much. Thank you Mayor, do you have anyone else?

APPLICATION TO LICENSE HAWKER'S, PEDDLER'S, ITINERANT VENDOR'S LICENSE – None

APPOINTMENTS BY THE MAYOR

**MOTION BY ALDERWOMAN KELLY TO RECOMMEND THE CONFIRMATION OF THE FOLLOWING MAYORAL APPOINTMENTS: TO THE CITIZEN’S ADVISORY COMMISSION FOR COMMUNITY GRANTS: ELIZABETH TOURANGEAU FOR A TERM TO EXPIRE OCTOBER 1, 2020; TO THE CONSERVATION COMMISSION: WILLIAM S. PARKER FOR A TERM TO EXPIRE DECEMBER 31, 2021; TO THE CULTURAL CONNECTIONS COMMITTEE: BERNADETTE MELON-PLANTE FOR A TERM TO EXPIRE: APRIL 30, 2022, AND DEEPA MANGALAT FOR A TERM TO EXPIRE FEBRUARY 28, 2022; TO THE ENVIRONMENT AND ENERGY COMMITTEE: BRENDAN MCMAHON AND COLIN MCMAHON FOR TERMS TO EXPIRE JULY 9, 2020; TO THE HISTORIC DISTRICT COMMISSION: ROBERT VORBACH FOR A TERM TO EXPIRE DECEMBER 31, 2020, AND CHRISTOPHER BARRETT FOR A TERM TO EXPIRE JANUARY 31, 2021; TO THE MINE FALLS PARK ADVISORY COMMITTEE: PAMELA ANDERSON FOR A TERM TO EXPIRE MARCH 1, 2022; TO THE NASHUA ARTS COMMISSION: SARA CEASER AND MARC THAYER FOR TERMS TO EXPIRE: APRIL 1, 2022; AND TO THE NASHUA CITY PLANNING BOARD: ROBERT E. BOLLINGER FOR TERM TO EXPIRE: MARCH 31, 2022  
MOTION CARRIED**

**MOTION BY ALDERWOMAN KELLY TO TABLE THE APPOINTMENT OF ERIC DROUART AND NONYEM EGBUONU TO THE CULTURAL CONNECTIONS COMMITTEE FOR A TERM TO EXPIRE DECEMBER 31, 2020  
MOTION CARRIED**

UNFINISHED BUSINESS – None

NEW BUSINESS - None

TABLED IN COMMITTEE

Appointments by the Mayor

Downtown Improvements Committee

Edward Hayes (New Appointment)  
Terra Salon  
137 Main Street  
Nashua, NH 03060  
• Tabled 5/6/2019

Term to Expire: December 13, 2019

DISCUSSION - None

PUBLIC COMMENT - None

REMARKS BY THE ALDERMEN

Chairman Caron

Thank you both for coming this evening.

POSSIBLE NON-PUBLIC SESSION – None

ADJOURNMENT

**MOTION BY ALDERWOMAN KELLY TO ADJOURN  
MOTION CARRIED**

The meeting was declared closed at 7:32p.m.

Aldерwoman-at-Large Shoshanna Kelly  
Committee Clerk, pro tem