

**Board of Public Works Meeting
Meeting Minutes
July 22, 2021**

A meeting of the Board of Public Works was held on Thursday, July 22, 2021 at 5:30 p.m. in Room 208.

I. Roll Call:

Commissioner Frank Teas

Present.

Commissioner Tracy Pappas

Here.

Commissioner Kevin S. Moriarty

Here.

Commissioner Shannon Schoneman

Here.

Also Present:

Ms. Lisa Fauteux, Director, Division of Public Works
Mr. Dan Hudson, City Engineer
Dave Boucher, Wastewater Superintendent
Alderman-at-Large Michael B. O'Brien, Sr.

Mayor Donchess

Here. So all are present and of course we have Alderman O'Brien, Mike O'Brien. Thank you Mike for coming. There was a motion to approve the minutes of June 24th. Commissioner Moriarty. No, it should be the agenda yes. Motion to approve the agenda?

II. Motion: Commissioner Moriarty made a motion to approve the agenda as presented:

A Viva Voce Roll Call was taken, which resulted as follows:

Yea:	Mayor Donchess, Commissioner Teas, Commissioner Pappas, Commissioner Moriarty & Commissioner Schoneman	5
Nay:		0

MOTION CARRIED

Mayor Donchess

Next item is the approval of the minutes for the June 24, 2021.

III. Motion: Commissioner Pappas made a motion to approve the meeting minutes of the Board of Public Works from June 24, 2021.

A Viva Voce Roll Call was taken, which resulted as follows:

Yea: Mayor Donchess, Commissioner Teas, Commissioner Pappas, Commissioner Moriarty & Commissioner Schoneman	5
Nay:	0

MOTION CARRIED

IV. Public Comment

Laura Colquhoun at 30 Greenwood Drive. I am calling tonight to complain about a curb that was put up on Nottingham. This area has very narrowed streets and has put a curb up between 10 and 12 inches high and has also put it on the roadway to make the street even narrower. This is absolutely ridiculous. A person walking on the side of the road can no longer jump to get on a person's property to get out of the way of cars. The curb has been down approximately 1 month and it is already beaten. The people that put this curb down did not really look at the properties. At one point they have taken away the right of one property owner to get his two cars off his land. If a resident is hit by a car on Nottingham, they will have every right to sue the City because this curb is ridiculous and is totally unnecessary with this height.

This road is also a well-traveled road for children taking the school bus. If anyone from the City actually reviewed what they did, they would realize that this curb is way too high and a total waste of taxpayer's money. This City did not ask the residents if they wanted it down, the City just did it and now the residents must deal with it. God help us. Also, it would have been better if the City actually fixed the sidewalks instead. We would be safer in this community. Thank you.

Mayor Donchess

I just wanted to put out there and make sure you understand that the curb was put up at the request of residents because of drainage problems that they have with water coming down the hill on Nottingham. So it was done at the request of residents to prevent their property from being washed out.

Ms. Colquhoun

I've talked to six different households and they are very upset and they said nobody asked them. And I think if you guys just came over and looked at this you would realize how ridiculous this is. This is a death trap and somebody is going to get hit by a car.

Mayor Donchess

Is there any other member of the public who would like to speak to the Board?

Commissioner Pappas

If there isn't can I ask a question to engineering after you make sure nobody else from the public wants to speak?

Mayor Donchess

Commissioner Pappas, I don't hear anyone else, so yeah, go ahead and ask engineering.

Commissioner Pappas

I have a comment and a question because it is interesting. I know that I spoke to the City Engineer last year but I spoke to the Director, I got 3 complaints over at Farley Street and I think that that road was totally done from scratch and we did put one of those higher curbs in. And people were very upset over the look of it and I have a couple of questions. So the first question for engineering, what kinds of studies are done before we put up a curb like that when no curb existed before? Because the complaints I have heard were areas where there was no sidewalk it was just, just no sidewalk and there's grass on the side. I was wondering if we had some criteria to go by when we put up a curb like that.

Mayor Donchess

Now Commissioner Pappas, what section of Farley Street are we talking about so I can follow?

Commissioner Pappas

I thought it was mostly no it's street not road; I thought most of Farley Street had the curb in so wherever the curb is that's where I got the complaints.

Mayor Donchess

Because we've got basically two big blocks. Is Mr. Hudson on here? Do you have any – can you answer this without checking into it or do you need to check it out.

Dan Hudson, City Engineer

I am going to need to look into it in more detail about the specifics. I am aware of the Nottingham situation and it is actually characterized that we had received complaints from owners previously about erosion along the edge of the road. The curbs were added to control storm water and to route it to the structures that we have. So yeah, after we installed it we did get some complaints from the people that didn't want it so to make sure that people that want it and people that didn't want it, we did send a letter to the neighborhood, after the fact – after we had gotten some complaints. But yeah whenever we do this work we are trying to address issues that have been raised in the past. We are not doing it for no reason we are trying to do it to address previously, documented issues. So I'd be happy to look into these specific areas in more detail and provide additional information. I'm not out there day to day so I don't have specific information on all these locations.

Mayor Donchess

Alright, so you'll check out Farley Street and get back to us.

Mr. Hudson

Sure.

Commissioner Pappas

And can I just have one more comment if I may, Mr. Mayor.

Mayor Donchess

Go ahead.

Commissioner Pappas

OK so I guess the one comment is I know we don't allow overnight parking in most of Nashua, that's something for whatever reason, I don't know if it is the Economic Development Director that isn't expanding the program or if it is the Infrastructure Committee. Although most of us would not think that it would be a great idea to park on one's front lawn, some people don't really have a whole lot of other options for overnight parking if they have, you know, big families or different cars. So I think that might be something that we might take into consideration when we put the big curbs up because it can be impede people being able to use their property as they wish. And that said, I fully understand that the City Engineer is trying to make the roads last as long as they can. But I do think that when these new curbs are that high, they do kind of get beat up and become rather unattractive. So those are my two comments and I would like to thank the City Engineer for taking a look into this.

Mayor Donchess

Alright thank you very much.

Mr. Hudson

Mr. Mayor can I just add one thing.

Mayor Donchess

Yes.

Mr. Hudson

There was a characterization of the curb being 9 or 10 inches high; that's never the case. There could be a period of time where I mill a road between milling and paving at those curbs there, it could be that high for a brief period of time. But curbs on the order of 6 or 7 inches high. We are not putting up 10 inch curbs.

Mayor Donchess

Commissioner Schoneman.

Commissioner Schoneman

That was my question. Is there a standard curb height or is there a low curb height, standard curb height and a high curb height. How are they characterized?

Mr. Hudson

Sure, so it depends on the type of curb. When you have a vertical granite curb that can be anywhere from 5 inches to 7 inches. A lot of these roads we are putting the (inaudible) asphalt curb and that tends to be a bit shorter and of course there's a couple different shapes of those too. So it does depend but typically I'd say it is usually around 6 inches high.

V. Wastewater Department

- A. Motion by Commissioner Teas:** To approve the installation of three supply fans in the Wastewater Facility Blower Building in the amount of \$29,400. Funding will be through: Department: 169 Wastewater; Fund: Wastewater; Account Classification: 81 Capital Outlay/Improvements.

Discussion:

Mayor Donchess

And Mr. Boucher is here.

David Boucher, Wastewater Superintendent

Thank you Mr. Mayor, Dave Boucher, Wastewater Superintendent. The Wastewater Facility purchased three huge supply fans to put in our blower building; supplies air through the building and how (inaudible) flows. These are large supplied fans that sit up in the ceiling above conduits so we have to have a company come in they can do rework and install these. So there's companies that keep pump and mechanical, they will do rigging, they would remove the old supply fans and install the new ones.

Mayor Donchess

OK questions / comments? Can you please call the roll?

A Viva Voce Roll Call was taken, which resulted as follows:

Yea: Commissioner Teas, Commissioner Pappas, Commissioner Moriarty Commissioner Schoneman & Mayor Donchess	5
Nay:	0

MOTION CARRIED

B. Motion by Commissioner Schoneman: To approve the two year contract to install and monitor four flow meters within the collection system to Flow Assessment of Auburn, NH in the amount of \$61,200. Funding will be through: Department: 169 Wastewater; Fund: Wastewater; Account Classification: 53 – Professional Services

Mayor Donchess

Mr. Boucher?

Mr. Boucher

Thank you. This is to install four flow meters in our interceptor. Currently we have flow meters installed at our CSO sites but we had nothing measuring the interceptors throughout the City. We have three main interceptors where we have two meter, two different sections of the one of the interceptors. So currently all the flow is measured through one flow meter at the Wastewater Facility. So this would be allow us to understand how the flow moves through the City, or if we have an increased amount of flow in a particular area we can determine what might be causing it. So this is a company that we currently use for the CSO flow meter and we'd like to use them for the metering of our interceptor flows. Questions?

Mayor Donchess

Commissioner Moriarty?

Commissioner Moriarty

So these are new, we've never had these flow meters?

Mr. Boucher

No these would be new.

Commissioner Moriarty

This is incredible that we haven't had that concept prior.

Mr. Boucher

We have only had one in the past that would measure the heights and flow.

Commissioner Moriarty

I think it's a great thing to do, quite important.

Mayor Donchess

Alright, anyone else? Could you please call the roll?

A Viva Voce Roll Call was taken, which resulted as follows:

Yea:	Commissioner Teas, Commissioner Pappas, Commissioner Moriarty Commissioner Schoneman & Mayor Donchess	5
Nay:		0

MOTION CARRIED

C. Motion by Commissioner Moriarty: To approve the contract with DeFelice Corporation of Dracut, Massachusetts in an amount not to exceed \$5,335,200, for construction of the Pump Station Upgrades Phase II Project. Funding will be through: Department: 169- Wastewater; Fund: SRF Loan; Activity: Pump Station Upgrades Phase II.

Mayor Donchess

Mr. Boucher?

Mr. Boucher

This is a Phase II of our pump station project. It was put out to bid and DeFelice came in as the low bidder. The remaining 8 pump stations which include one of the CSO's sites; CSO 5 which is on Bridge Street. DeFelice is the company that did the first phase, we worked well with them. They did a nice job and we continue to use them on phase 2.

Mayor Donchess

Commissioners? Commissioner Moriarty?

Commissioner Moriarty

I would say about this is it was a sloppy bid, I mean it's \$5 million dollars and it is all written in pen instead of nicely presented to us. It is just like who trusts that today? I just couldn't believe it. This is a big corporation. That is it. That was my reflection, I know you don't have the answer I was just making a comment.

Lisa Fauteux, Director of Public Works

They have done decent work for us.

Mr. Boucher

They have and we work well with them. They did nice work for phase 1.

Mayor Donchess

How much did Phase 1 cost?

Mr. Boucher

I don't recall.

Mayor Donchess

OK. Alright, any other comments/questions?

(Inaudible Conversation)

A Viva Voce Roll Call was taken, which resulted as follows:

Yea:	Commissioner Teas, Commissioner Pappas, Commissioner Moriarty Commissioner Schoneman & Mayor Donchess	5
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Nay:		0
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MOTION CARRIED

D. Motion by Commissioner Pappas: To approve the contract with Wright Pierce of Thompson, ME in an amount not to exceed \$427,600 for construction administration services for the Pump Station Upgrades Phase II Project. Funding will be through: Department: 169- Wastewater; Fund: SRF Loan; Activity: Pump Station Upgrades Phase II.

Mayor Donchess

Mr. Boucher?

Mr. Boucher

So right here it says the engineering firm we had on our first phase of the pump station upgrade. We would like to use them for the second phase as well to provide construction phase engineering oversight to this project.

Mayor Donchess

Commissioners? Anyone? Could you please call the roll?

A Viva Voce Roll Call was taken, which resulted as follows:

Yea:	Commissioner Teas, Commissioner Pappas, Commissioner Moriarty Commissioner Schoneman & Mayor Donchess	5
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Nay:

0

MOTION CARRIED

E. Motion by Commissioner Teas: To approve Change Order #8 to the Energy Recovery Upgrade contract with Methuen Construction Company of Plaistow, NH in an amount not to exceed \$230,000 for final completion of remaining work for upgrades to the Energy Recovery Facility. Funding will be through: Department: 169- Wastewater; Fund: Wastewater; Activity: Energy Recovery Upgrade Project.
F. Informational: Variable Frequency Drives, Wet Weather Facility

Mayor Donchess

Mr. Boucher?

Mr. Boucher

So Change Order 8 for the Energy Recovery Project consists mainly of two items to cover some of the cost of downtime that was experienced during the project early on in the project. It also covers several PCO items, some that are complete, some that still need to be complete. They did some work on (inaudible), relocating it. Another PCO item is piping relocation for the generators, the natural gas testing, we had to have additional natural gas testing and cost to repair some electrical conduit. We also have additional work to be done for this data interface unit. This project is still ongoing; we still have air permit items that are still – all the data that we had during the initial testing is still being reviewed by the State. This is to put the exhaust of the generators into our air permit so we are waiting on that. Also with the natural gas funding skid so it went to natural gas with biogas. We had some issues with the flow meter, so that’s out being tested by an independent company. We want to receive that back at the install and retest it. I believe it was is one the reasons for some issues we were having with one of our flow valves being regulated properly. It was open too much based off of the flow. So we are hoping that corrects that issue but we have some smaller punch list of items still to be completed on this.

Director Fauteux

We are in the home stretch.

Mr. Boucher

Yes I believe so.

Mayor Donchess

Alright Commissioners, any questions or comments? Let’s call the roll.

A Viva Voce Roll Call was taken, which resulted as follows:

Yea:	Commissioner Teas, Commissioner Pappas, Commissioner Moriarty Commissioner Schoneman & Mayor Donchess	5
Nay:		0

MOTION CARRIED

F: Informational: Variable Frequency Drives, Wet Weather Facility

Discussion:

Mayor Donchess

Now we have item F which is an informational item which, of course, is in the Memo but maybe Mr. Boucher if you could briefly summarize it for us.

Mr. Boucher

So this is for the purchase of 4 VFD, Variable Frequency Drives. In our wet weather facility we have four raw sewage pumps controlled by VFD's. Because there is a long lead time to purchase these things, they are an essential item to run the pumps. We have had of them die completely so we need all four pumps; the fourth pump is a backup pump. So currently we only have these VFD's they are all the same age. We had an independent company come in, they told us they were obsolete and they can't repair them so we have to change them all out. We want to replace them all at the same time so they are all the same units, the same age. So right now we can run three pumps comfortably with the three that we have. But we were experiencing some problems with other ones, we were able to get them back working again but who knows how long they will work. So we are trying to get these purchased to get them here because there is in 8 to 9 week lead time of VFD's so the earlier the better.

Mayor Donchess

Alright, questions?

Commissioner Pappas

Mr. Mayor if I may, a comment?

Mayor Donchess

Please go ahead, Commissioner Pappas.

Commissioner Pappas

I know sometimes for people listening they might think that we don't blink an eye at the Wastewater Department because there are very large amounts of monies that are being spent. But just to clarify that this Department it is very highly managed by the Department of Environmental Services and most of the stuff we really don't have a choice for. You don't necessarily appreciate clean wastewater unless your wastewater isn't clean. So I think every so often it is important for us to remind folks of that. And I appreciate the explanations given by the superintendent. Thank you.

Mayor Donchess

Commissioner Schoneman?

Commissioner Schoneman

I understand that this has been the wettest July on record or within the last 100 years. How has the system been holding up?

Mr. Boucher

Yes this facility has run quite a bit in July, 12 times a year but this has run a lot more than usual. It has been holding up, everybody is getting a handle on how things operate and it has been running well plus we have the new screens in which has been a tremendous help for us in removing all the large debris so water can flow

through the facility that’s been probably one of the biggest bonuses for this whole facility. But we need the pumps to get you know once the water goes through the screen the pumps have to push it the rest of the way.

Commissioner Schoneman

All of the storms that we’ve had, every time we have one of those big downpours I think, now I think OK that water goes somewhere. Somebody has to take care of all that is going down the streets and into this area so that’s interesting. I am glad that it is performing well.

Mr. Boucher

Yes, that is the goal is to keep it going well.

Mayor Donchess

The dams are generating a lot of electricity because of that much higher flow than usually in July. Alright, any other questions or comments regarding that item? Alright, we will move on to engineering.

VI. Engineering Department

A. Motion by Commissioner Schoneman: To approve the Residential and Commercial Wastewater Service Permits and Fees as submitted.

A Viva Voce Roll Call was taken, which resulted as follows:

Yea: Commissioner Teas, Commissioner Pappas, Commissioner Moriarty Commissioner Schoneman & Mayor Donchess	5
Nay:	0

MOTION CARRIED

C. Motion by Commissioner Moriarty: To approve the following Pole License Petitions: PSNH # 21-1989.

A Viva Voce Roll Call was taken, which resulted as follows:

Yea: Commissioner Teas, Commissioner Pappas, Commissioner Moriarty Commissioner Schoneman & Mayor Donchess	5
Nay:	0

MOTION CARRIED

C. Motion by Commissioner Pappas: To consider the hardship request from Liberty Utilities to excavate in Burke Street, which has 4-months remaining in the 5 year moratorium, to install gas mains.

Discussion:

Mayor Donchess

Mr. Hudson?

Dan Hudson, City Engineer

Thank you Mr. Mayor. So just one moratorium item tonight. This is for gas work as noted. They are doing work to support the paving work that we are doing and they need to excavate into Burke Street at the Newbury Street intersection. This is a street that has 4 months left on the moratorium. This gas work that they do ahead of paving, it is to replace leak prone cast iron gas main. So with that, I know there is Liberty reps on the phone should there be any questions.

Mayor Donchess

OK does anybody have any comments or questions?

Commissioner Pappas

My comment, if I may Mr. Mayor?

Mayor Donchess

Yes, please go ahead.

Commissioner Pappas

Given that there is only 4 months remaining on a 5 year moratorium, I think that it would cause minimal damage to the road and I think to support the new paving I think is a good thing. So I will be supporting this. Thank you.

Mayor Donchess

Anyone else? If not could you please call the roll?

A Viva Voce Roll Call was taken, which resulted as follows:

Yea: Commissioner Teas, Commissioner Pappas, Commissioner Moriarty Commissioner Schoneman & Mayor Donchess	5
Nay:	0

MOTION CARRIED

D. Motion by Commissioner Teas: To approve a Drainlayer’s License for Cole and Son Excavating of Deerfield, NH in accordance with Nashua City Code §255-19 Issuance of Drainlayer's License and authorize the Division of Public Works to temporarily suspend the license if work is found to be unsatisfactory during an initial 6-month probationary period.

Discussion:

Mayor Donchess

Mr. Hudson?

Mr. Hudson

Thank you Mr. Mayor. So as noted, this contractor has requested drainlayer's license. We checked the references and they were all favorable. They have quite extensive work working on private development sites, but limited work in right of ways. So that is why we are asking for the additional commission to withdraw the license or suspend it I guess during an initial 6 month probationary period. But we didn't hear anything that would lead us to be of concern but that's something that we have been doing with new contractors.

Mayor Donchess

Alright, anybody, any comments? Please call the roll.

A Viva Voce Roll Call was taken, which resulted as follows:

Yea: Commissioner Teas, Commissioner Pappas, Commissioner Moriarty Commissioner Schoneman & Mayor Donchess	5
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Nay:	0
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MOTION CARRIED

- E. Motion by Commissioner Schoneman: To approve a Drainlayer's License for Dig Right Corp., of Newton, NH in accordance with Nashua City Code §255-19 Issuance of Drainlayer's License and authorize the Division of Public Works to temporarily suspend the license if work is found to be unsatisfactory during an initial 6-month probationary period.**

Discussion:

Mayor Donchess

Mr. Hudson.

Mr. Hudson

Thank you Mr. Mayor. This is almost a carbon copy of the previous item. Dig Right Corp. has provided references, they were checked – all favorable. Just again, we have a minimal concern because of the lack of pipe main installation and right of ways. So therefore we include the 6 month probationary period stipulation.

Mayor Donchess

Could you please call the roll?

A Viva Voce Roll Call was taken, which resulted as follows:

Yea: Commissioner Teas, Commissioner Pappas, Commissioner Moriarty Commissioner Schoneman & Mayor Donchess	5
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Nay:	0
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MOTION CARRIED

- F. Motion by Commissioner Moriarty: To approve a Drainlayer's License for L.A. Brochu Inc., of Concord, NH in accordance with Nashua City Code §255-19 Issuance of Drainlayer's License.**

Discussion:

Mayor Donchess

Mr. Hudson?

Mr. Hudson

Thank you Mr. Mayor. So this contractor L. A. Brochu again references were checked, they've done quite a bit of work in other municipalities. So in this case we didn't feel the need to include that stipulation. So we find their package satisfactory and recommend approval.

Mayor Donchess

Alright, any comments? Could you please call the roll?

A Viva Voce Roll Call was taken, which resulted as follows:

Yea: Commissioner Teas, Commissioner Pappas, Commissioner Moriarty
Commissioner Schoneman & Mayor Donchess 5

Nay: 0

MOTION CARRIED

Commissioner Teas

Might I ask a question?

Mayor Donchess

Of course.

Commissioner Teas

Is that – what is the before 255-19? Is that subsection, what is that? Is that just section?

Mayor Donchess

Yeah that double s thing?

Commissioner Teas

That's just section?

Mayor Donchess

Yeah that is a short thing. It is a symbol that means really section. Alright, information items street opening permits. Are there any questions regarding that or comments?

G. Informational: Street Opening Permits issued for Streets in Moratorium

Mayor Donchess

If not we will go on to administration. Of course we have Budget Transfers and the Director's Report. So I will turn it over to Director Fauteux.

VII. Administration Department

A. Informational:

- i. June Budget Transfers**
- ii. Director's Report**

Director Fauteux

I think they are fairly self-explanatory. If anybody has any questions we would be happy to answer them.

Commissioner Pappas

If it's OK Mr. Mayor?

Mayor Donchess

Commissioner Pappas?

Commissioner Pappas

So it looks like we took \$4,400 from Other Contracted services to Computer Software. What did we need that for?

Director Fauteux

Are you talking about the Public Work's Administration & Engineering, Commissioner Pappas? The first one?

Commissioner Pappas

Yeah the first one, yeah.

Director Fauteux

Dan do you want to speak to that?

Mr. Hudson

Sure so that's for a piece of software that we have that enables us to analyze traffic. So Traffic Wear is the Company but it is a program called Synchro, that's the program that most in the industry use in evaluating traffic impacts, you know, coming up with the levels of services and things at intersections, evaluating alternatives. So we have that program. Our license was outdated by I think 4 or 5 versions so we elected to upgrade that to the current version.

Commissioner Pappas

But will that have to be done every year?

Mr. Hudson

No. It won't have to be done every year. I mean we may evaluate entering a maintenance thing so instead of having this bigger hit every 4 or 5 years, we have a smaller hit each year which enables us to upgrade. But we will evaluate that as part of next year's budget review process.

Commissioner Pappas

OK thank you. And if I may, Mr. Mayor?

Mayor Donchess

Yeah go ahead.

Commissioner Pappas

It looks like under the Street Department, it looks like we took money from salt to miscellaneous equipment. What was that for?

Director Fauteux

That's for a diagnostic computer in fleet, to help us better diagnose what our issues are with our equipment.

Commissioner Pappas

So that's not something that we usually budget for?

Director Fauteux

No. We had not budgeted for that. But they were finding that as things become more and more complex we needed this computer to be able to diagnose more quickly. It'll save us a lot of time rather than trying to trouble shoot a lot through the equipment.

Commissioner Pappas

OK. And then the last one, how come we had to take \$225,000.00 from overtime and put it for traffic signal and control maintenance?

Director Fauteux

Ok so that is and Dan you can speak more to that. But that is for traffic cameras and detection equipment. And Dan if you want to speak to the location of that.

Mr. Hudson

Sure. So we have a lot of equipment that is failing or at its end of its useful life around the City. DW Highway is one of the major areas. So yeah that's to replace old and outdated equipment as well as the control systems and things to run the coordinated system.

Commissioner Pappas

Are we going to try to pay more attention in next year's budget, so it won't have to transfer because overtime can be a pretty iffy budget if we have a big snow winter?

Director Fauteux

We never have enough to address everything, right? So when we see we have a light winter then we start looking at what we could possibly spend that money on and try to prioritize from there. And this was a need that we had. But unfortunately, as you know, we had a level funded budget this year so we can't, you know,

we couldn't come up with the money to pay for this. But this was a good opportunity given that we had a light winter and we had that money in overtime.

Mayor Donchess

So this isn't going looking forward Commissioner Pappas. This is looking back. So this doesn't restrict operations for the Fiscal Year that just began. It is from the Fiscal Year that was just completed.

Commissioner Pappas

Mayor can we have snapshot as to how much extra money we had from snowplowing from this year and how it was spent? Maybe we could do that for next month?

Mayor Donchess

Yes.

Commissioner Pappas

OK thank you. And I guess the last one, it looks like – well no there's another one – but the Cartegraph I thought we usually that is something that is a software that we have. And I thought that we had all the parts to that but it looks like we had to take \$5,000.00 from Contracted Services and put it into Cartegraph Software.

Director Fauteux

So that was from some additional training that we opted to do ...

Unidentified Speaker

In computer audio.

Director Fauteux

That was needed.

(Audio interference / inaudible)

Director Fauteux

.... Also helping us ... there's feedback. But they are also working with us to help us to better define our needs and develop some additional compatibility with GIS. So right now we are working on putting a lot of (inaudible) of our assets into GIS that will then be transferred into Cartegraph. So we will have all sorts of things like there engineering right now is using collector apps out in the field. And so they are able to put whenever they do any sewer work or anything like that, they are able to put that in the collector app and then that is transferred directly into Cartegraph. So it gives us a really good snapshot of everything that is going on with a particular street. So we will be able to look at things like when a street was paved, when the last time the sewer was upgraded, when the catch basins were repaired. Eventually we will have all our assets so it'll be very helpful for us.

Commissioner Pappas

And we are going to keep track of this stuff for when the budget is planned, even though it was kind of last year's budget I kind of get that. But if next month we can find out how much extra we had left over and how we spent the money I think that would be interesting for us to take a peek at if it can be similar report like this great

report you do for the budget transfers. Thank you.

Mayor Donchess

We will have that for next month. Alright, any other questions or comments on the budget transfers? If not we will go to the Director's Report.

Director Fauteux

First the picture that is up is a picture of an XD Crosswalk. You will see we have some of these throughout the City. This is one that was recently done on Robinson Road on a crosswalk. It is a stamped brick pattern basically that is right in the asphalt. They have held up very well. We have one that's been in place, we have one in Concord Street but we have one that's been on West Hollis Street which sees a lot of traffic and it has held up very well so we've been using that.

The next is part of our paving program, we reconstructed some ADA ramps on East Dunstable Road and Timberline Drive. And our paving program, this is East Dunstable Road that we completed the binder paving on June 30th. We did an emergency repair to a sewer service at 3 Kinsley Street on June 22nd and we didn't do that ourselves because of the depth. This is a thank you note we received from residents at 7 Sycamore Lane in appreciation of the recent paving we performed. And we also had done some regrading to address some historic drainage issues.

Commissioner Schoneman mentioned all the rain that we've had, we have been very busy with downed trees and storm damage so Parks & Rec that has been taking a lot of our time. You can see over the left of it that tree is actually on fire which you don't see all that often. But that's just some of it, we had Penuche's there was a tree that fell on Penuche's Tavern on July 5th. And then numerous trees that were down and we had to clear so that's taking up a lot of Parks & Rec's time. Not to mention all the rain has made everything grow significantly. So it's been a tough month.

Our 4th of July Celebration was a hit. We estimate the attendance to be about 3,500 people. We didn't have all our normal field day events but we did have fireworks and we had food trucks and the Silver Knights were serving food and it was a great crowd; people were very appreciative. We were very, very worried the whole time, it was pouring at my house and I was on the phone with the superintendent saying this can't (inaudible) the City of Nashua. And it only started sprinkling the last 5 minutes we made it through. So that was good.

Our pools again, we are really thrilled to have all of our pools open at 100% capacity. There haven't been any issues so far and kids and families are ecstatic to be back and they have been busy. This is a sidewalk repair on Webster Street. This is crews milling and filling a damaged road – this is Townsend West. Our crews are milling and filling the Temple Street Tracks. We removed some rocks on Robinson Road near (inaudible) field. I don't know if anybody that has been by there but this now has helped – I don't know if anybody has been there or not but you really couldn't pull off the road you had to literally park in the street. So this allows people now to be able to pull off so residents are very pleased about that.

Mayor Donchess

I got very favorable comments from residents regarding this because as you said it is hard for people to park without having to block the road.

Director Fauteux

Yes. Catch basin repair near Staples at 252 Daniel Webster Highway. This is Wastewater staff cleaning a culvert on Murphy Drive which will help improve drainage in the area. We had 270 households that participated in the June 3rd Household Hazardous Waste Collection, including 81 from Nashua. And interestingly enough there were 141 households participating for the first time. Our next collection will be

Saturday August 7th, 8:00 to noon at 25 Crown Street. And great news, Burke Street sold; finally it closed.

Commissioner Pappas

The closing has taken place?

Director Fauteux

Yes, it's closed.

Commissioner Pappas

Oh that's awesome.

Mayor Donchess

You never thought it would happen, right?

Commissioner Pappas

I didn't think it was going to happen no.

Director Fauteux

A lot of people lost faith I think. But it closed around July 14th or so; I don't know that was the date that exactly all the paperwork was done but around that date if not July 14th. It sold for \$3.65 million and we collected about \$60,000.00 in delay charges and \$30,000.00 of that has gone to help with private development review. We have had a lot of private development that has come in for review and Sarah Marchant, the Community Development Director was concerned that we would have a hard time reviewing it all in a timely fashion. So we put \$30,000.00 in the Engineering Department in the event that we need it. So far we haven't needed it but it is there so that if we need to subcontract out some of that private development review we can do that. The other \$30,000.00 I am assuming is going to stay in the project, the DPW Facility Project and as well the \$3.65 million ...

Commissioner Teas

Was it ever revealed to us who the buyer was?

Director Fauteux

It's 141 Burke Subsidiary LLC.

(Overlapping conversation)

Director Fauteux

And that's it.

Mayor Donchess

Are there any questions / comments regarding the Director's report?

Commissioner Teas

Congratulations.

Mayor Donchess

I know it is incredible isn't it after all that time? Alright, if not we will go to Commissioner's Comments. Do any Commissioners have a comment?

VIII. Commissioner's Comments

Commissioner Pappas

Mr. Mayor?

Mayor Donchess

Commissioner Moriarty?

Commissioner Moriarty

I just wanted to make a comment here about the moratorium, the paving moratorium which I think the concept is excellent, I think it has deterred cutting into streets unnecessarily. And also I think where it does have this statutory authority to approve or deny such a request by the Ordinance and by our City Charter. However, when I look at this, I don't think this Board has the expertise or the experience to say "yes" or "no" on this. I think the person who should be doing this is the City Engineer who has the experience and is licensed. You know, that's the way I am looking at this going forward. If we need to change the Ordinance, that's just my thinking because I would rather see us be more of an Appeal's Board if the applicant doesn't agree with the decision of the engineer they can come before us and appeal it. And that makes more – it's just like the Board of Assessors who a taxpayer can appeal their assessment, right? It's on here every month, we have several usually every month and because we are doing a lot of great paving in the City. I just don't think, I think we should – you know – it makes more sense to me to have somebody who is educated and licensed to make that initial decision. SO that's all I wanted to say.

Mayor Donchess

Alright. Well I would be glad to talk to legal.

Commissioner Pappas

Mr. Mayor?

Mayor Donchess

Yes, Commissioner Pappas.

Commissioner Pappas

So I would have two – I guess my response to that, I actually have educated myself. I did read the – there was something brought in front of the NH Supreme Court and I think Nashua is missing out on charging people for the paving and for when they cut into the paving early. And I think it is our responsibility, we are bonding this money and we are expecting the taxpayers to pay for bonded money for this. Frankly I think that we've been too free with granting these moratoriums and I paid very good attention to the presentation that was given by the former City Engineer. I vehemently disagree with that unless we just want to charge a very large fee like Manchester and Concord does because I think it is unfair for the taxpayers to have to pay for roads and then have them cut into like swiss cheese when we know it does lower the lives of the road. So I would respectfully

disagree with Commissioner Moriarty.

And my second, again, is Main Street. I know last month we had some problems with the audio and I will say that I know – the public doesn't have much of a chance to speak to the Board of Aldermen due to limited public comment. But people are willing to put up with those barriers being put down in very inconvenient spots in Main Street, but for this year, to finish up with COVID. But I will tell you that they are very frustrated and when we are talking about having it done permanently or several years from now, I think that people are very upset and they don't want to tolerate it. It is a 4 lane road and actually, I don't know if you caught it in the paper this Sunday, Mr. Mayor, but there was something that I had brought up to the Economic Development Director that rather to put those barriers up every weekend, you know, close down Main Street X numbers of hours just like they did Memorial Drive in Boston. It is a very low cost way to have people be able to enjoy Main Street.

The excuse used when I suggested it last time was, well we have our hospitals downtown. That's exactly my point. Now we have six months of time basically where you can't get through Main Street and I certainly wouldn't want to be an ambulance trying to get through or a fire truck getting to what has become a 2 lane road that should be a 4 lane road. And you know, as I said, people can block their ears on it but I don't think that the public is at all happy. I think that they will tolerate it this year but after this year, I think people have had enough of those barriers on Main Street. Thank you.

Mayor Donchess

Alright, any other Commissioner's comments? Commissioner Schoneman.

Commissioner Schoneman

First I would agree with Commissioner Pappas that as far as the moratorium goes, a hefty fee would be much more of a deterrent to people who are looking to sneak around the moratorium easily. That makes a lot of sense to me. I also strongly disagree that because we are not experts that we can't provide oversight. We are not experts on anything that we provide oversight for across the Board. But we can certainly educate ourselves and we certainly get excellent explanations from the superintendents as they do their job at each meeting for each motion. And I don't feel like we need to be experts to provide good oversight. We are a system of checks and balances so I think that should remain in place. That's how I feel.

The other thing is last month I mentioned that the work going on Webster Street, right across the street from our house there was an issue with language, of the workers using inappropriate language. The foreman, Bob Gendron, saw me out in my driveway working in my garden and very handsomely apologized and explained to me what he had done to address that. And I was very impressed.

Overlapping conversation / inaudible

Commissioner Schoneman

I think it was very well handled, the whole Department. I thought that was very well handled. Thank you.

Mayor Donchess

Commissioner Teas?

Commissioner Teas

With respect to the hardship requests that come before us to break through the 5 year moratorium. Are these transactions that have been vetted by the Directors or superintendents, sorry. And are there deals that reach the superintendents' desks that never get here? So in other words, the ones we are seeing being recommended for approval by the superintendent?

Director Fauteux

No. We see them all.

Commissioner Teas

You see them all.

Director Fauteux

We see them all. I understand what Commissioner Moriarty is saying. It is kind of subjective though. I think it would be difficult for us to, you know, some of these are for private development, some of them are for hardships because a private residence wants to connect, you know, so it would be hard for us to, I think, make a determination as to whether it was a true hardship or not because it is a big subjective, right? And I think it depends largely on what some of them you have approved, some I know some of the Commissioners have disagreed. I think it would be tough to put that in on the City Engineers. You are right, they are difficult decisions. The City Engineer and I have talked about this many times, that's why we don't form an opinion on them we just let the parties bring them to Board and let the Board make a determination. We don't like to see the streets cut into either but sometimes the Board (inaudible / audio cuts out) necessary and it is a true hardship to be able to do so. The biggest problem is we have paved so much so people just can't keep up, you know Liberty, (audio cuts out). They are having a tough time keeping up with the progress we are making with the paving program so that's why you are seeing so many of them now because so many of the streets have been newly paved unfortunately.

Commissioner Teas

Should they be vetted first do you think by the superintendent and then recommended to come here? So in other words they might be endorsed or is that not how the process works under the Charter.

Mayor Donchess

I think it is by Ordinance.

Director Fauteux

It is.

Mayor Donchess

That is being something passed by the Aldermen.

Commissioner Teas

I kind of agree with all of my peers in the sense that I am not an expert on it, I am reliant upon the City experts. I think by now, after almost 40 years I've got a sense for what is going on and who is going to vote which way but Commissioner Pappas said other communities are charging a fee. And I know we went through this exercise two years ago but why wouldn't we consider doing that. And I'd like to see if we could have the superintendent endorse it or be able to maybe vet it and it would be valuable, we get their input anyway but just because it is on the agenda doesn't mean they are endorsing it.

Director Fauteux

Correct.

Commissioner Teas

Thank you.

Mayor Donchess

Alright any other – yes, Alderman?

Alderman O'Brien

Maybe to help out, I do have to question but is their bonding involved with anybody with a hardship or anybody who digs a hole in our street has to have a bond floated and therefore part of that bond is to make sure that the road is returned to its pre-existing state and we have that correct?

Director Fauteux

Yes.

Alderman O'Brien

And how long does the bond last, the ground settles, when they do work this summer, are they liable next year because there's settling in the road. That will naturally occur. So are they responsible to come up and re-attend it at that time. And I think that would probably help address some of these concerns. We are always going to have hardships and I understand that. You know somebody's gas main is going to deteriorate, a sewer line or something like that. But it is the intention, what is the intention I think for us, if we are investing in our infrastructure to get it back with the hardship, we understand it but get it back to operational that we had left it. So do we have a bonding process?

Director Fauteux

We do have a bonding process. Yes we do.

Mayor Donchess

Alright any other comments / questions for the Commissioners? Alright, let's go to personnel.

IX. Personnel

A. Motion by Commissioner Teas: To approve and unseal the nonpublic minutes for Personnel from the Board of Public Works Meeting of May 24, 2021.

A viva voce roll call was taken which resulted as follows:

Yea: Commissioner Teas, Commissioner Pappas, Commissioner Moriarty, Commissioner Schoneman & Mayor Donchess	5
Nay:	0

MOTION CARRIED

B. Motion by Commissioner Schoneman: To approve and unseal the nonpublic minutes for Personnel from the Board of Public Works Meeting of June 24, 2021

A viva voce roll call was taken which resulted as follows:

Yea: Commissioner Teas, Commissioner Pappas, Commissioner Moriarty,
Commissioner Schoneman & Mayor Donchess 5

Nay: 0

MOTION CARRIED

C. Non-Public Session

MOTION BY COMMISSIONER TEAS THAT THE BOARD GO INTO NON-PUBLIC SESSION PURSUANT TO ROSA 91:A3, 2 SUBSECTION B, THE HIRING OF ANY PERSON AS A PUBLIC EMPLOYEE BY ROLL CALL

A viva voce roll call was taken which resulted as follows:

Yea: Commissioner Teas, Commissioner Pappas, Commissioner Moriarty,
Commissioner Schoneman & Mayor Donchess 5

Nay: 0

MOTION CARRIED

**Board of Public Works
Non Public Personnel Meeting Minutes (unsealed at 8/27/21 BPW Meeting)**

July 22, 2021

Members Present:

- Mayor James Donchess, Chair
- Commissioner G. Frank Teas, Vice Chair
- Commissioner Tracy Pappas
- Commissioner Kevin S. Moriarty
- Commissioner Shannon Schoneman

Also Present:

- Lisa Fauteux, Director of Public Works
- Andy Patrician, Assistant Director of Public Works

A. Motion: Commissioner Moriarty to approve the selection, contingent upon the acceptable results of criminal and driving records checks, of Mr. David Bush of Manchester, NH to the position of Operator II, Second Shift at the Wastewater Treatment Facility. Hourly rate for this position will be \$29.08. Funding will be through: Department: 169 Wastewater; Fund: Wastewater; Account Classification: 51 Salaries & Wages.

MOTION CARRIED: Unanimously

Discussion:

Director Fauteux explained that Mr. Bush is a great find. He currently works for the City of Manchester.

Manchester has rotating shifts for their Wastewater Operators which is difficult for Mr. Bush and the main reason why he is looking for a new position.

B. Motion: Commissioner Pappas to approve the selection, contingent upon the acceptable results of criminal and driving records checks, of Mr. Darrin Santos of New Boston, NH for the position of Environmental Engineer for the Solid Waste Department. Starting salary is \$94,526.84 a year. Funding for this position will be through Department: 168 Solid Waste; Fund: Solid Waste; Account Classification: 51 Salaries & Wages.

MOTION CARRIED: Unanimously

Discussion:

Mr. Santos was the only applicant but he is a very good find. He is a Certified Geologist which is important for the position and also has excellent qualifications.

C. Motion: Commissioner Teas to approve the selection of Mr. Matt Leblanc of Nashua, NH to the position of Division Operations Manager. Starting salary for this position will be \$83,565.07 per year. Funding is through Department: 160 Admin/Engineering; Fund: General; Account Classification; 51 Salary & Wages.

MOTION CARRIED: Unanimously

Discussion:

We had four internal candidates. Matt does an excellent work for the City. He works very hard and is very committed to the City and has a lot of experience within the Division. The Division Operation Manager works a lot with the Street Department, Fleet, large Division-wide projects as well as fills in when some Superintendents are out and plays a significant role in Snow Operations. The position hours are 6:30 AM to 3:30 PM.

Commissioner Teas moves that the Board of Public Works come out of non-public session.

MOTION CARRIED: Unanimously

MOTION BY COMMISSIONER MORIARTY TO SEAL THE MINUTES OF THE BOARD OF PUBLIC WORKS PERSONNEL NON-PUBLIC MEETING OF JULY 22ND, 2021 UNTIL SUCH TIME AS THE MAJORITY OF THE BOARD VOTES THAT THE PURPOSE OF THE CONFIDENTIALITY WOULD NO LONGER BE SERVED BY ROLL CALL

A viva voce roll call was taken which resulted as follows:

Yea: Commissioner Teas, Commissioner Pappas, Commissioner Moriarty, Commissioner Schoneman & Mayor Donchess	5
Nay:	0

MOTION CARRIED

MOTION BY COMMISSIONER MORIARTY THAT THE BOARD GO INTO NON-PUBLIC SESSION PURSUANT TO RSA 91:A3, 2A TO CONSIDER THE DISMISSAL, PROMOTION OR COMPENSATION AS THE CITY EMPLOYEES BY ROLL CALL

A viva voce roll call was taken which resulted as follows:

Yea: Commissioner Teas, Commissioner Pappas, Commissioner Moriarty,
Commissioner Schoneman & Mayor Donchess 5

Nay: 0

MOTION CARRIED

Mayor Donchess

So Jeff we are going to go back into non-public.

MOTION BY COMMISSIONER TEAS TO SEAL THE MINUTES OF THE BOARD OF PUBLIC WORKS PERSONNEL NON-PUBLIC MEETING OF JULY 22, 2021 UNTIL SUCH TIME AS THE MAJORITY OF THE BOARD VOTES THAT THE PURPOSE OF THE CONFIDENTIALITY WOULD NO LONGER BE SERVED BY ROLL CALL

A viva voce roll call was taken which resulted as follows:

Yea: Commissioner Teas, Commissioner Pappas, Commissioner Moriarty,
Commissioner Schoneman & Mayor Donchess 5

Nay: 0

MOTION CARRIED

Adjournment:

Motion by Commissioner Pappas to Adjourn

A viva voce roll call was taken which resulted as follows:

Yea: Commissioner Teas, Commissioner Pappas, Commissioner Moriarty,
Commissioner Schoneman & Mayor Donchess 5

Nay: 0

MOTION CARRIED

Meeting Adjourned at 6:55 P.M.