

REPORT OF THE FINANCE COMMITTEE

JULY 20, 2022

A meeting of the Finance Committee was held on Wednesday, July 20, 2022, at 7:00 p.m. in the Aldermanic Chamber and via Zoom. The meeting link information can be found on the agenda.

Mayor Jim Donchess, Chairman, presided.

Members of the Committee present: Mayor Jim Donchess
Alderman Alex Comeau
Alderman Tyler Gouveia
Alderman-at-Large Ben Clemons
Alderman-at-Large Melbourne Moran, Jr.

Members not in Attendance: Alderman Patricia Klee, Vice Chair
Alderwoman-at-Large Gloria Timmons

Also in Attendance: Alderman Derek Thibeault
Cheryl Lindner, Treasury Management Officer
Kim Kleiner, Administrative Services Director
Amy Girard, Purchasing Manager
Nick Miseirvitch, CIO, Information Technology
William Atkinson, Assistant Fire Chief
Tim Cummings, Economic Development Director

PUBLIC COMMENT

COMMUNICATIONS

From: Amy Girard, Purchasing Agent II
Re: Software & Hardware Maintenance in the amount not to exceed \$77,660.01 funded from
54407 Software Maintenance & 54412 Hardware Maintenance

**MOTION BY ALDERMAN COMEAU TO PLACE ON FILE AND APPROVE A REQUEST FOR THE ANNUAL RENEWAL OF THE CONTINUED OPERATION OF KRONOS MAINTENANCE AND SUPPORT SERVICES FOR THE CITY TIMEKEEPING SOFTWARE WITH KRONOS, INC., IN AN AMOUNT NOT TO EXCEED \$77,660.01. FUNDING WILL BE THROUGH: DEPARTMENT: 122 INFORMATION TECHNOLOGY; FUND: 54407 SOFTWARE MAINTENANCE (\$62,711.20) AND 54412 HARDWARE MAINTENANCE (\$14,948.81)
MOTION CARRIED**

From: Amy Girard, Purchasing Agent II
Re: Physicals for firefighters in the amount not to exceed \$141,660 funded from Grant Funds: 2020
Assistance to Firefighter Grants & 53135 Medical Services

**MOTION BY ALDERMAN COMEAU TO PLACE ON FILE AND APPROVE A REQUEST FOR PHYSICALS FOR FIREFIGHTERS WITH LIFE SCAN WELLNESS CENTERS FUNDED THROUGH A GRANT IN AN AMOUNT NOT TO EXCEED \$141,660. FUNDING WILL BE THROUGH: DEPARTMENT: 152 FIRE RESCUE; FUND: GRANT FUNDS - 2020 ASSISTANCE TO FIREFIGHTER GRANTS AND 53135 MEDICAL SERVICES
MOTION CARRIED**

UNFINISHED BUSINESS - None

TABLED IN COMMITTEE

**MOTION BY ALDERMAN COMEAU TO REMOVE FROM THE TABLE THE THREE COMMUNICATIONS FROM TIM CUMMINGS, ECONOMIC DEVELOPMENT DIRECTOR, LISTED ON THE AGENDA
MOTION CARRIED**

From: Tim Cummings, Economic Development Director

Re: Communication – Approval & Place on File a Contract for Professional Engineering Services related to the Nashua Downtown Riverfront Implementation Project with H.L. Turner Group

**MOTION BY ALDERMAN COMEAU TO PLACE ON FILE AND APPROVE THE FIRST PHASE ON THE SPECIFIC DETAILS OF THE CANTILEVERED BOARDWALKS TO H.L. TURNER GROUP IN AN AMOUNT NOT TO EXCEED \$404,340. FUNDING WILL BE THROUGH THE TIF ACCOUNT CREATED TO IMPLEMENT THE DOWNTOWN RIVERFRONT PROJECT
MOTION CARRIED**

From: Tim Cummings, Economic Development Director

Re: Communication – Approval & Place on File a Contract Amendment for Professional Engineering Services related to the Nashua Downtown Riverfront Implementation Project VHB, Inc. for Water Street Design Services

**MOTION BY ALDERMAN COMEAU TO TABLE THE AMENDMENT FOR DESIGN SERVICES FOR WATER STREET WORK TO VHB IN AN AMOUNT NOT TO EXCEED \$26,730 FOR A TOTAL PURCHASE ORDER OF \$252,095. FUNDING WILL BE THROUGH THE TIF ACCOUNT CREATED TO IMPLEMENT THE DOWNTOWN RIVERFRONT PROJECT
MOTION CARRIED**

From: Kelly Parkinson, Purchasing Manager

Re: Commissioning Services in the amount not to exceed \$27,550 funded from 53107 Architect & Engineering Services/DPW Facility (Economic Development)

**MOTION BY ALDERMAN COMEAU TO PLACE ON FILE AND AWARD THE CONTRACT FOR COMMISSIONING SERVICES TO FITZMEYER AND TOCCI IN AN AMOUNT NOT TO EXCEED \$27,550. FUNDING WILL BE THROUGH: DEPARTMENT: 160 ADMIN/ENGINEERING; FUND: 53107 ARCHITECT & ENGINEERING SERVICES/DPW FACILITY
MOTION CARRIED**

NEW BUSINESS – RESOLUTIONS - None

NEW BUSINESS – ORDINANCES - None

RECORD OF EXPENDITURES

**MOTION BY ALDERMAN COMEAU THAT THE FINANCE COMMITTEE HAS COMPLIED WITH THE CITY CHARTER AND ORDINANCES PERTAINING TO THE RECORD OF EXPENDITURES FOR THE PERIOD FROM JULY 1, 2022 TO JULY 14, 2022
MOTION CARRIED**

GENERAL DISCUSSION

PUBLIC COMMENT

REMARKS BY THE ALDERMEN

ADJOURNMENT

MOTION BY ALDERMAN COMEAU TO ADJOURN

MOTION CARRIED

The Finance Committee meeting was adjourned at 7:28 p.m.

Alderman Alex Comeau
Committee Clerk