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**JOINT SPECIAL SCHOOL BUILDING COMMITTEE  
THURSDAY, JUNE 24, 2021  
NHS NORTH BOARD ROOM**

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A meeting of the JSSBC was held at NHS North on **Thursday, June 24, 2021**. Alderman Dowd called the meeting to order at **7:00 p.m.**

Present: Alderman Dowd, , Alderwoman Wilshire, Alderwoman Harriott-Gathright Alderwoman Klee, Ms. Raymond, Ms. Bishop, Ms. Brown, Ms. Giglio

Also Present: Mr. Parker, Mr. Smith, Mr. Oullette, Mr. DuBois, Mr. Lemarier

*This meeting & **Presentations** can be watched in their entirety at:  
[https://www.youtube.com/watch?v=4af\\_zzP8RvM&t=11s](https://www.youtube.com/watch?v=4af_zzP8RvM&t=11s)*

*Referenced documents can be viewed at:  
<https://www.nashuanh.gov/AgendaCenter/Search/?term=&CIDs=37,&startDate=06/10/2021&endDate=06/29/2021&dateRange=1%20month&dateSelector=2>*

***PREVIOUS MEETING MINUTES APPROVAL – May 27, 2021***

Alderman Dowd moved to waive the reading of the JSSBC meeting minutes of Thursday, **May 27, 2021**, accept them and place them on file. **So voted unanimously by roll call.**

***REMARKS BY CHAIRMAN***

**Alderman Dowd**

Thanks everyone for being here this evening. We have a lot to catch up on tonight. Things are going very well in all areas of the school construction.

***REMARKS BY SCHOOL ADMINISTRATION***

*No Comments*

***ITEMS FOR DISCUSSION & APPROVAL OF INVOICES***

***Architect's Report - Harriman***

**Mr. Oullette**

I want to start off by thanking everyone for letting us into your homes for the first time in a year and a half. It's nice to be here. I do have a Presentation this evening to start with.

*Began PowerPoint Presentation, which can be seen in its entirety at:  
[https://www.youtube.com/watch?v=4af\\_zzP8RvM&t=189s](https://www.youtube.com/watch?v=4af_zzP8RvM&t=189s)*

**Mr. Oullette**

That's all I have for tonight. Are there any questions?

**Alderman Dowd**

I'm going to cover a few things when Harvey gets done.

***Construction Manager's Report – Harvey***

**Alderman Dowd**

Ken, are you all set?

**Mr. Lemarier**

Yes, and good evening everyone... it's nice to be meeting in person again. I'll give you a quick update for both schools for June. Unfortunately, these photos become sorely outdated immediately, so if you go to the schools you can see all the current progress.

*Began PowerPoint Presentation of project updates, which can be accessed at:  
[https://www.youtube.com/watch?v=4af\\_zzP8RvM&t=1110s](https://www.youtube.com/watch?v=4af_zzP8RvM&t=1110s)*

**Alderman Dowd**

In August we'll have the ability for the BOE and the BOA to tour the buildings. And then we'll have a formal "induction" if you will, in September for the grand opening.

*Mr. Lemarier resumed Presentation*

**Mr. Lemarier**

That's all I have, did anyone have any questions on construction updates?

**Ms. Brown**

I did have one question about finishing the parking lot. Was the lighting updated in the parking area and bus loop, to make it brighter out there?

**Alderman Dowd**

Which school?

**Ms. Brown**

I'm sorry, at Fairgrounds.

**Alderman Dowd**

Yes, there's a lot of new lighting, with LED lights shining down; not up. And also we're adding some additional lighting at the back of the school to light up the parking area. We also moved the trash disposal, so we'll have more light for the custodians. So it's well lit, and we also have high depth cameras, so that if anything happens, Mr. Lessard will be able to tell exactly who did it.

**Ms. Brown**

Thank you.

**Mr. Lemarier**

We did also add a few speakers on the exterior for fire drills, and various drills.

**Ms. Raymond**

I'm really excited to go see it. It feels like a brand new school, and that every area has been touched and refreshed. I do have a question on Pennichuck. Is there sufficient parking in the new parking area over by the tennis courts? And is there light there?

**Mr. Oullette**

Yes we do have a new parking lot that will end up netting a few more spaces than before. We have actually just submitted to the Planning Board, an administrative review to add an additional 5 spaces, which would end up near the Learning Commons area. And those additional 5 spaces maximize the amount allowed per the land use code. That does not mean that you couldn't add additional spaces, and I know that Mr. Smith is reviewing possible other means to add some additional parking spaces, potentially over at Athletics. But that would be done at a later date.

**Mr. Smith**

There's a field owned by Park & Rec beyond our fields that actually is lit. But that whole side of the road between our fields and Henry Burke Highway is relatively flat, and could potentially be used for parking. We'll first want to put a fence next to our field, so people don't drive onto the field. So there could potentially be quite a bit of parking there, but that would be for parents watching athletic events after school, not for everyday use.

**Alderman Dowd**

We may start doing some of this at the end of the project, when we see how much the new school is going to cost. But the field and the work at the other end are going to be done by DPW, though probably not this year because it's a tight budget year. But I've been working with the new Park & Rec Director about doing some work back there, on their nickel, not ours.

**Ms. Raymond**

Thank you. And then the lighting for that new parking lot over at Pennichuck by the tennis courts?

**Mr. Oullette**

There is new lighting designed. I don't believe it's currently in, but I believe it will be done this summer... is that right, Ken?

**Mr. Lemarier**

Correct, this summer it will be installed.

**Ms. Raymond**

Thank you, I just worry about the winter nights when it gets dark early.

**Alderman Dowd**

It will be in by the winter, and again there will be LED lights shining down a lot brighter than before.

I have a few other comments. For Fairgrounds, we'll probably have that tour around August 15<sup>th</sup> or a little later. And then in September when school starts, we'll have a formal dedication including the plaque. Also, there's all kind of signage relative to the fact that the site is closed. We're not allowing use of the basketball or tennis courts right now, to keep the site as safe as possible. But we have opened up for the track and the field, so they can be used. Also, at Pennichuck, that roof will look like Fairgrounds with the solar. The only place that won't have solar, is the pitched roofs. And the other thing, is that the land acquisition at the new school is going splendidly. I hope that at the next meeting I can tell you we own it, and that we've turned these guys on to start building a road. We have 2 different paths, and Attorney Leonard is all over that. Also, through the planning Board, we've done the lot line shift between the 2 pieces of City properties, allowing for the track at the new school. And that was approved by the Planning Board. Also, the land acquisition and the petition for the street have gone through the Planning Board and are going through the BOA now, which won't be an issue.

***CONSTRUCTION PLAQUE FOR FMS*****Alderman Dowd**

The one thing we want to do before we do anything with the plaque, is to make sure that everybody's name is spelled correctly. Shawn?

**Mr. Smith**

There's a copy of this in your packet, or at least accessible to you online. So please take a look at it and make sure your name is spelled correctly. I'm pretty sure it is, I've looked at it, and Alderman Dowd and the Mayor's Office have looked at it.

**Ms. Raymond**

Can you just pass it around?

**Mr. Smith**

I can do that, and if you want just put your middle initial on there, that's fine.

***FMS FURNITURE BID AWARD*****Alderman Dowd**

I think we already talked about that, and it came in under budget. Oh, there's one change already. The furniture bid went really well. With the cost of everything going up, we were lucky to come that far under cost. The other thing is, the temporary intersection signaling... do you want me to start that off, Shawn?

***TEMPORARY INTERSECTION SIGNALING*****Mr. Smith**

I can talk to it. We have a consultant who's designing the intersection of Manchester and Ferry Road. So the good news is that we're going to have a permanent intersection with lights, to stop traffic. That won't be worked on until later this summer, as we're working on various easements with different companies, and Harvey already has its hands full working on the site. So we thought we would get a temporary signal out there, that will be very much like the permanent one. Vanasse bid out the work and came up with two vendors. I believe we already gave the go ahead on that, because it was time sensitive.

**Alderman Dowd**

Yes.

**Mr. Smith**

So there is a lead time to get these signals, and getting everything set up. The most complete bid was East Coast Signals at \$49,600, which was just below Alderman Dowd's \$50,000 threshold to approve. So we went ahead with that. The temporary signaling was not only for the main intersection, but we're going to have bus traffic coming from the south side of the school, and parent traffic coming from the north side. So there will also be a signal there, and that intersection will be coordinated as well. So that explains what we'll be doing with that, and that will be in place before the beginning of school.

**Alderman Dowd**

We won't be doing the street widening though, until later.

**Mr. Smith**

I've going to suggest we have a motion to ratify your decision, approving the installation of the temporary traffic signaling at PMS, to East Coast Signals of Deerfield NH, in the amount of \$49,600.

**Alderman Dowd**

So again, I've already approved it. This is just to finalize that approval.

MS. RAYMOND MOVED TO APPROVE THE INSTALLATION OF THE TEMPORARY TRAFFIC SIGNALING AT PENNICHUCK MIDDLE SCHOOL, TO EAST COAST SIGNALS OF DEERFIELD NH, IN THE AMOUNT OF \$49,600.

**Ms. Raymond**

I'm really excited about this. And I know it's only temporary, but this is a real challenging area for parents and students coming and going from school every day all year, before Covid. But I'm just curious, is the plan dynamic that if after the first month or so of school we notice hiccups or layout issues, are we locked into that particular pattern?

**Alderman Dowd**

No, that's controlled by DPW and they can change the pattern. You mean the timing, right?

**Ms. Raymond**

The timing or anything else. Because that's just been one area of significant concern to community members.

**Alderman Dowd**

Vanasse is going to be monitoring this continually, because they'll be on contract through completion of the light. And it's temporary lighting, so it will give us an opportunity to make sure we know exactly how the final lighting should work.

**Ms. Raymond**

Okay, thank you. And I have the same concern over at FMS with the crosswalks... but I failed to mention that.

**Alderman Dowd**

No lighting there...

**Ms. Raymond**

No lighting, but just location and parents understanding, and kids understanding... thank you.

**Alderwoman Harriott-Gathright**

I love the lights and I think we need them. But we are going to hear some complaints about those that travel within the area and live within the community. I'm already hearing about it with us just talking about it. So for those in the community, my question is, these lights will only be signaling during school time? Or if someone comes out at 7:00 p.m. on a Saturday, would that set the light off?

**Mr. Smith**

We can set it pretty much any way we want to. So Vanasse, working with the City Engineer to set those times.

**Alderman Dowd**

The way it actually works from a safety standpoint, will be up to the City Engineer, the City Traffic Manager and DOT. We, the construction people don't have too much say. If they say this is the way it should be, that's the way it's going to be.

**Alderman Harriott-Gathright**

I'm very happy to hear that, because if we only do it during certain times people aren't going to be used to it.

**Alderman Dowd**

We can set it up so the timing is different on weekends and nights, but the light will not be blinking, it will be active.

**Mr. Smith**

That's one of the more difficult intersections to keep traffic guards at.

**Alderman Harriott-Gathright**

Yes, that's a very, very dangerous intersection. I've watched many children just run across the street, as parents didn't want to pull into the school. It was quite nerve wracking.

**Alderman Dowd**

Also, the crosswalk is going to be moved from where it is today to the other side of the intersection. So that once they cross the street and are on school property, they won't be competing with parents that want to get out of there 3 seconds earlier, or busses. So it will be much safer.

*Voting on Motion:*

**MS. RAYMOND MOVED TO APPROVE THE INSTALLATION OF THE TEMPORARY TRAFFIC SIGNALLING AT PENNICHUCK MIDDLE SCHOOL, TO EAST COAST SIGNALS OF DEERFIELD NH, IN THE AMOUNT OF \$49,600.**

**SO VOTED.**

***VANASSE CONTRACT AMENDMENT 3***

**Mr. Smith**

Before we start all the discussion with Vanasse about all the temporary signaling, they rightfully pointed out to us that we didn't have a contractual agreement with them for them to do that. So they proposed an amendment to the contract, which is amendment #3 in the amount of \$11,000. With timing being of the essence at the time, Alderman Dowd did approve it, but we're still looking for JSSBC ratification of that decision. So the motion would be to approve the contract amendment #3 with Vanasse & Associates for \$11,000.

**MS. RAYMOND MOVED TO APPROVE THE CONTRACT AMENDMENT #3 WITH VANASSE & ASSOCIATES, IN THE AMOUNT OF \$11,000.**

**SO VOTED.**

***FRANKLIN STREET SCHOOL DISCUSSION***

**Mr. Smith**

This is the sticker shock portion of the program. We're getting the Franklin Street building ready for occupancy in the fall of the next school year, which will happen. That will make it occupy-able, but not to the full extent that we would like it. One of the restrictions that we have is that the 2<sup>nd</sup> floor cannot have preschool children on it. One of the ways to enable us to do that, is to build the emergency egress towers on either the side of the building. I had

early discussions Carl and Harvey, and they were nice enough to do some estimating for me. It first came in at \$2 million and then came down to about \$1.6 million. But steel prices are crazy, so when we finally get around to doing this, it will be somewhere in that general area. So I want to emphasize that we bought the school and with the money that we've already set aside, it will be occupy-able. I want the public to know that as well. But we are looking to do now, particularly with the availability now of ESSER funds is take care of things in our long range plan. And that is to upgrade our ventilation system. We have a working heating and ventilation system, but they could both be a lot better. They were built in the 1960's and 70's and not what we would like to see in our schools.

So I went through various documents to put together this spreadsheet to see what this costs, and it comes to about \$8 million. Looking at potential ESSER fund projects and potential bonded costs, it's about a 50-50 proposition. There are things that are clearer ESSER funds, like replacing the ventilation system. But then you're also talking about a lot of revisions to the electrical system, some of which affects the HVAC system. We're discussing billing envelope issues which could be ESSER funded; windows could be ESSER funded and the roof could be ESSER funded. So there's some gray in-between the two.

What I'm proposing though, is to approach it in this fashion... we've already hired Harriman to do the design for Franklin Street, and I have some draft motions to go through in a minute. And we've talked to Alderman Dowd, and Carl from Harvey about doing contract amendment to their existing contract so they could do this work, as well. Those would be for the bonded work. The other way I approached this is for the ESSER funds, which require a lot of work and requirements for federal construction. With ESSER funds, you have to have competition. So we've worked with (EEI) Energy Efficiency, Inc., who has worked with the State to determine if we can continue to work with them on this project without having to go through this whole process. And the answer seems to be yes. I still want to clearly define that myself, but I'm pretty sure we can. So I have 3 draft motions to go through.

**Alderman Harriott-Gathright**

Your comment about the bidding process... so we can go through the State and get approval for it, without having to go out to bid? That would meet the competition clause for the ESSER funds?

**Mr. Smith**

Yes, because when we hired this contractor we went through a competitive process.

**Alderman Harriott-Gathright**

Okay, so you're hoping that will suffice without having to do that again, perfect.

**Mr. Smith**

There are two cities in the State that have already embarked on this process; Somersworth and Manchester, and they've already gotten nods from the State... and they're with the same company. So I'm hopeful that we can just jump onto that bandwagon and go on. They're a very good company and they do good work.

**Ms. Raymond**

I'm wondering about our own internal policies regarding bidding, and how this gels with that.

**Alderman Dowd**

I think it all depends on which set of laws you're trying to adhere to. And in this case, for Federal funding through the State it's going to be their requirements. If it's a bond, it's our requirements and would have to be competitive.

**Ms. Raymond**

Okay, thank you.

**Mr. Smith**

So my first proposed motion would be to move that the JSSBC adopt the NSD contract with Harriman Architect & Engineers for design work at Franklin Street School.

**ALDERWOMAN WILSHIRE MOVED THAT THE JSSBC ADOPT THE NSD CONTRACT WITH HARRIMAN ARCHITECT & ENGINEERS FOR DESIGN WORK AT FRANKLIN STREET SCHOOL.**

**SO VOTED.**

**Mr. Smith**

The next one would be that the JSSBC request that Harvey Construction Company propose a contract amendment for construction and renovation activities at Franklin Street School.

**MS. BROWN MOVED THAT THE JSSBC REQUEST HARVEY CONSTRUCTION COMPANY PROPOSE A CONTRACT AMENDMENT FOR CONSTRUCTION AND RENOVATION ACTIVITIES AT FRANKLIN STREET SCHOOL.**

**SO VOTED.**

**Mr. Smith**

The last one is that the JSSBC adopt the NSD's energy performance contract with Energy Efficiency Inc. to perform certain energy related renovations at Franklin Street School.

**MS. BISHOP MOVED THAT THE JSSBC ADOPT THE NSD'S ENERGY PERFORMANCE CONTRACT WITH ENERGY EFFICIENCY INC. TO PERFORM CERTAIN ENERGY RELATED RENOVATIONS AT FRANKLIN STREET SCHOOL.**

**SO VOTED.**

**Ms. Raymond**

Are we still on track to have Preschool in the 1<sup>st</sup> floor and Brentwood on the 3<sup>rd</sup> floor in September?

**Mr. Smith**

Yes, we are.

**Mr. Raymond**

Okay. And then do we have any concerns about ventilation for either of those groups of students? The Preschoolers are the tiniest. Many of them are small children, and many are SPED students who may be more medically fragile than other students that age.

**Mr. Smith**

The ventilation system does work. Is it going to be able to provide the same ventilation that we're used to in this school? Probably not. I guess I should talk to the SPED Director and see if there are medically fragile students, what we can do? For example at FMS we had one that is very sensitive to temperature, and we had to install air conditioning just for that one student. We can do things like that.

**Ms. Raymond**

Okay. If we do need to get air purifiers or other specialized equipment, would come through here or through the regular BOE Finance?

**Alderman Dowd**

It depends who's paying for it.

**Ms. Raymond**

I guess I'll talk to Dan Donavan about CARES Act money or ESSER money.

**Alderman Dowd**

If it was being paid for by any of the funding we were just talking about, it would come back to here. If it's coming out of the School budget...

**Ms. Raymond**

The School budget is so tight as you know, there is no wiggle room. But maybe from the CARES Act.

**Mr. Smith**

For air purifiers I would say CARES Act, for sure. I think there was just another \$500,000 for year-end money towards Franklin Street, I think. And there was some contingency in amount, so if we want to get more air purifiers we can.

**Ms. Raymond**

Okay, thank you.

**Alderman Dowd**

Are you all set, Shawn?

**Mr. Smith**

For Franklin Street, yes. But there's something that came up that's not on the agenda, so I guess I'll jump into that. There are 3 Prime Contract, potential change orders that we felt we had to act on in the beginning on June. And I'll ask that you ratify those decisions. The first one was #8 at PMS and is for a credit of \$3,524. So I would ask that you accept PCO #8 in the amount of a credit for \$3,524.

**MS. RAYMOND MOVED TO ACCEPT PCO #8, FOR A CREDIT OF \$3,524.**

**SO VOTED.**

**Mr. Smith**

The next one is PCO #9 for a total of \$3,231.90. This was for the courtyards being formed, that needed some grading work.

**MS. GIGLIO MOVED TO ACCEPT PCO #9, FOR A TOTAL OF \$3,231.90.**

**SO VOTED.**

**Mr. Smith**

The last one is PCO #10 for a total of \$9,261.16, to increase the size of the drainage chambers under the asphalt.

**ALDERWOMAN HARRIOTT-GATHRIGHT MOVED TO ACCEPT PCO #10, FOR A TOTAL OF \$9,261.16.**

**SO VOTED.**

**Mr. Smith**

And then we have additional change orders that Ken will go through.

**Mr. Lemarier**

These 4 PCO's have not been approved, and were all handed out tonight. So these are potential change orders, and are items that come up during construction. They are all for PMS.

The first PCO is #11 and this is to rebalance all of the existing HVAC controls in the building. And we added 86 new circuit setters, which are placed throughout the building to ensure that there's not a wide temperature variation in the existing building, so that it matches the new building in kind. We also implemented this at FMS as well. The total work is for the one mechanical contractor and includes the wholesale installation and balancing of the system. The total for this change order is \$43,271.14.

**MS. RAYMOND MOVED TO APPROVE PCO #11 IN THE AMOUNT OF \$43,271.14.**

**SO VOTED.**

**Mr. Lemarier**

The next PCO is #13, and is for a revised IAH (Intake Air Hood) for the new boiler. It was decided that we needed to increase the size of boiler intake hood. This \$6,636.40 cost captures the steel changes to make sure that the new intake hood can fit on the building and fit proper structurally, and also includes the new intake hood.

**MS. BROWN MOVED TO APROVE PCO #13, IN THE AMOUNT OF \$6,636.40.**

**SO VOTED.**

**Mr. Lemarier**

The next PCO is #14 and is for ERV (Energy Recovery Ventilator) #1 and #2 pre-heater. We have 2 new units at PMS for a total of \$9,554.81, which will save some money on energy used to treat the air coming into the building.

**MS. BISHOP MOVED TO APPROVE PCO #14, IN THE AMOUNT OF 9,554.81.**

**SO VOTED.**

**Ms. Lemarier**

The last PCO tonight is #15, and is changing the Cape Cod berm to a sloped granite curb. This is the standard kind of asphalt you see. There were some durability concerns about plowing, so we were able to change this to the sloped berm. The cost for this is \$29,185.47.

**ALDERWOMAN WILSHIRE MOVED TO APPROVE PCO #15, IN THE AMOUNT OF \$29,185.47.**

**SO VOTED.**

***INVOICES***

**Mr. Smith**

We have a number of invoices tonight, which are all in front of you. *Read through the following invoices:*

Allied Universal Invoices, Total \$20,126.76  
\$20,126.76 – FMS

Harriman Invoices, Total \$157,336.05  
\$129,729.62 - NMS  
\$11,240.45 – FMS  
\$16,365.98 – PMS

Harvey Invoices, Total \$995,862.57  
\$707,296.51 – PMS  
\$288,566.06 –FMS

HSI Hayner/Swanson Invoice, Total \$1,028.50 \*\*  
\$260.00 – PMS  
\$227.50 – NMS  
\$575.00 – NMS

John Turner Consulting Invoice, Total \$6,151.20  
\$4,900.00 – PMS  
\$305.00 – PMS  
\$946.20 – PMS

Page Street Storage Invoice, Total \$95.00  
\$95.00 FMS

Turner Group, Invoice, Total \$5,696.56  
\$5,696.56 – FMS

Willscot, Invoices, Total \$4,034.00  
\$4,034.00 – FMS

And all that comes to a grand total of \$1,186,608.08 \*\*

*\*\* These discrepancies will be rectified by Mr. Smith at the July JSSBC meeting*

**Alderman Dowd**

Okay, I'm looking for a motion.

**ALDERWOMAN WILSHIRE MOVED TO APPROVE THE FOLLOWING INVOICES, TO:  
HARRIMAN A&E FOR \$157,336.05; HARVEY CONSTRUCTION FOR \$995,862.57;  
HAYNER/SWANSON FOR \$1,028.50; PAGE STREET RENTALS FOR \$95.00; JOHN TURNER  
CONSULTING FOR \$6,151.20; ALLIED UNIVERSAL FOR \$20,126.76; TURNER GROUP FOR  
\$5,696.56; WILLIAM SCOTSMAN FOR \$4,034.00, FOR A TOTAL OF \$1,186,608.08.**

**SO VOTED.**

**Mr. Smith**

I would just note that for FMS we still have \$876,000 in contingency left. As we close this project out, you can see there are a lot of balances on the right hand column. Primarily the Architect and Construction Manager are the ones we'll still get invoices from, and the Architect's work is pretty much phasing out there. But the Geotech Engineer surveying... all those companies are done. So all that money will be thrown back into contingency, and then back into the larger project.

**Alderman Dowd**

However we're not taking that to the bank yet. With the prices going up as they're going, Mr. DuBois's concern is the new middle school. We want to make sure we have a good contingency for that too, but the way prices are going, we want to be very careful.

**Alderwoman Klee**

So if I'm correct, the contingency that we had planned for can be rolled over into another school... is that correct?

**Alderman Dowd**

Oh yeah, in this project. And if we have money left over after the new middle school, we'll be looking at the next schools to do... even before that time. So hopefully we'll transfer that money over to start the next projects.

***COMMENTS BY COMMITTEE MEMBERS***

*None*

Ms. Raymond moved to adjourn. **So voted at 8:39 p.m.**

*Submitted by Jacki Waters*