

HUMAN AFFAIRS COMMITTEE

June 13, 2022

A meeting of the Human Affairs Committee was held Monday, June 13, 2022, at 6:01 p.m. in the Aldermanic Chamber and via Zoom teleconference which meeting link can be found on the agenda and on the city's website.

Let's start the meeting by taking a roll call attendance. If you are participating by Zoom, please state whether there is anyone in the room with you during this meeting and your reason for not participating in person, which is required under the Right-To-Know Law.

The roll call was taken with 3 members of the Board of Aldermen present: Alderwoman-at-Large Shoshanna Kelly, Vice-Chairman, Alderman Patricia Klee, Alderman Thomas Lopez.

Alderman-at-Large Melbourne Moran, Jr., and Alderwoman-at-Large Gloria Timmons were recorded absent.

Also in Attendance: Alderman-at-Large Lori Wilshire  
Alderman Richard A. Dowd (arrived at 6:28 p.m.)  
Deb Chisholm, Waterways Manager  
Julian Long, Urban Programs Manager  
Bobbie Bagley, Public Health Division Director  
Tim Cummings, Economic Development Director

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ROLL CALL

PUBLIC COMMENT - None

COMMUNICATIONS

From: Tim Cummings, Economic Development Director Re: ARPA Funding Framework

**MOTION BY ALDERMAN KLEE TO RECOMMEND THE APPROVAL OF THE COMMUNICATION SUBMITTED BY DIRECTOR CUMMINGS ON MAY 17, 2022 FOR THE USE OF ARPA FUNDS AS "REVENUE REPLACEMENT", WHICH WILL ALLOW FOR THE FOLLOWING INITIATIVES, PROJECTS OR EQUIPMENT TO BE PURSUED: \$10,000,000 FOR THE HOUSING TRUST FUND; \$500,000 FOR THE BACK-UP SERVER (IT); \$850,000 FOR FIRE EQUIPMENT/ALARM; \$650,000 FOR POLICE RECORD MANAGEMENT AND GATE; \$600,000 FOR MAIN STREET STUDY & WEST HOLLIS STREET STUDY; \$1,500,000 FOR THE LIBRARY PARK PROJECT; \$600,000 FOR THE OPTICON SYSTEM; AND \$200,000 FOR THE ARPA PROGRAM SUPPORT AND FURTHER REQUEST DIRECTOR CUMMINGS TO RETURN TO THE COMMITTEE AND PROVIDE UPDATES**

***Without objection, Chairman Lopez accepted the communication and placed it on file.***

From: Deb Chisholm, Interim Urban Programs Manager  
Re: FY2023 HUD Annual Action Plan Recommendations

***Without objection, Chairman Lopez accepted the communication and placed it on file.***

UNFINISHED BUSINESS

**R-22-025, Amended**

Endorsers: Mayor Jim Donchess  
Alderman-at-Large Michael B. O'Brien, Sr.  
Alderman Patricia Klee  
Alderman-at-Large Melbourne Moran, Jr.  
Alderman Thomas Lopez  
Alderman Richard A. Dowd  
Alderman Derek Thibeault  
Alderwoman-at-Large Gloria Timmons

**AUTHORIZING THE MAYOR TO APPLY FOR AND EXPEND THE COMMUNITY DEVELOPMENT BLOCK GRANT**

**(“CDBG”) AND HOME INVESTMENT PARTNERSHIP PROGRAM FUNDS FOR FISCAL YEAR 2023**

- Board of Aldermen re-referred at May 10<sup>th</sup> meeting

Chairman Lopez

Okay. Director Cummings did you want to come up and make a presentation or does anybody want to present on that specifically?

Tim Cummings, Economic Development Director

I did actually have two points if I may. One...

Alderman Klee

We should probably - we just opened this up the CDBG. Are you here for CDBG or are you here for the ARPA? So we should put this? Well, we didn't make a motion on it but we could. We'll just have Aldermen listening.

Chairman Lopez

I'll make a recommendation for final passage. Director Cummings can present on it and if any of the other city staff wanted to participate to discuss in the CDBG discussion, we can do that.

**MOTION BY ALDERMAN LOPEZ TO RECOMMEND FINAL PASSAGE OF R-22-025**

Alderman Klee

Director Cummings is here for the ARPA and not for the CDBG.

Chairman Lopez

Okay.

Alderman Klee

So let's back it up.

Chairman Lopez

Yeah go back up one I guess.

Alderman Klee

Yup let's go back up to communications.

**COMMUNICATIONS**

From: Tim Cummings, Economic Development Director

Re: ARPA Funding Framework

Tim Cummings, Economic Development Director

Thank you, if I may Mr. Chair. I'm just wanting to ask a clarification. I had asked that it would be a recommendation and not an accepting place on file. So I'm not sure how your outline may read this evening. Why I'm here this evening is because I was looking for approval at the full Board of Aldermen. I believe the communication was referred to this Committee for a recommendation and I'm here this evening to give you a quick update on all the work that went into us developing the proposal that is before you this evening and I will keep my comments brief if I could have a few minutes.

Chairman Lopez

Yeah and what I would suggest is we go back to the CDBG after Director Cummings because I believe President

Wilshire referred that back to the Board so that should have been on our agenda but it's on as a communication. So that's where the confusion came from I think.

Tim Cummings, Economic Development Director

So I guess - I believe you are placed and accepted it on file. I think I would need a motion for a recommendation.

Alderman Klee

Right. I made the motion. I made the motion for recommendation to approve the communication submitted by...

Tim Cummings, Economic Development Director

Perfect.

Alderman Klee

So I will repeat my motion if that's okay with you.

Chairman Lopez

So we approved the communication and then under unfinished business R-22-025, that's the CDBG which is I thought we were talking about now and what I recommended final passage.

Alderman Klee

So Madam President we can...

President Wilshire

Are you taking something out of order?

Alderman Klee

The communication came first.

President Wilshire

Okay.

Alderman Klee

There is no - there's a motion there to approve the communication submitted by. There's no motion for us to refer it to the...

Chairman Lopez

Well I think we missed the chance for Director Cummings to do it smoothly because I did make a motion for CDBG thinking that you were coming up speaking to that because when I asked if there was any objection to placing it on file, there wasn't any. So I guess if the Committee doesn't mind, we'll just add Director Cummings to making a presentation briefly.

Alderman Klee

And then we need to make a motion to refer it to - that's what you're asking is that not correct?

Tim Cummings, Economic Development Director

My understanding is it will appear as a communication for approval at the full Board of Aldermen tomorrow night verbally. It will be (inaudible).

Alderwoman Kelly

So I'm looking at the memo and when we appropriated the funds was it had an R-21-167. I don't think we can amend the previous years. So wouldn't it need a new amendment to the resolution if we're changing how it's being funded?

Tim Cummings, Economic Development Director

No. That resolution has been passed. That was for an acceptance of the funds, which you accepted back last year. I'm gonna say June, July, or something to that effect back in 2021. I'm here this evening really just to provide you with an update of how that \$16 million would be spent if everyone is in agreement. That's really what I was hoping to cover this evening.

Chairman Lopez

Before we get into more clarifications, why don't we just let Director Cummings make his presentation because we're getting caught up in form a lot and I get that we received a no but we can just add this. As the Committee all knows what's going on, we can just have Director Cummings make his presentation. Please proceed.

Tim Cummings, Economic Development Director

Yeah. Okay. Thank you happy to. So I was before you in August 26 of 2021 which started the conversation of the ARPA funds. At that time, we had only had about \$18 million of the money come into the city. We've sent had another \$8 million come into the city. So we have just over \$16 million. We set aside \$1.2 million back last fall, late last summer for the usage of school lunches. So we had some remaining funding available for differing uses. I had appeared before you at a special Board of Aldermen meeting and I gave a presentation, which basically outlines some uses that are allowed and some uses that are not allowed for the funds. I talked about how we were going to do a community engagement exercise and we went through that initiative and I reported back to you at the Human Affairs Committee actually on October 12<sup>th</sup> of 2021 where I gave you an update on the community engagement that was done. In addition to that, we developed a webpage on the city. We developed a form. We solicited a lot of input as well as providing two or three public meetings to discuss how the money's could be could be spent. At the conclusion of this public outreach engagement, again around mid to late fall of 2021, really the issue of housing rose to the forefront. That's what we heard from most people and so I started developing a plan based off of the proposal and presentation I gave you in August where we said that we wanted to put a bulk of the funds towards a major initiative.

Tonight I'm here to make sure everyone is in agreement in this concurrence on how that a little less than \$16 million is going to be used. I'm suggesting we put \$10 million into a Housing Trust Fund. I believe the memo that is before you dated May 17, 2022 speaks to all those individual items that I just mentioned right now. It further goes on and talks about some other needs that we have. I reached out to all the various community groups, stakeholders that had an interest in this area just had a discussion about what we could use the monies for, what would be eligible, what would not be eligible, how we could potentially make it work based on US Treasuries guidance. So beyond the \$10 million that I just mentioned and the \$1.2 million for the school lunch program. We had some other items as well as noted in the in the motion - \$500,000 for IT for a backup server, \$850,000 for fire equipment alarm replacement for the Fire Department, \$650,000 for gate and record management, a study of both Main Street and West Hollis Street for \$600,000. The Library Park project is one where we knew we weren't able to afford doing that project in a previous budget cycle so it got pulled off. It is an eligible expense so I'm suggesting that that is something that we look at using the monies for. And then lastly, an Opticon system, which is a public safety issue that has been discussed actually most recently at the Infrastructure Committee meetings.

So that coupled with the fact that we have administrative support, one of the things that we did last December was we procured an ARPA consultant to help us. For \$200,000 gives us a total operating spending of about \$16,100,000 and a balance of \$38,000 left that we will have to program at some later date but as of right now, I believe we've done a pretty good job of spending the money. In theory, we do have to spend this money by 2026. There's a big time crunch in being able to use this money or it gets sent back to Treasury. So I really want to continue moving this initiative along. With that being said, I'd ask for your favorable consideration. Thank you.

Chairman Lopez

Can you tell me a little bit more about the Opticon? I want to make sure that it's the system that the Fire Department uses to change lights as they approach them.

Tim Cummings, Economic Development Director

That's correct. It came up a couple months back. It wouldn't be just for the Fire Department. Transit can use it. DPW can use it. Police Department can use it. It's a city wide approach where anyone could use it to be able to move through intersections more quickly, specifically, if there's a public safety crisis or emergency. That is the thought process behind it.

Chairman Lopez

For context if I remember right and we're remembering the same discussion, at the moment the Fire Department can go in a straight line but they can't make a turn. Something to that effect where if it's the right conversation, it came up in Infrastructure when we were talking about downtown and they had said there was a slight delay in their response time - a matter of seconds with the barriers that were present. But they also attributed that more to the Opticon system being out of date so this will resolve that issue specifically as well as other ones.

Tim Cummings, Economic Development Director

That's correct Mr. Chair. Our current Opticon system is not only dated it's also very limited and this would be definitely an enhancement.

Chairman Lopez

Okay, I just wanted to clarify that because that was a very important comment that was made and I think it's been taken very much out of context by other parties. It was an area where the Fire Department was asking for equipment that was more modern that would enable them to respond in an emergency and it was sort of getting politicized. So I'm glad we were able to hear what they were actually saying with that but there's also fire alarm equipment on there. Can you tell me anything about that?

Tim Cummings, Economic Development Director

You know I would defer it to the Fire Department for the details of that but as I understand it, it's to upgrade current fire alarm wirings to centralized firehouse - like cables that run through the city.

Chairman Lopez

Okay and I know I'm probably digging a little deep here but when you say "centralized wiring", does that mean we won't be as reliant on the Court Street location or...

Tim Cummings, Economic Development Director

No it would be either to Court Street or to Lake Street as I understand it.

Chairman Lopez

Okay because I'm under the impression that there is an issue with most of the wires go through the one bridge we have on Main Street but I thought we put new ones in. Then there was also that older switch box that feeds relays.

Tim Cummings, Economic Development Director

And we're looking to upgrade. My understanding is if we make some upgrades to that type of equipment.

Chairman Lopez

Okay. Any members - Alderman Kelly.

Alderwoman Kelly

Thank you Director Cummings for being here and working through this framework. I have a bunch of questions and I think I'm feeling a little uneasy about not knowing very specifically what these programs are - like \$850,000 for fire equipment, to a very expensive police gate. So I'm just - I guess I expected the people who could talk to these projects would be here. For example, one of my concerns was about the Library Park project. I think the project to fix outside

was well intentioned and well planned out but I've been hearing over and over again the last few months how much the building needs infrastructure work. I'd love to hear from, you know, Jen McCormack about is that the priority or is the building priority because I've heard from multiple people that our library needs some infrastructure work.

There wasn't a question there just mostly a comment but I think like the comment was I wish that there was more context to these. I didn't realize we were trying to push this through for an approval today. So if we had the opportunity to bring people in to talk to these specific things, is that going to hurt your timeline here?

Tim Cummings, Economic Development Director

Well it would certainly delay it. What I would recommend if – I mean I'm happy to bring people in and have them speak about specific items. I guess my question is, is it more for informational purposes, for education, and background or is it you do have a substantive concern about some of these requests and you'd want to hold. If that's the case, then I guess we could hold this evening and continue this conversation another day.

Alderwoman Kelly

I obviously don't want to get in the way but I think I can't tell you if I have a substantive concern until I know what they are and until tonight, there were line items on an Excel document. So my feeling I would be love to have a little bit more background on these.

Chairman Lopez

Would it be possible Director Cummings to have the Library Director write a memo expressing her view and then if we move forward at the Board could we amend it to leave some money unprogrammed or do we have to pass this with a full recommendation?

Tim Cummings, Economic Development Director

You could leave money unprogrammed. You could in essence leave some money unspent. I appreciate the comment that is being made this evening by Alderwoman Kelly because my whole concern was is that we would start moving forward with some of these initiatives and some of the members of the Board of Aldermen actually wouldn't necessarily understand what we were doing. You've already accepted the funds and it's technically we could use these monies now. I did not want contracts to appear before you and this body say, oh I didn't realize we were doing this or how are we doing this? So the conversation we're having right now is the exact one I wanted to have because I want to get over that hurdle so we can move forward with some sort of agreement, or consensus, or uniformity. So happy to come back if you want to hold on certain line items I guess and I ask that you approve the other ones that are not of interest. Happy to do it however you'd like.

I will say the \$10 million for the Housing Trust Fund is a whole separate other issue. I mean, that doesn't have any real programming to it because this is really just a transfer from one grant account to another - basically holding chamber that we have. Another savings account that we have here in the city. It's a trust fund and there isn't a lot of details to that because as you all know, we just actually put a Housing Trust Fund Committee together that would be charged with actually developing the various programming and what not to that.

Alderman Klee

Thank you, Mr. Chairman. Our notes here - do you want us to make a motion one way or the other and we did. When you said without objection that was for the next piece of document and not for this particular one. But if we do make a motion, we would have to be very - and not bring everything forward. It would have to be very specific. I guess I'm asking that to state exactly which items we want to bring forward. Would it be better just to allow this motion to go forward and ask Director Cummings to have these individuals at the Board of Aldermen because they're going to all have to be educated or we don't want to do that?

President Wilshire

Thank you. What's the rush? I mean why are we taking this up tonight and then gonna pass it tomorrow night. It seems like kind of a...

Tim Cummings, Economic Development Director

You can do it later. You could do it in July if you wanted to. We could do it at the July meeting.

President Wilshire

I would be very much more comfortable with that.

Chairman Lopez

Director Cummings, this isn't gonna hold up the rail trail project, right?

Tim Cummings, Economic Development Director

No, that one's not on the list here.

Chairman Lopez

Oh, I thought it was. I was reading library walk. I misunderstood or something.

Alderman Klee

Thank you. I agree with what the recommendation from Madam President relative to this. How would we go about scheduling this? Would we just bring this to the next Human Affairs Committee with everybody coming and doing a presentation and then the following Board of - do we know when the next Human Affairs Committee meeting is? I know they've been changing those.

Chairman Lopez

We did request switching to the second week but that would put us in between two Aldermen meetings outside of them.

Alderman Klee

And in July we only have one Aldermen meeting - the 12<sup>th</sup>.

Chairman Lopez

I'm just gonna look ahead just to make sure we know.

Alderman Klee

So that would put us on the 11<sup>th</sup> for Human Affairs and then 12<sup>th</sup> for the meeting. That would work.

Alderwoman Kelly

That's what I would schedule with (inaudible) suspend the next night.

Chairman Lopez

So still ends up before the July Board of Aldermen meeting but that also does add a little bit of a time turnaround thing where we would recommend it here and then the public would just find out about it?

Alderman Klee

We would do the presentation, correct? Am I correct that we would have people come explain these at the Human Affairs Committee meeting. We would make whatever recommendation we would make and then push it to the Board of Aldermen the very next day.

Chairman Lopez

Yeah and so that my only comment at that turnaround President Wilshire...

Alderman Klee

It's kind of the same thing. We'll have a presentation. Don't mean to talk out of turn here but we would have a presentation where we don't have that now but it will still be the very next day.

President Wilshire

Things could change or you could change your next meeting to an earlier date so that it's not bumping up against a Board meeting so people would have a chance to read the minutes and figure out what they need to figure out.

Chairman Lopez

That's problematic because that Monday is July 4<sup>th</sup>. We could try to pick a different day of the week.

President Wilshire

Yeah, that's what I was suggesting.

Chairman Lopez

Additionally though, it's worth pointing out that the memos will be all out today and on the next meeting at least that Director Cummings has put forward. So it wouldn't be coming out of nowhere. It would just be a presentation for the Board members who want to know more about it and then to that board meeting.

President Wilshire

It's a lot of money. Let's face it, it's a lot of money. I'd be a lot more comfortable having more details about how it's being spent. I'm not opposed to any of it. I just want more information.

Chairman Lopez

There's consensus there. I'm just wondering if it's the impact of if we had reviewed it today without details that's one problem. But the other thing is not giving people time to respond to the details that are presented because what was being asked here was it to be accepted tomorrow. If we move it to July, then we have more time for presentations. We still have a one day turnaround between the Human Affairs and then the Board of Aldermen but there's a lot more lead time from the memo that Director Cummings has provided, which identifies those different programs. So it's not perfect. We could do an earlier Human Affairs Committee meeting if the board is willing but that would also be a compressed week where there's four days to do it.

Alderwoman Kelly

Yeah, I was just looking at the calendar and wondering if even on a second one in this month, so the 20<sup>th</sup> or the 27<sup>th</sup>. I'm trying to see when our budget meetings are at the same time.

Alderman Klee

I would think you should – I'm sorry. Thank you. I would recommend July 7<sup>th</sup> because at that point the budget is beyond and...

Alderman Dowd

July 7<sup>th</sup> is a budget meeting.

Alderwoman Kelly

You have a special board or that's a hearing.

Chairman Lopez

That's THE budget meeting.

Alderman Klee

I don't have that one on my calendar yet I guess.

Alderwoman Kelly

What's the seventh a Thursday?

Alderman Klee

The only other date is the fifth if we go to July.

Alderwoman Kelly

The 7<sup>th</sup> works as long as we have the space.

Chairman Lopez

That works for me as long as there's nothing already booked. We can at least put our plan in a hat. So our tentative plan to Director Cummings is we would try to have the presentations on that day and then that would give us (inaudible) before the Board of Aldermen. If that plan fails, then we could have it on the 11th. We'll reschedule and then we'd only have a day but at least we have all this lead time to for people to kind of follow along.

Alderman Klee

Thank you. Just in all fairness to Director Cummings, the memo that he did send does have this spreadsheet with all the numbers on and so on. I mean I know it doesn't have the personnel and the staff here to explain what each of these are for but he did outline that in his in his memo. I do understand exactly what Alderwoman Kelly was commenting about the library. If they had their druthers, would they rather this over that.

But my question would be to Director Cummings - would that be as acceptable to do the outside or the inside as far as ARPA funds were concerned.

Tim Cummings, Economic Development Director

I don't know. I think either would be eligible. I believe there's a study going on right now. I would recommend that you wait till that study gets done before you look to spend any money on the inside of the building because that would actually tell you the priorities and how much he might need to spend. I hear what the group is saying about spending the money on the building. I also know that last year at this time, there was a lot of discussion about the library courtyard and grounds itself. So I know that that and it's taking us a year just to get to this point here now. So that's one of the reasons why the Library Park project was added to this as one of the uses because it was eligible and we heard very clearly of the needs. We have many needs here in the city and this is just a drop in the bucket of what we could potentially use these monies on.

Chairman Lopez

So I would amend probably the Committee's - instead of with a favorable recommendation, we could just accept it and place it on file pending further action?

Tim Cummings, Economic Development Director

I would just continue once you make a motion to table.

Chairman Lopez

Until the next - we would be tabling your communication which we want everybody to read.

Tim Cummings, Economic Development Director

I just want to make sure I'm understanding correctly. You would like everyone here that has an interest in a in a project

so Opticon, Library Park, Main Street at West Hollis Street, record management, fire equipment, and then server or is there any particular ones that you are more interested in than others?

Alderwoman Kelly

I mean I think we can have somewhere in between here but I think at least a paragraph and a new memo that tells me what these are and what they're planning on doing. I mean one of them it just says Main Street and West Hollis. So I think library definitely. I'd love to hear about the fire equipment because you sounded like you weren't exactly sure what that is. So I think if you can get the information and the things you feel confident explaining great and then the ones that seem like they were more robust or might have questions, it would be lovely if they could join us.

Tim Cummings, Economic Development Director

Absolutely.

Chairman Lopez

Okay so, again, for procedural purposes and Director Cummings has a plan in place and we have a date do we want to accept the communication or not because this is just accepting a communication?

Alderman Klee

This is to approve. According to this, what I read was to prove the communication submitted by Director Cummings. The acceptance of the communication is actually for the HUD Annual Action Plan.

Chairman Lopez

Okay.

Alderman Klee

There was no without exemption. This was an actual motion to approve the communication submitted by Director Cummings. Should we - Madam President do you know if we can table the communication?

President Wilshire

Yeah, I don't see why not.

Alderman Klee

So may I...

Chairman Lopez

Do you have a different thing than me because all I have is accept?

Alderman Klee

You got it. Right here, motion carried. That's what I was trying to clarify. This is for the previous ones. That's why I was trying to clarify with you.

Chairman Lopez

Alright then yeah we can just table it.

**MOTION BY ALDERMAN KLEE TO TABLE THE COMMUNICATION SUBMITTED BY DIRECTOR CUMMINGS DATED MAY 17, 2022 FOR THE USE OF ARPA FUNDS AS "REVENUE REPLACEMENT", WHICH WILL ALLOW FOR THE FOLLOWING INITIATIVES, PROJECTS OR EQUIPMENT TO BE PURSUDED: \$10,000,000 FOR THE HOUSING TRUST FUND; \$500,000 FOR THE BACK-UP SERVER (IT); \$850,000 FOR FIRE EQUIPMENT/ALARM; \$650,000 FOR POLICE RECORD MANAGEMENT AND GATE; \$600,000 FOR MAIN STREET STUDY & WEST**

**HOLLIS STREET STUDY; \$1,500,000 FOR THE LIBRARY PARK PROJECT; \$600,000 FOR THE OPTICON SYSTEM; AND \$200,000 FOR THE ARPA PROGRAM SUPPORT AND FURTHER REQUEST DIRECTOR CUMMINGS TO RETURN TO THE COMMITTEE AND PROVIDE UPDATES  
MOTION CARRIED**

UNFINISHED BUSINESS

**R-22-025, Amended**

Endorsers: Mayor Jim Donchess  
Alderman-at-Large Michael B. O'Brien, Sr.  
Alderman Patricia Klee  
Alderman-at-Large Melbourne Moran, Jr.  
Alderman Thomas Lopez  
Alderman Richard A. Dowd  
Alderman Derek Thibeault  
Alderwoman-at-Large Gloria Timmons

**AUTHORIZING THE MAYOR TO APPLY FOR AND EXPEND THE COMMUNITY DEVELOPMENT BLOCK GRANT (“CDBG”) AND HOME INVESTMENT PARTNERSHIP PROGRAM FUNDS FOR FISCAL YEAR 2023**

- Board of Aldermen re-referred at May 10<sup>th</sup> meeting

**MOTION BY ALDERMAN KLEE TO RECOMMEND APPROVAL OF R-22-025 AS AMENDED (SEE MEMO FROM DEB CHISHOLM FOR CHANGES)**

ON THE QUESTION

Chairman Lopez

Ms. Chisholm do you want to walk us through this?

Deb Chisholm, Waterways Manager

I would like to walk us through this. Deb Chisholm – I am the Interim Manager for Urban Programs but I do want to actually introduce Julian Long who is the new actual Department Manager for Urban Programs. So I brought him along for the ride tonight, which will be short. I just wanted to say we've had a couple of meetings now and the Resolution as it currently stands as amended will need to be changed somewhat based on the actual allocations we did receive from HUD. At the time that we had made that amended Resolution, we had not yet received the allocation. So once we received the allocations, I submitted a memo to you all on the 6<sup>th</sup> of June with what I thought were some recommendations on how to actually allocate the funds that I thought would be in the best interest of both the Urban Programs Department because as you know, the Department is fully funded by these federal dollars. So funds that would be used for administrative costs for the Department as well as the programs that had submitted their applications - both municipal and nonprofit.

So there are some real minor tweaks. I know that previously in some of our discussions here, the discussions really revolved around the desire to maintain the current amounts for each of the nonprofit's and the municipal project as originally submitted. In light of that in order to make sure that we're staying within the caps for the administrative costs, the spreadsheet that I provided to you with that memo essentially spells things out. The one major difference that you had all brought up in one of our initial meetings was what to do with the leftover salary from Carrie Schena's departure. So she was gone about five months before Mr. Long came on board. Those funds as I had spoken with Rose Evans in Finance, she will evaluate how much is left after the end of our fiscal year. So sometime in the month of July and she'll be able to tell us exactly how much money is leftover. Once we've figured that part out, my thought was to come back to you with a new resolution that will allocate those salaried funds out of the administrative line item and put them basically to put them into one of the CDBG line items.

So I think that in the in the memo that I had put together, the thought was to reduce the amount that's currently in there for the rental program. Once the additional salary amount becomes available, we could then put the funds into that account. So it would be temporarily slightly underfunded, although that Rental Improvement Program has about \$128,000 currently in it. So it still has money available for any applicants that would be coming and looking for those funds.

Alderman Klee

Thank you. Would you like me to read the - we're going to have to I'm assuming we're going to have to amend what

we've done and I can read each of the line items and the changes there.

Chairman Lopez

If you want to read the ones with changes. I also want to do some housekeeping. Alderman Dowd did come in during the last conversation and I don't think everybody knows that. Sorry about that.

Alderman Klee

Okay. I can read the changes from what we have recommended originally. The entitled award estimate was \$664,000. The new actual is \$645,484 with a minus of \$18,516. That gives a total available of \$18,516 less than what we had originally expected.

The Public Service estimate - the 15% cap was \$99,600. It is now \$96,822.60 giving us a difference of \$2,770.40 cents.

The UWPD Administration - the 20% cap was \$141,800. It is now \$138,096.80 with a difference of \$3,703.20.

The Rental Improvement Program was originally set at \$50,000. The recommendation is to reduce to \$37,964.60 giving a difference of \$12,035.40. That gives us a subtotal difference of \$18,516.

The HOME grant estimate. We had put that in as \$427,000. It will now be \$579,305, an additional difference of \$152,304.

The administration was \$42,700. I believe that is the 10%. Is that correct? Make sure I have that right - the administration cost is 10% of the HOME grant and now it will be \$57,930.40 with an additional \$15,230.40.

The CHDL was \$64,050. It is now \$86,895.60 with an additional amount of \$22,845.60. The Homebuyers Assistance – we had funded at \$55,000. The recommendation is zero dollars at this point giving us a difference of \$55,000.

Affordable Housing Development was set at \$265,250. It will now be \$434,478. Meaning an additional \$169,228 for a total home of - originally was \$427,000. A new recommendation of \$579,304 an increase of \$152,304. Did I have that correct?

Deb Chisholm, Waterways Manager

Yes, that's correct.

Alderman Klee

Okay, thank you. So those are each of the line items.

**MOTION BY ALDERWOMAN KELLY TO APPROVE THE CHANGES THAT WERE PUT IN FRONT OF US.**

ON THE QUESTION

Alderwoman Kelly

Thank you very much Miss Chisholm for putting them together. It makes a lot of sense.

Chairman Lopez

Okay. Anyone else have any questions or comments? All right.

**MOTION CARRIED**

NEW BUSINESS – RESOLUTIONS

**R-22-037**

Endorsers: Mayor Jim Donchess  
Alderman-at-Large Michael B. O'Brien, Sr.  
Alderman John Sullivan  
Alderman Patricia Klee

Alderman-at-Large Melbourne Moran, Jr.  
Alderman Thomas Lopez  
Alderman Richard A. Dowd  
Alderman Derek Thibeault  
Alderman-at-Large Lori Wilshire

**RELATIVE TO THE ACCEPTANCE OF \$1,031,630 FROM THE STATE OF NEW HAMPSHIRE DEPARTMENT OF HEALTH AND HUMAN SERVICES INTO VARIOUS PUBLIC HEALTH AND COMMUNITY SERVICES GRANT ACTIVITIES**

**MOTION BY ALDERMAN KLEE TO RECOMMEND FINAL PASSAGE  
MOTION CARRIED**

ON THE QUESTION

Chairman Lopez

All right. This was previously discussed. Is there anyone here to present on it?

Alderman Klee

Director Bagley is here Sir.

Chairman Lopez

If I could have seen further, I would have noted that. Directly Bagley if you want to give us a rundown of what we're trying to approve here?

Bobbie Bagley, Public Health Director

Yes. Bobbie Bagley, Director for the Division of Public Health and Community Services. This is funding that has been awarded to the city for the Community Services Department to be the lead Regional Public Health Network Services Coordinator and provide services that focus on coordinating a range of public health initiatives that utilize our ten essentials of public health services framework and strategic prevention framework to ensure that the communities in our region are protected and the health and wellness of those communities are improved through the work of the Emergency Preparedness Program, our substance misuse prevention program, public health advisory, the COVID support, continuum of care facilitation, some support from our community health workers to continue working on health disparities, overdose prevention and response, as well as our Public Health Advisory Council. So this funding actually supports five full-time FTEs and a .125 FTE epidemiologist.

We've had and have been providing the services for the Public Health Network Services since 2013 when they were first created. So we will be continuing that work with a couple of other funding to continue to protect against COVID, increase vaccinations, and then also to look at what's happening with our overdoses in our community by being able to increase what we're doing with substance misuse prevention and behavioral health alignment with our staff.

Chairman Lopez

So just one clarification when you say Continuum Coordinator, you're referring to the substance use disorder continuum not the funded Greater Nashua Continuum of Care?

Bobbie Bagley, Public Health Director

Correct. So our Greater Nashua Continuum of Care focuses on homelessness and housing. The funding that comes under the Public Health Network Services is for the continuum of care facilitation, which focuses on substance misuse prevention, services, resources, and for care, treatment and prevention.

Chairman Lopez

And can you give us a general idea for the pessimists among us why Nashua wants to be a regional public health leader instead of leaving all of these towns around us to their own devices?

Bobbie Bagley, Public Health Director

Well we have - so Nashua is situated very nicely in the southern part of the State but we have many resources that are here and services that are provided that individuals that are in our surrounding towns who actually come to Nashua for these services, which includes our restaurants, our hospitals, community based agencies that provide services to the region as well. So it makes sense for us as a public health entity to be able to align and be able to provide services to individuals that come into the city.

Some of the work that we do does require us to go into those towns to help do the education and the awareness for prevention of substance use disorder overdoses as well as protecting everyone from infectious diseases. So we don't really have - an even though we have separate towns, diseases, infections, overdoses, don't look at border lines and say well I'm not going to cross the border from Hudson to come over Nashua because this is a different town. So what it allows for us to do is to work with our regional partners to help support their efforts as well. So we sit as the chief public health strategist and provide technical assistance as well as other informational support to these towns to protect the towns and protect Nashua.

Chairman Lopez

So until we can build a dome, we have to treat ourselves as we live in an ecosystem?

Bobbie Bagley, Public Health Director

Exactly.

Chairman Lopez

Okay. Questions from the Committee? All right. Then without objection, I will now hold the vote for the motion on the floor.

**MOTION CARRIED**

Chairman Lopez

Thank you for your presentation Director Bagley.

Bobbie Bagley, Public Health Director

Thank you Chairman.

NEW BUSINESS – ORDINANCES - None

TABLED IN COMMITTEE – None

GENERAL DISCUSSION - None

PUBLIC COMMENT - None

REMARKS BY THE ALDERMEN - None

ADJOURNMENT

**MOTION BY ALDERWOMAN KELLY TO ADJOURN**

**MOTION CARRIED**

The meeting was declared adjourned at 6:49 p.m.