

City of Nashua Cable Television Advisory Board  
June 11, 2021

Call to order: Welcome to the Cable Television Advisory Board. As Chair of the Cable Television Advisory Board, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically. Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:  
Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:

To access Zoom, please refer to the agenda or the City's web site for the meeting link. To join by phone dial 1-929-205-6099 - Meeting ID: 824 1200 5400 Passcode: 100702. The Public may also view this meeting on Comcast Channel 16.

We previously gave notice to the public of the necessary information for accessing the meeting, through public postings. Instructions have also been provided on the City of Nashua's website at [www.nashuanh.gov](http://www.nashuanh.gov) and publicly noticed at Nashua City Hall and the Nashua Public Library.

If anybody has a problem accessing the meeting via phone or Channel 16, please call 603-588-3329 and they will help you connect. In the event the public is unable to access the meeting via the methods mentioned above, the meeting will be adjourned and rescheduled. Please note that all the votes that are taken during this meeting shall be done by roll call vote.

Let's start the meeting by taking a roll call attendance. When each member please state your presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right-To-Know Law. Also, we ask that you identify yourself when you are speaking so that the transcriptionist can capture that information. And hopefully, my understanding is that we are among the last Zoom Meetings that are going to be held under the Executive Order, so a little bit historic there.

Call to order:

The roll call was taken with 9 members of the Cable Television Advisory Board present: Chairman Andrew Cernota, Alderman Ernest Jette, Kimberly Kleiner, Director of Administrative Services; Nick Miseirvitch, Deputy Director IT; Sally Hyland, Public Works, Jen McCormack, Nashua Library Director; Fire Chief Brian Rhodes; Captain Dan Mederos, Nashua Police Department; Greg Rodriguez, School IT Department.

ROLL CALL

Chairman Andrew Cernota

Andrew Cernota is here. We have a new member of the Committee, Justin Chapman. Mr. Chapman are you here? I don't see him. Alright, Ms. Hyland.

Sally Hyland, Public Works

I am here and I am alone in the room.

Chairman Cernota

I forgot to mention I am alone in the room and I am socially distanced per the order.

Alderman Ernest Jette

I am home alone and I can hear the proceedings.

Kimberly Kleiner, Director of Administrative Services

Good Morning, I am in my office at City Hall, social distancing and I can hear the proceedings.

Chairman Cernota

And Ms. Lindner has sent her regrets, unfortunately she cannot join us today.

Jen McCormack, Nashua Library Director

Good Morning, I am Jen McCormack, alone in my office and I can hear the proceedings.

Dan Mederos , Captain Nashua Police Department

Captain Dan Mederos with the Nashua PD. I am alone, distancing in my office at the Police Department.

Nick Miseirvitch, Deputy Director IT

I am remote in observance of social distancing guidelines. I can hear the proceedings and I am alone.

Chairman Cernota

And Chief Rhodes, I don't believe I see you on. He's not here with us.

Jeff Poehnert, PEG Program Manager

He's coming on right now.

Chairman Cernota

OH OK. In the interim Mr. Rodriguez, somehow you didn't make it onto the list on the City Web Site but I know you are a member of the Committee so are you here?

Greg Rodriguez, IT Nashua School Department

I am here, I am alone in my office and observing social distancing.

Chairman Cernota

And I see that Chief Rhodes has joined us. We are doing a roll call now, if you could let us know if you are alone?

Brian Rhodes, Fire Chief

Good Morning, my apologies, yes I am in my office alone.

PUBLIC COMMENT/OTHERS - None.

ACCEPTANCE OF MINUTES FROM PREVIOUS MEETINGS – 4/13/2021

Chairman Cernota

Let’s begin with the first item on the agenda since we don’t have any members of the public present. Is there a motion with regard to the acceptance of previous meeting minutes?

**MOTION BY FIRE CHIEF BRIAN RHODES TO ACCEPT THE PREVIOUS MINUTES FROM THE 4/13/2021 MEETING BY ROLL CALL**

A viva voce roll call was taken which resulted as follows:

Yea:	Chairman Cernota, Ms. Hyland, Alderman Jette, Ms. Kleiner, Ms. McCormack, Captain, Mederos Mr. Miseirvitch, Chief Rhodes, Mr. Rodriguez	9
Nay:		0

**MOTION CARRIED**

WRITTEN COMMUNICATIONS – None

FINANCIAL STATEMENTS

PEG MANAGER’S REPORT: JEFF POEHNERT / PETE JOHNSON

Chairman Cernota

Mr. Poehnert, would you like to present your reports.

Mr. Poehnert

I surely will. Our current balance of our operating account 2505 is \$658,533.97 and our expenses for May including salaries and facility operations totaled \$26,625.00. The total Cablecast between April and May 2021 was we had 91 live events, Education 99 had 41 and Government 16 had 50. We had 1,929 playbacks and of this 96 had 907, Education 99 – I’m sorry Public 96 had 907 and Education 99 – 604; and Government 16 – 418. Now we are going to move on to the report.

The Governor has indicated that beginning June 12<sup>th</sup>, all Public Committee Board Meetings must be member populated in physical locations with at least quorum before the remote element can be included. As our Chamber hybrid capability has been completed and utilized by the Budget Review Committee and Boards since May 24<sup>th</sup>, we are ready for any nightly outcome that presents itself in that location. The Auditorium will need to have this added capability as well. Access AV who installed the present system has presented – excuse me – if you can just hold one second I am going to make Peter co-host too, I forgot. Alright so the auditorium will need to have this added capability as well. Access AV who installed the present system has presented us with additional requirements to accomplish this.

We, therefore, ask for your approval in an amount not to exceed \$7,500.00 to upgrade to a hybrid system in the Auditorium. Funds for this will come from our 22.2505 Account, 81100 which is our capital improvements account. The timing of the Governor's Order has presented everyone with a particular challenge in that the Auditorium will not be available for use until to mid to late July, well beyond June 12<sup>th</sup>. To remedy this, the Committees that usually meet in the Auditorium have requested that their assemblage be temporarily held and covered in the recently upgraded Room 208 Conference Room.

There is no problem moving the meetings in this location, however, by design and budget covering them via live broadcast for digital reporting can only be accomplished if the Aldermanic Chamber is dormant. This – because all technical elements of both locations are controlled by only one central switcher. I have to go back to the late 2019 at this point when we purchased a new switcher for the Auditorium. That switcher never made it to the destination as it became the backbone of how we have broadcast all of the Board of Aldermen's Zoom Committee meetings since the pandemic forced us into remote. As our solution lies in this switcher and we were at the end of Zoom exclusive meetings, Access AV has rewired everything in our second floor control room in City Hall and installed this switcher with other required elements so it is exclusively functional for Room 208 coverage.

If there is a caveat here, it is that since we had some credit from these other projects, the equipment cost was covered and labor was under \$1,000.00 so we don't need to request any additional as far as funds go. The Zoom hybrid element is a challenge in this conference room because by design the microphones are omnidirectional based in the ceiling. While this allows for 360 degree entire room coverage it also assures that there will be 360 degrees of feedback if the speaker source is introduced which is of course is part of the Zoom element. We are developing a work-around to this switch which basically entails the room meeting source – excuse me – separate lap top or desk top to be the equivalent of someone sitting in the room participating in the meeting. The people in the Zoom meeting hear the people in the room via that computer's independent microphone. The people in the room hear the Zoom participants via the independent speakers on the computer. Our microphones pick up whatever sound is going on in the room and we broadcast to the public.

We did do this yesterday, I said that I would update this today and basically it worked out, it is working out a little better than we thought. What happens is that the people that are on the Zoom meeting, everybody in the room can see them on the two big monitors on the walls. What they see in Zoom is a wide angle of the entire room that's the difference than what would be in the Chamber as a hybrid where the people on Zoom actually see whatever cameras we are using at that time for the broadcast. This way it breaks the chain in our system so you don't get any feedback through the system. So the Zoom people are watching the entire room where the people in the room are watching the regular Zoom meeting like we are having now. If somebody needs to make a presentation on Zoom they share their screen and everybody sees it in the room on those two monitors. And we see it on our switcher because it's not audio, you know, it is visual.

If anybody in the room needs to make a presentation there's got to be laptop that they are connected to Zoom on with their audio down so it doesn't feedback and then they share their screen and everybody on Zoom and in the

room sees their presentation up on the monitors. So it should work, we haven't tested everything yet but everything was working yesterday, we have just got to make sure it is solid. So that's how that is going to work.

Now onto new laptops. The laptops that Pete and I use on a daily basis have basically come to their end of life. They have served us well over the years but technology does march on. IT has specked out two new ones for us that meet our continued requirements for television editing which is quite high in computers. And we ask your approval to purchase these in the amount not to exceed \$6,000.00. Now funds for this will come from the 22.2505 Account – 54487 which is the Equipment Repairs & Maintenance. Office chairs – it has been several years since our office and editing chairs have been replaced at the studio. As we did not expend our usual budget for office supplies, due in part to the pandemic, we would like to use the remaining funds to purchase new chairs. Currently there is just over \$1,500.00 left which should purchase at least 6 quality chairs.

We will work with the City Sales Representative at WB Mason to get the best pricing. So we do ask for your approval to spend an amount not to exceed the \$1,500.00 to accomplish this. The funds for this will come from the 22.2505 / 61100 Account.

The Franchise Agreement – I've just put a little bit here. We continue to meet on a bi-weekly basis with the Subcommittee and Comcast has supplied us with information concerning the renewal. And now I will put it over to Pete for the Education part of this.

#### PETE JOHNSON – ACCESS NASHUA REPORT

##### Pete Johnson E-Channel Access Administrator

OK just one quick thing also on the Comcast Subcommittee. This is the last weekend that people can get on-line at the City website and take the survey that we are looking to get information from people regarding Comcast TV and how they are getting their television entertainment these days. So we encourage you to go in, I believe that will be open through Sunday evening at midnight.

As far as the Nashua ETV is concerned there were far too many programs to list during the April and May timeframe. During the last two months we provided live coverage of 10 Nashua School Board Meetings and as the pandemic continued we provided as much live interscholastic sports coverage as possible. Due to the COVID-19 restrictions, especially early in the season, Nashua ETV was often the only way to watch spring sports for many. We produced live coverage of 24 events from many Nashua area venues through partnerships with other live streamers and Community TV stations we were able to show additional away games either live or via tape delay. We also reciprocated by providing our live feeds for away teams when they were playing in Nashua.

The new sports camera that we received back in January / late January continues to work well. It provides a better picture and greater Zoom range. The scoreboard interface that we were looking to purchase with that continues to be on back order so we have not received that yet or paid for it. We are hoping that becomes available soon; they are having issues like everyone else is with computer chips. So during the spring sports we were using our original backup unit. So that continued to work. There were a couple of schools that did manage to present spring performances. We were able to record the Pennichuck Middle School Spring Concert a couple of weeks ago and also a play from the Fairgrounds Middle School Drama Club.

The Board of Education has moved back into the Board Room at Nashua North as of May 12<sup>th</sup>. Earlier in the month we moved the video switcher and associated equipment we have been using in the studio to broadcast the BOE Zoom meetings, we moved that equipment back over to the board room at Nashua North and everything so far has worked well back over at the North Boardroom. There are a few unique live events during the period;

on May 13<sup>th</sup> we did our first live program from Nashua Community College as we covered their 2021 Nursing Graduation and Pinning Ceremonies. On the 24<sup>th</sup> we provided live coverage of our first softball game as Nashua North played Nashua South from the softball fields at South. We used the new wireless hotspot to send our camera stream back to City Hall for broadcast on the channel. The hotspot will allow live programming from additional locations that have no internet access and are not on the City network.

One June 6<sup>th</sup> we were able to simulcast the Bishop Guertin Graduation Ceremonies live. With their permission we were able to do that and put it out in real time on Nashua ETV. Getting close to the end, two more paragraphs. The Nashua Adult School Graduation was presented live last evening; North and South Graduations will be presented next week with Nashua North graduating on Monday at 7:00 p.m. and Nashua South on Tuesday at 7:00 p.m. Both ceremonies will be taking place at Stellos Stadium. I know that there are limited tickets available for each graduating student so we are going to present those live once again this year to the Nashua public.

And Public Health Matters show continued production. There were four new episodes over the last 2 months and they were aired on Nashua ETV as well as the other two PEG Channels. We continue to provide technical assistance and air time to the Mayor's constituent programs and we also continue to air PSAs on scheduling vaccines and combatting vaccine hesitancy. So that is my report.

Mr. Poehnert

Dick, do you want to give your report?

#### COMMITTEE REPORTS – EDUCATIONAL COMMITTEE

Dick Gagnon, Access TV

Yeah I was just waiting for Pete to pass it on.

Mr. Johnson

I was actually going to introduce Mr. Gagnon, I thought I was muted. So Mr. Gagnon, would you like to proceed with your report?

Mr. Gagnon, Access TV

Alrighty, Good Morning everyone. It has been a trying year and a half for everyone. However, Access Nashua has weathered it quite well in my opinion. The past few months we still had more cancellations than we normally had due to guest's unavailability. With that being said though, we still have recorded in-house 76 shows – oh by the way – my report is covering March 1<sup>st</sup> through May 31<sup>st</sup>. But we had 76 in-house shows submitted to us from local residents were 23 shows and we repeated 12 local shows that we have done in the past. We also were able to import 49 shows on various topics like cooking, music, art, including files from the National Gallery of Art and other historical type shows due to the affiliation with our PEG stations across the country.

Breakdown of our local in-house shows produced during this timeframe; Chit Chattin' with Jocelyn had 11 shows; Charged Up Top 10 Countdown had 8 shows; Empower Hour with Greater Nashua Mental Health which is one of our new shows had 5 recordings; Exit Team Nashua had 11; Fairytale Access had 7; Frankly Speaking had 1; Gate City Chronicles had 2. We worked with the International Sculpture Symposium and there were 3 shows that we did from that. United Way – Living United and Interesting Times started back up, we had

1 show. Nashua Strong, 1 show; Perspectives – 4 shows; Speaking with the Senator – 8 shows; the People’s View – 6 shows; the Ring & All Other Sports had 8 shows.

Shows submitted by local residents – the Rotary Club of Nashua Presents submitted 2 shows. Unitarian Universalist Sermons we had 12 shows; Public Health Matters which came from Pete, we had 9 shows. Shows that were previously recorded in-house and re-aired were Happiness Jungle we had 5 episodes; the House View, 6 episodes and the Veteran’s Forum, 1 episode. Now that restrictions have been lifted at the studio we will be returning to allow more guests on the set and producers have already mentioned that they are feeling more comfortable to come back since the majority of them are vaccinated as is the whole staff at Access Nashua as well.

We will be bringing our editor, Howard, back into the studio to do the editing instead of from home where he has been for over a year now. This will help in reducing some delays in getting the files ready for hearing as well as for our producer’s YouTube Channel. We have a waiting list of 4 to 5 shows that Dan, our creative director, is working on. So in the near future we will be adding new shows to our lineup. That’s all I have for today. I don’t know who I am supposed to send it off to.

Chairman Cernota

Sorry I was still muted. Thank you Mr. Gagnon. Any questions for Mr. Gagnon, Mr. Poehnert or Mr. Johnson? Alderman Jette?

Alderman Jette

Thank you. So for Mr. Poehnert, at last night’s Budget Review Meeting, President Wilshire said that there was what she described as a “hiccup” in our – the Aldermanic Committees and Aldermanic Board returning to live meetings. The hiccup she described was that the public needs – under the rules I guess now that the Governor’s Emergency Order has been lifted, we have to have a quorum present in the Chamber or wherever the meeting is being held. The public has to have access and we have to a quorum. As long as we have a quorum other members who can’t come to the meeting can appear, as in the past, they could call in but she said that somehow there’s no longer a phone line into the Chamber which would then make our meetings not accessible to members who cannot appear physically. Do you know what I am talking about Mr. Poehnert, did you hear that and can you elaborate on that? Is that a problem or not?

Mr. Poehnert

Well it could be. I know that – Nick I don’t know if you guys because I know Donna had...

Mr. Miseirvitch

Yeah we are working on it Jeff, trying to figure out what is going on.

Mr. Poehnert

Alderman Jette what happened was, of course, this was all installed over a year ago and we’ve been going hot and heavy trying to get the Zoom element in there and do the hybrid and also of course the phone we really hadn’t really touched until all of a sudden it looked like that yeah – that you’ll have to call in if you’re not there. And that’s where we started yesterday and then it came to light and now Nick in IT is working on it. So it’s there, it’s just that we have got to find out why it wasn’t working, that’s all. It never actually had been tested because nobody was there to test it over these months until now.

Alderman Jette

So if I could ask a follow up question. So members who cannot physically come, as long as there is a quorum we can have the meeting but members who cannot come can they, under this new hybrid system, can't they call in on Zoom, can't they participate in the meeting by Zoom.

Mr. Poehnert

I am confused about that as much as anybody else. I mean it is my understanding we have asked our legal interpretation from the City what this will mean. And what I put in the report that was my understanding that as long as you have a quorum in person in the room you could, you would be required to do the telephone but that also could also mean Zoom. But I don't know, I think today we are going to have obviously have to have a clarification today because next week we've got meetings every night. So yeah I apologize, I am not clear on that either. It appears that most people aren't and it is something we just have to find out about. I think they will allow the Zoom element but I am not sure, because the old rules, the originally rules didn't have that in. It was really in order to actually use the phone bridge there had to be an absolute lock tight excuse not to be there. It wasn't just like, "OH I'm not going to be there".

Mr. Johnson

Alderman Jette, this is Pete Johnson. From the research that I've been doing and getting information from other PEG stations and looking up what is going on with Senate Bill 95 in the State House, they are going to appear look at what they can do with changing the rules, I guess it's 94A which is the Right to Know to determine whether we can have Zoom access or not. But as of today, unless the Governor says something differently the current Emergency Orders will expire tonight at midnight and everything goes back to the way it was pre-pandemic for meetings and part of that is there has to be an emergency and that has to be talked about and put in writing by the Chair of the Committee or the Board what the emergency is and why somebody can't attend in person. And from what I understand the pandemic will no longer an excuse not to attend if you are a public servant or serving on the board such as that. It will be interesting to see what finally happens but it is all in a state of flux as of today. There is going to be a lot of legal wrangling I think throughout the State over the next few weeks to see what happens.

Chairman Cernota

I see Ms. Kleiner has something she'd like to add.

Director Kleiner

Good Morning, Kim Kleiner. So at least one legal opinion that we got earlier did state that it seemed as though Zoom could be used as a medium but that is correct, a quorum of the Committee or the Board this is meeting would have to physically be present in the meeting space. There's been some question on that in the past 24 hours and we have asked for some clarification from Legal to clarify that Zoom can be used as that medium and not just the phone call that has originally historically been used. I think we will get more information on that over the next 6 or 7 hours. But that's where we have been left.

Mr. Poehnert

And just to add to that from our standpoint at CTV we are just going to be ready. We want to make sure that Zoom is available in these meetings. Whether it is used or not that obviously is the question that is going to

hopefully be answered today. But we just want to make sure that we are ready to offer that element in each meeting.

Alderman Jette

Thank you. So I want to make it clear that I think what you are saying is that we are talking about several things I think. One is the requirement that members like let's take the Board of Aldermen. One is the requirement that there be a quorum of the Board present in the room which I think there's no question about that in order to have a legal meeting. And the public has to have access to that same meeting room. I don't think there's any question about that. The third thing is that members of the Board of Aldermen who cannot physically attend because of illness or they are out of the area or traveling or whatever, in the past they've been able to call in and attend the meeting by phone. The question here that we are being presented with is that evidently there is not a phone line available at least right now, hopefully there will be by Monday. And the question is whether or not, instead of calling in by phone they could attend the meeting by Zoom.

A separate issue which I don't think is an issue is whether or not the public can attend by Zoom and I hope – I think that's the case and I hope it is because I think public access to the meetings by Zoom has been a silver lining to this whole pandemic thing. I think it is much easier for people – you know it makes the meetings much more accessible to people if they can attend by Zoom and I hope that we are going to be able to offer this hybrid solution where meeting the requirements of a quorum being present in the room that the public and members who cannot attend would be able to participate by Zoom. I think it has been a great thing, you people have done a wonderful job providing Zoom access; it has been a blessing during this pandemic. I think it would continue to be advantageous in the future.

The other thing I wanted to make a comment while I have the floor Mr. Chairman is maybe I missed it but at the beginning of the meeting, did you ask for Public Comment? I don't remember that you did, but maybe I missed it.

Chairman Cernota

Yes I did briefly but seeing that there were no members of the public...

Alderman Jette

That's fine, thank you.

Chairman Cernota

We went rather quickly by it.

Alderman Jette

OK thank you.

Chairman Cernota

Alright. I guess the next thing would be – we don't appear to have any Old Business.

OLD BUSINESS – None

NEW BUSINESS

Financial Requests

Chairman Cernota

Are there motions with regard to the two financial requests that were made in the course of Mr. Poehnert's report? Mr. Poehnert.

Mr. Poehnert

Actually it was three.

Chairman Cernota

OH, three right.

Alderman Jette

So Mr. Chairman are you looking for a motion?

Chairman Cernota

Yes I am looking for a motion.

Alderman Jette

Do you want to take them individually?

Chairman Cernota

That's probably best although with our requirement for a Roll Call that will be a lot of talking but I think it is best to do all three separately.

**MOTION BY ALDERMAN JETTE TO AUTHORIZE THE EXPENDITURE OF UP TO \$7,500.00 TO PROVIDE ADDITIONAL TECHNICAL EQUIPMENT (HYBRID SYSTEM) IN THE AUDITORIUM BY ROLL**

ON THE QUESTION

Chairman Cernota

Is there any discussion? Mr. Miseirvitch?

Mr. Miseirvitch

Yeah I'm sorry I missed Mr. Poehnert's introduction. Is this to provide so they can do Zoom and live meetings in the Auditorium?

Mr. Poehnert

Correct. This would be the same exact setup as in the Chamber.

Mr. Miseirvitch

OK alright, thank you.

Chairman Cernota

Any other discussion? If not we will proceed with roll call.

A viva voce roll call was taken which resulted as follows:

Yea: Chairman Cernota, Ms. Hyland, Alderman Jette, Ms. Kleiner, Ms. McCormack, Captain Mederos, Mr. Miseirvitch, Chief Rhodes, Mr. Rodriguez	9
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Nay:	0
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**MOTION CARRIED**

Chairman Cernota

OK the motion has passed. Alderman Jette, do you have another motion?

**MOTION BY ALDERMAN JETTE FOR THE AUTHORIZATION OF UP TO \$6,000.00 FOR NEW LAPTOPS BY ROLL CALL**

ON THE QUESTION

Chairman Cernota

Any discussion of the motion? I don't see anyone that looks like they have any discussion so we will proceed with the roll call.

A viva voce roll call was taken which resulted as follows:

Yea: Chairman Cernota, Ms. Hyland, Alderman Jette, Ms. Kleiner, Ms. McCormack, Captain Mederos, Mr. Miseirvitch, Chief Rhodes, Mr. Rodriguez	9
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Nay:	0
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**MOTION CARRIED**

Chairman Cernota

OK the motion has passed. Alderman Jette, another motion?

**MOTION BY ALDERMAN JETTE FOR THE AUTHORIZATION TO SPEND UP TO \$1,500.00 FOR NEW OFFICE CHAIRS BY ROLL CALL**

ON THE QUESTION

Chairman Cernota

Alright, any discussion of the motion? Seeing none, we will proceed to roll call.

A viva voce roll call was taken which resulted as follows:

Yea:	Chairman Cernota, Ms. Hyland, Alderman Jette, Ms. Kleiner, Ms. McCormack, Captain Mederos, Mr. Miseirvitch, Chief Rhodes, Mr. Rodriguez	9
Nay:		0

**MOTION CARRIED**

Chairman Cernota

Alright the motion has passed. There's another opportunity for comments from members of the public or others?

PUBLIC COMMENT – None

Chairman Cernota

We don't appear to have any members of the public with us. Does anyone have anything they would like to comment?

COMMITTEE MEMBER REMARKS

Ms. Hyland

Yes I have one question and a comment. Can you hear me? OK great. On the sports camera it is on back order. Is the money for that encumbered, will there be any problem with the fiscal year for expending that money when it does come in?

Chairman Cernota

Mr. Poehnert, would you like to address that?

Mr. Johnson

Actually it has already been authorized by CTAB to purchase that, that authorization can go through next year as well. It is part of our capital improvement budget so it is not going to matter that it doesn't get in in this fiscal year.

Ms. Hyland

Thank you. I have one more point to bring up. I think we are not meeting until after the first week in August is that right? The next meeting.

Mr. Poehnert

September, correct?

Ms. Hyland

OK so therefore I just want to make known to all of you and to the public that there will be household hazardous waste collection at 25 Crown Street on the first Saturday in August, that's August 7<sup>th</sup> from 8:00 a.m. to noon. Thanks for letting me say that.

Chairman Cernota

OK thank you. Alright any other remarks by members of the Committee? Alderman Jette.

Alderman Jette

Thank you Mr. Chairman. In spite of our best efforts to clarify the limited function of the Franchise Agreement, I am continuing to get correspondence from people telling me that if we change cable providers that they want to make sure that they can have the same features that they have on their TV that Comcast provides now, you know, the ability to speak to the TV, you know, their favorite channels – they don't want to lose those. They want to have On-Demand and Internet Service and etc. So it just indicates that some people are still under the mistaken impression that we somehow have the ability to regulate or choose cable providers. They think that there's an inclusive arrangement with Comcast and there isn't as we've said many times. Any provider can come into the City and establish or provide Cable TV Service. The problem is they would have to invest in the infrastructure necessary to do that or make some arrangement with Comcast, if that's possible to acquire space on their cables. I don't know if that's possible or not.

Chairman Cernota

It's possible but probably not likely.

Alderman Jette

And we cannot regulate what channels Comcast provides or what features they provide through their cable tv boxes or whatever. So I think that we have probably gotten that word out to a lot of people but there are still some people that don't appreciate the limited capability that we have to regulate the cable tv service that we have.

Chairman Cernota

Thank you Alderman that is a very good point to make that as far as regulation we actually have very little regulatory authority. We can certainly pass along concerns that people have and that's probably the City's best role is to be able to be a liaison for the citizens and the subscribers to Comcast. But the Franchise Agreement discussion that we are in the process of has very limited actual authority as opposed to opportunities to influence the discussion or to raise issues that Comcast might be facing since they are a service business I am

sure that they are probably interested to hear. So thank you for providing that clarification. Ms. Kleiner, you had something?

Director Kleiner

Yes we have asked that we be given the report or the results of the survey on Monday morning and we will put into a report and issue it to the Committee for our next meeting. In the past that has also been provided to Comcast to give them some feedback as to what our residents have responded.

Chairman Cernota

Excellent thank you.

Alderman Jette

Can I ask another follow up?

Chairman Cernota

Yes, Alderman Jette.

Alderman Jette

So just a follow up. These emails that I have received, you are talking about Comcast but don't really apply to the Franchise Agreement but feedback that Comcast would probably be interested in. Whose is the conduit? Ms. Kleiner are you the conduit for that?

Director Kleiner

I would be happy to put those together with the report that we will give to Mr. Christianson who is the Comcast Representative.

Alderman Jette

OK thank you.

Ms. Hyland

Can Pete just repeat the access to the survey so that people still have a few days to do that, how do you get to it?

Mr. Johnson

It is on the homepage of the City web site. So if you go there, there is information on our link or where to go to take that survey. Like I said it ends on Sunday at midnight I believe. And one other thing, in the past we have had maybe annual or once every 18 month visits to this Committee from Brian Christianson. It might be worthwhile to have another one upcoming maybe in September that he sits in with the Committee and can answer some questions from Committee Members or members of the public and promote that. And that's a way for Comcast to get some feedback on what Nashua residents are thinking and also to help explain to the public what the City can and can't do within the Franchise.

Chairman Cernota

Thank you. And the URL for the City Web Site is NashuaNH.Gov and the Comcast Franchise Renewal Survey is right on the – it’s the main banner on the homepage of the City Web Site. There’s a link – there’s a more detailed address that follows it: NashuaNH.Gov/1484/Comcast-Franchise-Renewal. Alright any other ... Mr. Miseirvitch.

Mr. Miseirvitch

Yeah just for anyone who is not aware, City Hall has been reopened as of June 7<sup>th</sup> and anyone looking for the City Clerk for items like vital records, marriage licenses, dog licenses, etc. They are still temporarily on the third floor of City Hall.

Chairman Cernota

Thank you. Any other remarks by members of the Committee? If not is there a final motion?

**MOTION BY DIRECTOR KLEINER THAT THE CABLE TELEVISION ADVISORY BOARD BE ADJOURNED, BY ROLL CALL**

A viva voce roll call was taken which resulted as follows:

Yea:	Chairman Cernota, Ms. Hyland, Alderman Jette, Ms. Kleiner, Ms. McCormack, Captain, Mederos Mr. Miseirvitch, Mr. Rodriguez	8
Nay:		0

**MOTION CARRIED**

The meeting was declared adjourned at 8:54 a.m.

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Jeff Poehnert, Clerk