

MINUTES

Board of Registrars' Meeting

May 31, 2022

City Hall Auditorium

Present: Gwen Mikailov and Adriana Espitia. Also Present City Clerk Susan K. Lovering and Deputy City Clerk Allison Waite

Chairman Mikailov called the meeting to order at 7:51 PM

Acceptance of Minutes – February 18, 2022

Motion by Registrar Espitia to accept the minutes of the February 18, 2022 Board of Registrar meeting

Seconded by Chairman Mikailov

Motion passed

Acceptance of Deletions, Additions and Corrections to Checklist

City Clerk Lovering presented the Board with the change detail report generated after close of business. Clerk Lovering noted the report included the removal of voters who did not respond to a 30-day letter sent to those registered voters that had changed wards following redistricting.

Registrar Espitia asked if people that had changed wards needed to re-register. City Clerk Lovering information that they do not, but if they didn't respond to the 30-day letter, or the letter was returned, they would be removed. Registrar Espitia asked if those that registered to vote during the recent high school voter registration events are on the list. City Clerk Lovering informed that yes, they were on the list

Registrar Mikailov moved to accept the report of deletions, additions and corrections to the checklist

Seconded by Registrar Espitia

Motion passed

Other Business

City Clerk Lovering informed that she is retiring and her last day will be July 18, 2022. She will continue to assist the Board of Registrars with voter registration events at the high schools and let the Board know that the City Hall internship program will be commencing in mid-July. The City Clerk's Office will have an intern that will be able to assist the Board in setting up voter registration events and looking into different locations such as the Library for more outreach.

Registrar Espitia asked if there are any big City events being held where they could have a voter registration table, such as Parks and Rec. Deputy City Clerk Waite mentioned that the Pride Festival is scheduled for the last weekend in June and Farmers Market is scheduled to begin at the end of June through October. Chairman Mikailov asked City Clerk's Office to reach out to Pride about getting a table at the event, Registrar Lopera will look into having a table at the Farmers Market one Sunday a month.

Chairman Mikailov asked about the Republican appointment to the Board of Registrars. City Clerk Lovering informed the Bill Grady has been appointed by the Mayor and has been sent to the Personnel/Administrative Affairs Committee prior to confirmation by Board of Aldermen.

Registrar Lopera asked how voter registration deaths are confirmed. City Clerk Lovering informed that the State of NH's election database and vital record database are linked. When a voter's name, date of birth and place of birth match a death record in the vital record database, it is flagged for removal. For those that do not have a match, a death report is run in the vital record database and burial permits are used to verify the death. The City Clerk's Office has custody of burial permit records.

Chairman Mikailov and Registrar Espitia discussed the recent high school registration events with a thought to get students involved through a NHS North vs NHS South voter registration competition. Additional locations for future voter registration events were mentioned including the Senior Activity Center, veterans home, disabled housing and local colleges.

Adjournment

Motion by Registrar Espitia to adjourn the meeting.
Seconded by Chairman Mikailov
Motion passed

Meeting adjourned at 8:14 PM