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**JOINT SPECIAL SCHOOL BUILDING COMMITTEE**  
**THURSDAY, MAY 28, 2020**  
**VIA WEBEX (Teleconference)**

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An online meeting of the JSSBC was held at via WebEx on **Thursday, May 28, 2020**. Alderman Dowd called the meeting to order at **7:00 p.m.**

Present: Alderman Dowd, Alderwoman Wilshire, Alderwoman Klee, Alderwoman Harriott-Gathright, Alderwoman Lu, Ms. Giglio, Ms. Raymond, Mr. Guarino, Ms. Brown, Ms. Bishop

Also Present: Ms. Fitzpatrick, Mr. Smith, Mr. DuBois, Mr. Oullette, Mr. Lemarier

*Everyone stated that they were participating remotely by the Governor's orders, practicing social distancing, and that they were alone.*

*This meeting and Presentation can be can be watched in its entirety at:  
[https://www.youtube.com/watch?v=wIGkXs\\_ebaY](https://www.youtube.com/watch?v=wIGkXs_ebaY)*

*Handouts, Presentations & referenced materials can be accessed on the Nashuanh.gov website*

**Alderman Dowd**

As Chair of the JSSBC I find that due to the State of Emergency declared by the Governor as a result of the Covid-19 Pandemic, and in accordance with the Governor's Emergency Order #12, pursuant to Executive Order 2020-04, this public body is authorized to meet electronically. Please note that there is no physical location to observe and listen contemporarily to this meeting, which was authorized pursuant to the Governor's order. However, in accordance with the emergency order I am confirming that we are using WebEx through the I.T. Department for this electronic meeting. All members of the JSSBC have the ability to communicate contemporarily during this meeting using this platform, and the public has the access to contemporarily listen with the phone number: 978 990 5298. The password is: 273974. The public may also view this meeting on Comcast Channel 99.

We previously gave notice to the public regarding information to this meeting, and the instructions have also been placed on the City Website at [www.nashuanh.gov](http://www.nashuanh.gov), and publically noticed at City Hall at the Hunt Memorial Library... providing a mechanism for the public to alert the body of this meeting with public access. If you have a problem accessing the meeting by phone or through Channel 99, please call 603-821-2049 and they will help you connect. In the event that the public is unable to access the meeting by methods mentioned above, the meeting will be adjourned and rescheduled. Please note that all votes taken at this meeting will be done by roll call vote.

***PREVIOUS MEETING MINUTES APPROVAL***

Alderman Dowd moved to waive the reading of the JSSBC minutes of **Thursday, April 23, 2020**, accept them and place them on file. **So voted unanimously by roll call.**

***REMARKS BY CHAIRMAN***

**Alderman Dowd**

Thank you all for being here tonight. We have presentations and some motions that need to be approved tonight.

**REMARKS BY SCHOOL ADMINISTRATION (if requested)**

None

**ITEMS FOR DISCUSSION AND APPROVAL OF INVOICES**

**Architect's Report - Harriman / Widening of Fire Lane at FMS**

**Mr. Ouellette**

I believe everyone received a copy of the presentation we're going to present tonight. I'll bring that up on the screen and begin.

Began presentation, which can be seen in its entirety at: [https://www.youtube.com/watch?v=hXgmX7\\_ZAhw](https://www.youtube.com/watch?v=hXgmX7_ZAhw)

**Alderman Dowd**

Does anybody have questions for Mr. Ouellette on the presentation?

**Ms. Giglio**

I'd like to know a little more about the function of the team & student meeting commons space at FMS.

**Mr. Ouellette**

It's more of a collaboration commons, where teachers can have group meetings... maybe lesson planning in these areas, or to work together with students. It makes it more like a community in the school, rather than a classroom.

**Ms. Brown**

When you're redoing the bus turnaround, and the parking lot, and the parent pull in, is there a plan to light the parking lot better at FMS?

**Mr. Ouellette**

That is something that came up at the Planning Board and at the Principal's Meeting yesterday. Yes, we are doing new site or parking lot lighting around the school.

**Alderman Dowd**

The Planning Board meeting went very, very well. They're going to hold off paving Cleveland Street until we're done with our project, so it all ties in. And they approved the 16 foot compromise on the fire road. Normally they're 20 feet, but the Fire Marshall said that 16 was okay. And they'll also be more parking for the handicapped there too, which will make it easier for those parents. At this point, I'll entertain a motion to authorize the change in the fire lane to 16 feet.

**ALDERWOMAN KLEE MOVED TO INCREASE THE FIRE LANE FROM 12 FEET TO 16 FEET.**

**SO VOTED UNANIMOUSLY BY ROLL CALL.**

*Construction Manager's Report - Harvey***Alderman Dowd**

The construction documents are finalized and we're going to be starting work probably sometime in early July. And I just want to compliment Harriman on that phasing plan to help the school district know where and when to move things. Between Harriman and Harvey, they've done this many, many times before and the school department is very appreciative to have that information.

**Mr. DuBois**

*Presented Construction Update*

**Mr. DuBois**

The portable classrooms are on order, and as soon as we can get a site contract under contract... the foundations you'll be reviewing and hopefully approving tonight will get that in motion. It would be nice to have a sign-off on those tonight, so we can get those fabricated and on site. If we get a site package from Harriman on June 10<sup>th</sup>, I should have pricing around the July 1<sup>st</sup>. So in terms of a timeline on the portables, it will be late July before those are on site. But we have to get them up and ready before school starts.

With me tonight is Kathy Misco, who is the Senior Project Manager, and our Project Manager Ken Lemarier is on the phone. We have put out the early package that Mr. Oullette provided for the foundations and structural steel. Ken, I'd like to you take us through the 4-5 recommendations we have to award here tonight.

**Mr. Lemarier**

I did notice that there was one package where they didn't go with the low bid, because there was a concern.

**Alderman Dowd**

We typically have criteria that we use, and we try to go with the low bidder. We try to go with bidders that we've worked with before, that are local, that have a good reputation and whether Harriman or Harvey has used them before. So it's not always the low bidder. You all got the spreadsheets and you can see that 2 of the bidders backed out, because these vendors were getting very busy very quickly. So I'll ask for a motion to approve the contracts one at a time.

*Recommended Construction Bid Awards***Mr. Lemarier**

We had four bids for the Concrete Foundations (Formwork). The 2 lowest bidders both dropped out due to scheduling conflicts. We did reach out to them just to confirm, but they had already booked up. The next lowest bidder was South NH Concrete, which is a great company that we've worked with many times. So we are recommending them to do the formwork.

**ALDERWOMAN HARRIOTT-GATHRIGHT MOVED TO AWARD THE CONTRACT FOR CONCRETE FOUNDATION WORK, TO SOUTHERN NEW HAMPSHIRE CONCRETE OF LONDONDERRY NH, IN THE AMOUNT OF \$32,100.**

**SO VOTED UNANIMOUSLY BY ROLL CALL.**

**Mr. Lemarier**

The next bid package is for the Portable Classroom Precast Foundations. We had two bidders, and Phoenix Precast was the low bid, at \$22,540.

**MS. RAYMOND MOVED TO AWARD THE CONTRACT FOR PORTABLE CLASSROOM PRECAST FOUNDATIONS, TO PHOENIX PRECAST PRODUCTS OF CONCORD NH, IN THE AMOUNT OF \$22,540.**

**SO VOTED UNANIMOUSLY BY ROLL CALL.**

**Mr. Lemarier**

The next bid package is for Concrete Materials, and the low bidder was Redimix Companies, Inc. at \$34,338.

**MS. RAYMOND MOVED TO AWARD THE CONTRACT FOR CONCRETE MATERIALS TO REDIMIX COMPANIES, INC., IN THE AMOUNT OF \$34,338.**

**SO VOTED UNANIMOUSLY BY ROLL CALL.**

**Mr. Lemarier**

The next bid package is for Reinforcing Steel (Rebar). We had 3 bids, and HARMAC is the recommended bidder at \$3,800.

**ALDERWOMAN HARRIOTT-GATHRIGHT MOVED TO AWARD THE CONTRACT FOR REINFORCING STEEL (REBAR), TO HD SUPPLY/HARMAC OF FRYEBURG MAINE, IN THE AMOUNT OF \$3,800.**

**SO VOTED UNANIMOUSLY BY ROLL CALL.**

**Mr. Lemarier**

The next bid package is for the Structural Steel scope of work. We had 3 bids submitted and we're recommending Empire Sheet Metal of Manchester NH, in the amount of \$75,610. They are the low bid.

**MS. RAYMOND MOVED TO AWARD THE CONTRACT FOR STRUCTURAL STEEL, TO EMPIRE SHEET METAL OF MANCHESTER NH, IN THE AMOUNT OF \$75,610.**

**SO VOTED UNANIMOUSLY BY ROLL CALL.**

***Portable Classrooms / Sewage Tank; Timeline for Portables on Site***

**Mr. DuBois**

Regarding the portable classrooms, there's been a discussion about whether to use a septic tank as a holding tank in the ground to get pumped out periodically, or to actually excavate and put in a temporary sewer connection. The difference in cost to do the sewer line underground, versus the tank is about a \$5,000 premium. I'm just curious what the wish of the committee is.

**Alderman Dowd**

The Health Department is concerned that the last time we put in portables they remained there for 20 years. I'd like to entertain a motion from someone that the portables that we're installing for this construction project on site, are there for no longer than one year.

ALDERWOMAN KLEE MOVED THAT THE PORTABLES THAT WE'RE INSTALLING FOR THIS PROJECT ON SITE, WILL ONLY BE THERE FOR ONE YEAR.

**Ms. Raymond**

I just want to make sure I have a good understanding of what's going to happen with the septic at that point? When the portables leave in one year, does that also mean that the septic leaves in one year?

**Mr. DuBois**

That is correct.

**Ms. Raymond**

I was curious about the benefits of one versus the other.

**Alderman Dowd**

Cost. And, the fact that we don't want the portables to be in a secure position that they could remain for some reason.

**Ms. Raymond**

Are the current portables at PMS and EMS connected to the sewer line?

**Mr. DuBois**

I assume they are. I don't believe you've been pumping all these years that those have been out there. I assume that they are tied in on a more permanent basis.

**Mr. Smith**

Yes, I can confirm that they're connected to the City's sewer system.

**Ms. Raymond**

I'm also curious about what happens to the portables when they go away? Are they purchased or are they leased?

**Mr. DuBois**

They are going to be leased by the City, and temporary piped to either a tank if you choose, or underground to a sewer manhole. That decision still has to be made. Waterlines have to be brought out there and they're also going to receive electrical connections and a fire alarm. Once that's over, all that is disconnected, and the company they're rented from will come in and disassemble them and pull them out of there. And we will restore that area back to a green area when we're done.

**Ms. Raymond**

Okay. And for Pennichuck?

**Mr. DuBois**

Pennichuck's will eventually go away. Once we get the addition built, then that creates the swing space that we need. Then the teachers can move out of the portables, maybe temporarily, into a classroom. And that point in time, the same situation would happen. And I believe the City owns those portables. The question is what to do with them at that point in time, but that's a BOE decision. But they would be taken down and everything disassembled, because that's in the way of the library addition.

**Ms. Raymond**

Thank you so much, I appreciate the clarification.

**Alderwoman Lu**

I don't understand which of the two versions; the septic tank, or sewer connection, is \$5,000 more.

**Mr. DuBois**

The sewer connection is \$5,000 more than having a septic tank there. That would be offset based on the amount of pumping. And I'm not sure based on use until we track it out, what that would use.

**Alderwoman Lu**

So why would we want to vote not to have them any longer than a year?

**Alderman Dowd**

The Health Department doesn't want them there longer than a year.

**Alderwoman Lu**

It just surprises me that that requires a vote from us, that's all.

**Ms. Brown**

Is there any extra removal cost at the end of that year, for one system or the other? Is pulling it out any more expensive one way or the other?

**Mr. DuBois**

It's relatively the same cost either way.

**Alderman Dowd**

It's priced right now to have the tank. We would be adding \$5,000 more expense if we do the piping. And I believe we'd also be impacting the tar on the road as well.

**Mr. DuBois**

That's correct, but that all eventually gets all redone, Mr. Dowd.

*Voting on Motion:*

**ALDERWOMAN KLEE MOVED THAT THE PORTABLES THAT WE'RE INSTALLING FOR THIS PROJECT ON SITE, WILL ONLY BE THERE FOR ONE YEAR.**

**SO VOTED UNANIMOUSLY BY ROLL CALL.**

**Alderman Dowd**

The other thing that Mr. DuBois mentioned is the moving of the temporary pole that was put in 20 years ago to do those portable classrooms. We have to move that for construction, and Eversource has already keyed in that it has to be done. And we'll be doing the reconnections and putting in new fiber. Are there other lines, Carl?

**Mr. DuBois**

Currently the portables are fed power, fire alarms, and communications from that pole. And the primary fiber connection to the school is on the top of that pole. So we need to disconnect it, pull it all out and then take it back to another pole and re-feed the fiber with a new fiber line. *Went through the steps that will be taken*

**Alderman Dowd**

So all of this work has to be done quickly, and we're just waiting for the fiber optic final price. I would like a motion to authorize me to have them to do that work as soon as they have that price, before our next meeting. Because we have to get that all taken out and reconnected before school starts.

**Ms. Raymond**

Can you remind me again what the spending limit is?

**Alderman Dowd**

It's \$50,000.

**MS. RAYMOND MOVED TO AUTHORIZE ALDERMEN DOWD TO SPEND UP TO THE \$50,000 SPENDING LIMIT ON THE RELOCATION OF THE POLE, IN ORDER TO ACT EXPEDIENTLY.**

**SO VOTED UNANIMOUSLY BY ROLL CALL.**

**MR. GUARINO MOVED TO APPROVE THE PURCHASE OF FILE BOXES FOR FAIRGROUNDS MIDDLE SCHOOL, IN THE AMOUNT OF \$2,500.**

**SO VOTED UNANIMOUSLY BY ROLL CALL.**

***Constructing Testing Contract***

**Mr. Smith**

I issued a request for proposals about a month ago and received just 2 proposals for the Construction Testing. One was Contest, who I never worked with or heard of. John Turner Consulting is a firm that we've worked with on other projects and did a very good job. Both Harriman and Harvey have worked with them extensively and had good things to say about them. If you look at the number comparisons, in some cases Contest was cheaper, and in some cases John Turner was cheaper. But when it comes to structural steel, I found that John Turner had lower pricing. So because of that, and our experience with them I recommend going with John Turner Consulting.

**Mr. Guarino**

There's no amount associated with this contract?

**Mr. Smith**

No, there isn't. They typically provide good pricing for the different types of tests. But without the construction drawings, it's very hard to decide how many of each test you might need. And if the test fails for some reason, they will come back and retest it. In the overall middle school budget, I did carry a cost of \$200,000 total for the 3 schools. And that was based on discussions with Harvey and Harriman.

**MR. GUARINO MOVED TO AWARD THE CONSTRUCTION TESTING CONTRACT TO JOHN TURNER CONSULTING.**

**SO VOTED UNANIMOUSLY BY ROLL CALL.**

***INVOICE APPROVAL***

**Alderman Dowd**

If there are no objections we can approve the invoices for the project totals, rather than by school.

**Mr. Smith**

I recommend paying invoices in the total amounts to: Harvey Construction for \$18,320.00; Harriman A&E for \$203,273.80; Malone & McBroom for \$5,100.00; Horizon Associates for \$1,850.00; and Williams Scotsman for \$1,500.00 for a grand total of \$230,033.80.

**ALDERMAN DOWD MOVED TO PAY THE FOLLOWING TOTAL INVOICE AMOUNTS TO: HARVEY CONSTRUCTION FOR \$18,320.00; HARRIMAN A&E FOR \$203,273.80; MALONE & MCBROOM FOR \$5,100.00; HORIZON ASSOCIATES FOR \$1,850.00; AND WILLIAMS COTSMAN FOR \$1,500.00, FOR A GRAND TOTAL OF \$230,033.80.**

**SO VOTED UNANIMOUSLY BY ROLL CALL.**

***COMMENTS BY COMMITTEE MEMBERS***

*None.*

Ms. Raymond moved to adjourn. **So voted at 8:30 p.m.**

*Submitted by Jacki Waters*