

REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE NASHUA PUBLIC LIBRARY

A regular meeting of the Board of Library Trustees was held at 7:00 pm on May 5, 2020.

Due to the library's closure related to COVID-19 the meeting was held virtually using Cisco Webex Meetings.

Trustees present were:

Linda Laflamme (Chairman)  
David Pinsonneault  
Paul Bergeron  
Scott Jaquith  
Kristin Kane  
Manny Espitia  
Padmaja Kunapareddy

Also present were Library Director Jennifer McCormack, Assistant Director Jenn Hosking, who took the minutes and eight members of the public.

Chairman Laflamme called the meeting to order at 7:03 pm.

The Board examined the bills and, upon a motion duly made by Mr. Pinsonneault, seconded by Ms. Kane, unanimously:

RESOLVED that bills in the amount of **\$18, 8880.59** be approved for payment from the FY2020 **Regular** budget and bills in the amount of **\$71.60** be approved for payment from the **Fines** budget.

The vote was taken by voice roll call which resulted as follows:

Yea: Linda Laflamme (Chairman)  
Paul Bergeron  
David Pinsonneault  
Manny Espitia  
Padmaja Kunapareddy  
Kristen Kane  
Scott Jaquith

Upon a motion duly made by Mr. Pinsonneault, seconded by Mr. Bergeron, the Board unanimously **approved the minutes of the February 4, 2020 meeting.**

The vote was taken by voice roll call which resulted as follows:

Yea: Linda Laflamme (Chairman)  
Paul Bergeron  
David Pinsonneault  
Manny Espitia  
Padmaja Kunapareddy  
Kristen Kane  
Scott Jaquith

In accordance with the Bylaws of the Board of Trustees, an election of officers was held.

Upon a motion duly made by Mr. Bergeron to nominate Linda Laflamme to the position of Chairman and David Pinsonneault to the position of Secretary, seconded by Mr. Jaquith, the Board **unanimously voted to elect Linda Laflamme to Board Chairman and David Pinsonneault to Secretary for the term of one year.**

The vote was taken by voice roll call which resulted as follows:

Yea: Linda Laflamme (Chairman)  
Paul Bergeron  
David Pinsonneault  
Manny Espitia  
Padmaja Kunapareddy  
Kristen Kane  
Scott Jaquith

Director McCormack brought forth revisions to the Library Card and Borrowing policy to include the acceptance of online payments for fines and the elimination of refunds for lost or damaged materials paid. Upon a motion made by Ms. Kane, seconded by Mr. Jaquith, the Board **unanimously approved the Library Card and Borrowing policy updates as presented.**

The vote was taken by voice roll call which resulted as follows:

Yea: Linda Laflamme (Chairman)  
Paul Bergeron

David Pinsonneault  
Manny Espitia  
Padmaja Kunapareddy  
Kristen Kane  
Scott Jaquith

Director McCormack proposed the Board consider contributing \$46,994 from library trust funds towards the plaza renovation project. These funds would work towards the goal of approximately \$800,000 to complete phase 1 in fiscal year 2021. Upon a motion duly made by Mr. Pinsonneault, seconded by Mr. Jaquith, the Board **unanimously agreed to the support the concept that the Director identified trust funds to potentially use in the amount of \$46,994 towards phase 1 of the plaza renovation project.**

The vote was taken by voice roll call which resulted as follows:

Yea: Linda Laflamme (Chairman)  
Paul Bergeron  
David Pinsonneault  
Manny Espitia  
Padmaja Kunapareddy  
Kristen Kane  
Scott Jaquith

Director McCormack reviewed the plan she presented in her Director's report for a phased reopening of the library building once the State and City have advised it is safe to do so. She is following the guidance of the City's Emergency Management team and Safety Director. The first phase of reopening will include essential library services such as public computing and WiFi as well as curbside pickup of library materials. In addition, the Books by Mail program will be expanded to include customers in high risk categories as it relates to COVID-19. Physical changes within the library will also be made to accommodate social distancing for both staff and customers. She will continue to update the Board weekly as these plans progress.

In other business, Chairman Laflamme commended library staff on a job well done continuing library services virtually and representing the library as a key partner in the City's efforts to address this pandemic. Chairman Laflamme also shared a summary of the 2020 first quarter investment report from Knights of Columbus Asset Advisors.

There being no further business to come before the Board, upon a motion duly made by Mr. Bergeron and seconded by Ms. Kane, the Trustees unanimously:

RESOLVED: That the meeting be adjourned at 8:00 pm.

Attest \_\_\_\_\_

David K. Pinsonneault, Secretary