



Mine Falls Park Advisory Committee Meeting Agenda

Monday, May 3rd, 2021

Virtual

Call to order: 7:00 PM

Roll Call: **Pam, Paula, Dick, Doug, Jason, Stacy**

Greeting of guests: **Walter Quinn (Eversource - PM), Sarah Hoodlet (ES - Outreach), David Lamothe (ZDA/ES – Env. Consultant) , Jeremy Belanger (ES - Engineer), David Still (ES – Substation Eng)**

Approval of April Meeting Minutes:

Motion: **Paula**

Second: **Stacy**

- **All in favor**

Parks Dept Topics:

1. Eversource Plan: Committee Feedback
 - a. Committee response: **No concerns at this time**
 - i. **Motion for a favorable recommendation to proceed with the plans as presented to the committee with no objections: Doug**
 1. **Seconded: Dick**
 2. **Approved: All in favor**
 - b. Clarifications:
 - i. **Doug: Current status on plan/approvals?**
 1. **Planning board has approved, pending execution of the actual land swap**
2. Financial Report Review – Statement reviewed
 - a. **Committee agrees that statement should be circulated by email prior to the meetings**
3. Bridge Inspection
 - a. Engaging City Engineer for a study; not included in the city study
 - b. **May update – still in backlog**

Parks Dept Backlog:

1. Bid/Estimate: Boardwalk Painting
 1. **May update – dependent on traffic**
 1. **Need to account for longevity/durability**
 2. **Expect that we will have wear on the treads needing upkeep (assumed yearly)**

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3. **Preference: Water sealant (clear) over oil-based or any colored "stain"**
 4. **Doug: Try some different materials and monitor them over this season, for a full application next season**
 1. **JP: Can try mix of color vs. clear etc.**
 5. **Paula: Trail day activity or subbed out?**
 1. **JP: Sub but not put out for any estimate yet**
 6. **Plan for sampling:**
 1. **Applied on the tread surface**
 2. **Outside of a trail day**
 3. **When there is a window of clear weather**
 4. **Handled by Parks Dept**
 5. **And recommended from our research that the surface is first bleached and allowed to dry**
 2. Upkeep/Repairs List in backlog
 1. **Lincoln Park bridge metal plate was cut to remove the portion sticking up, will have a more permanent fix in the future to weld more steel in place**
 3. Cove/Canal Study results
 1. **Jason to check on it**
- Additional Parks Topics:**
4. **Paula: Gatehouse Soffit**
 1. **JP: Looked at it and will need a company to come in and check on it**
 2. **Paula: Roof was addressed by a company already but needs work**

Committee Topics:

1. Meeting Minutes process
 - 1) Drafting – Captured what we cover during the call, then shared with the city;
 - 2) Approving – Doesn't actually occur until our next monthly meeting
 - 3) Modifying – During the next meeting, can correct and amend the minutes
 - 4) **May:**
 - I. **Doug: Bylaw definition of quorum vs. a vote:**
 - I. **Quorum is the minimum required to hold a meeting**
 - II. **Vote is calling for majority of committee members in office**

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1) Not, a majority of the members in attendance (the majority of the quorum). With the overlap in definitions, it implies any vote requires 100% in favor of those in attendance

III. Also, definition of a meeting vs. event like trail days

II. Committee plan:

I. June meeting

- 1) By-laws will be shared with the meeting minutes**
- 2) Committee can review and come with proposals for amendments**
- 3) And if possible, vote/enact those with assistance of the city clerk**

2. Trail Day Review – April

- 1) Successful Canal cleanup**
- 2) Successful Cove cleanup**
- 3) Partial cleanup of Conway & Scout Volunteers**
- 4) May topic:**

I. Scouts were interested in doing one-off clean-ups if a committee member can support with access to shed/pickers/bags (no contact yet)

II. JP: Not a concern if they can also remove the trash and committee is ensuring we get any tools back

3. Trail Project Review:

1) May

I. Triangle – Doug & Stacy

II. Graffiti cleanup - Paula

I. Fences in Lincoln Park

II. Underpass (rocky section)

III. Rocks near falls/dam

III. Red Trail repairs at Boat Ramp/Sculpture – Dick & Myself

2) June

I. Trail clearing

II. Knot weed

4. Dog Bags – Not covered

- 1) Non-Biodegradability confirmed in April**
- 2) Temp measure to cover on boxes**
- 3) New boxes?**
- 4) New signs?**

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5. Trail Day Signs

1) **Modifications:**

- I. Add "Lincoln Park Entrance" above the street address**
- II. Correct the street address to "Coliseum Ave"**
- III. Material: Jason to check with printing company if there is something more sturdy (like election yard signs "Cloplast") that we can apply new dates to**
 - I. Otherwise more Vinyl banners**

6. **Open Discussion:**

1. **Paula – Cove trail trimming**

JP: City equipment is too large, expectation that we will have a trail day group perform a manual trim like prior years

Doug: Has some notes from the walkthrough (including Knot Weed)

2021 Project Backlog

1. Routine Maintenance
 - a) Graffiti Covering
 - b) Trail Clearing
 - i. Knotweed*
 - ii. Cove Trail*
2. New Work
 - a) Signage and map updates for Orange Trail (Doug)
 - b) Red Trail Erosion repairs (Greg 12/4 email)
 - c) Drainage cleanup – Stellos Parking Lot
 - i. Bridge opportunity?
3. Non-Trail Day:
 - a) Gatehouse Video/NMC Anniversary

Sub-Committees:

- See new Appendix A for tracking throughout 2021
- **May: Minor updates to boat launch, knotweed, and Cove**

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- **Boat**
launch committee has reached their conclusion/assessment to widen the ramp (double current size) and add some kind of traction improvements
 - ***If the ramp can be lengthened to reduce the steepness that will help but not as critical as width and traction***

Old Business:

1. Parks Dept Work/Repairs:
 - a. NEW: Apr 2021 – Ledge St/2nd St Canal Fence
 - b. Guardrails near Nashua High entrance and beneath power lines, Lincoln Park bridge approaches
 - i. These line the paved walk way and multiple sections are broken. We would want all of them looked at and addressed between the parking lot and the high school
 - c. Guardrails in Lincoln Parking Lot
 - i. Same style, same few occurrences of broken sections
 - d. Pond Weir Bridge bollards
 - i. These are the green bridges along the pond where the water spills out, needs some fixes to the railings
 - ii. And it would help if something can be done at the bottom of the railing where the bridge surface drains, it often get blocked and could use some more drainage cut or drilled
 - e. Overlook Repairs
 - i. The two overlooks near the 7th st entrance have some broken railings also
 - f. Carter Bridge guardrails
 - i. Similar to those between Lincoln and the High School, the wooden sections are broken in places
 - g. Gatehouse cleaning (interior)
 - h. Gatehouse repair – Eave soffits overlooking the river
 - i. Gatehouse Stone Wall Reinforcement
 - i. Gatehouse overall needs some attention and we have Greg and Pam focusing on that as a sub-committee
 - j. Spine Road Repairs (grading/drainage)
 - i. We have a lot of sections that collect sizable puddles, some a parking spot size but some larger. It would help to have the road fixed up to drain properly.

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k. Canal Trail Grading

- i. This has been a long term backlog item we have wanted addressed, and Nick had a contact with the grader equipment who can do it. Right now, the trail surface is not draining properly and it keeps creating washout sections where we have to build retaining walls
- l. Replace missing trail numbers
 - i. Doug has a list of these he can share
- m. Canal Dredging
 - i. Another long-term major effort we are interested in determining a solution, but we have concerns that the canal runs slowly and we have some significant sediment building up in areas like the 7th st drainage
- n. Wooden siding on interior of Lincoln Park Bridge is rotting and in poor condition. Similar issues are present on the High School and Carter Bridges.
- o. Steel expansion plate on Park side has been curled up by snow plows and presents a potential tripping hazard

Adjournment – 8:27

Motion: Dick

Second: Paula

Approved

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Appendix A – Subcommittees

Cove Trail

Members: Paula & Doug

Assessments:

- Full closure
- Clearing/cutting

Objectives:

Objective	External Dependency	Status
Assess options	- Restrictions on water proximity	Met for a walkthrough in April
Assess implementation	N/A	Plan to perform volunteer/trail day trimming for at least 1 more season

Gate City Kayak Launch

Members: Trisha & Pam

Assessments:

- Increase safety & usability

Objectives:

Objective	External Dependency	Status
Assess options		Complete
Assess implementation	Not a volunteer effort: - Wider and longer ramp - With some sort of traction	

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Knotweed

Members: Jeff, Doug, Dick

Assessments:

- Clearing and Covering

Objectives:

Objective	External Dependency	Status
Assess options	Parks Dept – Identify solutions	Met for a walkthrough in April
Assess implementation	Parks – Trail Day Support - Materials and equip	Needs commitment to a trail day

Gatehouse

Members: Paula, Pam, Greg

Assessments:

- TBD

Objectives:

Objective	External Dependency	Status
Identify problem areas		In progress
Identify solutions		
Implement solutions		

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