An online meeting of the JSSBC was held at via WebEx on Thursday, April 23, 2020. Alderman Dowd called the meeting to order at 7:00 p.m.

Present: Alderman Dowd, Alderwoman Wilshire, Alderwoman Klee, Alderwoman Harriott-Gathright, Alderwoman Lu, Ms. Raymond, Mr. Guarino, Ms. Brown

Ms. Giglio

Also Present: Ms. Fitzpatrick, Mr. Donovan, Mr. Smith, Mr. DuBois, Mr. Oullette

Everyone present stated why they were participating remotely, where they were, and that they were alone.

This meeting and Presentation can be watched in its entirety at: https://www.youtube.com/watch?v=hXgmX7_ZAhw

Handouts, Presentations & referenced materials can be accessed on the Minutes Page in “Attachments” link

Alderman Dowd

As Chair of the JSSBC I find that due to the State of Emergency declared by the Governor as a result of the Covid-19 Pandemic, and in accordance with the Governor's Emergency Order #12, pursuant to Executive Order 2020-04, this public body is authorized to meet electronically. Please note that there is no physical location to observe and listen contemporarily to this meeting, which was authorized pursuant to the Governor’s order. However, in accordance with the emergency order I am confirming that we are using WebEx for this electronic meeting. All members of the JSSBC have the ability to communicate contemporarily during this meeting using this platform, and the public has the access to contemporarily listen with the phone number: 515-604-9094. The password is: 355211880. The public may also view this meeting on Comcast Channel 99.

We previously gave notice to the public regarding information to this meeting, and the instructions have also been placed on the City Website, and on the front and back door of City Hall at the Hunt Memorial Library… providing a mechanism for the public to alert the body of this meeting with public access. If you have a problem accessing the meeting by phone or through Channel 99, please call 603-821-2049 and they will help you connect. In the event that the public is unable to access the meeting by methods mentioned above, the meeting will be adjourned and rescheduled. Please note that all votes taken at this meeting will be done by roll call vote.

PREVIOUS MEETING MINUTES APPROVAL

Alderman Dowd moved to waive the reading of the JSSBC minutes of Thursday, April 2, 2020, accept them and place them on file. So voted unanimously by roll call.

REMARKS BY CHAIRMAN

Alderman Dowd

We are having yet another online meeting. Tonight, Harriman has a presentation to give, so you can see visually how the project it progressing.
ITEMS FOR DISCUSSION AND APPROVAL OF INVOICES

Architect’s Report - Harriman

Mr. Ouellette
Mr. Ouellette began his presentation on the Middle School Project through WebEx

You can watch the presentation in its entirety at: https://www.youtube.com/watch?v=hXgmX7_ZAhw

Alderman Dowd
The design documents are going to be available online at the District Website. And we will be sending the presentation out to everyone. Are there any questions on the Harriman presentation tonight?

Ms. Brown
In the Pennichuck gym, is that seating area being expanded at all?

Mr. Ouellette
The one that’s there might be a little bigger than the standard, but since we’re doing the flooring we’re going to be able to add a couple of extra rows of bleachers. We’re working with Harvey to see what that might cost, and to see the implications of doing it. But adding more bleacher rows would allow the bleachers to go on the court, and if you were using the basketball court you just wouldn’t pull out as many as you could pull out. This was done at both high schools, so we’re looking to see if this is feasible. It’s not likely that these bleachers would hold 800 students, but we’re looking at seeing if it can potentially get more.

Ms. Brown
Thank you, I appreciate you looking into that. And eventually down the road, what kind of spectator area and gym are we’re looking at, at the new middle schools? Right now at Elm Street they’ve got the really big gym and the smaller gym, which fosters teen spirit and having spectators and kids come and pack the gyms for special events. So I’d like to see that spirit continued along.

Alderman Dowd
That big gym and second gym at Elm Street were built for a high school, with capacities that go along with a high school that has 1,200-1,400 students. We’re going to have 800 students, so we won’t have a second gym, and the one gym will be large enough to handle what a middle school state requirement is.

Ms. Brown
Are we talking about 800 traditionally learning students, or 600 students plus 200 intensive needs students?

Mr. Ouellette
I think it’s the second one that you mentioned. We included the lower ground floor space to give additional classroom space. And it wasn’t 800 on the nose.
Ms. Brown
I would like to see how we’re addressing that extra space at the next meeting, because I really need a visual on how we’re going to talk about that from a curriculum perspective, and how the BOE can be brought in with Marcia Bagley to talk about that. So thank you, I appreciate it. And I know Alderman Dowd said that there’s absolutely no room for an auditorium, but it breaks my heart a little bit. Because Elm Street has a pretty substantial performance program over there, and by moving some of those kids to other locations, they’re going to be missing out on something really special that the teachers fostered over there. And I could say the same thing for Pennichuck, with a pretty substantial performance department. And right now we have an opportunity where we could add a little bit more performance space. I recognize that it doesn’t mean a full scale auditorium because we do have a gift in Elm Street. But we don’t know 10 years from now what the City will decide to do with that space. And I would hate to not even have it there or any other performance options as well. So I would like to express my discontent with that, and maybe find some reconsideration for some options for an alternative flexible space. Thank you.

Alderman Dowd
The only possible thing, and we haven’t discussed it with Harriman… we could layout the design of the school so one could be added. But I’ll tell you right now, that to approve a bond with over $10 million and then add an auditorium is not going to happen. When we worked on the high school projects, it would have been over $1 million just to add 1,000 seats to the auditorium. One of the high school has the ability to be expanded to seat more people, if it had to be. But as far as I know the City is planning to retain Elm Street… and the middle and high schools can use that auditorium.

Mr. Oullette
We show near the cafeteria these stepped areas… and we’ve seen in other schools where students can use… not for large scales of productions… but where they might use creative displays of productions in these spaces there, using the stairways as an area of performance. Again not for large scale productions, but these are some the creative ideas we’ve seen to help foster some of those inspirational performance type things.

Alderman Dowd
And as far as the stages in the middle schools… the music and art teachers didn’t want it. They didn’t want it. Especially part of the gymnasium… they said they would rather use the ability in the high schools and Elm Street. So that was the input that they provided.

Mr. Oullette
And we do sometimes get conflicting comments. We have some teachers who tell us they don’t want a stage at all, and then we come to these meetings and hear something different. So we’re trying to address all the concerns for sure, the best that we can.

Ms. Brown
I appreciate that, thank you very much… and I just wanted to get on the record that especially for the new construction spot… I would love checking into those flexible space options.

Alderman Dowd
It wouldn’t bother me at all to have an auditorium at the new middle school. But auditoriums are hugely expensive. So I can tell you right now, with everything going on… the City does not have that kind of money. And I know that.

Ms. Giglio
Since we’re going to remote learning till the rest of the school year, are there any plans to start construction at FMS a little bit earlier?

Mr. Oullette
That’s a great question. I think we’re looking at every avenue we can to expedite the construction start. But in all honesty, getting it sooner… we need the design, pass it by teachers and others again, it’s got to go to the Planning Board in May. And then the Building Department is working with us, and we just sent the design to the Plan Reviewer on the schematic design level. But this is still not something I think could be pushed up weeks… we’re already at the end of April.
Ms. Giglio
When I was at Pennichuck I know the librarian had some concerns about the original plan, so I’m glad you worked so closely with her. She’s very advanced in looking into a learning commons, versus a library, and I’m sure she did all her homework. The shape of the library seems a little strange when I look at it, so I’m wondering why it’s shaped like that.

Mr. Oullette
The librarian in there was fantastic, and we’re not done meeting with her. We promised we would come back and share with her what we took out of what she had shared with us about what she needed. So the plans you’ll see even in the schematic designs online, or here tonight in the presentation are not finalized. They’re still a work in progress. So we think we have the right choice for the location of the library, but you see that slope because of the easement that’s there. And I think Harvey would agree that the cost to move that would be substantial. And I don’t think it will look as odd when it’s built, as it does on the plan.

Alderman Dowd
We can’t build over it; it’s not allowed. And to move it would be a huge expense.

Alderwoman Lu
On the Pennichuck plan, has any thought been given to helping the emotionally handicapped class right next to the band room? And about whether there’s going to be compensation for the sound.

Mr. Oullette
I think the room was there currently, but we’ll look into that a little further and make sure we’re addressing that concern. That’s a good question. We are trying to accommodate for some acoustics from the band room with some screening in the FACS room. But we will look into that a little further.

Alderwoman Klee
It would be good if we could get the presentation before the meeting so we could have it printed out… even hours before the meeting, it would be so helpful. But I know you guys work right up until the end.

Mr. Oullette
The presentation tonight was built right up to the last minute, but we will do a better job in the future to make sure you see that in advance. And please feel free to email me any questions, but I apologize.

Alderwomen Klee
Oh no, that’s okay… you guys do a phenomenal job.

Alderman Dowd
Alright Carl, you’re up.

Construction Manager’s Report - Harvey

Mr. DuBois
Just a quick update on what we’ve been up to on the 3 schools. Fairgrounds costing is staying constant, which is positive. We’ve completed our construction phasing plan and schedule, so we’re ready to meet with the PMS staff. We’re currently working on where we’ll place trailers, fencing, dumpsters, etc., so that any parent or faculty who comes on the site will understand what is considered construction area. There’s a No Zone and Teaching Areas. So we would have that logistic plan in about another week.

We’re out to bid on the foundation and steel package for FMS, and that pricing is due May 6th. We’re probably going to be looking before the JSSBC May meeting to get that approved and awarded, because time is of the essence. We’re expected the site demolition package from Harriman around May 21st and will put that out to bid. We should have numbers the first week in June, and will be in the same situation of needing approval before the
JSSBC meeting, in order to get started. Our final construction documents are scheduled to be issued on the 18th of June. We’ll put those out to bid, and then we’ll be dealing with the 4th of July at that point in time. So I’m thinking we’re going to ready to present a final GMP to you folks probably the week of July 12th. We’ll get it out to everybody, and then we can talk about it at the July JSSBC meeting and render it for approval.

The actual construction start on site is going to be pending approvals, and as Mr. Oullette alluded to… I have to tell you, the City has just been phenomenal. The Planning, Fire, and Building Departments have all been great to work with. They’re all doing whatever they can to assist us in that manner, and it means an awful lot to keep this process going.

This past Monday I met with Eversource and Nashua Fire Rescue and Fire Alarm Department. At PMS we have to relocate the power and fire alarm pole that’s located on the site. So we met with them and came up with a game plan, and Eversource is in the process of putting it into engineering. Then that will go to pricing and we’ll have that settled out. I’m also chasing Consolidated because there’s a fair amount of communication lines that are in the way of the additions, so we have to get those out of the way. If at all possible, I would love to do that work over the summer and get that work out of our way before school is in session.

We reviewed the construction testing and impact use that Mr. Smith issues… we’re trying to help him along there. And we’re assisting Mr. Smith with the City approvals that are required for these portable classrooms. We’ve got to follow up with some documents. We already have the foundation design in hand from the trailer company, and we’ve got to submit that along with plumbing, electrical and fire alarm plans and get the City Building Department to sign off of that before we can get started.

So all that is in the works and that’s where we are with FMS. Like I said, I think we’re in good shape to sit down with staff and in particular, the Principal of the school and understand how we’re going to mobilize and when we’re going to be where.

Regarding Pennichuck, we received the schematic drawings from Harriman on April 9th. Early next week we should be just about wrapped up with our schematic estimate, and see how that’s fairing compared to our conceptual estimate from months ago. We have a phasing plan establish with about a dozen phases, and we have our schedule established too. So we can sit at any time with staff and faculty there too. We’ll be working on the logistics plan once we finished with Fairgrounds. We’re waiting for a set of documents to help Mr. Smith and the School Department out with the renovations that Mr. Oullette talked about tonight regarding the security changes to the vestibule. The only time we can get that done is this summer. So it looks like we’ll be at PMS this summer renovating the lobby and the admin area. Other than that, that’s about it.

We’ve been working with the utility that’s going to be relocated at PMS for the current fiber line that feeds the building. There’s a series of emails between Mr. Smith and the IT Department, and once I can meet onsite with Consolidated, I will be connecting the new fiber line to PMS and once I can actually meet onsite with Consolidated, we’ll try to get that coordinated so that everybody’s pleased with where and when that will be relocated.

Alderman Dowd
Just in case some of you don’t know, we have to install the portables like they’re going to be there for 20 years. It’s a state requirement, so the foundations, electricity, sewerage… the whole nine yard, Carl has to go through scrutiny. So they’re looking at both FMS and PMS for that activity, and they will be taking care of security. Are there any questions?

Alderman Klee
Regarding having to move the power lines, the fire alarm, communication line and fiber line… is that something we weren’t expecting? Would that be additional costs? I heard you say that you were getting some costing on those items.

Mr. DuBois
We’re trying to get actual costing on it. We’ve carried allowance money for what we thought it would cost. So there is money set aside within the original conceptual estimates that you folks approved for that work. We’re just trying to finalize what the numbers will be.
Alderman Dowd
Both Harriman and Harvey have done numbers of schools, and I’d be shocked if there was anything that they hadn’t estimated that would be an expense. We do have contingencies, but we don’t like to spend them… I’m sure we will at some point.

Ms. Raymond
I just wanted to say how pleased I am about doing the security work for the vestibule at PMS this summer. I’m really hopeful that all the ducks line up and everything goes along to plan, so you guys can get in there. So I appreciate moving that schedule up a little bit.

INVOICE APPROVAL

Mr. Smith
There are a number of financial reports in your package. These are the invoices for tonight:

Harriman #2003054, $69,677.38 (NMS)
Harriman #2003055, $33,991.06 (FMS)
Harriman #2003056, $49,454.23 (PMS)
Milone & MacBroom #96334, $5,100.00 (FMS)

Mr. Smith
And we recommend that you approve all those invoices.

MS. RAYMOND MOVED TO APPROVE THE FOLLOWING INVOICES, TO:
HARRIMAN A&E FOR A TOTAL OF $153,122.67; AND MILONE & MACGBROOM for $5,100.
SO VOTED UNANIMOUSLY BY ROLL CALL.

PMS Sprinkler System Assessment

Mr. Smith
About 3-4 weeks ago we had an issue at PMS with a pinhole in the sprinkler system, which caused water to fill the dry portion of the system, and flooded a classroom. The main damage was a little bit of sheetrock and then the suspended ceilings. But that’s not the first time that this has happened with that system. It’s over 30 years old, and this isn’t unusual for a system that old. So we definitely need to look at this system and replace it if we can. The original people who built the system came in and did a walk through with Gary Connors and my staff. They presented that to Harriman, and we’re going back and forth on what to do with it. If we were to go with any one of the systems it would be around $150,000. That’s not something this project planned on doing, but it obviously needs to be done in some way, shape or form. Alderman Dowd has been talking to Risk Management about this. The next step is to have that same contractor do a test of the system, and do some calculations on what different types of pip would cost. With fire/sprinkler systems, it’s always very important to the Fire Department… to make sure sufficient water goes through them. So getting those calculations is the next step in this process. Did I miss anything, Carl?
Mr. DuBois
In today’s day and age there are better things we can do with a system. So we’re going to go and do some tests and find out what the mains look like and what the branch lines look like. In speaking with everyone so far, they want to move forward with the thick wall pipe. So we’re going to recalculate to make sure there’s a proper flow, should there be an emergency. So all of this is in the works, and in then we can finalize the numbers for you so you can make a decision.

Alderman Dowd
And Risk Management will be paying for the water damages, though not for the whole system. But it’s my intent to cover this inspection that we’re talking about to protect any future damage. So we’ll be back to you with the results of this.

Alderman Dowd
We’re trying to get an estimate now that’s why we’re going in to do the inspection. I don’t know if we want to throw a ballpark out, it depends what they find and what they recommend.

Mr. Ouellette
It’s not huge though

Alderman Lu
Okay, and is it going to be part of the price of the project?

Alderman Dowd
It will be assumed within the price of the project as it stands today.

Alderman Lu
Thank you.

COMMENTS BY COMMITTEE MEMBERS
None.

Alderwoman Wilshire moved to adjourn. So voted at 8:27 p.m.
Submitted by Jacki Waters
Presentation to JSSBC for:

Nashua Middle Schools Projects
Nashua, New Hampshire

April 23, 2020
Agenda

1. Design Updates
2. Project Schedule
3. Next Steps

“Building a diverse learning community by encouraging students to open their eyes to explore, their minds to create, and their hearts to accept.”
DESIGN UPDATES
FAIRGROUNDS MIDDLE SCHOOL

“Building a diverse learning community by encouraging students to open their eyes to explore, their minds to create, and their hearts to accept.”
Harriman met with Fairgrounds Middle School staff members in the following areas during Phase 2:

- Principal / Assistant Principal
- Administrative Secretaries
- Nurse
- Speech Language Pathologist
- Guidance Staff
- Librarian
- Tech Integration Staff
- Computer Teacher

- 6th Grade Staff
- 7th Grade Staff
- 8th Grade Staff
- Special Education Staff
- Interventionists
- ELL
- PE/Athletics Staff
- Band/Chorus Staff
- Family & Consumer Science
FAIRGROUNDS MIDDLE SCHOOL

**Design Updates**

"Building a diverse learning community by encouraging students to open their eyes to explore, their minds to create, and their hearts to accept."

**Admin**
- Minor reconfiguration of Work Room

**OT/PT/STEM**
- Changed Location

**Science**
- Casework Layout

**UA/STEM**
- Casework Layout
- Room Configuration
FAIRGROUNDS MIDDLE SCHOOL

DESIGN UPDATES | “Building a diverse learning community by encouraging students to open their eyes to explore, their minds to create, and their hearts to accept.”

FAIRGROUNDS MIDDLE SCHOOL
“Building a diverse learning community by encouraging students to open their eyes to explore, their minds to create, and their hearts to accept.”

FAIRGROUNDS MIDDLE SCHOOL

**Design Updates**

- **Admin**
  - Minor reconfiguration of Work Room

- **OT/PT/STEM**
  - Changed Location

- **Science**
  - Casework Layout

- **UA/STEM**
  - Casework Layout
  - Room Configuration
DESIGN UPDATES
PENNICHUCK MIDDLE SCHOOL

“Building a diverse learning community by encouraging students to open their eyes to explore, their minds to create, and their hearts to accept.”
Harriman met with **Pennichuck Middle School** staff members in the following areas during Phase 2:

- Principal / Assistant Principal
- Athletics/PE Staff
- Food Service Staff
- Guidance Staff
- Special Education Staff
- Nurse
- Librarian

- English Department Staff
- Math Department Staff
- Social Studies Department Staff
- Science Department Staff
- Unified Arts Staff (Computer, Computer Tech/Tech Integrator, Tech Ed)
- World Language Staff
- Art/Music Staff
- Librarian

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**PROJECT PROGRESS**  |  “Building a diverse learning community by encouraging students to open their eyes to explore, their minds to create, and their hearts to accept.”

**PROGRAMMING MEETINGS**
PENNICHUCK MIDDLE SCHOOL

DESIGN UPDATES | “Building a diverse learning community by encouraging students to open their eyes to explore, their minds to create, and their hearts to accept.”

PELLICHUCK MIDDLE SCHOOL

A Admin Area
  Detailed Configuration

B Library
  Detailed Configuration

C ELL, STEM
  Reconfiguration

D MUSIC
  Room Addition/No Stage
PENNICHUCK MIDDLE SCHOOL

DESIGN UPDATES | “Building a diverse learning community by encouraging students to open their eyes to explore, their minds to create, and their hearts to accept.”

Admin Area
  Detailed Configuration

Library
  Detailed Configuration

ELL, STEM
  Reconfiguration

MUSIC
  Room Addition/No Stage
PENNICHUCK MIDDLE SCHOOL

“Building a diverse learning community by encouraging students to open their eyes to explore, their minds to create, and their hearts to accept.”

**DESIGN UPDATES**

**A** Admin Area
- Detailed Configuration

**B** Library
- Detailed Configuration

**C** ELL, STEM
- Reconfiguration

**D** MUSIC
- Room Addition/No Stage
A  Admin Area
  Detailed Configuration

B  Library
  Detailed Configuration

C  ELL, STEM
  Reconfiguration

D  MUSIC
  Room Addition/No Stage
  Reconfiguration

DESIGN UPDATES | “Building a diverse learning community by encouraging students to open their eyes to explore, their minds to create, and their hearts to accept.”

PENNICHUCK MIDDLE SCHOOL
DESIGN UPDATES
NEW MIDDLE SCHOOL

"Building a diverse learning community by encouraging students to open their eyes to explore, their minds to create, and their hearts to accept."
Harriman met with Elm Street Middle School staff members in the following areas during Phase 2:

- Principal / Assistant Principal
- Athletics/PE Staff
- Food Service Staff
- Guidance Staff
- Special Education Staff
- Nurse
- Librarian

- English Department Staff
- Math Department Staff
- Social Studies Department Staff
- Science Department Staff
- Unified Arts Staff (Computer, Computer Tech/Tech Integrator, Tech Ed)
- World Language Staff
- Art/Music Staff
- Librarian

“Building a diverse learning community by encouraging students to open their eyes to explore, their minds to create, and their hearts to accept.”
DESIGN UPDATES

NEW NASHUA MIDDLE SCHOOL

“Building a diverse learning community by encouraging students to open their eyes to explore, their minds to create, and their hearts to accept.”

A GYM
- Stage to be relocated so it is not part of the gym
- Provide separate entrances to boys’ and girls’ locker rooms, directly off gym
- Investigate incorporating more storage off the gym
- Investigate adding a second playfield

B OT/PT
- Room Location

C SPED
- Add separate drop-off

"Building a diverse learning community by encouraging students to open their eyes to explore, their minds to create, and their hearts to accept."
**CLASSROOM**

- Team areas large enough to fit entire team
- Storage considerations are a priority
- Flexibility of classroom furniture/layouts
- Number of computer labs

**UA/STEM**

- Creation of “Makerspace”
- Desire for a MS auditorium
- Music/Chorus room sizes

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**DESIGN UPDATES**

“Building a diverse learning community by encouraging students to open their eyes to explore, their minds to create, and their hearts to accept.”

**NEW NASHUA MIDDLE SCHOOL**
“Building a diverse learning community by encouraging students to open their eyes to explore, their minds to create, and their hearts to accept.”
“Building a diverse learning community by encouraging students to open their eyes to explore, their minds to create, and their hearts to accept.”
"Building a diverse learning community by encouraging students to open their eyes to explore, their minds to create, and their hearts to accept."

NEXT STEPS
• Complete Design

• Staff Updates

• Programming Meetings

• Planning Board Submissions and Meetings

• Community Meetings

“Building a diverse learning community by encouraging students to open their eyes to explore, their minds to create, and their hearts to accept.”