

Good morning and welcome to the Cable Television Advisory Board of Thursday, April 22, at 8:30 AM via Zoom teleconference.

As Chair of Cable Television Advisory Board, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically. So welcome to the everyone Cable Television Advisory's Board, Comcast Franchise Renewal.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:

To access Zoom, please refer to the agenda or the City's website for the meeting link.

To join by phone dial: 1-929-205-6099 - Meeting ID: 838 0729 6912 Passcode: 999999

We are on Channel 16, I want to confirm that before I read that we are. The Public may also view this meeting on Comcast Channel 16.

We previously gave notice to the public of the necessary information for accessing the meeting, through public postings. Instructions have also been provided on the City of Nashua's website at www.nashuanh.gov and publicly noticed at Nashua City Hall and the Nashua Public Library.

If anybody has a problem accessing the meeting via phone or Channel 16, please call 603-821-2049 and they will help you connect.

In the event the public is unable to access the meeting via the methods mentioned above, the meeting will be adjourned and rescheduled. Please note that all the votes that are taken during this meeting shall be done by roll call vote.

Let's start the meeting by taking attendance. Each member please state your presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right-To-Know Law.

Also if you could announce who you are before speaking, it will help the Transcriptionist when transcribing the minutes.

Call to order:

The roll call was taken with 89 members of the Cable Television Advisory Board Subcommittee present: Chairman Andrew Cernota, Alderman Ernest Jette, Kimberly Kleiner, Director of Administrative Services; Jeff Poehnert; Cheryl Lindner, Mayor's Office; Nick Miseirvitch, Pete Johnson and Corporation Counsel, Steve Bolton. Cole Morgan arrived after roll call.

ROLL CALL

Chairman Cernota

Andrew Cernota is here and I am alone in the room.

Kim Kleiner, Director of Administrative Services

Here.

Nick Miseirvitch

I am here, I am remote in observance of social distancing guidelines and I am alone.

Jeff Poehnert

I am here, I am alone in observance of social distancing and I am alone.

Cheryl Lindner, Mayor's Office

I am here, I am alone and I am social distancing in my office.

Steve Bolton, Corporation Counsel

I am present, I hear everyone, I am by myself in my office.

Alderman Jette

I am here alone and I can hear the proceedings.

Pete Johnson

I am here and I am alone and I can hear everything fine.

Chairman Cernota

Let's begin the meeting out right, let's start with a review of the 2015 process as outlined in the attached communications. Ms. Kleiner, would you like to start us off?

Director Kleiner

Sure. So Director Codagnone, who is no longer with us, had outlined in a Memo to the Board of Aldermen the process that they used in 2015. This included a Public Hearing, a survey that was posted on the City website, they presented to the PEDC Committee; they conducted monthly meetings of this subcommittee. They provided updates to the CTAB during monthly meetings. They drafted a franchise renewal document after they received the initial document from Comcast with their recommendations. And that was sent to the Board of Aldermen and then they updated with recommendations from the Board and from other Division Directors and City Agencies.

In speaking with Director Codagnone before he left, he stressed that the survey that they had on the website was important to the subcommittee that was formed. That had very valuable information. I did just send out this morning, we located that survey, and I sent out the questions that were included in that survey. We also have the responses. So I think that the subcommittee figuring out what they would like that and if they would like to have that survey, number one; but if they do, what questions do we want to have some consistency with the questions that we used in 2015 so that we can somewhat compare items and responses. Or are there additional questions that need to be added. Just because I know we didn't send out these questions, we just located the

survey yesterday, so my apologies, we didn't send that out with the Agenda and the Communication from Mr. Codagnone. So we can include that in the minutes of the meeting.

I can share my screen if people want to look at these survey questions. But we are going to need time to get the survey posted to the City website and collect the data. In the interest of time, I would suggest we do that fairly quickly.

Chairman Cernota

I think sharing the screen might be helpful at this point so that we can keep on track. I do want to note for the record that Mr. Morgan has joined the meeting as well, so welcome. Are others in agreement with the shared screen so we can actually look at some of the questions would be helpful, I've seen some head nods so Ms. Kleiner if you could do that.

Director Kleiner

Sure. Can you see the questions?

Chairman Cernota

Yes.

Director Kleiner

OK. So there were all in all I believe 19 questions the 19th being everyone being allowed to leave any comment that they desired and there were a number of comments that were left and we have all that information should the Committee like to view that. So they started off with some pretty general questions and I guess I'll leave it to the Committee on whether we think that this is the route that we want to go. I would note there was no question that I could find on here about public access, the public access channel and the use of the governmental meetings or the Channel 99 and I found that somewhat odd. But maybe that doesn't need to be included; I'd leave that to the Committee.

Chairman Cernota

I think those would be important things to touch on to get some sense as far as the importance to the public.

Alderman Jette

This is Alderman Jette; yes I agree. I think that is very important and perhaps Director Kleiner could and Mr. Johnson could come up with questions to be added to this list. I don't know about anybody else, but looking at these questions on this screen sharing, on my screen anyways they are very small and it is hard for me to read them. So I guess we would all, I would suggest that we all have the opportunity to read through this after this meeting and make any other suggestions we might have.

Mr. Johnson

Is it possible for Ms. Kleiner to go full screen, because I am sure on television people can't read that either.

Unidentified Speaker

On my screen this is full screen, you may need to make your Zoom window on your computers full screen.

Mr. Johnson

I am still getting a lot of stuff from the left and the right side where there is empty space.

Director Kleiner

So I just hid the auto ribbon, did that help Mr. Johnson?

Mr. Johnson

It just changed the top a little bit. Usually under “view” at a Zoom, I don’t know what program you are in.

Chairman Cernota

It looks like you are in Word and I think there’s a bar down at the bottom of the screen that allows you to control Zoom.

Mr. Johnson

Oh yeah down at the bottom right there is a little plus and minus. No that’s on my Office, sorry.

Director Kleiner

I do agree with Alderman Jette, we were hoping to locate the survey well before this morning, before yesterday and get the questions copied over for you. I mean we did email them out to all the Committee members and if we just wanted to look them over and discuss them, we could certainly worked on some proposed additions for the next meeting.

Mr. Poehnert

I think it’s very important to add the PEG element in here, I mean we are an integral part of the whole franchise agreement. You know there’s so much more to it than us, but certainly we are a part of it. So I would be very interested in us adding on questions about our operation.

Director Kleiner

Right.

Mr. Johnson

Skating through the questions I am not sure it is germane to the point because most of those questions are dealing with things that the City actually has some control over in the franchise agreement. The City just asks whether they want PEG channels in that agreement. There is nothing specific regarding the PEG Channels. What I did find interesting was at the bottom where they are talking about channel lineups. The City has no right to ask Comcast for any specific channels or channel line ups in the franchise agreement.

Chairman Cernota

I think in all likelihood that was more just to get some information, not necessarily have any expectation of the contract that it would impact any of the channel line ups.

Mr. Johnson

Ok.

Unidentified Speaker

This is just my assumption, but the Cable TV package, the Broadband Internet Packages are separate for the City I assume.

Mr. Johnson

The City cannot do anything on the internet side at all, the franchise agreement just covers the Cable Television portion of what they do.

Chairman Cernota

Ms. Kleiner, were we able to find the questions that were asked of the City Departments as well?

Director Kleiner

We are still searching our files to find all relative documents; to date, no we have not found the questions that were asked.

Chairman Cernota

Alright. I think one of the impacts of the recent regulatory changes is that we need to take a close look at what the City's usage of the different services are so that we are not – and one thing that we'll need to look at is how we can best utilize those that we are using things and not end up paying for things that we aren't using.

Director Kleiner

And I do know with just speaking to a few Division Directors there would be some interest in meeting with the subcommittee and having a discussion on the subject.

Alderman Jette

This is Alderman Jette again. So maybe I think these types of surveys are useful in that they give people – they kind of prompt issues for people to think about. But I think it probably would also be important to have opportunities for the people, especially the Division Directors, other interested people from the City to have an opportunity to meet with us in a hearing type atmosphere to have a chance to voice their concerns verbally to us. So that will be my idea, that's probably part of our Agenda anyway. But I think that would be good for us to have. I think we are going to have a Public Hearing, it may be splitting it up into people that are part of City Government, have one opportunity for them and then the Public, another opportunity.

Director Kleiner

I'll stop sharing.

Chairman Cernota

This is Andrew Cernota, I agree on that as well. I think it might be helpful if we maybe start to talk about what we want to do as far as a rough calendar as far as achieving some of these goals. I think the idea of having us take a look at the text of the questions for this and perhaps circulate some proposed questions for an internal City survey of the Departments maybe with like a week timeframe on that so we can get it out to people. And then look at some possible dates for maybe one business hours hearing so that City Departments can participate in that and then an evening hearing that will be easier for members of the public to attend. I'm seeing heads nodding.

Alderman Jette

This is Alderman Jette; yes I agree completely. I think that's a great idea.

Ms. Lindner

Cheryl Linder; I agree as well. That all sounds perfect, thank you.

Mr. Poehnert

I third it.

Mr. Johnson

One of the first things we need to determine according to the Cable Act of 1984 is we have to determine whether we are going to go in and look at this as a formal process or informal process and you can actually do it as both. But we have to let Comcast know what process or processes we are going to work on.

Chairman Cernota

Perhaps I will defer to Attorney Bolton on this. But I think we are well past the deadlines when we can make the election and we are in the informal process because of that.

Attorney Bolton

I have nothing to add to that, I think that's correct.

Chairman Cernota

Ok so one other aspect that we haven't talked about yet and I think we do need to talk about is what documentation we are going to ask Comcast for with regard to their performance under the current contract. In particular we are going to need to request coverage maps of the City areas where the City isn't currently serviced by Comcast. My guess is that those probably aren't very large at this point. But that's one of the key things that we do need to look at when we are talking about renewal and that is one of the things that the City as franchise authority has authority through influence if there are any parts that aren't covered by Comcast we can talk to them about their timeframe for phasing in coverage for those. So we need to know what those areas are.

My recollection back from 2005 it was a single street that didn't have it at that point, but we have some developments since, so we will need to ask those. Are there other documents that people can think of that relate to Comcast performance that we need to specifically ask them to provide?

Director Kleiner

So I know that during Manchester's process they did ask for any customer survey information that Comcast had prepared. So they were specifically looking at issues that Comcast had reported to them and how they had remedied and what improvements they had made in their processes. We could request that similar type of information. I would imagine if they have it for Manchester they would have it for Nashua as well.

Chairman Cernota

I would expect so as well.

Mr. Johnson

Would it be beneficial for us to ask for a franchise fee audit? I have never seen anything that has come in from Comcast regarding franchise fees and how they are separated and billed out from there, how they are portioning things out from their end. I just did some of my research; a lot of places are asking for that. So just asking if that is something we would want to consider.

Alderman Jette

Sounds good.

Ms. Lindner

Cheryl Linder. I have one additional thing we might want to ask for, one additional item. I know we don't have control over which channels are offered but I know we do receive notifications about changes for channels and packages. If the channels are going to be on the survey, maybe it is worth it to just ask and see over the course of the last agreement which channels have kind of floated in and out, are still covered or not covered, maybe some of those changes. I am just throwing that out there for the group to consider.

Mr. Johnson

Probably err on the side of more information than less.

Alderman Jette

I agree.

Mr. Johnson

I think we should also ask them for a listing of what buildings are currently under service that we are getting currently as in kind services so that we can go in and do an audit ourselves and determine whether Broad Street Elementary School is still using any Cable Television Services there through that or if it is just sitting idle and we won't need to pay for that in the future.

Chairman Cernota

Sounds very helpful.

Mr. Poehnert

I was just looking at the, Exhibit 3 on the drops in monthly service, it would be good to find out where we are with that.

Chairman Cernota

Again this might something that is best handled in the course of some emails exchanged over the course of probably the same timeframe as our survey preparation. So maybe we should look at some time next week, well this time next week, having those three documents prepared between us.

Alderman Jette

Mr. Chairman, this is Alderman Jette. So I know you said that we had missed the deadline for electing whether there should be a formal or an informal process. What exactly, what deadlines are we under? I remember reading somewhere that we had to do something by a certain time and I can't remember what time that was. Can you or Attorney Bolton tell us what deadline we have for doing something here?

Chairman Cernota

Attorney Bolton do you want to field that one or shall I?

Attorney Bolton

You can, if you can.

Chairman Cernota

Yes if I can. Because the deadlines were missed and we are in the informal process, the deadlines at this point are very elastic and if the contract isn't renewed by the time the current contract expires, it will continue on under the current contract until a new one is in place. As far as our responsibility, we are supposed to be conducting our basic due diligence as far as ascertaining the City's needs both from the standpoint of our citizens and from the City Government itself. And that is basically the deadline that we have missed, that information I think we are about six months to a year passed that timeframe. Because we are being informal, it is basically however long it takes us and Comcast to reach the agreement. Is that a fair assessment would you say?

Attorney Bolton

I believe that there is nothing inaccurate about that, yes.

Chairman Cernota

OK.

Alderman Jette

So Alderman Jette here. I remember when we talked about this before, I remember there was something about Comcast submitting their proposal to us within a certain timeframe. I don't remember what that timeframe is.

Chairman Cernota

I think Ms. Kleiner wants to respond to that.

Director Kleiner

Yes, Kim Kleiner. So normally by the time Comcast has submitted their proposal which Mr. Christianson indicated to me would be in June, normally the City needs and all the assessment that this Committee would need to do would be done prior to that. So when the Chair says that we are six months to a year behind schedule, yes. Because normally come June, when Comcast submits their proposals, all of this work would have been completed beforehand.

Alderman Jette

OK.

Chairman Cernota

They can be responsive to our needs as opposed to guessing and we have to go to negotiations to get them to revise their proposal.

Alderman Jette

Alderman Jette here. So we need to act without any delay.

Chairman Cernota

Yes.

Alderman Jette

So if I could ask another question. I looked at that Webinar that Cheryl Lindner sent to us to review. And I thought it was very helpful, it provided a lot of helpful information but it was kind of maybe I shouldn't say this, but it was like an ad for the law firm, Donahue, Tucker & Ciandella. But I am wondering, they kind of said during that thing that they, and I agree they are expert in this field and they recommended that rather than waiting for Comcast to submit a proposal that it was advantageous for us to submit a proposal ahead of time as a negotiating tool to kind of lay out the starting point. I don't know if we are able to do this. I also wonder what it would cost for that law firm to assist us, how much that would cost and whether that would be helpful. I am new to this so we have Attorney Bolton and his office and we have the Chairman and staff who are all experienced in doing this, and have prior experience so maybe we don't need any outside assistance. But I raise that wondering what other people think about that, whether it would be worth finding out how it would cost and whether or not anybody thinks it would be worth having them assist us.

Mr. Johnson

I am not sure of the cost but I know that in 2005 with the franchise agreement that was put in place then that we did have outside assistance from an attorney out of Boston. And he also helped us at the time, we were creating the contract and RFP for the Public Access Channel. I know that with the changes that are happening with the FCC and what communities are getting from cable companies and franchise agreements, it might be worth it for us to at least ask for some outside assistance and either looking at what our contract would be prior to our signing it. And they would know better what is available or what Comcast is likely to approve going forward. So that's always been my opinion that I think the City would be benefited from some outside assistance that has specialty in this area.

Chairman Cernota

Ms. Kleiner I saw your hand up and I know we talked about this report. Would you like to weigh in?

Director Kleiner

Sure, Kim Kleiner. Director Codagnone did reach out to a law firm that was at least suggested to him. The approximate cost that they had given was, it would be roughly \$16,000.00 a year over 2 years. So approximately \$32,000.00 to retain their services.

Mr. Johnson

Do you know if that was for a formal negotiations or informal negotiations?

Director Kleiner

I do. Kim Kleiner, so they would work with an informal process to begin with and then ascertain whether the City needed a formal process because negotiations were failing and the City needed to do an RFP for these services. So that was all inclusive of beginning to end. And it would change, depending on what route the City actually took.

Mr. Johnson

So it was based on an hourly fee and that was what they assumed it would take over a 2 year period?

Director Kleiner

Correct.

Mr. Johnson

Thank you.

Alderman Jette

Alderman Jette here. I would suggest that we contact at least the law firm that assisted us in the past and inquire of them. We have missed the deadline so a lot of the work that would have been done probably can't be done now. So we could contact them and find out what they would recommend, if anything. And I say this, I am certainly open – if Attorney Bolton feels that his office has the experience where we would not need this, I

certainly defer to him on that. But if not, it would seem to me it would be worth inquiring of the law firm that assisted us in the past, you know what help they would suggest that they could offer now and what that would cost. And also maybe visit, have a discussion with the New Hampshire Law Firm, Donahue, Tucker & Ciandella or DTC as they call themselves, to see what they would say about that. Does anyone else, sounds like Mr. Johnson agrees, but does anyone think that would be worthwhile.

Chairman Cernota

I think Mr. Miseirvitch is looking for a chance to weigh in.

Nick Miseirvitch

Yeah Nick Miseirvitch here. I am leery of hiring a law firm for the simple fact that we have an agreement in place, this is just a renewal, there's no competition. So I would tend to lean towards legal advisement just to see what our options are. Because I also watched that presentation and there's not really much negotiation that can occur. So we are kind of over a barrel on this thing. I mean spending up to \$32,000.00 seems to be a little excessive for things that are really out of our control. So I would lean towards that just to see what our options are, not anything full-fledged because this Committee is certainly capable of setting up Public Hearings, conducting those Public Hearings, etc. We don't assistance in that regard, but just what our options are on the stuff that we do not understand which hopefully would be much less inexpensive.

Chairman Cernota

Anyone else like to weigh in?

Alderman Jette

Does Attorney Bolton have any comment?

Attorney Bolton

Thank you. Attorney Leonard participated in this process, I don't know 8 years ago or something like that. I participated in a similar process back in the 1980's. But I would not say that this office has any particular expertise in this area which is not to say we are unable to read the law and explain what it says. I agree with what Nick had to say, to the extent that it is not clear how much that we can really negotiate anyway and what kind of hammer we would have, maybe hammer is the wrong word but what kind of alternative we could have. In many respects, take what they are willing to give us and beg for more; we are in large respect at their mercy, Cable Company's mercy.

On the other hand it doesn't hurt to ask, right? So we can ask whatever that Boston law firm was that was used in the past and we can Donahue, Tucker and Ciandella what their rates would be, what they would anticipate the total cost would be. I am well acquainted with many of the lawyer in that firm, a friendly basis in fact. I saw a couple of them in a Zoom meeting yesterday. So I would certainly have no difficulty working with that firm at all. But as I say, it is hard to know what actual benefits could be achieved and that may be a question that we ask. What we can anticipate in improvements to the current arrangement.

Chairman Cernota

Alderman Jette, go ahead.

Alderman Jette

So Mr. Chairman, I would suggest, if it is appropriate, that we delegate Attorney Bolton to, with the assistance of Mr. Johnson if that is appropriate to do what he said, contact the Boston law firm and the Donahue law firm and report back to us whether he thinks it would be worth asking for outside help from either one of those firms and how much it would cost or not. I don't know if that needs a formal motion?

Chairman Cernota

I don't know if it requires a formal motion either or if Attorney Bolton just wants to check back with us after he collects some information for us and discuss it at that time.

Attorney Bolton

I'll go ahead and do that if someone can provide me with the name of the Boston firm or the Massachusetts firm, or a particular lawyer involved also.

Mr. Johnson

I can do that. Yes, not a problem.

Attorney Bolton

I'll talk to him or her or somebody there as well as somebody at the Donahue firm.

Chairman Cernota

Alright. Are there any other things or any other ideas that weigh on our fact-finding aspect of the agreement that we should cover while we are in the meeting? Ms. Kleiner?

Director Kleiner

Kim Kleiner. So in an effort I know we are going to look into that, the legal option. But I think we really need to move forward with some of this data collection. So we review the questions and we can send some proposed questions around by email and look at that the next meeting. But we can certainly on the staff side, start to gather some data. But when would the Committee like to start speaking with other staff members and Division Directors?

Chairman Cernota

I know my preference would be as soon as we can possibly have those questions in-hand that we want to have them answered. Ideally talking about this pushing us into the deadlines, if Comcast is willing to be putting together a proposal in the June timeframe, I think it would be helpful for us as well as for them to have that information in-hand. People will need some time to respond so I think we have to be looking at our efforts being stepped up in early May and mid-May first with the internal collection of information followed by whatever Public Hearings we are going to have. Mr. Poehnert?

Mr. Poehnert

I can certainly start to work right away on where the drops are in the City, where the different things are, who is using what, you know, those types of things. And also I certainly can help on the questionnaire on the questions for the survey.

Mr. Johnson

Do we ask Brian Christianson for that list, the current list of what drops are in the City and verify that there may be areas that we aren't aware of. Are those listed in the last addendum?

Mr. Poehnert

I just looked, I didn't see them. I had the older list from the original 2005 but I think you are right, there's probably more. There's ones that we don't have. So I can reach out to Brian and get a list there.

Chairman Cernota

Ms. Lindner?

Ms. Linder

I'd be happy to start to set up an internal meeting with the Division Directors and get that scheduled for, if we think we are going to have questions after our meeting next week or whenever the next meeting is, I can look to early May, you know, first week possibly to set that up if that's OK with the Committee. I am happy to do that. It would be a worktime meeting and then we could look to set something else up later at night for community members and partners.

Chairman Cernota

Sounds good.

Alderman Jette

Alderman Jette here, Mr. Chairman. So I noticed in what Ms. Kleiner provided us, I think I read somewhere, here it is, that there was 365 responses to the survey that was sent the last time we did this. Do we know how this survey was conducted? How did we elicit those responses and what would you recommend we do; 365 sounds pretty impressive to me. I've been really disappointed in the different opportunities we have given, at least I know in Ward 5, the opportunities we have given for residents to speak or to meet. I don't know if people just don't care or aren't interested or the times are inconvenient or they don't know about it. I hear from people that speak to me, I often hear that they have no idea what we are doing or when we are doing it. My own opinion is that the local news media is not doing a very good job, as well as they have done in the past about alerting citizens as to what is going on. But I don't know, do you know Ms. Kleiner how this survey was conducted in the past and what you would recommend that we do, or anybody else, how we recommend we do this survey.

Director Kleiner

Kim Kleiner. The survey was posted to the City Website, it was conducted through Survey Monkey. From what we know the link was sent out by email to at least some agencies. It was also in the newspaper and there was a Press Release that was done. So I think one of the benefits of using a Survey Monkey type of venue is you can send that electronically and ask the people to share that. So certainly relying just on the printed media may not be a good option. I think you need to use a variety of mediums to get the survey.

Chairman Cernota

I believe there was also a slide that was posted on the PEG channels directing people to the web site so that they could participate in the survey on the website. One of the other advantages to the electronic medium for a survey is that it also helps with calculation. When you are dealing with 360 some odd responses, having electronic tabulation is helpful.

Alderman Jette

Alderman Jette again. Is it possible for Comcast to share their list of subscribers so that we can send it to all of the subscribers?

Director Kleiner

Kim Kleiner. I think we can always ask whether or not they'd be willing to do that. We can't speak to but we can certainly ask Mr. Christianson.

Attorney Bolton

While we are asking it may be that we can ask them when they send out their bill they include some request that people go to the City's website and include the survey.

Chairman Cernota

That might have actually been how it was done in 2005, obviously not with the website but with some sort of notification that there was a survey ongoing.

Director Kleiner

Kim Kleiner. We will reach out to Mr. Christianson and look into both of those; how we put a notice in the bill and would they be willing to share the list of subscribers.

Chairman Cernota

Well I think we have some action items that we have for the next meeting and for the near future. If there aren't any others that people can think of that we can identify as things that we need to address. Perhaps we need a motion to adjourn?

Alderman Jette

Alderman Jette here. Have we set the next meeting?

Chairman Cernota

I don't believe we have a date for it. Ms. Kleiner do you want to look at the City Calendar and circulate something?

Director Kleiner

Certainly. That was an Agenda item that we were leaving. I think it would – I don't know how the Committee feels – but certainly with the City calendar and scheduling of the Zooms it is somewhat beneficial to have a set meeting whether that's weekly or bi-weekly, whatever the Committee may choose. I know there is Thursdays at this time at least twice a month there is a conflict, we have the Board of Assessors that meet on Thursday so that this may not be the best time if we are going to meet every week.

Ms. Lindner

How are Wednesday morning at 8:00 or 8:30? That doesn't seem to be a big meeting time. I don't know if Wednesday morning work for everyone or not.

Mr. Poehnert

I'm good with Wednesdays in the morning. You are right, I am looking at the calendar and I don't see a lot of morning meetings on Wednesdays.

Mr. Miseirvitch

I think it would be beneficial to do weekly meetings just to make sure the Committee is on the same page, we are moving forward, because we just don't have a lot of time.

Ms. Lindner

I agree with Nick especially to get the questionnaire finalized because that is going to be a key piece to being able to hold the City meeting and to get that information as quickly as possible.

Chairman Cernota

Wednesdays are fine with me as well. I think we've heard from almost everyone on the Committee. Mr. Morgan, do you have availability on Wednesdays?

Cole Morgan

I do, yes. That works.

Alderman Jette

Mr. Chairman? Alderman Jette here. I hate to be the fly in the ointment here, but Wednesdays are, you know, it is intermittent for me. I am looking at my calendar in the future. I see I have conflicts on the next week and then the 19th and the 26th of May. But I am just one person.

Chairman Cernota

Is there anything on the City calendar on Fridays? Friday mornings, same time frame.

Ms. Lindner

Fridays are tough, we would probably have to meet at 8:00 a.m. if possible just because some of us have standing meetings on certain Fridays. That's all.

Chairman Cernota

I'll ask the question, Mondays or Tuesdays how are they as far as standing meetings?

Director Kleiner

Mondays are tough for standing meetings. Tuesdays don't appear to be an issue at least on the City calendar. Would it help if we did meet at 8:00? Does that help some members who may have standing 9:00?

Ms. Lindner

Tuesdays seem good from my end. I don't know about anybody else.

Alderman Jette

Alderman Jette here. Tuesdays generally look OK. I do have a couple of conflicts but it wouldn't be until 9:00 so 8:00 would be a safer time for me. But if it goes beyond that I would just have to leave but the rest of you could continue, obviously.

Chairman Cernota

Yeah Tuesdays sound fine with me, 8:00 would be fine. So are we going to have a motion to set that as a meeting time.

Ms. Lindner

I'll make a motion, Cheryl Lindner. I make a motion to set our Committee Meetings for Tuesday mornings at 8:00 a.m.

MOTION BY MS. LINDNER TO SET COMMITTEE TIMES FOR TUESDAY MORNINGS AT 8:00 A.M. BY ROLL CALL

Chairman Cernota

We've already sort of had the discussion; anymore discussion?

Mr. Johnson

You want that to start next week or the week after seeing as we are already at Thursday?

Chairman Cernota

I think, again, with the compressed timeframe and the fact that we have a bunch of things that we wanted to get done by next week and people are booked on Thursdays. I am thinking we probably do want to start next week. Mr. Poehnert?

Mr. Poehnert

Well the only thing for me, I can't make it next Tuesday. But it's only next Tuesday I can make every other one.

Chairman Cernota

OK. Ms. Kleiner?

Director Kleiner

My only concern would be that we want a little bit of time to get some of the action items that we have prepared today.

Chairman Cernota

To be completed.

Director Kleiner

Right.

Chairman Cernota

Well do we want to have next week's meeting on Wednesday. Alderman Jette can't make it but he was the only one that couldn't make it on Wednesday and we will keep him informed in the process and hopefully get his input before we kind of get to the meeting assuming that's not in violation of the Right to Know Law.

Alderman Jette

Yeah that's fine with me.

Ms. Lindner

So next week would be on the 28th and then we'd start the following week on Tuesday the 4th?

Chairman Cernota

Yes.

Director Kleiner

This is Kim Kleiner. We could certainly work with the Legislative Manager to get those times scheduled and then let her know to add this as a standard meeting starting on the 4th every Tuesday.

Chairman Cernota

So with those modifications we will vote on Ms. Lindner’s motion?

A viva voce roll call was taken which resulted as follows:

Yea: Director Kleiner, Chairman Cernota, Mr. Miseirvitch, Mr. Poehnert, Mr. Johnson, Attorney Bolton, Ms. Lindner, Alderman Jette	8
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Nay:	0
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MOTION CARRIED

Chairman Cernota

Ok so that was the last Agenda item. Is there a final motion?

Adjournment

MOTION BY MR. POEHNERT THAT THE APRIL 22, 2021 MEETING OF THE CABLE TELEVISION ADVISORY BOARD BE ADJOURNED, BY ROLL CALL

A viva voce roll call was taken to adjourn the Cable Television Advisory Committee meeting which resulted as follows:

Yea: Director Kleiner, Chairman Cernota, Mr. Miseirvitch, Mr. Poehnert, Mr. Johnson, Attorney Bolton, Ms. Lindner, Alderman Jette	8
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Nay:	0
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MOTION CARRIED

The meeting was declared adjourned at 9:35 a.m.

Jeff Poehnert, Clerk