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**JOINT SPECIAL SCHOOL BUILDING COMMITTEE**  
**THURSDAY, APRIL 22, 2021**  
**VIA ZOOM (Teleconference)**

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An online meeting of the JSSBC was held at via Zoom on **Thursday, April 22, 2021**. Alderman Dowd called the meeting to order at **7:00 p.m.**

Present: Alderman Dowd, Alderwoman Harriott-Gathright, Alderwoman Wilshire,  
Alderwoman Klee, Ms. Bishop, Ms. Giglio, Ms. Raymond

Also Present: Mr. Parker, Mr. Smith, Mr. Oullette, Mr. DuBois, Mr. Lemarier

*This meeting & Presentations can be watched in their entirety at:*

*<https://www.youtube.com/watch?v=FzswqCNMQCQ>*

*Referenced documents can be viewed at:*

*<https://www.nashuanh.gov/AgendaCenter/Search/?term=&CIDs=37,&startDate=04/10/2021&endDate=04/23/2021&dateRange=1%20month&dateSelector=2>*

**Alderman Dowd**

As Chairman of the JSSBC, I find that due to the State of Emergency declared by the Governor as a result of the Covid-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means. To access Zoom, please refer to the agenda or the City's website for the meeting link. To join by phone dial: 1-929-205-6099; Meeting ID: 814 1495 4386; Password: 963394.

We previously gave notice to the public of the necessary information for accessing the meeting through public postings. Instructions have also been provided on the City of Nashua's website at [www.nashuanh.gov](http://www.nashuanh.gov) and publicly noticed at City Hall and the Hunt Memorial Library. If anybody has a problem accessing the meeting via phone or Channel 99, please call 603-821-2049 and they will help you connect. In the event the public is unable to access the meeting via the methods mentioned above, the meeting will be adjourned and rescheduled. Please note that all votes that are taken during this meeting shall be done by roll call vote.

***PREVIOUS MEETING MINUTES APPROVAL – March 25, 2021***

Alderman Dowd moved to waive the reading of the JSSBC meeting minutes of Thursday, **March 25, 2021**, accept them and place them on file. **So voted unanimously by roll call.**

***REMARKS BY CHAIRMAN***

**Alderman Dowd**

We had our first Construction meeting at PMS today, and things are underway and things are going very well. Things are going to be very busy on the site this summer, as well as on the solar farm. So we're going to secure the entire site and make it a hard hat construction area. There will be no activities at the school or at the athletic area during the summer, until school is back in session. We will try to provide access to the track via the bridge at Henry Burke without bothering the workers.

***REMARKS BY SCHOOL ADMINISTRATION***

**Mr. Smith**

The 3 Change Orders listed on the agenda are actually what we call Potential Change Orders, and have all been rolled into a single Change Order which Ken will explain a little later.

***ITEMS FOR DISCUSSION & APPROVAL OF INVOICES***

***Architect's Report - Harriman***

**Mr. Oullette**

Good evening everyone, I'm going to bring up my presentation on the screen for which should also have been emailed to you.

Began PowerPoint Presentation, which can be seen at <https://www.youtube.com/watch?v=FzswqCNMQCQ&t=490s>

**Alderman Dowd**

Okay, we're ready for the Construction Manager's report now.

***Construction Manager's Report – Harvey***

**Mr. Lemarier**

Thank you Alderman Dowd. I'll share my screen for my Presentation of an update on FMS and PMS tonight.

Began PowerPoint Presentation, which can be seen at <https://www.youtube.com/watch?v=FzswqCNMQCQ&t=2338s>

**Mr. Lemarier**

Now I'm going to take you through the change orders. This PCCO #1 (Prime Contract Change Order) document is comprised of 3 PCO's, which are potential change orders which have already been reviewed by the construction team that includes Plant Operations and Harriman.

**Alderman Dowd**

I think we've also talked about these at other meetings.

**Mr. Lemarier**

We talked about the Roofing Alternate, but the other 2 items are new items. So PCO #1 is the Roofing Alternate that was presented as part of the Roofing Package. The total value to demolish and replace the existing roof, including any labor and testing is \$272,991.58.

**Alderman Dowd**

Do we need to vote on each of these?

**Mr. Lemarier**

No, we can vote on PCCO #1 as a whole. PCO #2 is for an additional steel beam and all welded connections, for a total value of \$2,658.38. The third PCO is to cover the Power Company (Eversource) Service Revision, at a cost of \$8,077.61. With those 3 PCO's combined, the total amount of PCCO # is \$283,727.57.

MS. GIGLIO MOVED TO APPROVE PCCO #1 IN THE AMOUNT OF \$283,727.57.

**Alderwoman Klee**

So this amount is above what we had expected, but is it part of contingency, or is it additional funding to the project?

**Mr. Lemarier**

This would be modifying the total contract value by that \$283,727.57.

**Alderman Dowd**

But it doesn't require any more money from the BOA; it's still within the monies that we have set aside for this school project.

**Alderwoman Klee**

Thank you so much.

**Mr. Shawn**

Whenever there's a change order like this, it easily comes out of the owner contingency for PMS, and we'll still have a contingency of over \$700,000.

**Alderwoman Klee**

Thank you. And just for the public, we go with the people that we go with and the contract that we bill, because these contingencies are built in there. No one knows what's going to happen, and that's why they're in there.

**Alderman Dowd**

Yes, we have several contingencies for each middle school to cover the unknowns.

*Voting on Motion:*

MS. GIGLIO MOVED TO APPROVE PCCO #1 IN THE AMOUNT OF \$283,727.57.

SO VOTED UNANIMOUSLY BY ROLL CALL.

**Mr. Lemarier**

I do have one other thing that wasn't on the agenda. As part of our efforts last month, this is only remaining contractor that hasn't been issued a contract. With your approval this tonight, that will complete the pre-construction portion of the PMS project for us. This is the final package which is the Specialties Package. We did receive 4 bids for this scope of work, and one was incomplete. We are recommending the most complete bid, from Northern Innovations LLC of Pelham, NH for a total contract value of \$63,240.00.

**MS. RAYMOND MOVED TO APPROVE THE SPECIALITIES PACKAGE TO NORTHERN INNOVATIONS LLC, OF PELHAM, NH IN THE AMOUNT OF \$63,240.00.**

**SO VOTED UNANIMOUSLY BY ROLL CALL.**

*Vanasse Contract Amendments 1 & 2*

**Mr. Smith**

We have two contract amendments for Vanasse & Associates, the contractor who's doing the design for the PMS intersection. We've had to expand the scope of work a couple of times due to the nature of the work there. So for Contract Amendment #1 is for \$4,000 and is to have them assist us in the design for utilities. I did provisionally approve it, subject to the JSSBC approving it tonight. And then Contract Amendment #2 is also for \$4,000 and his had to do with a new easement that we need for Pennichuck Water Works. So we need approval for a total of \$8,000.

**Alderwoman Klee**

When we say easement, it means it just means that they're going to keep their property... we're just going to have the right to do what we need to do. There's no purchase and sale or anything of that nature, right?

**Alderman Dowd**

Yes, just an understanding that we'll be taking care of their property after we have that easement, and we'll be moving the fence and all that other stuff that goes into both these easements. Fortunately we have a good relationship with the owner, since we own them. So it's been very easy for Pennichuck.

**ALDERWOMAN KLEE MOVED TO APPROVE CONTRACT AMENDMENTS #1 AND #2 FOR VANASSE & ASSOCIATES, FOR A TOTAL AMOUNT OF \$8,000.**

**SO VOTED UNANIMOUSLY BY ROLL CALL.**

*Network Upgrades for FMS and PMS*

**Mr. Smith**

I was hoping that Mr. Rodriguez, our IT Director was part of this call.

**Alderman Dowd**

He is.

**Mr. Rodriguez**

I'll take this one for you, Shawn. So, the IT Department seeks qualified bids for the E-Rate process. That window runs from early January until the end of February. We did receive some bids. Part of the E-Rate process is to get discount funds for telecommunications, Internet and upgrades. So we're seeking a service provider to do those infrastructure upgrades for PMS and FMS in partnership with us. And these upgrades are to improve our switching, routing and wireless to mimic what's going on at the high schools and elementary schools right now. We did receive 3 bids, though one did not meet our specification for what we're looking for. The bid from Connection was for \$353,351.88 and the bid from Remove the Mystery (RTM) was for \$299,484.30. We are confident that as the low bidder and having worked with RTM before, they are the preferred provider.

**ALDERWOMEN KLEE MOVED TO APPROVE THE NETWORK UPGRADES FOR FMS AND PMS, WITH RTM FROM BEDFORD NH, IN THE AMOUNT OF \$299,484.30.**

**SO VOTED UNANIMOUSLY BY ROLL CALL.**

***INVOICES*****Mr. Smith**

We have a number of invoices tonight, which are all in front of you. *Read through the following invoices:*

Allied Invoices, Total \$29,629.52

\$9,860.00 - FMS

\$19,769.52 - FMS

Harriman Invoices, Total \$228,879.47

\$194,788.00 - NMS

\$16,830.68 - FMS

\$17,260.79 - PMS

Harvey Invoices, Total \$845,080.58

\$8,695.00 – FMS

\$27,346.00 – PMS

\$303,571.15 --PMS

\$505,468.43 --FMS

Horizon Associates Invoice (Paid), Total \$4,000.00 - NMS

Page Street Rentals, Total \$190.00

RPF Environmental Invoice Total \$595.00 - FMS

Turner Group Invoice Total \$2,880.06 --FMS

Vanasse & Associates Invoices, Total \$15,605.56

\$4,704.26 – PMS\*

\$10,901.30 -- PMS

Williams Scotsman Invoices, Total \$7,985.00

\$4,034.00 - FMS

\$3,951.00 – FMS

And all that comes to a grand total of \$1,130,140.93.

**Alderman Dowd**

Okay, I'm looking for a motion.

**ALDERWOMAN WILSHIRE MOVED TO APPROVE THE FOLLOWING INVOICES, TO:  
HARRIMAN A&E FOR \$228,879.47; HARVEY CONSTRUCTION FOR \$845,080.58; HORIZON  
FOR \$4,000; PAGE STREET RENTALS FOR \$190.00; RPS FOR \$595.00; TURNER GROUP  
FOR \$2,880.06; ALLIED FOR \$29,629.52; VANASSE & ASSOCIATES FOR \$15,605.56;  
WILLIAM SCOTSMAN FOR \$7,985.00, FOR A TOTAL OF \$1,130,140.93.**

**SO VOTED UNANIMOUSLY BY ROLL CALL.**

***COMMENTS BY COMMITTEE MEMBERS***

**Alderman Dowd**

We might want to have an on-site meeting at FMS when it's further along. I think we can do it with social distancing, if everyone's comfortable... or we can set up a tour. You'll be amazed at the changes. I'm very happy with everything that's going on, and the same thing will be happening at PMS very soon.

Alderwoman Wilshire moved to adjourn. **So voted at 8:43 p.m.**

*Submitted by Jacki Waters*