

REPORT OF THE FINANCE COMMITTEE

APRIL 21, 2021

A meeting of the Finance Committee was held on Wednesday, April 21, 2021, at 7:00 p.m. via teleconference.

Mayor Jim Donchess, Chairman, presided.

Mayor Donchess

As Chairman of the Finance Committee, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04 and subsequent extensions, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:

To access Zoom, please refer to the agenda or the City's website for the meeting link.

To join by phone dial: 1-929-205-6099

Meeting ID: 839 4983 7668 Passcode: 999999

The public may also view the meeting via Channel 16.

We previously gave notice to the public of the necessary information for accessing the meeting, through public postings. Instructions have also been provided on the City of Nashua's website at www.nashuanh.gov and publicly noticed at City Hall and Nashua Public Library.

If anyone has a problem accessing the meeting via phone or Channel 16, please call 603-821-2049 and they will help you connect.

In the event the public is unable to access the meeting via the methods mentioned above, the meeting will be adjourned and rescheduled. Please note that all votes that are taken during this meeting shall be done by roll call vote.

Let's start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right-To-Know Law.

The roll call was taken with 6 members of the Finance Committee present: Alderman Patricia Klee, Alderwoman Elizabeth Lu, Alderman Linda Harriott-Gathright, Alderman-at-Large Brandon Michael Laws, Alderman-at-Large Michael B. O'Brien, Sr., and Mayor Jim Donchess

Members not in Attendance: Alderwoman-at-Large Shoshanna Kelly, was recorded absent.

Also in Attendance:

John Griffin, CFO/Comptroller
David Fredette, Treasurer/Tax Collector
Kim Kleiner, Administrative Services Director
Kelly Parkinson, Purchasing Manager
Julie Chizmas, Transportation and Long Range Planner
David Boucher, Superintendent Wastewater
Jill Stansfield, Parking Manager
Tim Cummings, Economic Development Director

ROLL CALL

Alderman Klee

I am here, I can hear the proceedings and I am alone in this room at the moment.

Alderwoman Lu

I'm here with my husband and I can hear you fine.

Alderman Harriott-Gathright

And the Clerk is present and I am alone tonight. Alderwoman-at-Large Shoshanna Kelly is out.

Mayor Donchess

She could not make it tonight.

Alderman Harriott-Gathright

Right. Alderman-at-Large Brandon Michael Laws.

Alderman Laws

I am here, I can hear you and I am alone.

Alderman O'Brien

I am present and I can hear the proceedings and I am home alone.

Mayor Donchess

I am present and I am alone in the room.

Alderman Harriott-Gathright

We have six in attendance and a quorum.

PUBLIC COMMENT – None

COMMUNICATIONS

From: Kelly Parkinson, Purchasing Manager

Re: Millyard Dog Park Feasibility Study in the amount of \$49,683 funded from accounts 53142 Consulting Services

MOTION BY ALDERMAN HARRIOTT-GATHRIGHT TO ACCEPT, PLACE ON FILE, AND AWARD THE CONTRACT FOR THE MILLYARD DOG PARK FEASIBILITY STUDY TO IRONWOOD-HOYLE, TANNER & ASSOCIATES IN THE AMOUNT OF \$49,683 WHICH INCLUDES THE COST OF A PRIVATE UTILITY LOCATOR. FUNDING WILL BE THROUGH DEPARTMENT: 181 COMMUNITY DEVELOPMENT; FUND: 53142 CONSULTING SERVICES/FY21 ESCROW FUNDS, BY ROLL CALL.

ON THE QUESTION

Mayor Donchess

Now is it Julie or Tim who is here on this?

Julie Chizmas,

I am here Mayor.

Mayor Donchess

OK Julie Chizmas, please go ahead.

Ms. Chizmas

Hi, thank you so much for having us on your agenda tonight. I am here to discuss the contract of the Mill Yard Dog Park feasibility study. I sit on the Animal & Dog Park Advisory Committee, Alderwoman Klee also sits on that Committee, who is here with us this evening. This study is a result of the efforts of that Committee to find a location to construct and operate a downtown dog park. We have identified a lot, Lot 77-5 and just want to know if this is feasible from an environmental point of view, an operations point of view, funding point of view. So that's why we are here this evening.

Mayor Donchess

Alderwoman Klee?

Alderman Klee

Thank you Mr. Mayor. I do want to add to this, it says it includes the cost of the private utility locator and Ms. Chizmas if I am wrong on this, please feel free to correct me. But the reason for that was because there is a large, I don't want to call it a utility pole, but it is for one of the radio stations. And underneath the ground is a gridwork of wiring. What this will do is it will tell us exactly where their wiring is so that if we do put up a fence, we miss all of that. We don't disconnect them, we don't put anybody into harm's way. It will also tell us how far down that is so that if a dog were to dig, because this grid does go quite a distance out. So all Ms. Chizmas has done all of her homework incredibly so, as usual, and it is amazing to find out all the different things. But this is also very – a flood plain area – I think is what it is called. So we are going to check the feasibility as to whether or not this would be able to be used all year round. Are there going to be certain limitations to it. And we don't want to hurt the environment because it does go along the Nashua River there and so on. So that's what this feasibility study will do, not just can we put it there and will everybody be happy, but whether or not the ground can take it, what we would have to do in order to make it feasible or to be able to work and so on. Do I have that correct, Ms. Chizmas?

Ms. Chizmas

Yes, we just want to make sure that whatever we do we can be successful, serving the community. This location is perfect, it is right near Mine Falls Park, its right near Tree Streets neighborhood, very accessible from downtown, so it has got a great location. We just need to make sure we can do it successfully; have a dog park there.

Alderman Klee

And if I may just add one more thing Mr. Mayor.

Mayor Donchess

Yes, please.

Alderman Klee

The “ad packers” as they are called, the Animal Dog Park & Advisory Committee, looked at a number of different sites. And while maybe they felt one was a little bit better, this one was actually the best as far as to fill the needs of the City, especially those downtown who have less land to be able to let their dogs out so they are going to be walking. It’s at the mouth, one of the entrances of Mine Falls which makes it wonderful because people can take their dogs for a walk, they can let them run free, which we don’t want them doing in Mine Falls. So it’s just a win-win for everything, the location is just a great location. Parking is good; it’s just – I think as long as the ground can handle us, I think it would be a great location. So thank you.

Mayor Donchess

Anyone else?

Alderman Harriott-Gathright

Yes?

Mayor Donchess

Alderman O’Brien.

Alderman O’Brien

Thank you Mr. Mayor. I do have a question part of this money will that also look at the besides the radio antenna just to make sure that this area is not part of a brown field, with the past history of the Mill Yard.

Ms. Chizmas

Yeah they will conducting existing conditions, not just what is there now but what has happened in the past. So they will be looking into the history of the property and whether or not this is a good use for it.

Alderman O’Brien

Thank you.

Mayor Donchess

I saw, I believe Alderman Harriott-Gathright.

Alderman Harriott-Gathright

I just have a question actually because as I was reading this (phone ringing) and I am sorry I don't know how to turn my phone off, so it'll be ringing in the background. Is 4.75 acres of land, is this land that cannot be developed like say for housing? Because I am not familiar with that area so I am just asking because we have such an issue here.

Ms. Chizmas

Sure it currently is not considered suitable for housing. It is in a wet area, flood plain, so its uses for commercial or housing residential is somewhat limited; definitely limited, I shouldn't say "somewhat" it is limited. Tim I've seen you've turned on, do you want to speak to that, I know you have looked at this as well.

Tim Cummings, Director of Economic Development

I have.

Mayor Donchess

I think we have new developments from today on this subject, so please Director Cummings, go ahead.

Director Cummings

Yes. So just first to the question at hand. It is not only within the "flood plain" it is at a higher degree of environmental sensitivity. It is referred to as the "flood way". So that is another categorization that makes it even harder to do any sort of development or penetration into the wetlands. So I just want to make sure folks are aware of that. And then Mayor, did you suggest that I continue on with the developments of today?

Mayor Donchess

Yes.

Director Cummings

OK and as the Mayor alluded to, earlier today I delivered to him some good news. I was able to successfully negotiate a P&S on the land and it was approved by the Mill Yard Associates that owns the piece of property. It is subject to approval by the Board of Aldermen so Legislation will be forthcoming to you in speaking with the Deputy Corporation Counsel Leonard earlier today, it sounds like we would be looking to file it for the first meeting in May. But we are going to try to get it closed; we have a closing date of June 30th of 2021. So we hopefully will have the property tied up in short order for folks to be able to use as they wish.

Alderman Harriott-Gathright

Mr. Mayor, I do have a question through you.

Mayor Donchess

Alderman Harriott-Gathright.

Alderman Harriott-Gathright

Ok did you say flood wet – w-e-t.

Mayor Donchess

Way – w-a-y.

Alderman Harriott-Gathright

Ok and lastly P&S on the land what is that?

Mayor Donchess

Purchase & Sale Agreement.

Alderman Harriott-Gathright

OK, thank you.

Mayor Donchess

In other words, we can buy the land and have the dog park and also secure the entrance to the park really. Alderwoman Klee?

Alderman Klee

Thank you Mr. Mayor. I just wanted to clarify for those that aren't familiar with the area that we are looking at, it is over by the old Nimco Building, the Industrial park entrance there. At certain points the Sculpture Symposium work would happen over in that area and so on. And in the Purchase & Sale Agreement, maybe this for Mr. Cummings or Ms. Chizmas, at one point we were negotiating with the entire group. Is that not correct to try to put the dog park in there because the property was more or less owned by the entire, I don't know what you would call it, consolidated group?

Mayor Donchess

The Mill Yard Association. So initially we were just trying to get their permission to locate but some members of the Association were not absolutely supportive of that. So in the end, the decision was made to negotiate an outright purchase, which is better anyway because then we will own the land and control it absolutely.

Alderman Klee

And I agree, thank you very much. I just wanted to make that clear for where the location of it was so that those that are listening would understand and I wanted more clarification on the Purchase & Sale versus "trying to work it out". Thank you. I think this is a better way of doing it.

Mayor Donchess

Any other comments or questions? Alderman Lu?

Alderwoman Lu

Yes thank you Mr. Mayor. Just two things. I thought when we first started talking about this that this piece of land was land that the City owned. So the choice, the best parcel is a piece of land that the City doesn't own?

Mayor Donchess

Yes. The City does not own this land.

Alderwoman Lu

Huh, OK. I didn't realize we had to purchase land. So one other question I have is we are not sure this is feasible so we are going to do a feasibility study, correct? But we've decided to buy the land regardless of the results of the feasibility study? That's my question, why would we do that?

Director Cummings

If I may Mr. Mayor?

Mayor Donchess

Yeah.

Director Cummings

Yes, thank you. So I think the point is a good one raised and essentially the question previously or the statement previously made actually answers the question. I think most people are already under the impression that that land is city owned and most people treat it and think of it and use it as a trailhead for the entrance or the gateway to Mine Falls Park. Technically that is inaccurate and what this does is just kind of correct that. So despite whether a dog park is actually achieved, which I hope it is, nonetheless you'll have a gateway, an entrance to the Mine Falls Park entrance with this property that has been already traditionally thought of or used culturally as such. So this is just really cleaning up something that I think the community has already used and treated in such a way.

Alderwoman Lu

Thank you. And just a follow up.

Mayor Donchess

So there are two things; number one – as Tim just said, people do think of this as part of Mine Falls Park and it is actually not owned by the City. Number two I think the name of the study, this title was arrived at before the idea of really purchasing this parcel was arrived at. So I think those involved, Ms. Chizmas, Alderwoman Klee would say that the likelihood that a dog park can be established here is a very high probability that might be an understatement. But the feasibility had to do with looking at different places and how could it be done. So I don't think there's much or any doubt that a dog park can be established here is that correct?

Ms. Chizmas

That's correct. And one thing that this study is doing is in addition to looking at the land it will provide us with a design for a dog park in this location that fits the land that it can work in. It will also provide us with an operations and maintenance plan for operating the dog park, making sure that it is done environmentally soundly because it is in a wet area so we want to make sure that the waste management is taken care of and done responsibly. It will help us identify opportunities for grants and funding to make sure that we can do this successfully. So the land is one thing but there's a whole bunch of other components to the study that will help us make sure that we can operate it.

Alderman Klee

And Mr. Mayor may I make one clarification, I know ...

Alderwoman Lu

I'm just finishing please?

Alderman Klee

Well I wanted to make a clarification to you Alderwoman Lu through the Mayor if that's ok.

Mayor Donchess

Go ahead. We will come back to you Alderwoman Lu as soon as we get a full explanation here.

Alderman Klee

I wanted to make it clear, unless I am mistaken, the City is part of the Mill Yard Association is that not correct?

Mayor Donchess

That is correct.

Alderman Klee

So we are kind of a member of that Association which is another reason why we chose this. It works better to buy it but it is not like the City wasn't already part of the Association because of the Nimco Building and so on. I just wanted to get that clarification out there for you Alderwoman Lu.

Mayor Donchess

Alderwoman Lu, please?

Alderwoman Lu

So I just wondered, I understand, I mean even if you feel certain that you still feel that a \$50,000.00 investment in a feasibility study is a good idea and I just, you know, it just seems unusual that you would – this piece of property probably doesn't have a lot of other people trying to buy it so why you wouldn't wait until after you had the report done and then bought it. But a purchase of property goes through the Board of Aldermen?

Mayor Donchess

This is not to approve the purchase. This will require an appropriation of money to make the purchase take place. Now as it happens there were other people that wanted to buy this parcel. As soon as the City indicated that we wanted to acquire it, and again, even if weren't for the dog park, this should be acquired as part of the park to prevent the following. The competing potential purchaser and there may have been more than one, wanted to buy it in the hopes of establishing a private parking lot down there. And the word purchase by a private owner could exclude members of the public. So this purchase, if that had gone in that direction it would not have been good for Mine Falls Park. So this purchase either way is a good thing for the park and for the City and for the downtown, in my opinion anyway. Alderman O'Brien.

Alderman O'Brien

Thank you Mr. Mayor. I think this is a wonderful idea. So that everyone else don't misconstrue my question but if Mr. Cummings wants to come back or Ms. Chizmas if you can answer it as well, equally as well. Basically from my information, I got to choose which comes first the chicken or the egg?

And in this case we are talking about a PSA Purchase & Sale Agreement yet we haven't done the feasibility study which will test for the brown fields. So is that contingent in the PSA? You know, I am just concerned with an industrial area if we find something.

Mayor Donchess

Yes, Director Cummings?

Director Cummings

Yes, thank you. So yes the Purchase & Sale Agreement does have our standard due diligence period where we could review various aspects of the land before we close on it.

Alderman O'Brien

Very good, thank you.

Mayor Donchess

And I would like to reiterate this was titled "feasibility study" when we didn't have a definite parcel; we didn't know where or how to do it. The title remains but in a way the title is a little bit obsolete. This has been pending for a long time. I mean at this point, what they are doing is advising us as to how to establish a dog park on that parcel. You know, how it can be located so as to not interfere with any of this underground work, how big it should be, how it should be run, what the fence should look like. So it is really no longer a feasibility study but a recommendation as how to establish the park in this location. And Ms. Chizmas is nodding so I think she agrees.

Ms. Chizmas

Yes I do agree with that, thank you.

Mayor Donchess

Anyone else? Alright could you please call the roll, Madam Clerk?

A viva voce roll call was taken which resulted as follows:

Yea: Alderman Klee, Alderwoman Lu, Alderman Harriott-Gathright,
Alderman Laws, Alderman O'Brien, Mayor Donchess 6

Nay: 0

MOTION CARRIED

From: Kelly Parkinson, Purchasing Manager

Re: Master Control Panel for 3 Aeration Blowers in the amount of \$59,327 funded from accounts 81200 Buildings & Improvements

MOTION BY ALDERMAN HARRIOTT-GATHRIGHT TO ACCEPT, PLACE ON FILE, AND APPROVE THE PURCHASE OF THE MASTER CONTROL PANEL (MCP) UPGRADE ON THE THREE AERATION BLOWERS IN THE AMOUNT OF \$59,327 FROM BCV SYSTEMS IN SPRINGFIELD, MO. FUNDING WILL BE THROUGH DEPARTMENT: 169 WASTEWATER; FUND: WASTEWATER; ACCOUNT CLASSIFICATION: 81000 CAPITAL OUTLAY IMPROVEMENTS, BY ROLL CALL.

ON THE QUESTION

Mayor Donchess

And we have Mr. Boucher here on this, the Wastewater Superintendent, I believe?

Dave Boucher, Wastewater Superintendent

Thank you Mr. Mayor. Dave Boucher, Wastewater Superintendent. So part of our wastewater process is to provide oxygen to microorganisms for their survival. We do this through three turblox blowers, they are high efficiency blowers. They are serviced by the company BCV. Historically we have had seasonal problems providing air, especially during the summer months. Recently we had BCV in to do an audit of our system and determined that we have an older program that doesn't allow certain controls to our blower system and we need an updated program. This would allow our blowers to be operated differently and help to resolve the issue that we have during the summer months.

The cost we are requesting covers the cost of the program, the installation and the training of the program as well. I can answer any questions if you have any.

Mayor Donchess

Anybody have comments/questions? (There were none.). Alright Madam Clerk, would you please call the roll?

A viva voce roll call was taken which resulted as follows:

Yea:	Alderman Klee, Alderwoman Lu, Alderman Harriott-Gathright, Alderman Laws, Alderman O'Brien, Mayor Donchess	6
Nay:		0

MOTION CARRIED

From: Kelly Parkinson, Purchasing Manager

Re: Vehicle: Supervisors Car in the amount of \$31,359.00 funded from accounts FTA Grant & 81500 Vehicles

MOTION BY ALDERWOMAN HARRIOTT-GATHRIGHT TO ACCEPT, PLACE ON FILE, AND APPROVE THE PURCHASE OF ONE (1) 2021 ELECTRIC CHEVROLET BOLT EV, LT 4DR WAGON (SUPERVISORS VEHICLE) IN THE AMOUNT OF \$31,359 FROM MACMULKIN CHEVROLET CADILLAC. FUNDING WILL BE THROUGH: DEPARTMENT: 186 TRANSPORTATION; FUND: 85% FROM FEDERAL TRANSIT ADMINISTRATION 5339 LOW-NO FUNDS IN THE AMOUNT OF \$26,655 AND 15% FROM A LOCAL MATCH IN THE AMOUNT OF \$4,704, BY ROLL CALL.

ON THE QUESTION

Mayor Donchess

Ms. Chizmas are you here on this or who is here from transit? You're on mute.

Ms. Chizmas

I wasn't planning on it but I saw it on the Agenda so I thought I should stick around. So yes these are low or no emission funds that were achieved, it's a discretionary grant that was applied for us and successfully awarded. This vehicle will replace an ancient Chevy Lumina, I think it is a – I want to say it is like a 2001.

It is a very old vehicle and this will continue towards the goal of reducing our emissions. It will also bring their vehicles into compliance with the Transit Asset Management Goal that says we've got to keep, not only our buses, but our support vehicles and our facilities in a state of good repair.

Mayor Donchess

And this 85% federal?

Ms. Chizmas

I believe it is, I think it and I am sorry I didn't have this in front of me but I want to say this one is 85% and then 15% local or it may be 7 ½, if you give me a second I can look that up.

Alderman Harriott-Gathright

It does state that it is 85% federal transit administration.

Ms. Chizmas

Yeah it is just we have some grants that the State helps us fund with some of the match. So I just want to pull that up.

Mayor Donchess

This is an electric vehicle, right?

Ms. Chizmas

Yes, yes it is.

Mayor Donchess

So the City's share of this is \$4,700.00.

Ms. Chizmas

Yes the City is contributing the full 15% matching funds.

Mayor Donchess

Any questions/comments? Alderwoman Klee?

Alderman Klee

It is more just a comment Mr. Mayor. Ms. Chizmas thank you so much. I know you work really hard at getting grants and so on such as this and a variety of other ones. It truly does help the City so that we can keep up with the requirements and so on so I do appreciate all the hard work you do.

Ms. Chizmas

Thank you. And it is a pleasure to work with so it's great that we have a Mayor and an Aldermanic Board that supports our grant efforts and our green efforts.

Mayor Donchess

Anyone else? Could you please call the roll, Madam Clerk?

A viva voce roll call was taken which resulted as follows:

Yea: Alderman Klee, Alderwoman Lu, Alderman Harriott-Gathright,
Alderman Laws, Alderman O'Brien, Mayor Donchess 6

Nay: 0

MOTION CARRIED

From: Kelly Parkinson, Purchasing Manager

Re: Vehicle: Service Truck in the amount of \$79,783.52 funded from accounts CERF/81500 Vehicles

MOTION BY ALDERMAN HARRIOTT-GATHRIGHT TO ACCEPT, PLACE ON FILE, AND APPROVE THE REPLACEMENT OF THE EXISTING MODEL YEAR 2009 CHEVY 3500 KS UTILITY TRUCK WITH A 2021 FORD 350 XL TRUCK TO MHQ OF MARLBOROUGH, MA, IN THE AMOUNT OF \$79,783.52. FUNDING IS THROUGH DEPARTMENT: 186 TRANSPORTATION; FUND: 20% FROM CERF IN THE AMOUNT OF \$15,956.70 AND 80% FROM THE FEDERAL TRANSIT ADMINISTRATION IN THE AMOUNT OF \$63,826.82, BY ROLL CALL.

ON THE QUESTION

Mayor Donchess

Alright, I think Ms. Chizmas is here on this again?

Ms. Chizmas

Yeah, this is another replacement of a vehicle that has exceeded its useful life as we say in the Transit Asset Management World. So, again, we are just replacing it and keeping our capital equipment in good shape so that we can maintain our facilities including clearing out our parking lots and our bus stops and our transit center.

Mayor Donchess

Anyone? Madam Clerk could you please call the roll?

A viva voce roll call was taken which resulted as follows:

Yea: Alderman Klee, Alderwoman Lu, Alderman Harriott-Gathright,
Alderman Laws, Alderman O'Brien, Mayor Donchess 6

Nay: 0

MOTION CARRIED

From: Kelly Parkinson, Purchasing Manager
Re: Mobile Parking Payment System Contract Renewal in the amount of no funding required
(end user funded)

MOTION BY ALDERMAN HARRIOTT-GATHRIGHT TO ACCEPT, PLACE ON FILE, AND APPROVE THE RENEWAL FOR METERED PARKING IN DOWNTOWN NASHUA FOR PAYBYPHONE SERVICE CONTRACT WITH PAYBYPHONE TECHNOLOGIES, INC. - NO FUNDING IS REQUIRED, BY ROLL CALL.

ON THE QUESTION

Mayor Donchess

Now is Ms. Stansfield, Parking Manager here on this? I see her name?

Jill Stansfield, Parking Manager

Yes I am here Mr. Mayor.

Mayor Donchess

OK I don't know if you've met the Committee before? This is Jill Stansfield, the Parking Manager. I don't know if you've come before the Finance Committee before, I can't remember.

Ms. Stansfield

I am sure.

Mayor Donchess

Anyway, here she is. So please just give us a brief explanation.

Ms. Stansfield

Sure so we started a relationship with Pay by Phone back in 2018, it has been very successful. Over the past 12 months the trends app usage is about 30% to 40% of all downtown meter transactions and actually just in the last month it is at 50% so it is a very popular payment method for visitors of the downtown.

Mayor Donchess

And this enables you to pay your parking meter by your cell phone?

Ms. Stansfield

Correct.

Mayor Donchess

Alright, any questions or comments? (There were none.). Would you please call the roll, Madam Clerk?

A viva voce roll call was taken which resulted as follows:

Yea: Alderman Klee, Alderwoman Lu, Alderman Harriott-Gathright,
Alderman Laws, Alderman O'Brien, Mayor Donchess 6

Nay: 0

MOTION CARRIED

From: Kelly Parkinson, Purchasing Manager

Re: Vehicle: Utility Truck in the amount of \$67,898 funded from accounts 81500 Vehicles

MOTION BY ALDERMAN HARRIOTT-GATHRIGHT TO ACCEPT, PLACE ON FILE, AND AWARD THE REPLACEMENT OF A 2005 CHEVY SILVERADO 2500HD WITH A 2021 CHEVY SILVERADO 2500HD 4WD WHICH INCLUDES AN EXTENDED BUMPER-TO-BUMPER WARRANTY FOR 7 YEARS/75K MILES, A TRUCK MAINTENANCE PLAN FOR 6 YEARS/75K, AND A FIVE YEAR MAINTENANCE PLAN ON THE PLOW AND SANDER IN THE PARKING DEPARTMENT TO MACMULKIN CHEVROLET, NASHUA, NH, IN THE AMOUNT OF \$67,898. FUNDING WILL BE THROUGH DEPARTMENT: 166 PARKING; FUND: 81500 VEHICLES, BY ROLL CALL.

ON THE QUESTION

Mayor Donchess

Mr. Cummings?

Director Cummings

Mayor, actually Ms. Stansfield is here and she can speak to it.

Mayor Donchess

Alright, Jill could you go ahead then, please?

Ms. Stansfield

Sure so this is a replacement vehicle for our 2005 truck for parking operations, snow operations. So this is going to replace that truck that is another vehicle that is well beyond its useful life.

Mayor Donchess

And this was done the CERF schedule for purchase this year, right?

Ms. Stansfield

Yes.

Mayor Donchess

Questions/Comments? Anyone? (There were none) Madam Clerk could you please call the roll?

A viva voce roll call was taken which resulted as follows:

Yea: Alderman Klee, Alderwoman Lu, Alderman Harriott-Gathright,
Alderman Laws, Alderman O'Brien, Mayor Donchess 6

Nay: 0

MOTION CARRIED

From: Kelly Parkinson, Purchasing Manager

Re: City Hall Building Renovation Change Orders #4, 5 & 6 in the amount of \$21,481.27 funded from account GOFERR Grant

MOTION BY ALDERMAN HARRIOTT-GATHRIGHT TO ACCEPT, PLACE ON FILE, AND APPROVE THE CITY HALL BUILDING RENOVATION CHANGE ORDERS #4, #5, AND #6 TO DL KING & ASSOCIATES IN THE AMOUNT OF \$21,481.27. FUNDING WILL BE THROUGH DEPARTMENT: 129 CITY BUILDINGS; FUND: GOFERR GRANT, BY ROLL CALL.

ON THE QUESTION

Mayor Donchess

Ms. Kleiner?

Kimberly Kleiner, Director of Administrative Services

Good evening Mayor. So back in September we awarded the original contract with DL King for a little bit over \$900,000.00. In December we came to the Finance Committee with change orders totaling a little over \$26,000.00 and those were approved. These additional change orders 4, 5 and 6 have been incurred since then. I am happy to say we are just finishing up the Tax Office as of this Friday. These are through that part of the project as well as changes that are already being made in the planning of starting the City Clerk's Office. So these additional changes total \$21,481.27 which would bring the change orders for this project to a total of \$48,033.48 in total.

We did our best to identify the changes on each change order but I am here and will provide any additional information to the Committee as it sees fit.

Mayor Donchess

Anyone? Alderwoman Lu?

Alderwoman Lu

Thank you. Just for the record and I just wanted to, I don't mean to correct you. But I just wanted to make a record, I think this change tonight is \$26,552.21 is that correct?

Director Kleiner

Mr. Mayor?

Mayor Donchess

Yes?

Director Kleiner

So change order 1, 2 and 3, those were the change orders that were approved in December. That totaled the \$25,552.21. The change orders we are asking for additional approval for are changes 4, 5 and 6.

Alderwoman Lu

Thank you. Sorry about that.

Director Kleiner

You're welcome.

Alderwoman Lu

I'm all set, Mr. Mayor.

Mayor Donchess

Anyone else? Could you please call the roll, Madam Clerk? Thank you.

A viva voce roll call was taken which resulted as follows:

Yea: Alderman Klee, Alderwoman Lu, Alderman Harriott-Gathright, Alderman Laws, Alderman O'Brien, Mayor Donchess	6
Nay:	0

MOTION CARRIED

UNFINISHED BUSINESS - None

NEW BUSINESS – RESOLUTIONS - None

NEW BUSINESS – ORDINANCES - None

RECORD OF EXPENDITURES

MOTION BY ALDERMAN HARRIOTT-GATHRIGHT THAT THE FINANCE COMMITTEE HAS COMPLIED WITH THE CITY CHARTER AND ORDINANCES PERTAINING TO THE RECORD OF EXPENDITURES FOR THE PERIOD FROM APRIL 2, 2021 TO APRIL 15, 2021, BY ROLL CALL

A viva voce roll call was taken which resulted as follows:

Yea: Alderman Klee, Alderwoman Lu, Alderman Harriott-Gathright, Alderman Laws, Alderman O'Brien, Mayor Donchess	6
Nay:	0

MOTION CARRIED

GENERAL DISCUSSION - None

PUBLIC COMMENT

REMARKS BY THE ALDERMEN

Alderman Klee

Thank you Mr. Mayor. I just wanted to mention to those that are listening that I have scheduled on Sunday another cleanup effort on Whitney Street but they are talking about massive rain on Sunday so we may have a rain date, please stay tuned. I will get the message out by Saturday morning one way or the other. It may be a rain date for the next weekend, but I will keep everybody informed. With New England we never know, they could change Sunday back to sunny.

Mayor Donchess

Now I see that a member of the public may have wanted to speak during the Public Comment session. Is there a hand up, is that a mistake? Is someone wanting ...?

Alderman Harriott-Gathright

Alicia has her hand up but I also wanted to speak in terms of – but I can wait.

Mayor Donchess

If we have a member of the public let's go back to public comment. If someone wants to address the Committee you should unmute and speak up.

PUBLIC COMMENT

Alicia Houston Sorry I was, I have not been internet accessed. So my name is Alicia Houston, Nashua Resident on Westwood Drive. I actually, I feel like this might be a question for Ms. Gathright. I didn't see any of the bid contract information like for the vehicle purchases. And I am just wondering if that is something that we might be able to take a look at. Because, maybe I am wrong, but I think that it would have needed to go out to bid. So I just wanted to find out if that's something that the public would be able to access. Thank you.

Mayor Donchess

That would be something the public is able to access; usually we would have to look through the materials. But sometimes they attach through a State bid where there is an established price if not given a State bid. Alderman Harriott-Gathright wouldn't have any special knowledge regarding this and the person that did the purchases has now left the meeting. We could clarify that at the next meeting if you'd like.

Ms. Houston OK, yeah thank you so much for your time. I am sure I can ask another one of the members and get that answer. Thank you.

Mayor Donchess

Alright. Alderman Harriott-Gathright.

Alderman Harriott-Gathright

Never mind. I changed my mind about the question I had. There's another comment I do need to make. I just want to get condolences to the McNaught family. Maria McNaught passed last Friday and so many time when we've been in front of City Hall for one celebration or another, she's always been a part and she was one of

those that was always either in a wheelchair or in some type of mobility device. So she's being eulogized on Sunday actually at the Davis Funeral Home from 2:00 to 3:00 p.m. My heart goes out to her husband and to her two children and her grandchildren. She's been a longtime supporter of every and anything that – Southern NH Outreach for Black Unity, as well as many other non-profits in Nashua as well as City Hall supporter. Thank you.

Mayor Donchess

Alright. Alderwoman Lu?

Alderwoman Lu

Thank you Mr. Mayor. I actually just wanted to point out, I don't know if this matters but on Item 7, the last item we went through. The outline did and I am guessing that Alderman Gathright read the outline and it was \$26,552.00 but, in fact, the Memo from Purchasing that the \$21,000.00 that Ms. Kleiner mentioned. So we really should be voting on \$21,000.00 and not \$26,552.00. I don't know if that matters.

Alderman Harriott-Gathright

Can I speak to that through you Mayor? I absolutely said \$21,481.00.

Alderwoman Lu

OK that's great.

Alderman Harriott-Gathright

Ms. Kleiner had interjected that 1, 2 and 3 previously was the \$26,000.00, not me. I did say \$21,000.00.

Alderwoman Lu

I just want to follow up.

Mayor Donchess

Yes, please.

Alderwoman Lu

I didn't mean to suggest but the outline says \$26,552.00. So that's fine, if you didn't read the outline.

Alderman Harriott-Gathright

I did read the outline, I have it front of me.

Alderwoman Lu

OH it says \$21,000.00?

Alderman Harriott-Gathright

Yes it does.

Alderwoman Lu

OK sorry about that.

Alderman Harriott-Gathright

Let me just say this, because remember we get an outline maybe last Friday? I always keep up with whatever she sends that day, so my outline says \$21.

Alderwoman Lu

OK. Sorry about that. Ok great.

Mayor Donchess

Alright, any other Remarks by Alderman?

Alderman O'Brien

Thank you Mr. Mayor, may I?

Mayor Donchess

Yes, Alderman O'Brien.

Alderman O'Brien

I would like to offer through Ms. Houston if she wants to contact me, I happen to know her, I can probably help her with obtaining that information. It could be secret with all the files is that there is no secret, it is all in the public records so I can be of assistance. And then also Mr. Mayor, I don't know if she still thinks it is relevant but I did notice our Purchasing Manager raising her hand so I don't want her to feel like we shut her out, if she has something to inquire, Mr. Mayor.

Mayor Donchess

I am sorry. We don't often, even though Ms. Parkinson is always here and we appreciate her presence we don't often call on her. So I didn't see her hand and if she has anything to add please go ahead.

Kelly Parkinson, Purchasing Manager

Thank you. I did want to clarify a little bit on the vehicle bids. The two trucks, the one for transit and the one for parking we did put out to bid and we did not get any bids in return; we actually bid them out twice and got nothing in return for both of them. So parking went and negotiated a deal I think it was McMulkin but transit had a list of approved vendors from the NTA and the MHQ from Massachusetts was one of those approved vendors so we utilized the State of Massachusetts' negotiated contract for that truck. So that's the information that I have on the bid if that's what the inquiry was about.

Mayor Donchess

OK I think that probably covers it. Alright, any other remarks from Aldermen? I don't see any.

NON-PUBLIC SESSION

MOTION BY ALDERMAN HARRIOTT-GATHRIGHT THAT THE FINANCE COMMITTEE GO INTO NON-PUBLIC SESSION BY ROLL CALL PURSUANT TO RSA 91-A:3, II (A) THE DISMISSAL, PROMOTION, OR COMPENSATION OF ANY PUBLIC EMPLOYEE OR THE DISCIPLINING OF SUCH EMPLOYEE, OR THE INVESTIGATION OF ANY CHARGES AGAINST HIM OR HER, UNLESS THE EMPLOYEE AFFECTED (1) HAS A RIGHT TO A MEETING AND (2) REQUESTS THAT THE MEETING BE OPEN, IN WHICH CASE THE REQUEST SHALL BE GRANTED; and (C) MATTERS WHICH, IF DISCUSSED IN PUBLIC, WOULD LIKELY AFFECT ADVERSELY THE REPUTATION OF ANY PERSON, OTHER THAN A MEMBER OF THE PUBLIC BODY ITSELF, UNLESS SUCH PERSON REQUESTS AN OPEN MEETING. THIS EXEMPTION SHALL EXTEND TO ANY APPLICATION FOR ASSISTANCE OR TAX ABATEMENT OR WAIVER OF A FEE, FINE, OR OTHER LEVY, IF BASED ON INABILITY TO PAY OR POVERTY OF THE APPLICANT

SECONDED BY ALDERMAN KLEE

A Viva Voce Roll Call was taken, which resulted as follows:

Yea: Alderman Klee, Alderwoman Lu, Alderman Harriott-Gathright,
Alderman Laws, Alderman O'Brien, Mayor Donchess 6

Nay: 0

MOTION CARRIED

The Finance Committee went into non-public session at 7:50 p.m.

The Finance Committee came out of non-public session at 8:01 p.m.

MOTION BY ALDERMAN HARRIOTT-GATHRIGHT THAT THE FINANCE COMMITTEE SEAL THE MINUTES OF THE NON-PUBLIC SESSION OF APRIL 21, 2021 BY ROLL CALL UNTIL SUCH TIME AS THE MAJORITY OF THE COMMITTEE VOTES THAT THE PURPOSE OF THE CONFIDENTIALITY WOULD NO LONGER BE SERVED, BY ROLL CALL

A Viva Voce Roll Call was taken, which resulted as follows:

Yea: Alderman Klee, Alderwoman Lu, Alderman Harriott-Gathright,
Alderman Laws, Alderman O'Brien, Mayor Donchess 6

Nay: 0

MOTION CARRIED

ADJOURNMENT

MOTION BY ALDERMAN KLEE TO ADJOURN BY ROLL CALL

A viva voce roll call was taken which resulted as follows:

Yea: Alderman Klee, Alderwoman Lu, Alderman Harriott-Gathright,
Alderman Laws, Alderman O'Brien, Mayor Donchess 6

Nay: 0

MOTION CARRIED

The Finance Committee meeting was adjourned at 8:02 p.m.

Alderman Linda Harriott-Gathright
Committee Clerk