

REPORT OF THE FINANCE COMMITTEE

APRIL 20, 2022

A meeting of the Finance Committee was held on Wednesday, April 20, 2022, at 7:00 p.m. in the Aldermanic Chamber and via Zoom. The meeting link information can be found on the agenda.

Mayor Jim Donchess, Chairman, presided.

Members of the Committee present: Mayor Jim Donchess
Alderman Patricia Klee, Vice Chair
Alderman Alex Comeau
Alderman Tyler Gouveia
Alderman-at-Large Ben Clemons
Alderman-at-Large Gloria Timmons
Alderman-at-Large Melbourne Moran, Jr. (via Zoom)

Members not in Attendance:

Also in Attendance: John Griffin, CFO/Comptroller
Tim Cummings, Economic Development Director
Jason Toohey, Project/Development Manager, Information Technology
Deb Chisholm, Waterways Manager
Jennifer Deshaies, Risk Management Manager

PUBLIC COMMENT - None

COMMUNICATIONS

From: Kelly Parkinson, Purchasing Manager
Re: ARPA Funding Management Consultant in the amount not to exceed \$200,000 funded from 53142 Consulting Services/ARPA Grant Funds (Economic Development)

MOTION BY ALDERMAN COMEAU TO ACCEPT, PLACE ON FILE AND AWARD A MULTI-CONTRACT TO HIRE A CONSULTANT TO BETTER UNDERSTAND THE NEW RULES AND REGULATIONS AND HOW THEY APPLY TO THE ARPA MONEY PROVIDED BY THE US TREASURY TO IPARAMETRICS IN AN AMOUNT NOT TO EXCEED \$200,000. FUNDING THROUGH DEPARTMENT: 183 ECONOMIC DEVELOPMENT; FUND: 53142 CONSULTING SERVICES/ARPA GRANT FUNDING, BY ROLL CALL

A viva voce roll call was taken which resulted as follows:

Yea: Alderman Klee, Alderman Comeau, Alderman Gouveia, Alderman Clemons,
Alderman Timmons, Alderman Moran, Mayor Donchess 7

Nay: 0

MOTION CARRIED

From: Kelly Parkinson, Purchasing Manager
Re: Software Upgrade: Riskmaster in the amount not to exceed \$39,232 funded from 53142 Consulting Services/PY Escrows (Information Technology)

MOTION BY ALDERMAN COMEAU TO ACCEPT, PLACE ON FILE AND APPROVE THE UPGRADE TO THE CITY'S RISK MANAGEMENT SOFTWARE FROM RISKMASTER 7.1 – CLIENT HOSTED TO ASSURE CLAIMS – SAAS HOSTED TO COMPUTER SCIENCES CORPORATION IN AN AMOUNT NOT TO EXCEED

\$39,232. FUNDING THROUGH DEPARTMENT: 122 INFORMATION TECHNOLOGY; FUND: 53142 CONSULTING SERVICES/PY ESCROWS, BY ROLL CALL

A viva voce roll call was taken which resulted as follows:

Yea: Alderman Klee, Alderman Comeau, Alderman Gouveia, Alderman Clemons,
Alderwoman Timmons, Alderman Moran, Mayor Donchess 7

Nay: 0

MOTION CARRIED

From: Kelly Parkinson, Purchasing Manager

Re: Aquatic Invasive Species Management in the amount not to exceed \$155,490 funded from 53999 Other Professional Services/NH DES Grant/ 54285 River Maintenance (Community Development)

MOTION BY ALDERMAN COMEAU TO ACCEPT, PLACE ON FILE AND AWARD THE CONTRACT FOR AQUATIC INVASIVE SPECIES CONTROL IN THE NASHUA RIVER TO SOLITUDE LAKE MANAGEMENT IN AN AMOUNT NOT TO EXCEED \$155,490. FUNDING THROUGH DEPARTMENT: 181 COMMUNITY DEVELOPMENT; FUND: \$3,790 FROM 53999 OTHER PROFESSIONAL SERVICES, \$75,850 FROM NH DES GRANT, AND \$75,850 FROM 54285 RIVER MAINTENANCE, BY ROLL CALL

A viva voce roll call was taken which resulted as follows:

Yea: Alderman Klee, Alderman Comeau, Alderman Gouveia, Alderman Clemons,
Alderwoman Timmons, Alderman Moran, Mayor Donchess 7

Nay: 0

MOTION CARRIED

From: Kelly Parkinson, Purchasing Manager

Re: Library Facility Assessment in the amount not to exceed \$88,830 funded from 53999 Other Professional Services/Bloomfield Trust (Library)

MOTION BY ALDERMAN GOUVEIA TO TABLE, BY ROLL CALL

A viva voce roll call was taken which resulted as follows:

Yea: Alderman Klee, Alderman Comeau, Alderman Gouveia, Alderman Clemons,
Alderwoman Timmons, Alderman Moran, Mayor Donchess 7

Nay: 0

MOTION CARRIED

From: Mayor Jim Donchess

Re: Emergency PO Request – Repairs of 2 Sewer Mains at the Intersection of Main & Park Streets

Without objection, the Mayor accepted the communication and placed it on file.

UNFINISHED BUSINESS - None

NEW BUSINESS – RESOLUTIONS - None

NEW BUSINESS – ORDINANCES - None

RECORD OF EXPENDITURES

MOTION BY ALDERMAN COMEAU THAT THE FINANCE COMMITTEE HAS COMPLIED WITH THE CITY CHARTER AND ORDINANCES PERTAINING TO THE RECORD OF EXPENDITURES FOR THE PERIOD FROM APRIL 1, 2022 TO APRIL 14, 2022, BY ROLL CALL

A viva voce roll call was taken which resulted as follows:

Yea: Alderman Klee, Alderman Comeau, Alderman Gouveia, Alderman Clemons,
Alderman Timmons, Alderman Moran, Mayor Donchess 7

Nay: 0

MOTION CARRIED

GENERAL DISCUSSION

PUBLIC COMMENT

REMARKS BY THE ALDERMEN

ADJOURNMENT

MOTION BY ALDERMAN KLEE TO ADJOURN, BY ROLL CALL

A viva voce roll call was taken which resulted as follows:

Yea: Alderman Klee, Alderman Comeau, Alderman Gouveia, Alderman Clemons,
Alderman Timmons, Alderman Moran, Mayor Donchess 7

Nay: 0

MOTION CARRIED

The Finance Committee meeting was adjourned at 7:32 p.m.

Alderman Alex Comeau
Committee Clerk