

## MEETING MINUTES

Title	Performing Arts Center Board of Trustees
Location	City Hall Room 208
Date	April 14, 2023

Time Meeting Called To Order	9:00am
Members Present	Rich Lannan, Phil Scontsas, Marylou Blaisdell, Jay Minkarah, Lindsay Rinaldi, Judy Carlson, Ian Buckley, Amber Morgan, Bill Barry, Trish Klee, Gloria Timmons
Others Participating	Amy DeRoche, Tim Cummings, Pete Lally, Jake Crumb, Dan Berube

### General Meeting Highlights/Notes/Brief Description of Meeting

**Motion** was made by Phil and seconded by Bill to appoint Rich Lannan as chair of the board. Motion carries

**Motion** was made by Judy and seconded by Amber to appoint Marylou as vice chair of the board. Motion carries

Both appointments will be for a 1 year term. The board agreed that Rich and Marylou have the most experience with the project and will be able to help bring the remaining board members up to speed.

Dir. Cummings reviewed RSA 91-A with the board to make sure all were aware of their roles and responsibilities

Dir. Cummings informed the board that a trust fund will be created for the PAC to handle deferred capital maintenance. There will also be an account created to track revenue, rent and tax payments.

The board decided that meetings will be held quarterly on the 2<sup>nd</sup> Friday of the Monday starting in May 2023. The ordinance will be adjusted to reflect the correct meeting date.

Dir. Cummings reviewed the board ordinance and Spectacle operator agreement. Board members need to understand their oversight and obligations. Day to day oversight of the PAC will be in the hands of Spectacle. The board is able to make changes to the operator agreement and their ordinance as over time as things progress.

Pete Lally gave an update. The construction punch list is still being worked on. The building received its occupancy permit on March 31<sup>st</sup>. Spectacle had their first big show and were very happy with how things went. It will take time for the staff to learn all the ins and outs of the building and get it fully up and running but are very excited to be a part of this project.

Judy has volunteered to take minutes at future meetings

Motion To Adjourn By	Jay/Bill
Time	10:05 am
Next Meeting	May 12, 2023 9am