

**Board of Public Works Meeting
Meeting Minutes**

March 22, 2018

A meeting of the Board of Public Works was held on Thursday, March 22, 2018, at 5:30 p.m. in the Auditorium at City Hall, 229 Main Street, Nashua, NH 03060.

Mayor Donchess, Chair, declared the meeting to order at 5:30 p.m. and called the roll.

Members Present:

Mayor James Donchess, Chair
Commissioner Joel Ackerman, Vice Chair
Commissioner Tracy Pappas
Commissioner G. Frank Teas

Members Not Present:

Commissioner Kevin S. Moriarty

Also Present:

Ms. Lisa Fauteux, Director of Public Works
Mr. Stephen Dookran, City Engineer
Mr. Peter Kohalmi, Deputy City Engineer
Mr. Jon Ibarra, Superintendent of Streets
Mr. John Stewart, Fleet Manager, Department of Public Works
Mr. Dave Boucher, Superintendent, Wastewater Department
Mr. Nicolas Caggiano, Superintendent, Parks & Recreation
Alderman Ernest Jette, Aldermanic Liaison

MOTION: Commissioner Pappas to approve the agenda as presented.
SECONDED: Commissioner Ackerman

Discussion:

Commissioner Pappas

I wonder if it makes sense to move Commissioner Comments to before the non-public session.

MOTION CARRIED: Unanimously

MOTION: Commissioner Pappas to amend the agenda to move item #15 to immediately follow the Director's Report.

SECONDED: Commissioner Teas

MOTION CARRIED: Unanimously

MOTION: Commissioner Pappas to approve the agenda as amended.

SECONDED: Commissioner Teas

MOTION CARRIED: Unanimously

Approval of Meeting Minutes/Unseal Non-Public Minutes

MOTION: Commissioner Teas to approve the minutes of the Board of Public Works Meeting of February 8, 2018.

SECONDED: Commissioner Pappas

MOTION CARRIED: Unanimously

MOTION: Commissioner Pappas to approve the minutes of the Board of Public Works Special Meeting and Budget Workshop of February 22, 2018.

SECONDED: Commissioner Teas

MOTION CARRIED: Unanimously

MOTION: Commissioner Teas to approve the minutes of the Board of Public Works Special Meeting of March 8, 2018.

SECONDED: Commissioner Ackerman

MOTION CARRIED: Unanimously

MOTION: Commissioner Pappas to unseal the non-public minutes from the Board of Public Works Meeting of February 8, 2018.

SECONDED: Commissioner Teas

MOTION CARRIED: Unanimously

Public Comment

There was none.

Mr. Steve Dookran, City Engineer, introduced Peter Kohalmi, the new Deputy City Engineer.

Mr. Kohalmi said he was very happy to be working with the city. I have spent about 20 years working in the private sector, mostly in the Manchester area.

Aldermanic Referral

A. O-18-007- PROHIBITING PLACING OR BLOWING YARD DEBRIS IN THE STREET

MOTION: Commissioner Pappas to recommend O-18-007 – Prohibiting, Placing or Blowing Yard Debris in the Street.

SECONDED: Commissioner Teas

Discussion:

Commissioner Ackerman

There was a reference to what the fine could be but it did not actually indicate what that fine would be and I was curious.

Director Fauteux

I think it is a fine of up to \$1,000 and is enforceable by the police department not by public works.

Commissioner Ackerman

What does the reference 1-12 mean in the last sentence of the ordinance?

Mayor Donchess

That is another section of the ordinance which sets forth what the fine would be.

Commissioner Pappas

It is unfortunate that this has to be a law. It is really hard to enforce some of these issues. There is one exception to this if people are reasonable. Some people have very difficult yards to deal with and they blow their stuff in the street and have someone come and vacuum up their leaves. Maybe we can give some people a couple of days or just ignore it and hope that if someone lets it go for more than two days the police will give them tickets. I have seen people throw snow on the street and I have also seen people clean their cars off in the street and not their driveway. I do not think we enforce that.

Director Fauteux

That does happen a fair amount of time and people are not supposed to push snow onto the street or the sidewalk but it does happen. We do not usually enforce it because there is a fair amount and unless someone complains or it becomes a sight distance issue, it is difficult to enforce.

Commissioner Pappas

In some cities in Massachusetts and Connecticut, during a certain period of time, if residents blow their leaves onto the street the city will come by and clean it up.

Alderman Jette

Commissioner Ackerman said he looked up 1-12 and it is the general penalty for violation or ordinances. It reads, "whenever in the code or in any ordinance of city, any act is prohibited or made or declared to be unlawful, it shall be punished by a fine of not more than \$1,000." This just had its first reading before the Board of Aldermen and it has not come before the Infrastructure Committee yet. The intention of the ordinance is just to add the verbs "blow" and "yard debris, "including but not limited to leaves and grass clippings." The rest of the ordinance is what is in effect now but when you are talking about blowing leaves or grass clippings into or across the right-of-way of any way, street, lane or alley this would theoretically prohibit you from blowing the leaves off of your property onto the street to the truck that is waiting to vacuum it up. Technically that would be a violation of this ordinance. The Infrastructure Committee will really have to think about how to word it so it does not make the removal of leaves a technical violation of the ordinance. I think Alderwoman Melizzi-Golja has proposed this so maybe she would have more comments regarding this.

Mayor Donchess

Do you want to do anything other than just a flat endorsement?

Commissioner Pappas

If it is not a 911 emergency, we can table it and make the suggestion.

Alderman Jette

I do not think there is any urgency.

Commissioner Pappas

If we do grant that exception of blowing onto the street, I think there should be a time limit.

Commissioner Teas

I think you can include the word “reasonableness.” If people need to take their waste out via the method you suggested then go ahead and do it but if they are going to blow it into the street and leave it there for week then that is not going to work.

Commissioner Pappas

Maybe we could table it and ask Alderman Jette to give the Infrastructure Committee the suggestion.

Commissioner Ackerman

I do tend to agree that the intent is there but the wordsmithing might need a little bit of work. If the business were along Main Street, where the sidewalks are relatively big, if they clear a path to make it safe for people to enter their businesses, they might actually take the snow and move it to the edge of the sidewalk. I do not think there is a way to eliminate all of that snow by themselves so that would be a concern of mine. If they are doing their due diligence to make access to their businesses safe they are still blowing the snow from one edge of the sidewalk onto the other and by this ordinance, there could still be a possible fine.

Director Fauteux

The snow already exists and the language really is in the right-of-way, street, lane or alley so it does not really say anything about the sidewalk but there is some reasonableness. If something like that happened, we would not call the police right away; we would go to the resident and talk to them. If they said they had someone coming to pick the leaves we would certainly not call the police department. Before the police were called, there would be a personal contact as well as a letter.

As far as the merchants on Main Street, they do push the snow to the edge of the curb and we do some removal in a reasonable amount of time.

Commissioner Teas

What is the genesis of this? Has there been an on-going problem clogging the drains or pipes or is it a one-off type of situation?

Director Fauteux

I am not really sure. This is not a huge issue as far as I know but I am not sure.

Alderman Jette

I want to point out that the existing ordinance talks about the right-of-way and it is for the purpose of this section. “right-of-way means streets or sidewalks.” What Alderwoman Melizzi-Golja has proposed is not a change. The part that we are raising an issue about is largely what is in the ordinance already but now that we are looking at it, I think it is a good opportunity to clarify it. Personally, although you might send a letter and be very reasonable in the enforcement of it, another Director ten years from now may not be as nice as you are. I do not think that we should have laws that do not mean what they say. We should write them in a way such that it makes the literal enforcement of it not unreasonable. I do not think we should leave it to the police or the Director of Public Works to insert the reasonableness. I think we should write the law so that it is already reasonable.

Director Fauteux

You have to remember that there are very different situations, for instance, if you have a business that is pushing snow onto the street on Kinsley Street, I am going to enforce upon that immediately. I have to because that is a huge safety issue for our residents. We have to have a little bit of leeway there because there are a lot of different situations in which somebody might be pushing snow or leaves into the right-of-way.

MOTION: Commissioner Pappas made a motion to table.

SECONDED: Commissioner Teas

Discussion:

Alderman Jette

I will convey your concerns to the Infrastructure Committee and give them an opportunity to refine it.

MOTION CARRIED: Unanimously

Street Department

- A. MOTION:** Commissioner Pappas to approve the purchase of two 2019 HV507 SFA (HV507) Cab and Chassis Trucks from Liberty International of Manchester, NH, for the price of \$88,900 each for a total of \$177,800. Funding will be through Department: 161 Street; Fund: Trust; Activity: CERF.

SECONDED: Commissioner Teas

Discussion:

Commissioner Pappas

I did not see the maintenance records as of 2012 and I thought we were going to be able to have those.

Mayor Donchess

We did talk about that but I am not sure under what circumstances we were going to come up with it or when.

Commissioner Pappas

I had made several references to this because I do think for us to be able to do our due diligence; it would be a good thing to be able to see what maintenance has been done. I realize that we may not be able to have the records prior to 2012, but my understanding was that anything from 2012 on we had.

Mr. Jon Ibarra, Superintendent of Streets

I was unaware of that request.

Mr. John Stewart, Fleet Manager, Department of Public Works

The trucks will replace 32 and 33; 32 has been out of service for approximately one year because the engine blew up and it had a catastrophic failure and in doing so, it overheated and the radiator blew out of it. That has been a donor vehicle for parts to keep 33 on the road. Both are suffering from severe corrosion and rust to the frame.

Commissioner Pappas

I do understand that it looks like we have really driven those trucks but in the future, I mean I do not want to be a jerk and vote no on things that I know we need, but I do think keeping maintenance records are really important.

We decided to add new positions and the Fleet Manager was one them. My understanding was that we would have better records of the maintenance that was done to vehicles.

Mayor Donchess

Are you able to extract the maintenance records regarding a specific vehicle?

Mr. Stewart

Yes.

Mayor Donchess

As we understand it, the records are not very good prior to 2012, but since then it has been pretty consistent. If you did that for one vehicle, is it one page or ten pages?

Mr. Stewart

You can get a condensed version or a very drawn out version.

Mayor Donchess

What is a condensed version?

Mr. Stewart

You would have to know system codes.

Mayor Donchess

Is that one page or one sentence?

Mr. Stewart

That may be three pages.

Mayor Donchess

What would be a full version?

Mr. Stewart

One vehicle could easily be ten to fourteen pages.

Mayor Donchess

Commissioner Pappas, would you like the condensed version?

Commissioner Pappas

I just feel as if we spend a lot of money on vehicles and when the former Mayor did CitiStat we just kind of came up with this is how we are going to replace our vehicles. Sometimes I feel as if we do not go back and evaluate some of the decisions that we have made. I feel as if we could get it in an e-mail that I would feel like we were doing our due diligence. I realize that salting, sanding and the hauling makes it difficult to keep our vehicles as long as people's personal vehicles, but we have two full-time shifts of mechanics and I do not think it would be a bad idea for us to be able to take a peek at the ten or twelve pages.

Mayor Donchess

Would you prefer the full version or the condensed version?

Commissioner Pappas

If we have the full version, it could be e-mailed.

Mayor Donchess

It should be attached to the agenda because otherwise there could be Right-to-Know issues if we are considering things that are not visible. The request is in the future, with respect to new vehicles that we are purchasing, that the maintenance record be circulated and attached to the agenda. We can try the full version and if we see that it is too paperwork heavy maybe we can reduce it to the condensed version. I do not know what this document will look like. Does anyone have any problems with that?

Commissioner Teas

Mr. Stewart, am I going to be able to read this report and really understand and glean information because quite candidly, I come to the meeting and I have the full faith and confidence of the Director and the Superintendent's telling me that they need X, Y and Z. I am not confident that I could read a report; I would rather hear it from you and what you told me was very valuable.

Mr. Stewart

The maintenance report could be very difficult to read because it is just system codes.

Mayor Donchess

Is that the condensed version?

Mr. Stewart

Yes.

Commissioner Teas

Would the longer version be easier to read?

Mr. Stewart

Yes, the longer version will break it down more and give explanations as to what the city codes are.

Commissioner Pappas

For example, my husband bought a used car for my son and he asked if the timing belt had been changed. If you keep your vehicles a long time, you really should pay attention to that. I just feel that for the public it is important to do the due diligence.

Mayor Donchess

The reality is that these are public documents so anybody who requests them, we have to produce them. So now, we have a Commissioner requesting them so we will do that. From now on, we will have a copy of the maintenance record with respect to vehicles that are going to be purchased.

Commissioner Ackerman

I have had the fortunate experience to be on the Board for two years and we have been approving a number of different vehicles through CERF. Today I had the opportunity to go to the website and looked up the CERF program and one of the top three things that it pulled up was this document. It is from April 20, 2015, and I was delighted to hear that two years ago vehicle 32 had an estimated replacement cost of \$110,000. They are saving the city quite a bit of money from what they estimated two years ago because the cost is closer to \$90,000. There was \$115,500 in the CERF program from 2017, and they held off one year to replace the vehicle. The amount estimated for item 32 and 33 in the CERF program was \$262,000 between the two vehicles. Today's motion to replace the two vehicles is \$177,800. Without all of that additional information and knowing they are doing their due diligence on repairs and maintenance, I do not know if we necessarily need that level of detail. They are already saving the city the difference between the \$262,000 and the \$177,800. It is just an observation. I will support purchasing these two vehicles.

Mayor Donchess

As a point of information, if the vehicle comes in higher than the CERF estimate, and if that difference is 10% or more then it needs to be voted on again by the Board of Aldermen. The Board of Aldermen has approved the purchases. Part of the CERF schedule for the year appears in the budget and as part of the approval of the budget, the Aldermen are voting on the equipment that is going to be purchased.

Commissioner Ackerman

On item 33, at one time or another, it was estimated that the replacement cost on that vehicle was \$146,000. Is there something drastically different from what that estimate was a couple of years ago in comparison.

Mr. Stewart

We included the spreaders; otherwise, it would have been a tailgate spreader, which is very inefficient.

Commissioner Ackerman

Is it a package deal at the lower price?

Mr. Stewart

For what?

Commissioner Ackerman

Of \$88,900.

Mr. Stewart

That is for the cab and chassis.

Mayor Donchess

Are you saying that the spreader is not being purchased as part of this?

Mr. Stewart

The spreader is being purchased with the up-fit package.

Mr. Ibarra

That is another motion in the Board's packet and it is also being funded through CERF.

MOTION CARRIED: Unanimously

- B. MOTION:** Commissioner Teas to approve the purchase of one 2019 HV513 (HV513) Cab and Chassis Truck from Liberty International of Manchester, NH, for the price of \$117,800. Funding will be through Department: 161 Street; Fund: Trust; Activity: CERF.

SECONDED: Commissioner Ackerman

MOTION CARRIED: Unanimously

- C. MOTION:** Commissioner Pappas to approve the purchase of (2) six-wheel and (1) ten-wheel dump truck up-fitting equipment packages from H.P. Fairfield of Pembroke, NH, for the price of \$71,856.50 each for the six-wheel and \$75,249.50 for the ten-wheel packages for a total of \$218,962.50. Funding will be through: Department: 161 Street Fund: Trust; Activity: CERF.

SECONDED: Commissioner Teas

Discussion:

Commissioner Ackerman

Is this part of item 32 and 33?

Mr. Stewart

Yes, that is what makes the trucks complete.

MOTION CARRIED: Unanimously

- D. MOTION:** Commissioner Teas to approve the purchase of one three-ton capacity Falcon asphalt recycler & Hotbox trailer from H.P. Fairfield, Pembroke, NH, for the price of \$31,286. Funding will be through Department: 161 Street; Fund: Trust; Activity: CERF.

SECONDED: Commissioner Ackerman

MOTION CARRIED: Unanimously

- E. MOTION:** Commissioner Pappas to approve the purchase of three 2018 Ford F250 pickups truck from MHQ (Municipal Headquarters) of Marlborough, MA, for a total cost of \$123,822.75. Funding will be through Department: 161 Street; Fund: Trust; Activity: CERF.

SECONDED: Commissioner Teas

Discussion:

Commissioner Ackerman

Is there any vendor that has this equipment available in the State of New Hampshire?

Mr. Stewart

A New Hampshire state bid is only open for about two months at a time and I guess the money was not approved at the time.

Mr. Ibarra

MHQ is the equivalent of a state bid.

Mr. Stewart

It is off the state bid down there.

Mr. Ibarra

It is just a different vendor.

Commissioner Ackerman

There was not a local vendor in the city or the state, is that correct?

Mr. Stewart

Not that had a current state bid at the time.

Mayor Donchess

I think what they are saying is if they go through the state bidding systems they get a better price because there is the force of volume. If New Hampshire's state bid put out by the state is open, they can latch onto it, whereas if it is not then they will use the Massachusetts state bidding system to get the best possible price.

Mr. Ibarra

To your point, Commissioner Ackerman, whenever it is possible, we keep it home.

Commissioner Ackerman

I would think it would make it a lot easier in terms of bringing the vehicle back for repairs.

Mr. Stewart

Actually, Best Ford honors MHQ's trucks.

MOTION CARRIED: Unanimously

F. MOTION: Commissioner Teas to approve the purchase of a Caterpillar 120 M 2 Motor Grader from Milton CAT of Londonderry, NH. The total price is \$244,000. Funding will be through Department: 160 Engineering; Fund: Grant; Activity: Highway Block Grant.
SECONDED: Commissioner Ackerman

Discussion:

Commissioner Ackerman

Through some conversation that I had prior to the meeting, this is a new piece of equipment for the city and it has no impact to the city budget. It is all coming out of the Block Grant.

Mayor Donchess

That is correct.

MOTION CARRIED: Unanimously

G. Informational: Annual Street Department Spring Cleanup

Director Fauteux

The dates of the clean up are April 9th through April 20th and residents must make an appointment with the Street Department at 589-4750 for this pick-up between the dates of March 31st and April 11th. Acceptable items include brush; the cut end should be towards the street and no larger than 4" in diameter and no longer than 8'. Shrubs are also acceptable but should be clean of sand and soil. Picnic tables must be wood only, glass must be secured with nails removed from doors and wood posts without concrete.

Unacceptable items include metal and household hazardous waste, which can be brought at different times.

All of these items can be brought to the Four Hills Landfill during regular business hours as well.

Commissioner Pappas

I do not know if people know what people leave out but I have someone who takes full advantage of it and I have seen them literally fill up an entire truck. On the other hand, we do not have stick pick-up so I was not sure if perhaps if someone had a smaller clean-up that fell under these items, would it be okay if they took those items, as long as they were acceptable, but a smaller amount, put them in garbage pails that you would use for soft yard waste.

Director Fauteux

We usually ask that they do not do that because sometimes the sticks get lodged in and it is very difficult to get them out. We prefer that they just put them on the ground.

Commissioner Pappas

Even if someone has a fairly small amount that they could just throw by the street but they should probably specify that it is not a lot.

Director Fauteux

They could, yes, absolutely.

Commissioner Pappas

You would prefer that it not be in a barrel but it looks so messy in the street.

Director Fauteux

It does look messy but sometimes we have a difficult time because residents will really lodge those sticks into the barrel and it is hard to get them out so that is why it is easier and quicker for us to just pick up the sticks if it is just on the side of the street. It is not that we would not pick it up but if it is lodged in the barrel then we would not be able to pick it up.

Parks & Recreation

- A. Informational - MOTION:** Commissioner Pappas to accept and place on file the 2017 NH State Emerald Ash Borer update.

Discussion:

Mr. Nicolas Caggiano, Superintendent, Parks & Recreation

I know that some of you who have been on the Board for a while know that every year I give you an update on a significant pest that has affected the forests across the United States and it is now in New Hampshire. I provided you with a map. The Emerald Ash Borer is significantly affecting Ash trees in the state. It is not in Nashua yet but it will be at some point over the next few years. There is no cure for it. I received my Park & Rec magazine and on the front page was "Be Smart about Ash" and in Colorado, they are doing a community program to identify the pests. I am a member of the State Community Forestry Council and as I go to these meetings and I get more information, I think it is important that I update you because at some point we are going to be looking at a significant tree failure in the right-of-way for most Ash trees and we are going to have to think about how we are going to remove them and how we will replace them with another species so we do not lose our street cover.

Commissioner Teas

Why are they attracted to one tree rather than the other?

Mr. Caggiano

It is just the type of tree that it is. It is a pest that came in from Asia and it started in Michigan and it has worked its way right across the United States. I provided the Board with a packet of information from Michigan State that explains the pest. It is affecting the wood baseball bat system because most baseball bats are made of Ash. There may be a cure as they are experimenting with different parasitic wasps or different natural pests.

Commissioner Pappas

What is the percentage of city trees that we will be responsible for that are Ash.

Mr. Caggiano

We are in a forestry zone that has a significant species of Birch, Maple, Oak and Ash. Based on that, it would be anywhere between 20% and 30% of the roadside trees are probably an Ash tree.

Commissioner Ackerman

You say there is not cure but I would assume that the environmentalists are doing things to prevent it. Is there anything that the City of Nashua can do?

Mr. Caggiano

We do not need to yet but at some point, we would do things that follow the state guidelines. Right now, you are not allowed to bring firewood across state lines just because of this problem. At some point, we are going to have to have a discussion about how we are going to tackle this problem.

SECONDED: Commissioner Teas
MOTION CARRIED: Unanimously

B. Informational - MOTION: Commissioner Pappas to accept and place on file the 2018 Summer Camp Flyer.
SECONDED: Commissioner Ackerman

Discussion:

Mr. Caggiano

We had a very successful season last year and sign-ups have already begun on-line. The software that we purchased has done very well and it has made the entire process a lot easier. Tennis camps are starting to fill up, basketball and we already have six people signed up for swimming lessons.

Commissioner Teas

This website domain is not the cities. Is it a firm that helps with the scheduling, this Rec Desk?

Mr. Caggiano

That is correct.

Commissioner Ackerman

I noticed a comment in our packet regarding the Summer Fun Program and that there was a fundraising campaign going on and there was a goal of raising \$20,000 and \$11,500 in commitments. Does that correlate to what Alderman Jette had asked relative to the fireworks program or is it something else?

Mr. Caggiano

That is strictly for Summer Fun. We try to raise \$20,000 every year through businesses and corporate sponsors along with some individual donations. As of this week, we are very close to making an agreement with Whole Foods and then we will be at about \$13,000. We should get to the \$20,000; everybody has been doing a great job with this.

Commissioner Ackerman

Summer Fun is more than just the July 4th activities for the children, it is an entire series of programs and the flyer will be coming out.

Mr. Caggiano

That is correct. There are over 60 events that we put on throughout the season; the Fairytale Festival on opening day, the PAL Fishing Derby, Wheels and Wings, July 4th, Shakespeare in the Park and all of the other events.

MOTION CARRIED: Unanimously

C. Informational – MOTION: Commissioner Pappas to accept and place on file the 2018 proposal to make a new copy of the missing sword at the Soldiers and Sailors Monument.

SECONDED: Commissioner Ackerman

Discussion:

Commissioner Teas

Where is that monument?

Mr. Caggiano

It is the one at the top of Library Hill. The sword has never been there in my tenure and no one really knows where it is. Ms. Laurie Galbo, who I believe in on the Downtown Improvement Committee, came up with this idea and worked out a deal with Make-It Labs and for about \$20.00 in material, they are going to make a replica and antique it properly and we will put it in place and secure it. It will look like the original picture and I thought it was a worthwhile adventure to work with them on that.

MOTION CARRIED: Unanimously

Wastewater Department

A. MOTION: To approve the User Warrants as presented.

SECONDED: Commissioner Teas

MOTION CARRIED: Unanimously

B. MOTION: Commissioner Teas to approve the purchase of four Impeller Wear Rings and three Wear Plates for our 4 Raw Sewage Pumps in the amount of \$51,200 from Xylem, of Woburn, MA. Funding will be through: Department: 169 Wastewater; Fund: Wastewater; Account Category: 54 Property Services.

SECONDED: Commissioner Ackerman

MOTION CARRIED: Unanimously

C. MOTION: Commissioner Pappas to approve change order #3 to the Digester Cleaning project with Denali Water Solutions in the amount not-to-exceed \$95,000. Funding will be through: Department: 169 Wastewater; Fund: Wastewater; Account Category: 81 Building Improvements.

SECONDED: Commissioner Teas

MOTION CARRIED: Unanimously

Engineering Department

A. MOTION: To approve the Residential and Commercial Wastewater Service Permit and Fees as submitted.

SECONDED: Commissioner Teas

MOTION CARRIED: Unanimously

B. MOTION: Commissioner Teas to approve the following Pole License Petitions: PSNH #12-1270, PSNH #12-1267, PSNH #12-1265, PSNH #12-1264, PSNH #12-1266, PSNH #12-1268, PSNH #12-1245, PSNH #12-1258, PSNH #12-1262, PSNH #12-1239, PSNH #12-1232, PSNH #12-1233, PSNH #12-1231, PSNH #12-1255, PSNH #12-1229, PSNH #12-1260, PSNH #12-1257, PSNH #12-1259, PSNH #12-1213, PSNH #12-1246, PSNH #12-1244, PSNH #12-1240, PSNH #12-1230, PSNH #12-1241, PSNH #12-1251, PSNH #12-1218, PSNH #12-1242, PSNH #12-1222, PSNH #12-1219, PSNH #12-1205, PSNH #12-1261, PSNH #12-1227, PSNH #12-1207, PSNH #12-1228, PSNH #12-1221, PSNH #12-1234, PSNH #12-1243 & PSNH #12-1209

SECONDED: Commissioner Pappas

MOTION CARRIED: Unanimously

Alderman Jette

Does PSNH still exist?

Mayor Donchess

That is a good question because they have a different name.

Commissioner Pappas

They are called Eversource now.

Mayor Donchess

Are you asking why the poles are all labeled with PSNH on them?

Mr. Dookran

The poles are still numbered under the PSNH system. It is an old numbering system.

Alderman Jette

The lease does not refer to PSNH, it just refers to the poles and where they are located.

Mr. Dookran

That is correct.

C. MOTION: Commissioner Teas to approve the engineering contract with Stantec Consulting Services, Inc. of Burlington, MA, for the 2018 Pavement Management Analysis Update in an amount not-to-exceed \$52,700. Funding is through the multi-year paving project. Department: 160 Admin/Engineering; Fund: Bond; Activity: Paving.

SECONDED: Commissioner Pappas

Discussion:

Commissioner Ackerman

How is Stantec doing and how are they adding value to the entire process?

Mr. Dookran

Stantec produced the original report that we used to move the program forward and we have used them every year. The intention was to do 1/3 every year of the re-evaluation of the city's network but because we skipped one year, last year we had them do 50% and this year we will do the other 50%. Moving forward, beyond this year, we will go back to the 1/3. The evaluation is very helpful in selecting the streets.

Mayor Donchess

Each street is given a PCI (Paving Condition Index) number and that helps them select which streets are the most cost effective to improve.

MOTION CARRIED: Unanimously

- D. MOTION:** Commissioner Pappas to approve the engineering contract with Stantec Consulting Services, Inc. of Burlington, MA, for a pavement degradation study due to utility cuts in an amount not-to-exceed \$24,400. Funding is through the multi-year paving project. Department: 160 Admin/Engineering; Fund: Bond; Activity: Paving.

SECONDED: Commissioner Teas

MOTION CARRIED: Unanimously

- E. MOTION:** Commissioner Teas to approve Change Order No. 3 for the Citywide Infiltration/Inflow Analysis to Wright-Pierce of Manchester, NH, in an amount of \$ 140,336. Funding will be through: Department: 169 - Wastewater; Fund: Wastewater; Activity: Inflow and Infiltration.

SECONDED: Commissioner Pappas

MOTION CARRIED: Unanimously

- F. MOTION:** Commissioner Pappas to approve Change Order No. 1 for the 2017 Sewer Project to DeFelice Corporation of Dracut, MA, in an amount of \$68,687.80. Funding will be through: Department: 169 Wastewater; Fund: Wastewater; Activities: Sewer Rehab and Sewer Structures.

SECONDED: Commissioner Ackerman

MOTION CARRIED: Unanimously

Administration Department

A. Directors Report

- This is a multi-family dwelling where we did a sewer replacement. There were some challenges that included going under a duct bank and water lines. That work was done by Newport Construction.

Alderman Jette

What is a duct bank?

Director Fauteux

It could have communication lines in it; it is a pipe.

- This is the girl's Biddy champions, the Panthers. Their game was on March 9th and congratulations to them.
- The Biddy boy champions are the Braves. They played on March 9th as well.
- This is a picture of the Biddy Basketball All-Stars and their game was on March 16th and March 17th.

- The girls Jr. Bidy champions were the Lakers.
- This is a picture of some winter activity at Mine Falls Park. There is an Egret on the left, which was very cool as well as some folks enjoying the break in the weather.
- We have had to remove snow from Stello's four times; spring sports began March 26th.

Alderman Jette

Do we remove the snow after every storm?

Director Fauteux

No, only when it gets close to playing time. It is better to remove a little at time because it is better for the field.

Mayor Donchess

We are getting all of these surprise storms and they keep thinking that it is the last one so let's make the field usable and then there is another storm.

- This is some culvert work at the Main Dunstable rectangular field.
- This is some picnic tables that the Parks & Rec employees built.
- This is a manhole repair, which continues year-round. This is on Kinsley Street.
- There were sewer repairs in many different roads. This work was done by our own crews.
- This has been a tough winter for potholes. This is a sinkhole on at the intersection of Patten Road and Ledge Street. I think our mill & fill program will be very busy this year.
- This is some winter storm clean up on Berkeley Street.
- We have been hosting the PAL kids each month in a different department. The last visit was at the Wastewater Department and they were brave enough to climb all of the way to the top of the digester.
- This is maintenance truck #136 from wastewater and this is a truck that is used to maintain the pump stations and perform some fieldwork. This was approved back in August.
- These are gearboxes that were replaced in the wash press. The original gearboxes were faulty and the manufacturer replaced them at no cost.

Commissioner Pappas

Did we do the work or did they do the work.

Director Fauteux

They did the work.

Alderman Jette

What does a gearbox do?

Director Fauteux

It cleans out the rags and things that we screen out of the wastewater.

- The digester cleaning is finally done. We have slowly been filling the digester, and we now have enough gas to light the flare and we have four to six more weeks before our solids will be classified as Class B but everything is moving in the right direction and the inspection of the egg was very good.

Alderman Jette

What does lighting the flare mean?

Director Fauteux

The digester produces methane so we have a generator and we produce power with that, our net metering program. Right now, we do not have a generator on line so we need to flare the gas much like we do at the landfill.

Alderman Jette

Do we have a generator coming?

Director Fauteux

Yes we do. We are looking at two generators so we will have some redundancy so if one goes down the other one will continue to operate. The engineers are designing that now.

Alderman Jette

In the past and in the future, will we be harvesting the methane and burning it to power the generator to produce electricity?

Director Fauteux

Yes.

Commissioner Pappas

How often does DES come in to inspect the jobs?

Director Fauteux

They do not usually inspect our jobs but they visit maybe once per year. We just had a recent audit but we have a lot of reporting that we send them on a monthly basis.

- This is winter trash collection, which is a huge challenge. We ask residents not to put their toter's in snowbanks because it makes it very difficult for us to empty them.

Alderman Jette

Sometimes the toter is placed and the city plows the snow against them. It is not always the residents who leave the toter in the snow.

Director Fauteux

That is true but we do ask residents not to put a toter out during a snowstorm. It does create some challenges.

- This is the much anticipated soft yard waste and oversized items will be returning as of April 16th. Residents can begin calling the Solid Waste Department beginning March 31st to schedule a pick-up.
- We have each of you a flyer regarding our household hazardous waste collections, which are on April 21st, June 7th, August 4th, October 6th and November 3rd. We may potentially have a pick-up in Milford on May 5th. That information is on line as well.

Director Fauteux

I also wanted to mention that it has been a tough winter and the staff has done a great job. It looks like we are going to be in our actual budget, given we have no more weather events. That even includes filling up the salt shed at the end of the year. We have an available budget of about \$73,000 right now, which we expect to use to fill the salt shed.

Commissioner Ackerman

Is the bridge across Henri Bourque Highway complete?

Director Fauteux

Yes.

Mr. Dookran

The work we did was just enough to take the bridge off the red list. There is more work that could be done but because of budget constraints we just did enough to make it safe again. That job is complete.

Commissioner Ackerman

How long was the study going to be for the bridge along Canal Street or was it Bridge Street?

Mr. Dookran

That project is on-going and we just had the borings done to figure out what is going on underground and we have the engineers interpreting that information and they will come up with a plan to repair that bridge. It is where Canal Street ends and Bridge Street begins.

Commissioner's Comments

Commissioner Pappas

I got a call that the last time we removed snow from downtown...I think the snow was from Main Street and it was put at the Holman Stadium parking lot. Just given the opioid crisis that we have I can see this happening; that someone had seen needles in the snow. There are tennis courts, a school and a playground. I noticed that we were starting to remove the snow from Holman and I wondered what we might do with some of the debris. Unfortunately, some people will throw needles in their trash. I am wondering if number one, if when we remove snow from Main Street if it might be better to put it at the landfill. There is even a sight issue. I was not sure if you were aware of that.

Director Fauteux

We will make sure that we send a sweeper. This was just a one-time situation. We have been putting snow at the Mansville site and because the ground thawed and it was a bit of a mud bowl and we wanted to get the snow off Main Street for St. Patrick's Day, and outdoor dining was coming into play. We put a small amount at Holman and we do not intend to put significant amounts of snow there. There was already a fair amount of snow there just from the parking lot. We cannot pile snow at the landfill because of the monitoring wells and the sodium pits. We are somewhat limited to where we can pile snow. We used to use Stello's Stadium and we started to see impacts to the Nashua River. We will make sure that any debris is picked up.

Commissioner Pappas

Does a street sweeper even have a vacuum type of thing? I would think that it would require some physical and visual inspection.

Director Fauteux

It might and we will hand pick it if we need to.

Commissioner Pappas

I cannot imagine how much it costs to remove the snow but I wonder if we might invest in snow melter's. I think it might be worth looking into.

Director Fauteux

We have looked into that but there are a couple of problems. One is that it is very expensive to operate and you need a place to be able to discharge the water and the only place we could discharge it would be into the sewer system. There are some challenges. Manchester has one and they have used it once because of the expense of operating it.

Commissioner Pappas

I wonder if we can ask them how much it costs each time they use it and then compare it to how much we have spent on overtime moving snow.

Director Fauteux

I do not have those numbers off the top of my head but we did look into that and it was not cost effective.

Alderman Jette

Then you would have to move the snow to the melter.

Director Fauteux

Yes, and it is fairly slow and it is very expensive. It is a little bit challenging because every time it is full you need to discharge it into the sanitary sewer.

Mayor Donchess

I looked into that independently. I think the cost of the fuel is to get enough heat to melt all of the snow. That takes a lot of fuel.

Commissioner Pappas

I would hope in the future that we would think twice before we deposit snow at Holman because I think there are a lot of kids over there and just seeing the needles all over the place...

Director Fauteux

You saw needles at Holman Stadium?

Commissioner Pappas

I received a call from someone who was doing snow removal from downtown and it was deposited at Holman and there were needles spotted.

Director Fauteux

I will check on that immediately. I was not aware of that.

Commissioner Pappas

It is always amazing once the snow piles melt what is in the trash there. I do not know if maybe Crown Street or other city owned land might be available.

Director Fauteux

Crown Street is no longer available to deposit snow.

Mayor Donchess

Is that true?

Director Fauteux

Yes, because it is technically a Park & Ride.

Mayor Donchess

We took a couple of million dollars of federal money to buy it.

Director Fauteux

It is not under our purview.

Commissioner Pappas

We could scour some of our city properties and maybe find a more appropriate spot to dump.

Director Fauteux

If you have any ideas, I would love to know because it is really becoming a challenge.

Alderman Jette

Director Fauteux, can you take this opportunity to explain what the problem is with potholes. I have heard people complain that there are potholes, and when we fill them they do not stay filled and people are questioning the quality of material that we are using to fill them.

Director Fauteux

First of all, this is not unique to Nashua. Our streets are not in good condition and that is why we are embarking upon this paving plan over the next five years. This year was unique in that we had so much frost so early and then we had a couple of thaws after that and that created a lot of problems. We have not had frost like this in about 150 years or so. The reason that you are probably hearing that the material is coming out is that when it gets too cold the hot asphalt plants are not open so we have to use cold patch. Cold patch is just a temporary fix and it will eventually come out. When we use hot top it usually will not come out. The other challenge is that we filled a lot of potholes, thousands, but then it snowed again and when we had to plow it pulled the patches out so we have to re-patch them. We have a mill & fill program that has worked really well over a number of years and we are tracking where a lot of our potholes are and we will be milling out areas and re-paving in the spring.

Alderman Jette

Do people who have hit a pothole, which has caused damage to their car, have any recourse?

Director Fauteux

They can certainly file a claim through the Risk Department but I will say that they almost never pay for a pothole claim so it is highly unlikely.

Commissioner Pappas

I was looking through Robert's Rules, page 488, with regard to smaller Boards and we are considered a small Board. In a small Board, we actually do not need motions to be seconded.

Mayor Donchess

When I first came in, I was not asking for a second because the Board of Aldermen uses Mason's Rules and there is not second required. You all told me I had to get a second.

Commissioner Pappas

It says "a small Board is where there are not more than about a dozen members."

Mayor Donchess

Maybe we should adopt that as a rule. That is what I am used to. If we adopt that as a rule it will makes things a little bit more efficient. I do not think if you have Robert's authority that a second is required. We should wait and discuss this with Commissioner Moriarty because he feels very strongly on this issue.

Commissioner Pappas

If the rules say so then we do not need a second.

Mayor Donchess

Well, let's at least tell him know that we are thinking about changing things.

Alderman Jette

The first question is whether or not all city Boards are supposed to use Mason's instead of Robert's.

Mayor Donchess

I think it is just up to the Board. There is no law that says the Board of Public Works has to use Mason's. The Board of Aldermen, at its discretion, uses Mason's and always has but for whatever the reason, this Board uses Robert's. We do not have that many parliamentary issues. I am used to no seconds and the Board kept saying you have to get a second.

Personnel

A. MOTION: Commissioner Teas to accept the resignation of Krysten Gostzyla, Analytical Chemist, effective March 25, 2018.

SECONDED: Commissioner Pappas

MOTION CARRIED: Unanimously

B. Non-Public Session: Commissioner Teas made a motion to go into non-public session pursuant to RSA 91-A-3(2) B, the hiring of any person as a public employee.

SECONDED: Commissioner Ackerman

A Viva Voce Roll Call was taken, which resulted as follows:

Yea: Mayor Donchess, Commissioner Pappas, 4
Commissioner Ackerman & Commissioner Teas

Nay: 0

MOTION CARRIED: Unanimously

Commissioner Ackerman made a motion to come out of the non-public session. Commissioner Teas seconded the motion.

MOTION CARRIED: Unanimously

MOTION: Commissioner Ackerman to seal the minutes from the Board of Public Works non-public session of March 22, 2018, until such time as the majority of the Board votes that the purpose of confidentiality would no longer be served.

SECONDED: Commissioner Teas

MOTION CARRIED: Unanimously

Adjournment

Commissioner Ackerman made a motion to adjourn.

Meeting adjourned at 7:13 p.m.