

REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE NASHUA PUBLIC LIBRARY

A regular meeting of the Board of Library Trustees was held at 7:00 pm on March 5, 2019, in the Chandler Memorial Wing at the Nashua Public Library, 2 Court Street, Nashua, New Hampshire.

Trustees present were:

Linda Laflamme (Chair)
Pauline Desautels
Manuel Espitia
Paul Bergeron
Padmaja Kunapareddy

Also present were Library Director Jennifer McCormack, Assistant Director Jenn Hosking, who took the minutes, and three members of the public.

Chairman Laflamme called the meeting to order at 7:05 pm.

The Board examined the bills and, upon a motion duly made by Mr. Bergeron, seconded by Ms. Desautels, unanimously:

RESOLVED that bills in the amount of **\$25,810.82** be approved for payment from the **Regular** budget and bills in the amount of **\$1,626.89** be approved for payment from the **Fines** budget.

Upon a motion duly made by Mr. Bergeron, seconded by Mr. Espitia, the Board unanimously approved the following trust fund requests:

- **\$7,000 Bloomfield Trust to pay Sparhawk Group for mechanical engineering services**
- **\$1,000 Bloomfield Trust to fund speakers, films and book discussions for Nashua Reads 2019**
- **\$500 Miscellaneous Donations to Great American Downtown for Tree Streets Block Party 2019 sponsorship**
- **\$500 Miscellaneous Donations to United Way for Multicultural Festival 2019 sponsorship**

Upon a motion duly made by Mr. Espitia, seconded by Mr. Bergeron, the Board unanimously **approved the minutes of the February 5, 2019 meeting.**

Mr. Bergeron presented draft revisions of two Board bylaws: Article V, Public Participation, and Article VI, Amendments. He also shared a draft of a Public Participation Policy for the Board to consider. The Board will review these documents and discuss them further at the April meeting.

Director McCormack presented revisions to the library's social media policy as requested by the Board in February. After some discussion the Board suggested Director McCormack make a few additional edits and then resubmit the policy revisions for a vote in April.

Director McCormack updated the Board on the library plaza renovation design process. Director McCormack as part of a committee reviewed the project proposals, interviewed finalists and awarded the contract to CRJA – IBI group. After the contract is finalized, the next step is for a committee to work with the firm to develop a design concept for the plaza. Chairman Laflamme and Mr. Bergeron will join Director McCormack for this phase.

The Board reviewed a proposal from Oonagh Williams to fund educational and entertaining presentations on Lithuanian culture at local area libraries from the Zylonis Trust. The Board discussed guidelines for participation and a process for approving and disseminating funds to participating libraries. Upon a motion duly made by Mr. Bergeron, seconded by Ms. Kunapareddy, the Board unanimously **approved funding from the Zylonis Trust be expended to fund up to 10 Lithuanian culture programs at area New Hampshire libraries annually, not to exceed \$5,000.** Director McCormack will draft guidelines for participation as well as an application for qualifying libraries to apply for funding.

In other business, Chairman Laflamme thanked Ms. Desautels for her 12 years of service as a library trustee. Director McCormack and Chairman Laflamme reported on their budget meeting with the Mayor. He was happy with the proposed FY20 budget and no changes were requested. Director McCormack acknowledged the work the library's youth services team has done to build a strong collaboration with the Nashua School District. She has received positive feedback from both the Mayor's office and the Nashua Teacher's Union about the work this team has accomplished.

There being no further business to come before the Board, upon a motion duly made by Mr. Espitia, seconded by Ms. Bergeron, the Trustees unanimously:

RESOLVED: That the meeting be adjourned at 7:55 pm.

Attest _____

David K. Pinsonneault, Secretary