

REPORT OF THE FINANCE COMMITTEE

MARCH 2, 2022

A meeting of the Finance Committee was held on Wednesday, March 2, 2022, at 7:00 p.m. in the Aldermanic Chamber and via Zoom. The meeting link information can be found on the agenda.

Mayor Jim Donchess, Chairman, presided.

Members of the Committee present: Mayor Jim Donchess
Alderman Patricia Klee, Vice Chair
Alderman Alex Comeau
Alderman Tyler Gouveia
Alderwoman-at-Large Gloria Timmons
Alderman-at-Large Melbourne Moran, Jr.

Members not in Attendance: Alderman-at-Large Ben Clemons

Also in Attendance: Alderman Derek Thibeault
John Griffin, CFO/Comptroller
Kim Kleiner, Administrative Services Director
Kelly Parkinson, Purchasing Manager
Jonathan Ibarra, Superintendent of Street Dept.
Daniel Hudson, City Engineer
David Boucher, Superintendent of Wastewater Dept.
Jeff Lafleur, Superintendent of Solid Waste Dept.

PUBLIC COMMENT

Laurie Ortolano

Laurie Ortolano, 41 Berkeley Street. I see tonight you have the Inception Technology quote before you to continue the scanning records project and I would just like to state that I think we get into projects of this magnitude that the city owes us a little more information about the big total picture cost on a project like this. You know it came up 2 years ago almost or about 22 months ago and we funded it in July as about a \$60,000 project and it needs another \$50,000 to take to completion plus a little more for software. But the redaction piece of \$1.3 million that is going to cost a lot of money when it comes to personnel time. I wish we had not done it because it was sent to us to allow assessors to be able to work from home during COVID to access this information.

Well that's over and 2 years that never really happened with the records and the excuse that the Administration is giving now you know this is taking a lot of time is because we had COVID, we have a measure list, and we had staffing issues. We that is exactly what was going on when we voted the project in. We were four months into COVID. We had no Chief at all and no prospects of finding one. People were not knocking down to come to Nashua and we had the State mandated and ordered measure list with State oversight on it from the BTLA and the DRA and we took it on and now we're saying hey, you know what, we don't know when these files are going to be available because we're burdened.

I went to Assessing Department a few weeks ago and I left an Assessing meeting to get records on the Art Center. I didn't realize that they had entered into a scanning project, but they were actually able to download the documents I was looking for and give me the scanned copies as I waited there. They worked with me. You can't get that kind of service in the Assessing office and this is where the project started. So this is going to be a \$300,000 or more project and it was spoken to us as a pitch to us as a \$60,000 deal. I think some of the redacting you should look at for necessity because it's costing a ton of money - totally agree with e-mail...

Alderman Comeau

30 seconds but now they're redacting the addresses of the private prior property owner. I look at some of that,

Laurie Ortolano

... but now they're redacting the addresses of the private property owner. I look at some of that. (inaudible) the taxpayers are going to pay and the time it takes to get the records. Thank you.

Mayor Donchess

Any other members of the public wish to address the committee? All right.

COMMUNICATIONS

From: Kelly Parkinson, Purchasing Manager

Re: Property Record Card Scanning Project Change Order #1 in the amount not to exceed \$31,000 funded from 53142 Consulting Services/General Fund (Admin. Services)

MOTION BY ALDERMAN COMEAU TO ACCEPT, PLACE ON FILE AND APPROVE CHANGE ORDER #1 FOR AN ADDITION TO THE ORIGINAL CONTRACT WITH INCEPTION TECHNOLOGIES FOR THE SCANNING OF THE PROPERTY RECORD FILES IN AN AMOUNT NOT TO EXCEED \$31,000. FUNDING THROUGH DEPARTMENT: 132 ASSESSING; FUND: 53142 CONSULTING SERVICES/GENERAL FUND

ON THE QUESTION

Kim Kleiner, Administrative Services Director

Good evening. Kim Kleiner, Director of Administrative Services. So if the committee doesn't mind, I'd like to do a little bit of a timeline to help understand the project and where we are. Going back and looking at the minutes of the July 2020 meeting, we were in a certain place and there were some projects that we didn't know about some effects due to COVID which changed the contract slightly. For example, I'll give one example. Originally our staff was going to take the files off of the shelf and they were going to go through the files and pull anything that was not a public document before we placed them in the boxes to go to Inception.

Mayor Donchess

The Committee may not know, what is the project?

Kim Kleiner, Administrative Services Director

So the project is with Inception Technologies for the scanning of all of our property record files. A little over 29,000 property record files that live in the vault within the Assessing Department.

Mayor Donchess

So you are making an electronic copy of 29,000 files?

Kim Kleiner, Administrative Services Director

We are Sir.

Mayor Donchess

And how many documents do you think this is?

Kim Kleiner, Administrative Services Director

Originally it was estimated for about 600,000. As you can see on the original quote from 2020, we have scanned over a million.

Mayor Donchess

A million documents scanned?

Kim Kleiner, Administrative Services Director

Yes.

Mayor Donchess

How much do you think there is to go?

Kim Kleiner, Administrative Services Director

Well right now he is estimating there's only about 103 boxes and we believe that to be another 300,000 documents.

Mayor Donchess

Okay. All right, go on.

Kim Kleiner, Administrative Services Director

So at the time of the 2020 contract, we were beginning to renovate City Hall, so our staff was relocated from the Assessing office. They were allowed back in to box the files, but not to go through the files and take out the non-public documents. So everything got sent to be scanned. We worked that in. We rotated them as our staff came in to scan. The contractor stopped their work, they grabbed the boxes, brought in the boxes that had been returned, and we did that all throughout COVID.

So we have these documents now that are within the Docuware System and 103 boxes to go. The property when they are scanned into the Docuware System, they're typed. So when you look at the quote and it says "indexing" that's what that means. The records are actually typed so it may be an income statement, it may be a property record card, it may be correspondence, whatever type of document it is. That's going to make it extremely less complicated when we go through it to mark it either a public or private document because we can go by type. All property record cards are public information. Go to the type, bring up all the property record cards, mark them all public. Relatively easy.

You get into a little bit harder when it's correspondence, right, because maybe there may be things in that correspondence that we actually have to read. I don't want to give anyone the impression that we have a million documents that we have to go read the whole entire document. That's not what's going to happen. Many will be typed and marked "public" or "private" by their type. Some will have to be looked at more thoroughly. The issue came into hand, and I agree, that we had a lot of projects on the table, so we had the construction. Staff wasn't in. We had COVID and now we have the reevaluation. So the staff is stretched thin. We do currently have training for all of the staff planned for Monday and Wednesday of next week. So they'll all be trained on the system, have access to the system, and we can start marking the documents we already have.

Inception believes that if this is approved, we can get the remaining documents scanned by June so then the scanning is complete. We have started marking the documents. We're putting the \$7,500 for the public interface into our budget for July. We can start that as soon as the budget is passed for July and hopefully we're at a point where at least some of those records – the ones that we know are going to be public can be turned on and accessed.

Mayor Donchess

And the point here is to put all these documents on the city website?

Kim Kleiner, Administrative Services Director

Yes Sir. It will be by a link that will bring the public right into the Docuware System and it will bring up all the public available documents.

Mayor Donchess

So anybody can see any document in any of the 29,000 property files as long as it's a public document?

Kim Kleiner, Administrative Services Director

That's correct.

Mayor Donchess

Without coming to City Hall?

Kim Kleiner, Administrative Services Director

Without coming to City Hall. Just for the record, the original estimate was \$59,000. Inception has worked with us and this is for an additional \$30,000 and then other than the \$7,500 which will be the public interface which we'll put in the Fiscal 2023 budget that is all the cost that we are aware of.

Mayor Donchess

All right, questions comments? Alderman Thibeault?

Alderman Thibeault

Thank you Mr. Mayor. I'm not part of the committee, but I just wanted to clarify something and maybe I'm the only one here that doesn't know this, but what is considered stuff that would be not public?

Kim Kleiner, Administrative Services Director

Great question - income statements, things on commercial properties. Those are marked because those are not public documents. We do go through and mark private telephone numbers, private e-mail addresses, and things of that sort are not public information. A property record card has the owner and obviously the address of the property so all that is public information if you are an owner of the property. Quite often if you are the past owner of the property, you are also listed on the property record card as the past owner that's all public information.

Alderman Thibeault

Thank you.

Alderman Comeau

Yes. Thank you. So you mentioned the original contract was for \$59,000 and this is as far as I know the only increase we have made so far. There wasn't any other additional requests from the previous year or two. So this will bring the total to \$90,000 and we expect that will be enough to fully complete the project?

Kim Kleiner, Administrative Services Director

Yes, the \$90,000 plus the \$7,500 public interface. We do have other projects with Inception Technologies. We have a contract project that we're working on so there are other invoices that may be seen from Inception Technologies, but as far as this project those are the costs.

Alderman Comeau

Thank you.

Alderman Gouveia

Thank you Mr. Mayor. Just a quick question. So after this is done and the interface is all set and it's ready for public use is there any upkeep cost that we're going to have to look at further down the line?

Kim Kleiner, Administrative Services Director

Great question. I have asked Inception. There is always room for storage so this is on the cloud and as the city is adding documents, and they may not necessarily be assessing but they may be assessing, we may require additional storage costs and we can negotiate that as it comes upon. What will happen is additional property record files will be scanned in by our assessing staff. So going forward, that is how information will enter the Docuware System which may require the additional storage.

Alderman Gouveia

Just a quick follow-up. So it would be by storage not a per year contract with the company for the front face and interface?

Kim Kleiner, Administrative Services Director

That is correct.

Alderman Gouveia

Thank you.

Alderman Moran

Thank you Mr. Mayor. Thank you Miss Kleiner. When do you think this will be completed? What is the completion date?

Kim Kleiner, Administrative Services Director

The estimated completion for the scanning is June. From there, I'm a little hesitant to say how fast we can get through the documents that we can't mark by document type. We are going to do our very best but I'm really hesitant on giving a date only because if we are done by June, we have July that we are working with the reval company, August that our hearings start and staff is going to be out with Vision. So there will be a little bit of time there that we have to devote staff time to the revaluation in order to meet DRA and State requirements.

Alderman Moran

Are you fully staffed in Assessing?

Kim Kleiner, Administrative Services Director

We are not. We are down an Assessor

Alderman Moran

Thank you.

Alderman Klee

Thank you. I keep going to hit the button. In the State House, you have to hit the button to talk so I keep literally trying to shut it off.

The question that I have is that in the past the property record cards when it would get updated when an assessor would go out and make some changes and so on, you were just kind of loading those twice a year. Correct? Will this happen now real-time so as an assessor goes and does their documents would that be updated or we still do that load twice a year?

Kim Kleiner, Administrative Services Director

Excellent question. So there's a couple of different parts to this. So there is the property record card that we generate at the end of the tax year. That's on the website now. You can access that through WebPro. The property records that I think you are mentioning are the ones that they physically marked and those would be the ones that we would come back and we then scan into the Docuware System. Anything of that sort would be a public document and we would mark it as such then.

Mayor Donchess

So you're saying that all of the property record cards are already on the website?

Kim Kleiner, Administrative Services Director

That is correct Sir. The final property record card - the one that your tax bill is built off of - those are on WebPro now on the city website.

Mayor Donchess

So all the scanning is just the historical documents?

Kim Kleiner, Administrative Services Director

That is correct.

Alderman Klee

So the one card that I use all the time is the assessor's card because it has all the details of all those aspects. That's the card that was getting loaded twice a year, correct? Or is it the actual property record card that was going twice a year?

Kim Kleiner, Administrative Services Director

The assessors card is the actual property record card that your taxes are built off of and it's once a year. Generally we try to get it done by sometime in December, but it's a process. They take quite a time to run.

Alderman Klee

Just a clarification. So that's going to remain the same, that won't happen in real-time. If they go and they change anything, we are not going to see that change happen right away, correct? Just as you do your annual load.

Kim Kleiner, Administrative Services Director

Right, the property record card in WebPro will always be the final.

Alderman Klee

Okay, thank you.

Mayor Donchess

Anyone else?

MOTION CARRIED

COMMUNICATIONS

From: Kelly Parkinson, Purchasing Manager

Re: Salt Change Order #1 in the amount not to exceed \$75,000 funded from 61514 Salt/General Fund (Street Department)

MOTION BY ALDERMAN COMEAU TO ACCEPT, PLACE ON FILE AND APPROVE CHANGE ORDER #1 TO THE CONTRACTS WITH EASTERN MINERAL AND GRANITE STATE MINERAL FOR A NET CHANGE IN AN AMOUNT NOT TO EXCEED \$75,000. FUNDING THROUGH DEPARTMENT: 161 STREETS; FUND: GENERAL; ACCOUNT CLASSIFICATION: 61 SUPPLIES & MATERIALS

ON THE QUESTION

Mayor Donchess

Okay so we have Mr. Ibarra.

Jonathan Ibarra, Superintendent of Streets

Yes Mr. Mayor. Thank you. So this year we needed salt. We had \$465,000 on the line and as the State came out. The price of salt had jumped from last year's price of \$49.50 per ton to \$72.00 per ton leaving me with a deficit of about 3,000 ton that we have on hand and I'm looking to add 75,000 for a line to hopefully get through the rest of this season. So we're on week 17, and we have a 20 week block, and 3 weeks to go hopefully. Hopefully I won't be back looking for any

more funds, but this will be transferred out of my operating budget from plowing services into the salt line. I'd be happy to answer any questions.

Mayor Donchess

Questions? Comments?

MOTION CARRIED

COMMUNICATIONS

From: Kelly Parkinson, Purchasing Manager
Re: 2022 Paving Program in the amount not to exceed \$4,562,802.50 funded from 54210 Construction Services/Bond/ Wastewater Fund (Engineering Department)

MOTION BY ALDERMAN COMEAU TO ACCEPT, PLACE ON FILE AND APPROVE THE AWARD OF THE CONSTRUCTION CONTRACT FOR THE 2022 PAVING PROGRAM TO SUNSHINE PAVING CORPORATION OF HUDSON, NH, IN THE AMOUNT OF \$4,562,802.50. FUNDING WILL BE THROUGH DEPARTMENT: 160 ADMIN/ENGINEERING; FUNDS: BOND AND TRUST; ACTIVITY: PAVING AND DEPARTMENT: 169 WASTEWATER; FUNDS: BOND AND WASTEWATER; ACTIVITIES SEWER REHAB AND STORMWATER ABATEMENT

ON THE QUESTION

Mayor Donchess

We have City Engineer Dan Hudson.

Dan Hudson, City Engineer

Thank you Mr. Mayor. This is our annual paving program. So this year we intend to pave 14 miles or so of city streets - mostly in residential areas. We bid up this project in January and received three bids. Sunshine Paving of Hudson, NH, was the low bidder. Sunshine has done the paving for us for the last two seasons and has done a good job. So for those reasons we recommend award to them. As was noted, there is a variety of funding sources that fund this program. The bulk of it is paid with bond money but we replaced sewer structure covers, do some storm water work, and part of this is being paid for through contributions that utility made in lieu of payment. So I'd be happy to address any questions.

Mayor Donchess

Anyone?

MOTION CARRIED

COMMUNICATIONS

From: Kelly Parkinson, Purchasing Manager
Re: Pedestrian Infrastructure Conditions Assessment in the amount not to exceed \$42,500 funded from 55699 Other Contracted Services/Bond (Engineering Department)

MOTION BY ALDERMAN COMEAU TO ACCEPT, PLACE ON FILE AND APPROVE THE AWARD OF THE CITY-WIDE PEDESTRIAN INFRASTRUCTURE CONDITIONS ASSESSMENT AND RANKING CONTRACT TO NASHUA REGIONAL PLANNING COMMISSION (NRPC) OF NASHUA, NH, IN THE AMOUNT OF \$42,500. FUNDING WILL BE THROUGH DEPARTMENT: 161 STREETS; FUND: BOND; ACTIVITY: SIDEWALK CONSTRUCTION

ON THE QUESTION

Mayor Donchess

Mr. Hudson?

Dan Hudson, City Engineer

Thank you Mr. Mayor. So as you know the city has many miles of sidewalk. This project working collaboratively with Nashua Regional Planning Commission will allow us to inventory all of that sidewalk and assess the condition of it, defining where we have problems that don't meet ADA requirements. This project as I said, will be joint with them. NRPC will fund a crew of collection folks – two people, and the city will do the same, and we'll work collaboratively throughout all the sidewalk segments and collect data.

As part of the effort, we will also seek public input. There will be a public portal where people can pin on a map and be able to submit a comment about where they see a current issue that we should consider for future improvement and will also present the findings and other information at public meetings. All this data will be collected in accordance with the State-wide asset data exchange which is a State-wide system for conformity and I'd be happy to answer any questions if anyone has one.

Mayor Donchess

Alderman Klee?

Alderman Klee

Thank you Mr. Mayor and thank you Mr. Hudson. Our streets are in some rough shape throughout the entire city. I appreciate the public portal. Would that be similar to what we did for the Master Plan where people can just pin a street and then put a comment saying there are potholes, not potholes obviously, but broken sidewalk or that there is a sidewalk needed in this area. Is that the type of commenting that you'll be looking for?

Dan Hudson, City Engineer

Yes, that's exactly right. That's my understanding. That was found to be very effective for the Nashua planning process and we intend to do the same thing here - cast a wide net and try to seek all input that people have. As we go through a prioritization type of exercise too looking at a variety of factors which sidewalks are in close proximity to public buildings, schools, that sort of thing and try to get our hands around prioritizing future improvement plans for certain sections. So yeah, it will be an open process and we welcome everybody to comment.

Alderman Klee

Just a quick follow-up. I really do appreciate that. So just clarification - is this project just to look at current sidewalks that exist or the potential for other sidewalks that just don't exist? We often here some people talk about some of the main streets, like Main-Dunstable, or something to that where there is no sidewalk for their children to walk to school. It's outside of the 1,000 feet but it's still dangerous for their children to walk. So would they have the opportunity there as well or is it just for the broken sidewalks?

Dan Hudson, City Engineer

We will be looking at the sidewalks that exist and assessing their condition but I do fully expect as part of this that people can comment on where they would like to see sidewalks. There are some areas where we have a sidewalk and then we have a gap and another sidewalk in areas we can look where that can be filled in. Then of course as you mentioned, there are roads where people desire new sidewalks. So everything will be on the table in terms of gathering comment information, but the list really will be prioritized to find out what we have and prioritize where the sections are that we should focus rehab on the most.

Alderman Klee

Just one more quick. I know that you have been made aware of the grant for Locke Street and Whitney and that whole project there. That was a grant that we received almost 5 years ago, I think, that did the sidewalks for those two areas because of the walk to school. When we do this project and we get a list of the streets that need to be done will we possibly try to work with our grant writer to see if there are any grants that could help us kind of accomplish this goal especially those for the safe to school? I don't know if that grant is still available. But different things like that so that we can insure that we have less cost to our taxpayers. Will we be taking that into consideration?

Dan Hudson, City Engineer

Yes certainly. You know through the infrastructure funding that is coming from the federal government, we understand

that some of those pedestrian infrastructure funding categories will be increased so we will be seeking grants and are hopeful that the city will participate and benefit from some of those funds as well.

Alderman Klee

Thank you.

Alderman Comeau

Thank you Mr. Mayor. Mr. Hudson do you have an idea on when this assessment is going to take place and when the public information meeting might take place?

Dan Hudson, City Engineer

We're going to commence sometime in the spring. So this is both the city and NRPC are going to hire an intern for the summer. So we'll need to hire that person and of course those folks are in college. So we'll commence in the spring and collect the data through the summer. I would expect to start sharing some information from that study in the fall. This is kind of a first step in developing an ADA transition plan for the city which identifies all those improvements you need to make, puts it to a schedule, and those sorts of things. In order to do all that work, you need good inventory up front so that's what this is going to be focusing on inventory work.

Alderman Comeau

Thank You.

Alderman Thibeault

Thank you Mr. Mayor. Mr. Hudson so I'm looking at the timeline for this and it looks like final deliverables will be done June of 2023. So all this work will pretty much as far as assessing will be taking place this year and then there won't be anything started until that time or will that stuff be finished by 2023 as far as fixing any sidewalks or?

Dan Hudson, City Engineer

We're fixing some pieces out every year. So that will continue. Originally this collection effort was going to be split over two summers done by NRPC alone, but we really pushed to make sure this all gets done in one year by agreeing to staff the field work portion of it. So yeah, this will feed into our consideration of future work every year we seek sidewalk funding and every year we do make improvements. Last year we didn't do sidewalk segments per se, but we replaced over 100 ADA ramps in conjunction with a paving program. This is important work to be done. It will conform in our work going forward, but it's not like we're not doing work (inaudible).

Alderman Thibeault

Thank you and it also says the public outreach will be on April 15, 2023 is that set in stone or obviously probably not, right? Is that's just the target date or?

Dan Hudson, City Engineer

Yeah I think the schedule will fluctuate. I know that we are estimating how much time it's going to take to do the field work. We are going to walk every piece of sidewalk so that will take time. NRPC thinks that's going to take quite a bit of time. I'm hoping that it will go a little bit faster, but we'll continue to move the project forward and not going to hold back. So it's probably can do some of that stuff earlier but this year timeframe is a fair estimate for a side limit of time but I'm hoping it will be quicker but that's the estimate.

Alderman Thibeault

Great, thank you. I appreciate the project. Thanks.

MOTION CARRIED

From: Kelly Parkinson, Purchasing Manager
Re: Evaluation and Preliminary Design of Class A Biosolids Management Upgrade in the amount not to exceed \$199,886.60 funded from 53107 Architect & Engineering Services/Wastewater Fund (Wastewater Department)

MOTION BY ALDERMAN COMEAU TO ACCEPT, PLACE ON FILE AND APPROVE THE CONTRACT WITH WRIGHT PIERCE TO PROVIDE A CLASS A UPGRADE EVALUATION PRELIMINARY DESIGN PLANS AND SEPCIFICATIONS IN AN AMOUNT NOT TO EXCEED \$199,886.60. FUNDING WILL BE THROUGH DEPARTMENT: 169 WASTEWATER; FUND: WASTEWATER; ACTIVITY: WW CLASS A BIOSOLIDS UPGRADE

Mayor Donchess

Mr. Boucher.

David Boucher, Superintendent of Wastewater

Thank you Mr. Mayor. The wastewater facility currently produces a Class B biosolid. We pay a management company to dispose of it. They spread it on farmlands throughout New Hampshire and Massachusetts. With evolving regulations, we found that it was getting harder and harder for these management companies to find places to dispose of it. Last time we had a contract out, only one management company had submitted a bid and we are starting to see it getting harder and harder to dispose of it anywhere.

So we want to look into producing a Class A biosolid. This is typically a further drying to reduce the weight of our biosolids plus it also relaxes - well it opens up for more disposal options. More places are accepting of taking it. It's possible we could use it for some cap material at the landfill, but also trucking fees are increasing now also. So this would also help reduce the cost of trucking as well.

We're also starting to see PFAS as the big topic. So the farms are getting nervous about that not wanting certain products spread on their property. If we had to in the future go to disposing in the landfill, this would also decrease the cost of trucking and tipping fees. So right now the company we want to use to do this work they have been in the facility. They know our facility. They did a preliminary study already - a 20-year study on this. So they've already got a start. Using them would help us get through looking at what type of Class A drying units. Every company does it by a different method. There are some that are more efficient than others, but this would take us right up to what equipment we would need. Also it's possible that we'd have to expand one of our buildings to put this unit in. So it's a big undertaking. I'd be happy to answer any questions

Mayor Donchess

Anybody?

MOTION CARRIED

From: Kelly Parkinson, Purchasing Manager
Re: Digester Coating in the amount not to exceed \$339,500 funded from 54210 Construction Services/Wastewater Fund (Wastewater Department)

MOTION BY ALDERMAN COMEAU TO ACCEPT, PLACE ON FILE AND APPROVE THE AWARD OF THE PRIMARY AND SECONDARY DIGESTER COATING PROJECT TO JOHN W. EGAN COMPANY, INC., FROM WEST NEWTON, MA, IN AN AMOUNT OF \$339,500. FUNDING WILL BE THROUGH DEPARTMENT: 169 WASTEWATER; FUND: WASTEWATER; ACTIVITY: DIGESTER/GAS TANK COATING

Mayor Donchess

Mr. Boucher.

David Boucher, Superintendent of Wastewater

Thank you Mayor. Wastewater facility two large tanks - one is a 500,000 gallon tank and one is a 1.3 million gallon tank. They are due for a coating. They're both steel tanks. The 1.3 million gallon tank actually has a foam insulation layer and a rubberized layer so this project covers some repairs. There's tears in the rubberized layer so they'd repair that, sandblasting, and recoating both these tanks. Egan has done work for us in the past to factory conditions so I'd like to go with them to do the work.

Mayor Donchess

Questions?

Alderman Klee

Thank you for taking this question. It's a question that I ask whenever I see that there is a bid and one or two bidders are way different than the rest. I saw that Soep Painting Corp. had a bid of \$634,950.00 which is significantly higher than the other two. I don't know if you can actually answer this but why would their bid be so much higher?

David Boucher, Superintendent of Wastewater

I don't know specifically why theirs but some bids are based off whether they are going to need scaffolding or if they actually have the equipment to actually, you know, like bucket trucks to reach. I know there was a company that was thinking about using scaffolding, but the price of scaffolding is really high right now, so they're offering to hire trucks. That could be one of the cases, but I don't truly why they bid so high on this project.

Alderman Klee

Okay, thank you.

MOTION CARRIED

From: Kelly Parkinson, Purchasing Manager

Re: Phase II Pump Station Upgrade Construction Change Order #1 in the amount not to exceed \$139,313.15 funded from 54210 Construction Services/SRF Loan (Wastewater Department)

MOTION BY ALDERMAN COMEAU TO ACCEPT, PLACE ON FILE AND APPROVE CHANGE ORDER #1 TO THE PUMP STATION UPGRADES PHASE I CONTRACT WITH DEFELICE CORPORATION OF DRACUT, MA, FOR ADDITIONAL WORK AT SEVERAL PUMP STATIONS IN AN AMOUNT NOT TO EXCEED \$139,313.15. FUNDING WILL BE THROUGH DEPARTMENT: 169 WASTEWATER; FUND: SRF LOAN; ACTIVITY: PUMP STATION UPGRADES PHASE II

Mayor Donchess

Mr. Boucher.

David Boucher, Superintendent of Wastewater

This is Phase II of our pump station upgrade that involves upgrading seven pump stations in the city and one combined sewer overflow site. Some of the (inaudible) here one of them is the emergency generator costs have increased since the initial bids came in. Our Blackstone pump station has to be moved to another location. A location that was put in the designs did not work with the existing wet well in our pumps so that would have caused some issues with the pump according to the pump company, so we had to have a redesign where the building was going to be located and some piping redesigns.

Also at the Santerre pump station. We also had a wet well modification because of the direction of the gravity sewer that went into the existing pump station. It wasn't going to work with the new pumps that were going to go in so it has to be redirected. There's also things in here that will help and aid in the cleaning of the pump station in the future and the force mains. I'll take questions.

Mayor Donchess

Anyone?

MOTION CARRIED

From: Kelly Parkinson, Purchasing Manager

Re: Landfill Engineering Services Contract Change Order #1 in the amount not to exceed \$66,000 funded from 53107 Architect & Engineering Services/Solid Waste Fund (Solid Waste Department)

MOTION BY ALDERMAN COMEAU TO ACCEPT, PLACE ON FILE AND APPROVE CHANGE ORDER #1 TO THE ENGINEERING CONTRACT FOR THE CITY OF NASHUA'S LANDFILLS WITH SANBORN HEAD & ASSOCIATES OF CONCORD, NH, IN THE AMOUNT OF \$66,000. FUNDING WILL BE THROUGH DEPARTMENT: 168 SOLID WASTE; FUND: SOLID WASTE; ACCOUNT CLASSIFICATION: 53 PROFESSIONAL AND TECHNICAL SERVICES

Mayor Donchess

Mr. Lafleur.

Jeff Lafleur, Superintendent of Solid Waste

Yes, thank you Mayor. Jeff Lafleur Superintendent Solid Waste. As some of you guys know, this engineering firm Sanborn Head does all of our engineering for the City of Nashua for the Four Hills Landfill and our closed landfills. We had some added costs to our general engineering for this fiscal year and it exceeded \$66,000. We had some stuff that went on with our Phase 3 landfill, some air monitoring that we recalculated and submitted into DES, and water reporting that had to be done, and some financial assurance updates that we had to do.

So we are requesting \$66,000. That should complete this fiscal year for our general engineering barring any added problems from DES or added testing results being sent into DES. I also want to let you guys know that in the next couple of months we're up for another 3-year contract with Sanborn Head just not to confuse anybody going forward when you see Sanborn Head again in a couple of months.

Mayor Donchess

Questions?

MOTION CARRIED

UNFINISHED BUSINESS - None

NEW BUSINESS – RESOLUTIONS - None

NEW BUSINESS – ORDINANCES - None

RECORD OF EXPENDITURES

MOTION BY ALDERMAN COMEAU THAT THE FINANCE COMMITTEE HAS COMPLIED WITH THE CITY CHARTER AND ORDINANCES PERTAINING TO THE RECORD OF EXPENDITURES FOR THE PERIOD FROM FEBRUARY 11, 2022 TO FEBRUARY 24, 2022

MOTION CARRIED

GENERAL DISCUSSION - None

PUBLIC COMMENT - None

REMARKS BY THE ALDERMEN

Alderman Moran

Today is Ash Wednesday and I join my fellow Christians around the world as we pray and fast for the people of Ukraine. Since today is Ash Wednesday, I wanted to share that with the people of Nashua. Thank you.

Alderman Thibeault

Thank you Mr. Mayor. I just want to recognize that this past Monday was Dominican Republic Independence Day. I was at the flag raising with the Mayor and I just wanted to recognize that. It was a great event. It was cold so it wasn't a huge event, but we were out there and the Mayor raised the flag and it was a great moment for that community so I just wanted to mention that.

Mayor Donchess

On Ukraine, we've ordered a Ukrainian flag and when it comes, supposedly it's in shipping I don't know, when it comes, we will do a flag raising ceremony out front of City Hall. There are some Ukrainian people who would very much like to be involved.

ADJOURNMENT

MOTION BY ALDERMAN KLEE TO ADJOURN

MOTION CARRIED

The Finance Committee meeting was adjourned at 7:42 p.m.

Alderman Alex Comeau
Committee Clerk