

REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE NASHUA PUBLIC LIBRARY

A regular meeting of the Board of Library Trustees was held at 7:00 pm on March 2, 2021. Due to the library's closure to the public related to COVID-19 the meeting was held virtually using Cisco Webex Meetings.

Trustees present were:

Linda Laflamme (Chairman)  
David Pinsonneault  
Scott Jaquith  
Kristin Kane  
Paul Bergeron  
Padmaja Kunapareddy

Also present were Library Director Jennifer McCormack, Assistant Director Jenn Hosking, who took the minutes. Two members of the public joined via phone.

Chairman Laflamme called the meeting to order at 7:03 pm.

The Board examined the bills and, upon a motion duly made by Mr. Pinsonneault, seconded by Mr. Bergeron, unanimously:

RESOLVED that bills in the amount of **\$41,222.30** be approved for payment from the FY2020 **Regular** budget and bills in the amount of **\$14.95** be approved for payment from **the Fines** budget.

The vote was taken by voice roll call which resulted as follows:

Yea: Linda Laflamme (Chairman)  
Padmaja Kunapareddy  
Scott Jaquith  
Kristin Kane  
David Pinsonneault  
Paul Bergeron

Upon a motion duly made by Mr. Pinsonneault, seconded by Ms. Kane, the Board unanimously **approved the following trust fund expenditures:**

- **\$200 from Miscellaneous Donations to Joshua Tepley for the program “Does the Truth Matter?” to take place April 14, 2021.**
- **\$2,500 from the Bloomfield Trust to fund programming for the 2021 Nashua Reads series.**

Upon a motion duly made by Mr. Jaquith, seconded by Mr. Pinsonneault, the Board unanimously **approved the minutes of the February 2, 2020 meeting.**

The vote was taken by voice roll call which resulted as follows:

Yea: Linda Laflamme (Chairman)  
Padmaja Kunapareddy  
Scott Jaquith  
Kristin Kane  
David Pinsonneault  
Paul Bergeron

Director McCormack shared the library’s budget proposal for FY2022. The City requested a level funded budget. This budget includes filling some vacant staff positions as well as shifting funds between some budget lines on the operational side to reflect trends in collection usage. In addition it includes funding to open the library on Sundays from September to May.

Upon a motion duly made by Mr. Pinsonneault, seconded by Mr. Bergeron, the Board unanimously **moved to accept the FY2022 budget proposal as presented by Director McCormack.**

The vote was taken by voice roll call which resulted as follows:

Yea: Linda Laflamme (Chairman)  
Padmaja Kunapareddy

Scott Jaquith  
Kristin Kane  
David Pinsonneault  
Paul Bergeron

Director McCormack presented a proposal to contract with a consultant to lead the library in development of a new strategic plan. In conjunction Director McCormack requested the Board hire a firm to conduct a facilities assessment and assist in the development of a facility master plan to guide repairs and improvements to the library building and grounds over the next 10-15 years. The Director recommended these projects be supported by some of the library's unrestricted trust funds. Upon a motion duly made by Mr. Pinsonneault, seconded by Mr. Bergeron, the Board unanimously **approved the Director to move forward with RFPs for a strategic plan and facilities assessment.**

The vote was taken by voice roll call which resulted as follows:

Yea: Linda Laflamme (Chairman)  
Padmaja Kunapareddy  
Scott Jaquith  
Kristin Kane  
David Pinsonneault  
Paul Bergeron

The Board reviewed a revised draft of the library's investment policy as presented by Boston Advisors. Upon a motion duly made by Ms. Kane, seconded by Ms. Kunapareddy, the Board unanimously **accepted the proposed revisions to the investment policy.**

The vote was taken by voice roll call which resulted as follows:

Yea: Linda Laflamme (Chairman)  
Padmaja Kunapareddy  
Scott Jaquith  
Kristin Kane  
David Pinsonneault  
Paul Bergeron

In other business the Board voted to nominate Mr. Pinsonneault for another term as Trustee since his current term is set to expire on March 31, 2021. Upon a motion duly made by Mr. Bergeron, seconded by Ms. Kane, the Board voted unanimously **to nominate Mr.**

**Pinsonneault for another term as Trustee.**

The vote was taken by voice roll call which resulted as follows:

Yea: Linda Laflamme (Chairman)  
Padmaja Kunapareddy  
Scott Jaquith  
Kristin Kane  
David Pinsonneault  
Paul Bergeron

Director McCormack will submit a request for joint convention to the Board of Aldermen.

Director McCormack shared the success of the library's reopening on March 1<sup>st</sup>. She and Assistant Director Jenn Hosking are gathering input from staff on plans reopen the children's and teen rooms later this spring. They will present a proposed date of reopening of those spaces to the Board at the April meeting.

There being no further business to come before the Board, upon a motion duly made by Mr. Pinsonneault and seconded by Mr. Bergeron, the Trustees unanimously:

RESOLVED: That the meeting be adjourned at 7:59 pm.

Attest \_\_\_\_\_

David K. Pinsonneault, Secretary