Environment & Energy Committee Meeting  
Thursday, February 21, 2019, 6:00pm

Attendees:
1. Doria Brown- Worthen Industries Sustainability Coordinator, Chairwoman
2. Deb Chisholm- Waterways Manager
3. Jim Pyle- Resident Member
4. Gary Lambert- Resident Member
5. Shoshanna Kelly- Alderwoman-at-Large
6. Arden Cala- Resident Member
7. Sylvie Stewart-Resident Member
8. Justin Kates- Director of Emergency Management

Members of the public in attendance:
Dan McMullen, Nashua IT Department
Bob Hayden, Standard Power
Nashua North students: Colin and Brendan McMahon

Doria called the meeting to order at 6:00pm and the guests and committee members introduced themselves. Bob is interested in filling the remaining vacant business member seat.

Items Discussed:
1. Adoption of 1/17/19 meeting minutes
Justin moved to accept the minutes as submitted. Gary seconded. All in favor

2. Paper reduction at City Hall (Dan McMullen, Nashua IT Department)
Dan gave a presentation on reducing paper and costs within City Hall. He introduced a product called PaperCutMF.
Discussion occurred with the Nashua North students on how technology is used now in school rather than paper.
How can EEC help/ move forward?
- Educate
  - Reduce physical Paystubs
  - Utilize Employee Self-serve system
  - Reiterate Tools available to help employees reduce printing ie: google doc sharing

Doria moved the EEC create a City printing policy. Justin seconded. All in favor.

Reasons for a policy to reduce printing: Waste, Impact, Cost

3. Electrify Nashua Initiative - EV Charging Stations (Nashua North students)
About the initiative:
Goal is to reduce carbon emissions and save the environment.
Functions: Compile a research report on what other cities have done and what worked and what didn’t.
Inform businesses of ways they can help support the initiative.
Create a structure that connects businesses, residents, utilities and government.

EV benefits were highlighted.
Next steps:
Research report draft by June 2019
Prepare presentation suitable for businesses

Electrifynashua.com

What do they need from the committee?
- The opportunity to come back to present
- Contact information to assist with networking for research

Doria would like to find out how to get two student seats on the committee. Some legislation would need to be changed.
**Gary moved and Shoshanna seconded to add two student seats to the committee. All in favor**

4. Brainstorming REDUCE Campaign
Doria suggested to use social media to highlight people in the community who reduce.
The websites are difficult to navigate.
**Doria moved to have a social media presence**
Alderwoman Kelly suggested it’s the maintenance that’s difficult. It takes time to post and to keep a site current. Alden suggested an intern interested in the field for a certain duration of time.
KLA sends created info that gets posted on the Community Development FB page by Nina.
The motion did not move forward.

The EEC budget request was included in the Community Development budget. The budget will be voted on between now and June 30th.

What are the goals for REDUCE this year?
- Composting
- EV stations
- Paper reduction- City Hall
- Single-use plastic bags
- Emissions- renewables (solarize)/EV/weatherization- Arden

Doria would like to have subcommittees formulated for each of five REDUCE goals for 2019.
Next month come back with ideas on who wants to take charge of each topic and think of one project for each goal.

Brainstorming: trash clean up – Greeley Park- Geocaching

5. Other business
Doria suggested Bob be on the committee.
He gave some background on himself.

Shoshanna:
- Legislation with our energy goals is going to the floor next week.
- She’s having an Earth day discussion with Mayor tomorrow
Earth Day Brainstorming: Better for the celebration to be on the weekend, tree planting, education, include Arbor Day

6. Review of Next Steps

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<thead>
<tr>
<th>No.</th>
<th>Next Step/Question</th>
<th>Who</th>
<th>By When</th>
<th>Comments</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>Write paragraph for new grant for rain barrels and compost bins</td>
<td>Doria</td>
<td>Feb meeting</td>
<td>DONE??</td>
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<td></td>
<td>trail dates at mines falls. Collaborate for an event</td>
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<td>April 21, May 19, June 23, Aug 18, Sept 22, Oct 20, Nov 5</td>
<td>Post/ advertise</td>
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<td>Write paper reduction policy</td>
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<td>Get suggestions from Dan</td>
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<td>Add 2 student seats to the committee</td>
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<td>Decide on 5 focuses for REDUCE campaign and projects</td>
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<td>Discuss @ March meeting</td>
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<td>Plan Earth Day weekend events</td>
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<td>Discuss budget for 2020 Solarize campaign</td>
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<td>Write info about public renewable-sourced utilities</td>
<td>Doria</td>
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<td>Sarah</td>
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<td>EEC should have a presence at Public Works Day</td>
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<td>April 2019</td>
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<td>Populate portfolio manager and enter greenhouse gas</td>
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<td>monthly</td>
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<td>Follow-up w/ Shawn re: ESCO experience</td>
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<td>2019</td>
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**Next Meeting Date and time:** March 21, 2019 6pm-8pm

Doria moved to adjourn at 8:28pm. Justin seconded. All in favor

Submitted by Jessica Marchant