

MINUTES

Board of Registrars' Meeting

February 18, 2022

City Hall Auditorium

Present: Gwen Mikailov and Adriana Lopera. Also Present City Clerk Susan K. Lovering and Andrea Infante, Vital Clerk III.

Chairman Mikailov called the meeting to order at 10:23 a.m.

Acceptance of Minutes – October 27, 2021

Motion by Registrar Espitia to accept the minutes of the October 27, 2021 Board of Registrar meeting

Seconded by Registrar Mikailov

Motion passed

Acceptance of Deletions, Additions and Corrections to Checklist

City Clerk Lovering presented the Board with the change detail report generated after close of business yesterday. Clerk Lovering noted the report included the removal of voters who did not respond to a 30-day letter sent on January 13, 2022 to those registered voters identified on a list provided by the Secretary of State's Office requiring proof of age.

Registrar Mikailov moved to accept the report of deletions, additions and corrections to the checklist

Seconded by Registrar Espitia

Motion passed

Other Business

Annual Voter Registration Day at High Schools

Chairman Mikailov provided an update regarding the annual voter registration day held at the two public high schools. She had reached out to both principals, Mr. Burns and Mr. Richards, regarding coordinating the event and scheduling dates. Both Registrar Mikailov and Registrar Espitia wanted to schedule the event as close to the end of the school year to register as many students as possible. Registrar Mikailov noted that spring break was the last week in April, and that seniors had AP exams and finals leading up to graduation.

Chairman Mikailov was able to contact someone at the high school who informed her of tentative dates of AP exams and finals. After further discussion, Chairman Mikailov and Registrar Espitia suggested scheduling the event on the Tuesday and Thursday the week of May 16 and May 23.

Discussion then turned to the logistics of the event. Clerk Lovering to provide laptops and printers for both Registrars to utilize. Registrar Mikailov to contact both high schools to confirm dates and times and ascertain who the main point contact is at both high schools to coordinate the event, i.e. facility coordinator, AP History, History Honors Society. Clerk Lovering will provide a flyer for posting at the school and on their social media, which will also be posted at city hall and on the city clerk's webpage.

Registrar Espitia moved to adjourn

Seconded by Registrar Mikailov

Meeting adjourned at 10:38 p.m.